

VILLAGE OF GLENCOE  
PLAN COMMISSION

Regular Meeting  
June 25, 2014

1. CALL TO ORDER

A regular meeting of the Plan Commission of the Village of Glencoe, Cook County was called to order by Chairman Thomas in the Village Hall Council Chamber at 7:34 p.m. on the 25<sup>th</sup> day of June 2014.

2. ROLL CALL

The following were present:

Caren Thomas, Chairman, Public-at-Large Representative  
Barbara Miller, Vice-Chairman, Village Board Representative  
Deborah Cogan, Public-at-Large Representative  
Louis Goldman, Glencoe Public Library Representative  
Ed Goodale, Zoning Board of Appeals Representative  
Bruce Huvad, Public-at-Large Representative  
Marya Morris, Public-at-Large Representative  
Gary Ruben, School District #35 Representative  
Tom Scheckelhoff, Historic Preservation Commission Representative

The following were absent:

Seth Palatnik, Glencoe Park District Representative

The following were also present:

Philip Kiraly, Village Manager  
David Mau, Director of Public Works  
Nathan Parch, Planning & Development Administrator  
Lee Brown, Village Planner

3. CONSIDER THE JUNE 4, 2014 PLAN COMMISSION MEETING MINUTES

The minutes from the June 4, 2014 Plan Commission meeting were approved as amended.

4. PUBLIC COMMENT TIME

Chairman Thomas noted that Seth Palatnik would be serving as the new Park District Representative. Commissioners agreed to forward former Park District Representative Andre Lerman a letter thanking him for his three years of service on the Plan Commission.

5. CONTINUE DISCUSSION OF DOWNTOWN TUNE-UP

Village Planner Lee Brown presented a series of photos of downtown Glencoe taken and submitted by Commissioners as part of the May 28<sup>th</sup> "SWOT analysis", a structured process used in strategic planning to identify strengths, weaknesses, opportunities, and threats. The photos were organized to highlight the main issues identified by Commissioners as part of

that process. Mr. Brown noted that the issues, summarized further in his June 25, 2014 memorandum to the Plan Commission, represented his interpretation of the photos and what he heard from Commissioners over the course of the walking tour and during discussion that followed. Identified most frequently were: (1) Public Works Garage; (2) Writers' Theatre; and (3) Vacant storefronts.

Commissioners next participated in a "round robin" exercise wherein they each shared 3 to 5 core issues that they felt were most important to address in the downtown plan. Commissioners were asked to contemplate these in advance of the meeting. Staff was asked to categorize the issues and report on them at a later time.

Based on discussion at the June 4<sup>th</sup> meeting, Mr. Brown distributed a draft working calendar that showed a condensed planning process culminating in March 2015 versus June. The abbreviated process would include additional Plan Commission meetings during several months. After additional discussion and consideration, there was consensus that the process should not be expedited. It was agreed that Chairman Thomas and Vice-Chairman Miller would work with staff to continue to refine the working calendar.

Village Manager Phil Kiraly noted that staff is working on the following initiatives to encourage residents to participate in the planning process:

- Project website and mobile app
- Staff & Plan Commission attendance at Farmer's Market and Downtown Events
- Kiosk poster
- Provide information on the downtown planning process in Glencoe Quarterly/press releases/social media/postcard mailing
- Install Candy Chang "Downtown Glencoe Would Be Better If" chalkboard wall at Wyman Green

A demo of the project website – [www.glencoetuneup.com](http://www.glencoetuneup.com) – was provided and sample posters for the downtown kiosks were shared.

6. STANDING COMMITTEE REPORTS

None

7. SCHEDULE NEXT MEETING OF THE PLAN COMMISSION

The next meeting of the Plan Commission was scheduled for 7:30 p.m. on Wednesday, July 23, 2014.

8. ADJOURNMENT

The meeting was adjourned at 9:33 p.m.

Respectfully submitted,

Nathan Parch  
Planning & Development Administrator