



**MINUTES  
VILLAGE OF GLENCOE  
POLICE PENSION FUND BOARD**

Village Hall Conference Room  
675 Village Court  
Wednesday, October 24, 2018 – 7:00 a.m.

**1. CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 7:06 a.m.

**2. ROLL CALL**

The following were present:

Michael Neimark, President  
Eric Birkenstein, Trustee  
James Franke, Trustee  
Alan Kebby, Trustee  
Peter Neville, Trustee

The following were also present:

Nikki Larson, Finance Director  
Denise Joseph, Assistant to the Finance Director  
Julie Tappendorf, Pension Board Attorney, Ancel Glink  
Kelly Weller, Managing Director - Client Services, Great Lakes Advisors, LLC  
Bruce Ebel, Director – Client Portfolio Manager, Great Lakes Advisors, LLC  
Nancy Studenroth, Senior Portfolio Manager, Great Lakes Advisors, LLC

**3. PUBLIC COMMENT**

Mr. Joseph Halwax from 1021 Eastwood Rd., in Glencoe was present, however, he had no comments.

**4. LEGAL UPDATE FROM ANCEL GLINK**

Pension Board Attorney, Julie Tappendorf from Ancel Glink provided the Board a legal update related to an off duty disability pension conversion.

Following the Boards discussion, Ms. Tappendorf was advised to submit a letter to the retiree advising him of the Pension Boards decision.

**5. APPROVAL OF JULY 25, 2018 MINUTES**

Trustee Neville moved, seconded by Trustee Franke, to approve the minutes for the July 25, 2018 meeting. The motion was approved unanimously.

**6. REVIEW FINANCIAL ACTIVITY WITH GREAT LAKES ADVISORS**

Mr. Weller and Mr. Ebel presented the portfolio summary for the August 31, 2018 quarterly investment.

The account fund balance finished the period at \$36.29 Million; net one-year performance was 6.89% with \$2.46 Million in dollar appreciation. For the quarter, the portfolio experienced \$870,000 in dollar appreciation, and overall net performance returned to positive with a 2.40% net gain which was directionally consistent with the Policy Benchmark. Both the fixed income component of the portfolio (+0.60%) and the equity component of the portfolio (+4.11%) were positive.

Portfolio returns are directionally consistent with the U.S. centric benchmark for the trailing year and are in-line with mid-term and longer Policy and actuarial expectations. The primary focus remains on risk management; diversification is a key tool used to manage risk. The continued belief is that the portfolio is well positioned for the current dynamic global economic and market environment.

Following discussion by the Pension Board, Mr. Weller introduced Ms. Studenroth, Managing Director and Senior Portfolio Manager from Great Lakes Advisors. Ms. Studenroth is responsible for research across multiple Fixed Income Sectors and serves as senior member of their fixed income team. Ms. Studenroth introduced her team, philosophy and their process in the Fixed Income Firm for Great Lakes Advisors.

**7. REVIEW QUARTERLY PAYMENTS AND DISBURSEMENTS**

President Neimark presented the quarterly pension fund annuity payments in the amount of \$597,256.39 and quarterly account payments in the amount of \$111,846.91. Trustee Neville moved, seconded by Trustee Kebby, to approve the quarterly payments and disbursements. The motion was approved unanimously.

**8. CONSIDERATION OF PERSONNEL REPORT**

President Neimark presented the Personnel Report which includes new hires, terminations, retirements and other personnel related activity having an impact on the Police Pension Fund. The report included activity from July 1, 2018 to October 19, 2018. Trustee Neville moved, seconded by Trustee Birkenstein, to accept the report as presented. The motion was approved unanimously.

**9. CONSIDERATION OF MUNICIPAL COMPLIANCE REPORT**

Director Larson highlighted the annual municipal compliance report for the year ending February 28, 2018. She indicated that pursuant to Public Act 95-950, the Act requires pension boards to provide an annual report on the financial condition of the pension fund. The Police Pension Fund report reflects an ending value of assets in the Police Pension Fund of \$36.2 million, which is an increase over last year's ending balance of \$33.9 million. Based on the census and salary data from the Police Pension Fund, and mortality and retirement assumptions, the recommended contribution for Fiscal Year 2019 (to be levied in Fiscal Year 2020) is \$1,838,060 for the Police Pension Fund. This is a 16.2% increase from the \$1,581,311 current year's required contributions.

Lastly, Director Larson indicated that the Municipal Compliance Report will be presented to the Village Board for their consideration.

Trustee Birksenstein moved, seconded by Trustee Neville, to accept the Municipal Compliance Report. The motion was approved unanimously.

**10. TRAINING UPDATE**

Assistant to the Finance Director Joseph reminded the Pension Board Trustees that the Division of Insurance requires that new Pension Board Trustees have twelve months to complete their initial thirty-two hours of education, with an automatic six-month extension. Existing trustees must complete sixteen hours of education each following year.

Trustees Birkenstein and Franke indicated that they were interested in registering for the IPPFA Online Certified Trustee Program to meet the thirty-two hours of training required as a new trustee.

**11. REVIEW MEETING CALENDAR FOR 2019**

Director Larson provided the Pension Fund Board with the 2019 meeting calendar and asked if the Board would like to continue rotating the meetings between 7 a.m. and 7 p.m. The consensus of the Board was to leave the meetings at 7:00 a.m.

**12. OTHER BUSINESS**

There were no other items for discussion

**13. ADJOURNMENT**

There being no further business to come before the Police Pension Fund Board, Trustee Kebby moved, seconded by Trustee Neville, to adjourn the meeting at 8:30 a.m. The motion was approved unanimously.

Approved by: Michael Neimark Date: 23 Jan 19

Trustee Name: Michael Neimark



# VILLAGE OF GLENCOE MEMORANDUM

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## Appendix | October 24, 2018 Pension Board Minutes

**DATE:** October 19, 2018  
**TO:** Glencoe Police Pension Board  
**FROM:** Nikki Larson, Finance Director  
**SUBJECT:** Consideration of Personnel Report

This report includes any new hires, terminations, retirements and other personnel related activity having an impact on the Police Pension Fund from July 1, 2018 to October 19, 2018. The Board will be asked to accept this report as presented by staff.

**New Hires:**

Ryan McCloskey  
Hire Date: 8/22/2018

**Terminations / Resignations:**

None

**Retirements:**

None

**Deaths:**

Dan Jesse  
DOB: 12/30/1941  
DOD: 10/16/2018  
Surviving Spouse: Sharon Jesse      Annual Spousal Benefit: \$80,195.40      Effective: 10/17/2018

John Galford  
DOB: 3/7/1942  
DOD: 8/21/2018  
Surviving Spouse: Jean Galford      Annual Spousal Benefit: \$100,125.12      Effective: 8/22/2018

**Refunds:**

None

**Disability Pension Option Conversion:**

None

**Service Credit Transfer:**

None