

**VILLAGE OF GLENCOE  
SUSTAINABILITY TASK FORCE**

**Draft Meeting Minutes  
Tuesday, July 28, 2020– 7:00-9:00 p.m.**

**1. CALL TO ORDER AND ROLL CALL**

Chair Gallagher called the meeting to order at 7:04 p.m.

*The following Task Force members were (virtually) present:*

*Barney Gallagher, Chair*

*Linda Lin*

*Peter Mulvaney, Vice Chair*

*Dudley Onderdonk*

*Sandy Culver*

*Catherine Procopi*

*Lisa Fremont*

*Larry Reilly*

*Hall Healy (7:32 p.m.)*

*Jennifer Varela*

*The following task force members were not (virtually) present:*

*Gray Drobny*

*Ashley Kain Silver*

*Also present were:*

*David Mau, Public Works Director*

*Megan Olson, Staff Liaison*

*Helyn Latham, resident*

**2. OPENING/PUBLIC COMMENT**

Chair Gallagher explained that Governor Pritzker suspended the procedural requirement of the Illinois Open Meetings Act that a quorum of a public body be physically present to conduct a public meeting, which meant that the GSTF will continue to hold virtual meetings until further notice. Additionally, due to the supplemental public participation rules approved by the Village Board in April 2020, the Chair explained that all members of the public should submit public comments via voicemail or email. Chair Gallagher asked Staff Liaison Megan Olson if there were any public comments that had been submitted before the meeting.

Resident Eileen O'Halloran of 1162 Terrace Court submitted comment via e-mail that urged the Sustainability Task Force to consider actions that it could take as an advisory body to encourage the sustainable development of the 1801 Green Bay Road subdivision. She was particularly concerned about the effect of the subdivision on the stormwater runoff and ravine issues.

Ms. Anne McPhee was virtually present and was allowed to directly address the group. She had a number of concerns about the 1801 Green Bay subdivision, including the destruction of heritage trees and stormwater issues. She was also concerned about quality of life issues that would result from the construction phase of the development, including noise and dust.

**3. CONSIDERATION OF THE JUNE 23, 2020 STF MEETING MINUTES**

Upon a motion made by Vice Chair Mulvaney and seconded by Mr. Onderdonk and unanimously adopted by all those present by roll call vote, the meeting minutes for the June 23, 2020 were approved with the condition that the name conventions would be corrected.

#### **4. ACTIVE TRANSPORTATION PLAN UPDATE**

Chair Gallagher asked Public Works Director David Mau to provide an update to the Active Transportation Plan (ATP). The ATP was adopted in 2018 and was one of the first intergovernmental efforts that the GSTF helped to facilitate.

There are several projects that relate to the ATP underway for 2020. In previous years, the Village focused on identifying sidewalks that needed to be replaced due to their deteriorated conditions. When preparing the 2020 Village budget, the Village focused on some of the sidewalk gaps identified by the ATP, including the stretch at the west end of Dundee Road. The Village has submitted a permit application with the Illinois Department of Transportation to install a sidewalk at this location as it is located in IDOT's right of way. The Village has also awarded a thermoplastic contract that will include the refreshing existing bicycle lanes and crosswalks. However, due to the projected budget short falls in 2020 caused by the COVID-19 pandemic, 1.7 million dollars for capital improvement projects and operations were cut from the Village's 2020 budget, including some funding for sidewalk projects.

The Village and the School District were also awarded a planning and infrastructure grant for Safe Routes to Schools infrastructure improvements from IDOT. The engineering for the infrastructure projects is currently underway with a projected installation in 2021. Improvements will focus on improving street crossings and will include the restriping of crosswalks, the removal of ill placed sidewalks, crosswalk signs, and improvements in school zones. Rapid reflecting flashing beacons will also be installed at a busy crossing on Dundee Road.

The Sustainability Task Force Members thanked Mr. Mau for his ATP project status updates. Members then asked what the best mechanism is for integrating information and other projects in the ATP as the community continues to provide input on active transportation issues. Trustee Peter Mulvaney then made a motion to recommend that the Active Transportation Plan be updated with a list of feedback. The motion was seconded by Ms. Varela, and the motion was unanimously adopted by all those present by roll call vote.

#### **5. DISCUSSION OF THE COMMITTEE OF THE WHOLE-ECODISTRICTS**

Chairman Gallagher asked Trustee Mulvaney give an overview of the Committee of the Whole on July 16 at which staff presented research on the EcoDistrict planning and certification process to the Village Board as well as the Sustainability Task Force Recommendation on EcoDistricts. Trustee Mulvaney reported there was good discussion by the Trustees, but the Village Board was not willing to add another expense or staff commitment during the current period of financial uncertainty. The Village Board Trustees did agree that staff and the Sustainability Task Force should study how to incorporate the principals of EcoDistrict into future Village planning processes,

including the anticipated update of the Comprehensive Plan. The STF and staff were requested by the Trustees to look for strategic partnerships for implementation and to share what it had learned from EcoDistricts with the Plan Commission.

Chairman Gallagher asked how the STF could continue to work with other organizations to inspire the adoption of EcoDistricts concepts into their planning processes. It was proposed that Trustee Mulvaney and Mr. Dudley Onderdonk should form a subcommittee to work on this process and start bringing the idea to other community organizations. It was agreed that other STF members would serve as rotating members for the subcommittee, including Ms. Lin, Ms. Varela, Mr. Healy, and Chairman Gallagher.

## **6. RECYCLE AND DONATE DAY**

The STF members agreed to continue with planning for Recycle and Donate Day on Saturday, October 10 even though it is likely that the event will take place during Phase 4 of the Governor's Illinois Recovery Plan. The southwest commuter parking lot will be used for the event and Ms. Fremont's plan is to have a contactless self-serve event. Everyone will be asked to wear masks and to remove their own items from their vehicles and place them to the appropriate vendor's donate or recycle area. This will also limit the number of volunteers needed. Large signs will be needed for this event, as well as tents in case of rain. All members in attendance agreed to volunteer to help with the Donate and Recycle Day on October 10.

Terracycles specialty recycling and Simply Recycling curbside textile recycle programs were also discussed, also with a Library recycling program ahead of the Donate and Recycle Day event.

## **7. JUNE ACTION PLAN**

Chairman Gallagher checked the status of the items on the June Action. Much of the conversation focused on the Library water webinar series on September 23, reusable bags, planning for green yard initiative, ravines, RideGPS, and swapping. Various forums for communicating to the community about initiatives were brought up, including #SustainabilitySundays.

## **8. UPDATES**

**A. Village Updates:** Chairman Gallagher asked Staff Liaison Ms. Olson to update the STF on the Tree Preservation Ordinance review. Ms. Olson explained the purpose of the tree preservation ordinance and how it works to discourage the destruction of mature canopy trees on private property. The ordinance was brought to the Village Board because the Village Staff have come to understand that the ordinance should have a provision that allows the Village to mandate the removal of a hazardous or diseased tree on private property when it poses a public safety risk or is a threat to other buildings or the urban forest. The STF members felt that a strategy to protect and expand the existing tree canopy was important when reviewing the tree preservation ordinance.

- B. The topic of conversation then turned to the Hoover Estate redevelopment plan, as public comments addressed to the STF were from residents who were concerned about the anticipated tree removal. The group agreed to recirculate a letter written by Ms. Elsabe Schimmelpenninck last fall to the Village Board to reaffirm their hopes that the former Hoover estate be developed in a sustainable fashion. Mr. Onderdonk also shared his thoughts about the Village adopting the International Code Counsel's (ICC) "green building code" in anticipation of being ready for future events. The group showed interest in learning more about the standards.
- C. *Park District*: Mr. Onderdonk discussed the move of the Booth Cottage to a Park District property.
- D. *Library*: Ms. Lin reported that the Library has reopened and will continue to have virtual programming through August.

**9. DISCUSSION ON CURRENT INITIATIVES AND ASSIGNED TASKS**

Many of the current initiatives and assigned tasks had been discussed as a part of the June Action Plan.

**10. OTHER BUSINESS**

There was no other business to be discussed.

**11. PUBLIC COMMENT TIME**

No public comments were received during the meeting.

**12. CLOSING FAREWELL AND ADJOURN**

Then there being no further business to come before the Sustainability Task Force, upon motion being made, seconded and unanimously adopted by all those present, the meeting was adjourned at 9:19 p.m.