

VILLAGE OF GLENCOE  
PLAN COMMISSION

Meeting Minutes  
September 27, 2017

1. CALL TO ORDER

A regular meeting of the Plan Commission of the Village of Glencoe, Cook County was called to order by Chairman Thomas in the Village Hall Council Chamber at 7:39 p.m. on the 27 day of September 2017.

2. ROLL CALL

The following were present:

Caren Thomas, Chairman, Public-at-Large Representative  
Barbara Miller, Vice-Chairman, Village Board Representative  
Louis Goldman, Glencoe Public Library Representative  
Ed Goodale, Public-at-Large Representative  
Bruce Huvard, Public-at-Large Representative  
Dudley Onderdonk, Glencoe Park District Representative  
Tom Scheckelhoff, Historic Preservation Commission Representative

The following were absent:

Gary Ruben, School District #35 Representative  
Vacant, Public-at-Large Representative  
Vacant, Zoning Board of Appeals Representative

The following were also present:

David Mau, Director of Public Works  
Lee Brown, Village Planner, Teska  
Bobby Mordenti, Teska

3. CONSIDER THE JULY 26, 2017 PLAN COMMISSION MEETING MINUTES

The minutes from the July 26, 2017 Plan Commission meeting were approved.

4. PUBLIC COMMENT TIME

None

5. CONTINUE DISCUSSION OF DESIGN GUIDELINES - VILLAGE PLANNER LEE BROWN

Discussion continued on the Plan Commission's reexamination and update of the Village's design guidelines, which date back to 1976. The guidelines will be used in conjunction with the Downtown Plan and the Glencoe Zoning Code when reviewing the design of new

buildings and exterior changes to existing buildings located in the Village's commercial and multi-family zoning districts.

Village Planner Lee Brown distributed a draft of an updated design guidelines document and reviewed its organization and format. Mr. Brown explained that the design guidelines were drafted using a three-level platform that includes the design goal, the design guideline, and the design elements, with illustrations and descriptions provided to explain each.

The updated guidelines will outline clear expectations that projects must demonstrate to be successfully developed. Mr. Brown reviewed the three audiences for the design guidelines, including: (1) Business District property owners and their design professionals; (2) Village staff and elected officials; and (3) residents and community groups who have an interest in urban design or may be affected about the decisions within the Village.

In preparation for continued discussed on the draft guidelines, it was agreed to schedule a walking tour of the downtown area for 11:30 a.m. on Saturday, October 21, 2017.

6. STANDING COMMITTEE REPORTS

None

7. SCHEDULE NEXT MEETINGS OF THE PLAN COMMISSION

The next few Plan Commission meetings were scheduled as follows:

- 1) **Saturday, October 21 - 11:30 a.m.**  
*Downtown Walkabout*
- 2) **Wednesday, October 25 - 7:30 p.m.**  
*Regular Plan Commission Meeting*

8. ADJOURNMENT

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

David Mau  
Director of Public Works