



VILLAGE OF GLENCOE

FORMS & APPLICATIONS

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Last Updated: March 2024

www.villageofglencoe.org

4th of July Parade Entry Application

Application Deadline - June 4, 2024

Glencoe’s Independence Day Parade will be held on Thursday, July 4, 2023 and kicks-off at 1 p.m. Family and friends gather to watch the parade as it travels through historic downtown Glencoe. All entries *must* be pre-registered.

Section A: General Information

Organization Name: _____

Contact Person: _____

Phone: _____ Parade Day Phone: _____

Street Address: _____

E-mail: _____

Estimated Number of Participants: _____ Estimated Number of Participants Under Age 18: _____

We will confirm final counts prior to the event date.

Section B: Entry Type

Check all that apply:

- Business (for profit)
- School Club
- Neighborhood Group
- Religious Institution

- Community Organization
- Sports Team
- Veterans Organization
- Elected Official
- Other _____

Section C: Entry Components

Check all that apply:

- Float
- Motor Vehicle(s) - Car or Motorcycle
- Antique or Special Interest Car(s)
- Bicycles/Roller Blades/Skateboards
- Marching or Walking

- Music – Live Instruments
- Music – Stereo, Boom Box, etc.
- Handouts – Candy, Giveaways, Flyers, etc.
- Animal(s) – Enter Type: _____
- Other _____

Please include a brief description of your entry:

Section D: Acknowledgement and Signature

By signing your name below, I acknowledge that I have read and agree to the **Parade Rules and Regulations and Waiver and Release of All Claims** (see attached).

Signature: _____ Date: _____

Please, e-mail, mail, or deliver this form with any supporting material to:

Village Manager's Office
Sammy Hanzel, Communications Manager
Village of Glencoe
675 Village Court
Glencoe, Illinois 60022
Phone: (847) 461-1104 | E-mail: shanzel@villageofglencoe.org

Village of Glencoe 4th of July Parade Rules and Regulations | Claims Release

Parade Entry Notable Dates

- **Application Deadline: June 4**
- **Parade Line-up and Instructions:** June 21
- **Parade:** Staging begins at 12:15 p.m. at Central School, Parade steps off promptly at 1 p.m.

General Parade Information

- All entrants participating in the parade must submit an application.
- If requested, provide proof of insurance (listing the Village of Glencoe as additionally insured). Any participant conducting stunts or riding in a motor vehicle in the parade is required to submit proof of insurance.
- Submission of an application does not guarantee placement in the parade.
- Once an application is received, staff will approve or deny participation.
 - Approved participants must sign a participation waiver.
- Prior to July 4th, staff will follow-up with placement in the parade line-up and any other necessary instructions for participants.
- If participant is a paid performer/act/group, payment will be mailed following the performance unless otherwise agreed by the parties.
- Community organizations, neighborhood groups, businesses, elected officials, religious organizations, school teams/clubs, bicycling/running clubs, military/veteran groups, or any other friend/neighbor/peer of the Glencoe community are all encouraged to participate.
- All minors must be directly supervised by an adult.
- Participants may walk, march, jog, or ride in motor vehicles in the parade.

Parade Route

The parade will step-off promptly at 1:00 P.M. at the intersection of Greenwood/Hawthorn/South Avenues. It will then head east on South Avenue, North on Vernon Avenue, East on Park Avenue, South on Village Court, ending at Hazel Avenue (next to Village Hall).

Parade Rules

Allowable Activities:

- Playing (family-friendly) music from your float or vehicle
- Playing instruments/singing songs/chanting
- Displaying or walking/marching with banners
- Wearing costumes
- Decorating motor vehicles in ways that do not prohibit safe operation of said vehicle

Requirements:

- Pets may walk with entries but must be leashed (all animals should be mentioned and approved with application process)
- Participants riding in a float should remain seated while in movement
- Float should be properly constructed so as to remain in tact for the duration of the parade

Prohibited Activities:

- Candy, giveaways, or flyers must be handed to spectators (NO THROWING – participants in violation may be asked to exit the parade)
- No throwing confetti/rice/glitter/water balloons
- No water guns/super soakers/silly string
- No releasing balloons
- No consuming alcohol or smoking

Waiver and Release of All Claims

Please read this release carefully and be aware in registering yourself, your organization or your minor child/ward for participation in the 4th of July Parade (“program”), you will be waiving and releasing all claims for injuries you, your group or your child/ward might sustain arising out of this programs.

I recognize and acknowledge that there are certain risks of physical injury to participants in the above program, and I agree to assume the full risk of any such injuries, damages or loss regardless of severity that my child/ward or I may sustain as a result of participating in any activities connected or associated with any such programs. I waive and relinquish all claims my child/ward or I may have against the Village of Glencoe, the Glencoe Park District, and its officers, agents, servants and employees as a result of participating in any of the above programs. I hereby fully release and discharge the Village of Glencoe, the Glencoe Park District and its officers, agents, servants and employees from any and all claims from injuries, damage or loss which I or my child/ward may have or which may occur to me or my child/ward on account of my participation or the participation of my child/ward in any of the program(s). I further agree to indemnify and hold harmless and defend the Village of Glencoe, the Glencoe Park District and its officers, agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by me or my child/ward, and arising out, connected with, or in any way associated with the activities of any of the program(s). **(ACKNOWLEDGEMENT AND SIGNATURE ON APPLICATION)**