



**MINUTES
VILLAGE OF GLENCOE
POLICE PENSION FUND BOARD**

Village Hall Conference Room
675 Village Court
Wednesday, July 25, 2018 – 7:00 a.m.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 7:00 a.m.

2. ROLL CALL

The following were present:

Michael Neimark, President
James Franke, Trustee
Alan Kebby, Trustee
Peter Neville, Trustee

The following were also present:

Nikki Larson, Finance Director
Denise Joseph, Assistant to the Finance Director
Kelly Weller, Managing Director - Client Services, Great Lakes Advisors, LLC
Bruce Ebel, Director – Client Portfolio Manager, Great Lakes Advisors, LLC

The following were absent:

Eric Birkenstein, Trustee

3. PUBLIC COMMENT

Resident Joseph Halwax from 1021 Eastwood Rd., in Glencoe was present, however, he had no comments.

4. APPROVAL OF APRIL 25, 2018 MINUTES

Trustee Kebby moved, seconded by Trustee Franke, to approve the minutes for the July 25, 2018 meeting. The motion was approved unanimously.

5. REVIEW FINANCIAL ACTIVITY WITH GREAT LAKES ADVISORS

Mr. Weller and Mr. Ebel presented the portfolio summary for the May 31, 2018 quarterly investment. Following a valuation-driven correction in the first calendar quarter of 2018, stocks reacted positively to solid economic data in May moving the Russell 3000 Index up 1.14%.

The account fund balance finished the period at \$35.36 Million; net one-year performance was 6.87% with \$2.43 Million in dollar appreciation. For the quarter, the portfolio experienced a negative \$13,000 in value depreciation, representing a negative 0.10% net loss. The fixed income component of the portfolio was flat 0.01%, while the equity component of the portfolio was down negative 0.12% percent. Asset allocation and portfolio composition were in compliance with the Fund's Investment Policy Statement and statutory requirements.

Following discussion by the Pension Board, Mr. Weller stated that the Portfolio Manager will be present at the next meeting to discuss the portfolio in more detail.

6. CERTIFY ELECTION OF RETIRED PENSION FUND MEMBER

Trustee Neville moved, seconded by Trustee Franke to certify the election of retired Trustee Kebby to the Pension Fund.

7. REVIEW QUARTERLY PAYMENTS AND DISBURSEMENTS

Finance Director Larson presented the quarterly pension fund annuity payments in the amount of \$592,484.75 and quarterly account payments in the amount of \$104,745.40. Trustee Neville moved, seconded by Trustee Kebby, to approve the quarterly payments and disbursements. The motion was approved unanimously.

8. REVIEW ACTUARIAL VALUATION

Finance Director Larson presented the Actuarial Valuation report for the year beginning March 1, 2018 and ending February 28, 2019. The report had no unexpected changes with respect to the participants included in the actuarial valuation as well as no unexpected changes to the Fund's investments from the prior year. The Village's Tax Levy requirement has increased from \$1,581,311 last year to \$1,838,060 this year, approximately 16.2%. The increase in the Tax Levy is due to the increase in salaries and the changes to the assumptions, and was offset due to the investment return greater than assumed.

Director Larson also explained that the Village recently learned that the final Fiscal Year 2018 contribution to the Police and Fire Pension Fund was not made, and that the funds were closed into General Fund reserves. She recommended, to make the payment and also recommended that the Village consider alternative payment methods moving forward, including breaking the full contribution into monthly payments.

9. CONSIDERATION OF PERSONNEL REPORT

Finance Director Larson presented the Personnel Report which includes new hires, terminations, retirements and other personnel related activity having an impact on the Police Pension Fund. The report included activity from April 1, 2018 to June 30, 2018. Trustee Neville moved, seconded by Trustee Kebby, to accept the report as presented. The motion was approved unanimously.

10. TRAINING UPDATE

Finance Director Larson indicated that the Division of Insurance has made changes to their annual report. Staff is required to submit certification of training for all Pension Board Trustees. New pension Board Trustees have twelve months to complete their initial thirty-two hours of education, with an automatic six-month extension. Existing trustees must complete sixteen hours of education each following year. Historically, there has not been any enforcement.

11. OTHER BUSINESS

There were no other items for discussion

12. ADJOURNMENT

There being no further business to come before the Police Pension Fund Board, Trustee Neville moved, seconded by Trustee Franke, to adjourn the meeting at 8:30 a.m. The motion was approved unanimously.

Approved by: Michael Neimark Date: 24 Oct 18

Trustee Name: Michael Neimark



VILLAGE OF GLENCOE MEMORANDUM

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Appendix | July 25, 2018 Pension Board Minutes

DATE: July 20, 2018
TO: Glencoe Police Pension Board
FROM: Nikki Larson, Finance Director
SUBJECT: Consideration of Personnel Report

This report includes any new hires, terminations, retirements and other personnel related activity having an impact on the Police Pension Fund from April 1, 2018 to June 30, 2018. The Board will be asked to accept this report as presented by staff.

New Hires:

None in 2nd quarter

Terminations / Resignations:

Scott Bissonnette
Resignation Date: June 13, 2018

Retirements:

John Cegielski
Retirement Date: April 24, 2018
First Date of Benefit: April 25, 2018

Deaths:

None in 1st quarter

Refunds:

None in 1st quarter

Disability Pension Option Conversion:

Mark Wold
Retirement Date: December 31, 2015 Current Annual Benefit: \$60,527.54
Conversion Date: July 28, 2018

Service Credit Transfer:

Hubert Dziekan
Transfer from the Village of Posen
Hire Date: January 1, 2018
Village of Posen to transfer \$24,622