



# VILLAGE OF GLENCOE

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## Virtual Meeting Information

The March 25, 2022 Public Safety Commission meeting will be held virtually via telephone and video conference (individuals may participate either by telephone or by video conference) pursuant to Governor Pritzker's Executive Order 2021-27. In addition, at least one representative from the Village will be present at Village Hall in compliance with Section 7(e) of the Open Meetings Act.

Individuals may call the following to participate in the meeting:

### **By Telephone:**

Phone Number: (312) 626 6799

Webinar ID: 876 3811 1646

### **By Zoom Video Conference:**

[Zoom video conference link](#)

## **Public Comment Submittal Options**

### **Option 1: Submit Comments by E-Mail Prior to Meeting**

Public comments can be submitted in advance of the meeting by e-mail to [glencoemeeting@villageofglencoe.org](mailto:glencoemeeting@villageofglencoe.org). Public comments received by one hour before the start of the meeting on the day of the meeting will be read during the meeting under Public Comment. Any comments received during the meeting may be read at the end of the meeting. All e-mails received will be acknowledged.

Public comment is limited to 400 words or less. E-mailed public comments should contain the following:

- The Subject Line of the e-mail should include the following text: "Public Safety Commission Meeting Public Comment"
- Name of person submitting comment (address can be provided, but is not required)
- Organization or agency person is submitting comments on behalf of, if applicable
- Topic or agenda item number of interest, or indicate if the public comment is on a matter not listed on the Commission meeting agenda

### **Option 2: Submit Comments by Phone Prior to Meeting**

Individuals without access to e-mail may submit their comments through a voice message by calling (847) 461-1100. Verbal public comments will be read aloud during the meeting and will be limited to three minutes.



**AGENDA**  
**VILLAGE OF GLENCOE**  
**PUBLIC SAFETY COMMISSION**

**Friday, March 25, 2022 – 10 a.m.**

**1. CALL TO ORDER AND ROLL CALL**

*Amy St. Eve, Chairperson*  
*Andrew Berlin, Commissioner*  
*Daniel Rubinstein, Commissioner*

**2. PUBLIC COMMENT**

**3. CONSIDERATION OF FEBRUARY 3, 2021 MEETING MINUTES**

**4. RATIFICATION OF MODIFICATION OF LATERAL APPLICANT POWER TEST REQUIREMENT TO COMPLETE POWER TEST BY THE EARLIER OF MAY 27, 2022 OR DATE OF HIRE**

**5. CLOSED SESSION**

**6. CONSIDERATION OF LIEUTENANT PROMOTIONAL INITIAL ELIGIBILITY LIST**

**7. CONSIDERATION OF PUBLIC SAFETY OFFICER LATERAL APPLICANT INITIAL ELIGIBILITY LIST**

**8. OTHER BUSINESS**

**9. ADJOURN**

*The Village of Glencoe is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Village of Glencoe at least 72 hours in advance of the meeting at (847) 835-4114, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Glencoe to make reasonable accommodations for those persons.*



**MINUTES  
VILLAGE OF GLENCOE  
PUBLIC SAFETY COMMISSION**

**Virtual Meeting  
February 3, 2022 - 11 a.m.**

**I. CALL TO ORDER AND ROLL CALL**

Prior to calling the meeting to order, Chair St. Eve explained the basis for conducting a virtual public meeting in compliance with the Illinois Open Meetings Act, on behalf of the Commission. Assistant Village Manager Sharon Tanner was physically present at the Village Hall. The meeting was called to order at 11 a.m.

Attendee Name	Title	Status
<b>Commissioners</b>		
Amy St. Eve	Chair	Present
Andrew Berlin	Commissioner	Present
Daniel Rubinstein	Commissioner	Present
<b>Village Staff</b>		
Sharon Tanner	Assistant Village Manager	Present
Cary Lewandowski	Public Safety Director	Present

**II. PUBLIC COMMENT**

There were no comments from the public.

**III. CONSIDERATION OF DECEMBER 9, 2021 MEETING MINUTES**

Chair St. Eve made a motion to approve the December 9, 2021 meeting minutes, seconded by Commissioner Berlin. Said motion was approved by the following vote:

AYES: St. Eve, Berlin, Rubinstein (3)

NAYS: None (0)

ABSENT: None (0)

**IV. CONSIDERATION OF ENTRY-LEVEL PUBLIC SAFETY OFFICER NOTICE OF EXAMINATION**

Assistant Village Manager Tanner reviewed the proposed entry-level examination process, including the following recommendations:

- Modifications to Eligibility Rules for the 2022 Examination Process Only:
  - Modify the formal education requirement specified in Section 4(D)(1) of the Rules to require that applicants must have achieved 60 hours of college credit by June 30, 2022

- Modify the physical agility test requirement specified in Section 4.1(E)(1) to require that applicants must provide verification of successful completion of the Peace Officer Wellness Evaluation Report (“POWER”) test sometime between six months prior to the date of application through May 27, 2022
- Application Process:
  - Hire Stanard & Associates (“S&A”) to facilitate the application management process, including its \$45 application fee
  - Accept applications starting on Tuesday, February 22, 2022 at 10 a.m. and closing on Friday, April 8, 2022 at 4 p.m.
- Written Examination:
  - Use S&A to provide and score the written examination
  - Use S&A’s cognitive ability test, situational judgment test and integrity test, with each of the three weighted as 1/3 of the total composite score)
  - Classify the written examination as an online exam
- Modify the order of examination elements (consistent with modifications made in previous examination processes)
- Banding of written examination scores – 20 Applicants in First Band

Assistant Village Manager Tanner shared that the Illinois Board of Fire and Police Commissioners Act was recently amended to change the maximum age exemption for individuals who previously works as a paid on call, part-time or volunteer firefighter for any length of time, rather than for five years, prior to that municipality using full-time firefighters. Staff will update application documents per the amended statute and incorporate into a comprehensive Rules revision later this year.

Commissioner Berlin made a motion to accept staff’s recommendations for commencing an entry-level Public Safety Officer examination process, seconded by Chair St. Eve. Said motion was approved by the following vote:

AYES: St. Eve, Berlin, Rubinstein (3)  
 NAYS: None (0)  
 ABSENT: None (0)

**V. CONSIDERATION OF RATIFICATION OF AMENDMENT TO THE LIEUTENANT PROMOTIONAL EXAMINATION DATE**

Assistant Village Manager Tanner advised the Commission that the date of the Lieutenant promotional written examination was changed to February 11, 2022 to allow all applicants to attend the exam. Chair St. Eve made a motion to ratify the date change, seconded by Commissioner Rubinstein. Said motion was approved by the following vote:

AYES: St. Eve, Berlin, Rubinstein (3)  
 NAYS: None (0)  
 ABSENT: None (0)

**VI. CONSIDERATION OF RATIFICATION OF POSTING THE LATERAL HIRE PUBLIC SAFETY OFFICER APPLICATION**

Assistant Village Manager Tanner shared that the PSO lateral hire application was posted on Monday, Jan. 31, 2022. She recommended that the Commission ratify its posting and that the Commission commence interviews and the remainder of the hiring process once 10 applications are received or after 30 days of posting, whichever occurs first. Thereafter, she recommended that the Commission continue to conduct interviews and remaining steps in the hiring process after every 10 applications are received unless the Commission directs otherwise. Commissioner Berlin made a motion to ratify the posting and move forward as staff recommended, seconded by Chair St. Eve. Said motion was approved by the following vote:

AYES: St. Eve, Berlin, Rubinstein (3)

NAYS: None (0)

ABSENT: None (0)

**VII. OTHER BUSINESS**

There were no other items for discussion.

**VIII. ADJOURN**

Chair St. Eve made a motion to adjourn, seconded by Commissioner Rubinstein at 11:29 a.ms.

AYES: St. Eve, Berlin, Rubinstein (3)

NAYS: None (0)

ABSENT: None (0)