

ARTICLE 2: RESPONSIBILITIES OF THE ZONING COMMISSION AND TRUSTEES

Section 201: Township Zoning Commission

The Township Trustees shall establish a Zoning Commission, in accordance with ORC 519.04, consisting of five (5) citizens of the Township to be appointed by the Township Trustees. Two (2) additional citizens may be appointed to the Zoning Commission as alternates. None of the members shall concurrently serve as a member of the Board of Zoning Appeals or Township Trustees.

- 201.01 The terms of the members shall be of such length and so arranged that the term of one member will expire each year. Each member shall serve until their successor is appointed and qualified.
- 201.02 Members of the Zoning Commission shall be removable for nonperformance of duty, misconduct in office, or other cause by the Township Trustees, upon written charges being filed with the Township Trustees, after a public hearing has been held regarding the charges, and after a copy of the charges has been served upon the member so charged at least ten (10) days before the hearing, either personally, by registered mail or by leaving the copy at the member’s usual place of residence. The hearing shall occur within sixty (60) days after the charges are filed. The member shall be given an opportunity to be heard and answer the charges. Upon the approval of a majority of the Township Trustees, the member may be suspended from participating as a member of the Zoning Commission during the period of up to sixty (60) days before the pending hearing on the removal. Vacancies shall be filled by the Township Trustees and shall be for the un-expired term. A suspension authorized by this section is not a vacancy for purposes of this section. The decision of the Township Trustees regarding the suspension or removal may be appealed under Chapter 2506 of the Ohio Revised Code.
- 201.03 The Zoning Commission shall elect its own officers annually and shall adopt the rules necessary for the conduct of its affairs in keeping with the provisions of this Resolution. Meetings shall be held periodically as the need arises but not less than quarterly at the call of the Chair and at such other times as the Zoning Commission may determine. The Chair, or in their absence the Acting Chair, may administer oaths and compel the attendance of witnesses. All meetings shall be open to the public.
- 201.04 The Zoning Commission shall keep minutes of its proceedings and shall keep records of its examinations and other official actions, all of which shall be a public record.
- 201.05 The Zoning Commission shall act by resolution or motion. A majority vote of a quorum of Zoning Commission members shall be necessary to pass any motion to recommend the approval, disapproval, or modification of any proposed amendment to this Resolution. The results of such resolution or motion shall be forwarded to the Township Trustees for their action, except as may otherwise be provided herein.
- 201.06 The Zoning Commission shall initiate or review all proposed amendments to this Resolution and make recommendations to the Township Trustees in accordance with Article 26.
- 201.07 The Zoning Commission shall review all proposed Final Development Plans and Final Development Plan amendments and make recommendations to the Township Trustees in accordance with Article 27 and ORC 519.05. The Zoning Commission shall have decision-making authority regarding Final Development Plan amendments deemed by the Commission to be minor amendments in accordance with the provisions of this Resolution.

Section 202: Township Trustees

It is the intent of this Resolution that all questions of interpretation and enforcement shall be first presented to the Zoning Inspector, and that such questions shall be presented to the Board of Zoning Appeals only on appeal from the decision of the Zoning Inspector, and that recourse from the decisions of the Board of Zoning Appeals shall be to the courts as provided by law. It is further the intent of this Resolution that the duties of the Township Trustees, in connection with this Resolution, shall not include hearing and deciding questions of interpretation and enforcement that may arise.

GENOA TOWNSHIP ZONING RESOLUTION

ARTICLE 2: RESPONSIBILITIES OF THE ZONING COMMISSION & TRUSTEES

Regarding zoning, the Township Trustees shall be responsible for:

- 202.01 Appointment and removal of the Zoning Inspector, Zoning Secretary, zoning staff, members of the Township Zoning Commission, members of the Board of Zoning Appeals, and, if so established, members of the Architectural Review Board;
- 202.02 Establishment of a schedule of fees to defray the costs of administering and enforcing this Zoning Resolution; and
- 202.03 Consideration of, and adoption, rejection, or modification of, proposed amendments to this Resolution, including the Zoning Map, as provided in Article 26; and
- 202.04 Consideration of, and adoption, rejection, or modification of, proposed Final Development Plans and Final Development Plan amendments as provided in Article 27.