

VILLAGE OF GLENCOE
PLAN COMMISSION

Meeting Minutes
January 23, 2019

1. CALL TO ORDER

A regular meeting of the Plan Commission of the Village of Glencoe, Cook County was called to order by Chairman Thomas in the Village Hall Council Chamber at 7:31 p.m. on the 23 day of January 2019.

2. ROLL CALL

The following were present:

Caren Thomas, Chairman, Public-at-Large Representative
Barbara Miller, Vice-Chairman, Village Board Representative
Louis Goldman, Glencoe Public Library Representative, *arrived 7:33 p.m.*
Bruce Huvard, Public-at-Large Representative
Georgia Mihalopoulos, Public-at-Large Representative
Dudley Onderdonk, Glencoe Park District Representative
Gary Ruben, School District #35 Representative
Tom Scheckelhoff, Historic Preservation Commission Representative

The following were absent:

John Satter, Zoning Board of Appeals Representative
Vacant, Public-at-Large Representative

The following were also present:

Nathan Parch, Community Development Administrator
Lee Brown, Village Planner

3. CONSIDER THE NOVEMBER 28, 2018 PLAN COMMISSION MEETING MINUTES

The minutes from the November 28, 2018 Plan Commission meeting were approved.

4. PUBLIC COMMENT TIME

None

5. CONTINUE DISCUSSION OF DESIGN GUIDELINES, INCLUDING POSSIBLE PROCEDURES AND POLICY GUIDELINES - VILLAGE PLANNER LEE BROWN

The Plan Commission continued discussion on the update of the Village's design guidelines as they relate to the three business districts. While the design guidelines document continues to be formatted and edited by staff into a final draft, the focus of the meeting turned to process. Village Planner Lee Brown reviewed his memorandum regarding the subject of *Exterior Appearance Review, Policies, Procedures, Guidelines* and presented several draft documents

intended to assist staff and Commissioners in the review and processing of applications for design review. The first was the application form, also intended to serve as a handout summarizing the process and listing required plans/exhibits to aid in the review. The second document was a 5-page checklist that staff proposes to use as a tool to evaluate whether each application meets the intent or does not meet the intent of the design guidelines. The final document was a draft resolution to be considered by the Plan Commission at a later date that identifies specific categories of design review applications for staff review and Plan Commission review.

Members of the Plan Commission were supportive of the various documents and process adjustments and were in agreement that the design guidelines document should be prepared as a final draft for consideration at the next meeting.

6. STANDING COMMITTEE REPORTS

Commissioner Onderdonk announced that the Park District would be hosting a dog park community input meeting on February 12 at 7:00 p.m. at the Takiff Center.

Commissioner Scheckelhoff reported that the Historic Preservation Commission held a public hearing on January 8 for 1801 Green Bay Road (the Hoover Estate). The Commission recommended honorary landmark designation for the structures on the property. The Village Board will consider the Commission's recommendation at their March 21 meeting.

Mr. Parch reported that the Hoover Estate sold in December and a demolition application was received January 22 for all structures on the property - the main house, garage/greenhouse, and stable - with the new owner listed as Hoover Owner, LLC. At this time, no formal subdivision application or plans have been filed with the Village, and staff has no further details regarding future redevelopment.

7. SCHEDULE NEXT MEETINGS OF THE PLAN COMMISSION

The next Plan Commission meeting was scheduled for Wednesday, February 27, 2019 at 7:30 p.m.

8. ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Nathan Parch
Community Development Administrator