



**MINUTES
VILLAGE OF GLENCOE
PUBLIC SAFETY COMMISSION**

Village Hall Conference Room
675 Village Court
November 27, 2018 – 6 p.m.

I. CALL TO ORDER AND ROLL CALL

The Public Safety Commission meeting was called to order at 6 p.m.

Attendee Name	Title	Status
Commissioners		
Amy St. Eve	Chair	Absent
Andrew Berlin	Commissioner	Present
Daniel Rubinstein	Commissioner	Present
Village Staff		
Cary Lewandowski	Director of Public Safety	Present
Sharon Tanner	Assistant Village Manager	Present

II. CONSIDERATION OF JULY 5, 2018 MEETING MINUTES

- a. Open Session
- b. Closed Session

Commissioner Rubinstein made a motion to approve the July 5, 2018 open and closed session minutes, and Commissioner Berlin seconded the motion. Said motion was adopted by the following vote:

AYES: Berlin, Rubinstein (2)

NAYES: None (0)

III. PUBLIC COMMENT

There were no comments from the public.

IV. CONSIDERATION OF PUBLIC SAFETY OFFICER EXAMINATION PROCES

The Commission discussed the Public Safety Officer examination process recommended by staff. Staff provided the following recommendations: conduct a PSO examination process, utilize Stanard & Associates to administer the application process and written exam, charge an application fee of \$45 and including 20 applicants in the first band. Additionally, staff recommended conducting the written examination on February 23, 2019 (or, an alternate date of March 2, 2019 if either the exam vendor or venue are not available), adding a pre-

employment assessment center as Element 1.5, and modifying the scope of the background check in Element 3 and adding a detailed background check as Element 4.5.

Commissioner Berlin made a motion, seconded by Commissioner Rubinstein, to concur with staff's recommendations. Said motion was approved by the following vote:

AYES: Berlin, Rubinstein (2)

NAYES: None (0)

V. CONSIDERATION OF LIEUTENANT EXAMINATION PROCESS

The Commission discussed the Lieutenant promotional exam process. Staff recommended an application period, conducting the written exam on April 17, 2019, evaluating probationary status as of the date of the written exam, evaluating seniority as of the date of the written exam, accepting a resume and cover letter as the application, using the Public Safety Department's physical agility test as Element 5, a time period in which preference points may be claimed, and modifying Element 3 as a check of the applicant's education history (changes that have occurred since original hire), driving record and criminal history. Additionally, staff recommending utilizing RMA to write and administer the written examination.

Commissioner Rubinstein made motion, seconded by Commissioner Berlin to concur with staff's recommendations. Said motion was approved by the following vote:

AYES: Berlin, Rubinstein (2)

NAYES: None (0)

VI. OTHER BUSINESS

The Commission discussed the feasibility of incorporating review of publicly-available social media information in Public Safety Officer applicant background checks. AVM Tanner said that staff will prepare guidelines for using such information for the Commission's consideration at its next meeting.

AVM Tanner advised the Commission that the Illinois Board of Fire and Police Commissioners Act was recently amended and modified the entry-level applicant maximum age exception for individuals with prior military service. As such, she recommended that the Commission formally consider amending the Glencoe Public Safety Commission Rules and Regulations to reflect the statute's change. The Commission asked staff to prepare the amendment for consideration at its next meeting.

VII. ADJOURN

Commissioner Rubinstein made a motion to adjourn at 7:08 p.m. The motion was seconded by Commissioner Berlin. Said motion was approved by the following vote:

AYES: Berlin, Rubinstein (2)

NAYES: None (0)