



MEETING MINUTES
VILLAGE OF GLENCOE
HISTORIC PRESERVATION COMMISSION

Virtual Meeting
Tuesday, August 2, 2022 – 5:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The regular meeting of the Historic Preservation Commission of the Village of Glencoe, conducted virtually in accordance with Governor Pritzker’s Executive Order, was called to order by the Commission Chair Peter Van Vechten at 5:31 p.m. on the 2nd day of August 2022.

The following Commissioners were present:

Peter Van Vechten, Chair
Dudley Onderdonk, Village Trustee
Erika Block
Mitchell Carrel
Diane Schwarzbach

The following Commissioners were absent:

None

The following was also present:

Jonathan Pape, Assistant to the Village Manager

2. PUBLIC COMMENT

No public comments were heard.

3. CONSIDERATION OF COMMISSION MINUTES FROM JUNE 7, 2022

Trustee Onderdonk moved, seconded by Commissioner Schwarzbach, to approve the Commission’s June 7, 2022 meeting minutes as presented. The motion was adopted with the following vote:

RESULT:	ACCEPTED
AYES:	Block, Carrel, Onderdonk, Schwarzbach, Van Vechten (5)
NAYS:	None (0)
ABSTAIN:	None (0)
ABSENT:	None (0)

4. FOLLOW-UP DISCUSSION OF JANUARY 20, 2022 COMMITTEE OF THE WHOLE MEETING

Chair Van Vechten reviewed that the Commission is continuing its discussion of about 20 recommendations made back in January to the Village Board. Included in the meeting packet was a list of nine of the recommendations proposed as Phase 1 broken down into three categories. Assistant to the Village Manager Jon Pape reminded the Commission that the goal of this discussion was to finalize a list of certain recommendations, such as those in Phase 1, that could be recommended to the Village Board for approval.

The Commission reviewed list of nine recommendations. Of the nine, six were selected to be recommended to the Village Board and three were determined to need more development before they were ready for that step. The three items that were deferred included:

- Specify submission requirements of historic information for demolition permit submittals.
- For Landmark addition/modification building permit applications, forward all materials to the Preservation Commission.
- Specify additional submission requirements for Honorary Landmark additions/modifications permit submittals.

It was determined by the Commission that each of these items would be revisited for discussion on what parameters would be set for these requirements.

5. CONSIDERATION OF RECOMMENDATION TO THE VILLAGE BOARD OF TRUSTEES REGARDING PROPOSED HISTORIC PRESERVATION CHANGES AND NEXT STEPS

The Commission unanimously agreed that the following six recommendations should be made to the Village Board or Trustees:

- Expedite the permit review process for Certified (9) & Honorary (85) Landmark building permit applications for proposed restoration, renovation and additions
- Update the demolition permit application instructions
- Consider an annual workshop between Commissions and or Committees on shared issues
- Change the name of the Commission from “Historic Preservation Commission” to “Preservation Commission”
- Increase the number of Commissioners from five to seven
- Simplify Commissioner terms of office to five-year term for all Commissioners

6. DEMOLITION PERMIT APPLICATION REVIEW

The Commission reviewed the demolition permit applications for 413 Adams Avenue and 707 Bluff Street. The Commission determined that no action would be taken on either of the applications.

7. OTHER ITEMS FOR DISCUSSION

The next regularly scheduled meeting of the Village of Glencoe Historic Preservation Commission will be on Tuesday, September 6, 2022.

8. ADJOURN

At 6:41 p.m., Commissioner Schwarzbach moved, seconded by Trustee Onderdonk, to adjourn the meeting. The motion was approved with the following roll call vote:

RESULT:	ACCEPTED
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Historic Preservation Commission
Meeting Minutes – June 7, 2022

AYES:	Block, Carrel, Onderdonk, Schwarzbach, Van Vechten (5)
NAYS:	None (0)
ABSTAIN:	None (0)
ABSENT:	None (0)