



VILLAGE OF GLENCOE

FORMS & APPLICATIONS

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www.villageofglencoe.org

General Requirements

THE FOLLOWING REQUIREMENTS MUST BE COMPLETED WHERE APPLICABLE BEFORE THE VILLAGE WILL ISSUE A NEW RESIDENTIAL BUILDING PERMIT. ANY EXCEPTIONS TO THE FOLLOWING MUST BE APPROVED IN WRITING BY THE PLANNING & DEVELOPMENT ADMINISTRATOR.

- 1) For new driveway openings either remove existing curb and replace with depressed curb or have driveway opening sawcut (width and location as shown on Village approved grade plan). Driving over curb/parkway \$200 fine.
- 2) Install 6 ft. chain link fence in parkway, silt fencing if required, and 6 ft. chain link fence with driven steel posts with a driveway gate around the entire site exactly as shown on grade plan for tree and site protection.
- 3) Provide full-depth 3" crushed rock stone for driveway apron and driveway running to proposed garage foundation location as shown on grade plan.
- 4) Disconnect all underground sewer and water lines at the Village main using a Village pre-qualified contractor; North Shore Gas service line to be disconnected by that utility company.
- 5) Advise the Building & Zoning Division when items 1-4 have been completed. After confirmation that the above has been completed your building permit will be issued.
- 6) Advise your staff and subcontractors that they may work only between 7 a.m. and 6 p.m. on weekdays, 9 a.m. and 6 p.m. on Saturdays (24-38c). No Sunday or holiday work is permitted; call the Village Hall for designated holidays.
- 7) Advise staff and subcontractors, that at NO time is parking permitted on the parkway or the public sidewalk. (9-27) (23-81.1).
- 8) No materials of any type can be stockpiled on the public parkway/sidewalk or in tree protection zones; nor is tree protection fence to be removed. The general contractor is responsible for protection of the existing trees, sidewalk, curb and street pavement surface at all times (9-28).
- 9) No signs other than (1) 6-square foot For Sale sign is permitted on private property. Absolutely no signs are allowed on public property (9-48.4 (r)).
- 10) The general contractor, or the person who assumes this role, is responsible for monitoring the site and the activities of the subcontractors on a daily basis, including keeping intact fenced trees protection areas from vehicle access or material stockpiling.
- 11) The building site must be secured at the end of each day. A 6-foot chain link fence is required around all new house sites during construction. All fences to remain up and maintained until removal is approved by Building & Zoning. The site must be kept clear of debris. The house under construction must be secure and kept free from obvious hazards; no hazardous materials such as boards with nails, chemicals, gasoline cans, etc., left out in the open. (9-21)
- 12) At any time a vehicle leaves the site and mud is left on the street or sidewalk, it is the general contractor's responsibility to have it cleaned up immediately.
- 13) All portable toilet facilities will be located away from the public right-of-way and screened as much as possible from the street. Locations are subject to Village approval.