

VILLAGE OF GLENCOE
GOLF ADVISORY COMMITTEE
Meeting Minutes
September 30, 2013

1. CALL TO ORDER AND ROLL CALL

The Golf Course Advisory Committee was called to order at 7:00 p.m. at the Village Hall. The following members were present:

Dale Thomas, Chairman
Jim Hirsch
John Nesbitt
Ronald Schmidt
Scott Shore

Joe Keefe and Mitch Melamed were absent.

Arnold Levy, Chairman of the Clubhouse Task Force was also in attendance.

2. APPROVAL OF THE AUGUST 2013 MEETING MINUTES

The August 2013 Golf Advisory Committee meeting minutes were approved as written.

3. PUBLIC COMMENT TIME

There was no public comment.

4. MANAGERS MONTHLY REPORT

- A question was asked if the Chicago Botanic Garden has issue with the plan to move the maintenance building on the 17th hole. Stella replied that the Garden is not in favor of the plan because we would have to access their property to get to the new building. We could make an access road up the 17th hole but it would not be ideal alternative for the neighbors, the golfers or the bird sanctuary.
- A question was then raised asking if we could not move the maintenance building to the 17th hole location was the whole project scrapped. Dale replied that there are alternate locations for moving the maintenance building and the plan will move forward.
- Stella reviewed the August monthly report.
- Stella reported that August rounds were the highest of any month over the last 7 years.
- The Senior Membership program also had the highest sales over the last 7 years with 913 cards being sold.
- Stella informed the committee that a meeting was held with Lisa Sheppard of the Glencoe Park District to discuss how both entities could work together to do some cross promotions.
- A comment was made that the shop looked good this year. Stella replied that we brought on Adidas as a new vendor and had huge sales of Taylor Made clubs which was responsible for the increase in overall gross revenue.
- Stella estimated that if budgeted numbers are hit for October we should end the season with a balance of \$300,000 in our capital reserve fund.

- A committee member reported that they saw the use of protective screening for maintenance workers being used in Winnetka and that we might consider implementing the same safety procedures.
- Arnold Levy updated the committee on the work that has been done by the sub-committee of the Clubhouse Task Force to appoint an architect for the clubhouse project.
- Arnold explained the process of the RFQ and RFP and the interviews of the potential architects.
- There is a meeting planned with the sub-committee for Friday, October 4th to discuss the qualifications of the architects and then to rank them according to their qualifications.
- The sub-committee will then take the recommendation to the full Clubhouse Task Force at a meeting scheduled for October 7th to get their approval of the recommendation.
- Arnold also reported that work is being done to create a contract for the architect based on the standard contract of the AIA (American Institute of Architects).
- A question was asked if we would consider using independent contractors for a portion of the clubhouse work. Arnold responded that we would consider using independent contractors and that an interior designer stood out during the interviews that the committee agreed should be included in the project regardless of who is chosen as an architect.
- A question was asked if a new agreement has been secured with the Cook County Forest Preserve yet. Stella responded that a new agreement has not been written yet but a letter of clarification was sent to the County to get them to sign off on the major points that will be addressed in the new agreement. The Village has not received a signed letter of clarification back as of this date. It is understood by all parties that we will not move forward without a signed letter of agreement.
- The fact that there is a large debt owed by the Golf Club to the Village has played an important role with the current Cook County staff as they do not want to be responsible for paying back this debt to the Village.
- Arnold stated that everything is moving in the right direction financially with the Golf Club and we are in a good position to move forward with the clubhouse plans. There are also a lot of things to confirm in the way of numbers and community support before Arnold can state with a higher degree of confidence that everything is exactly as it should be.
- It was discussed that Dave Arden plays a vital role to the success of the golf club through the quality of the golf course and his ability to complete capital work in house.
- The driving range was discussed and it will be an important outcome of the clubhouse project.
- The maintenance building is also a big issue of the project and the access to the building is still under review. Arnold does not believe that moving the maintenance building to the middle of the golf course is wise.
- A question was asked what the next steps will be with the project. Arnold replied the next steps in the process will be to engage the architect. They will then do schematic design of the building and we will go through an approval process with the community of the proposed design.

- Once the design is approved the construction documents will then be created and we will go out to bid. The idea is to have an Owners Rep work on behalf of the Village to oversee and coordinate the building process.
- At that point Arnold estimates it will take 18-20 months from the time the project is approved to when the building is complete.
- Arnold stated that the public process is something we don't have control over and may slow the process down. He added that this project is going to be under more public scrutiny than Writer's Theatre due to the fact that the Village is backing the project.
- Arnold stated that we are going to have to persuade the community that there is no risk involved in backing this project due to the success of the club and the capital reserve fund.
- We may need to use an effective communication strategy consultant to put a program together to present the project to the community. We have to anticipate opposition to the project.
- Arnold stated that the fact that paperwork will be signed with the County to confirm that this land will be used as a golf course going forward for the next 50-100 years is a benefit to the community. Using the golf course for purposes other than golf will be legally eliminated by the new agreement with the County. That becomes a life amenity for this community going forward with a golf course that you can be proud of. Having a public golf course will also add value to the real estate just as the downtown improvements and the schools have done.
- Arnold thanked the committee for their time and let them know that he would be willing to come back at any time and if any questions arise to please contact him directly.
- A statement was made that the rangers are doing a great job and should be commended for the hard work they do on a daily basis.

ADJOURNMENT

- There being no further business for discussion, the meeting was adjourned at 8:05.

