



**MINUTES
VILLAGE OF GLENCOE
POLICE PENSION FUND BOARD**

Village Hall Conference Room
675 Village Court
Wednesday, January 22, 2020 – 7:03 a.m.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:04 a.m.

2. ROLL CALL

The following were present:

Michael Neimark, President
Eric Birkenstein, Trustee (*Left at 7:40 a.m.*)
Hubert Dziekan, Trustee
Peter Neville, Trustee

The following were also present:

Nikki Larson, Finance Director
Denise Joseph, Assistant Finance Director
Julie Tappendorf, Pension Board Attorney, Ancel Glink
Kelly Weller, Managing Director - Client Services, Great Lakes Advisors, LLC
Bruce Ebel, Director – Client Portfolio Manager, Great Lakes Advisors, LLC
Joe Halwax, Village Trustee
Jeffrey Condren, Mesirow Wealth Advisors

The following were not present:

James Franke, Trustee

3. PUBLIC COMMENT

No comment from the public.

4. APPROVAL OF OCTOBER 23, 2019 MINUTES

Trustee Birkenstein moved, seconded by Trustee Neville, to approve the minutes for the October 23, 2019 special meeting. The motion was approved unanimously.

5. APPROVAL OF NOVEMBER 15, 2019 SPECIAL MEETING MINUTES

Trustee Birkenstein moved, seconded by Trustee Neville, to approve the minutes for the November 15, 2019 special meeting. The motion was approved unanimously.

6. APPROVAL OF NOVEMBER 19, 2019 SPECIAL MEETING MINUTES

Trustee Birkenstein moved, seconded by Trustee Neville, to approve the minutes for the November 19, 2019 special meeting. The motion was approved unanimously.

7. CLOSED SESSION

At 7:08 a.m., Trustee Birkenstein moved, seconded by Trustee Neville, to convene into closed session pursuant to Open Meetings Act section 2(c)(11) to discuss pending litigation. The motion was adopted with the following vote:

AYES: Neimark, Birkenstein, Dzieken, Neville (4)

NAYS: (0)

ABSENT: Franke (1)

At 7:18 a.m., Trustee Birkenstein moved, seconded by Trustee Neville, to convene back into open session.

8. LEGAL UPDATE FROM ANCEL GLINK

There was no legal update.

9. REVIEW QUARTERLY PAYMENTS AND DISBURSEMENTS

President Neimark presented the quarterly pension fund annuity payments in the amount of \$672,678.57 and quarterly account payments in the amount of \$121,916.76.

Trustee Birkenstein moved, seconded by Trustee Neville, to approve the fourth quarter payments and disbursements. The motion was approved unanimously.

10. CONSIDERATION OF PERSONNEL REPORT

President Neimark presented the Personnel Report which included new hires, terminations, retirements and other personnel related activity having an impact on the Police Pension Fund. The attached report included no activity from October 2019 to December 2019.

Trustee Birkenstein moved, seconded by Trustee Neville, to accept the report as presented. The motion was approved unanimously.

11. CONSIDERATION OF STUB YEAR 2020 COST OF LIVING ADJUSTMENTS

President Neimark presented the Stub Year 2020 cost of living adjustments that are required in accordance with Illinois Compiled Statutes.

Trustee Birkenstein moved, seconded by Trustee Neville, to accept the Stub Year 2020 cost of living adjustments as presented. The motion was approved unanimously.

12. APPOINTMENT OF FREEDOM OF INFORMATION ACT OFFICER

President Neimark recommended appointing Assistant Finance Director Denise Joseph as ex-officio to the Pension Board as the Freedom of Information Act (FOIA) Officer.

Trustee Birkenstein moved, seconded by Trustee Neville, to appoint Assistant Finance Director Denise Joseph as the Police Pension Fund Board Freedom of Information Act Officer. The motion was approved unanimously.

13. APPOINTMENT OF OPEN MEETINGS ACT OFFICER

President Neimark recommended Assistant Finance Director Denise Joseph as the Pension Board Open Meetings Act (OMA) Officer.

Trustee Birkenstein moved, seconded by Trustee Neville, to appoint Assistant Finance Director Denise Joseph as the Police Pension Fund Board Open Meetings Act Officer. The motion was approved unanimously.

14. AWARD OF CONTRACT IN RELATION TO INVESTMENT/CUSTODIAL MANAGEMENT SERVICES RFP

President Neimark stated that at the Police Pension Board's November 19, 2019 Special Meeting, they conducted interviews with four finalists. The finalists included: Great Lakes Financial Advisors, Mesirov Wealth Advisors, National Investment Services and Sawyer Falduto. Following the interviews, the Pension Board recommended awarding the contract to Great Lakes Advisors through June 2023. With the recent legislation requiring pension funds to consolidate their investment portfolios by 2023, the Board did not find a need to move forward with a new management services firm. The Board is satisfied with Great Lakes Advisors service and the cost proposed made them a competitive firm.

President Neimark stated that with the consolidation legislation, the Board will need to complete four training hours in addition to the 16-hour on the new legislation. He stated that himself, Trustee Dziekan and Trustee Neville are signed up for the February 13 Illinois Public Pension Fund Administration (IPPPFA), training and invited Trustee Birkenstein to attend. In addition, Assistant Finance Director Joseph stated that the Illinois Finance Officers Association (IGFOA) will also offer training in April to discuss the new legislation. Assistant Finance Director stated that she will forward the information to the Board when registration is open.

Trustee Birkenstein moved, seconded by Trustee Neville, to award the contract in relation to Investment / Custodial Management Services to Great Lakes Advisors. The motion was approved unanimously.

15. REVIEW FINANCIAL ACTIVITY WITH GREAT LAKES ADVISORS

Mr. Weller began his presentation by thanking the Police Pension Board for selecting Great Lakes Advisors for Investment and Custodial Management Services.

Mr. Ebel began his presentation of the portfolio summary for the quarter ending December 31, 2019. The Great Lakes managed account fund balance finished the quarter at \$37.9M with over \$1.84M in dollar appreciation, representing a 5% net gain for the quarter. Net year-to-date performance continues to be very strong at 11.7%, with \$3.9M in dollar appreciation. Net one-year performance finished very strong at 17.3%, with \$5.75M in dollar appreciation. For the calendar year, account equities gained 27.7%, which exceed the broader global equity index of 26.6%. All equity asset classes provided double digit year-to-date positive returns.

In addition, Mr. Weller stated that the asset allocation and portfolio composition were in compliance with the Pension Fund's Investment Policy Statement and Illinois Complied Statutes (ILCS) guidelines. The estimated total annual direct Great Lakes Advisor Fees and annual indirect investment expenses are 0.45% of assets.

16. ADJOURNMENT

The meeting was adjourned upon the departure of Trustee Birkenstein at 7:40 a.m.

Approved by:  Date: 27 July 2020

Trustee Name: MICHAEL NEIMARK