



Housing Authority of the City of Hartford
Housing Choice Voucher Program
 180 John D. Wardlaw Way
 Hartford, CT 06010
 TDD/TTY 1800-842-9710 or 711
 Phone: 860-723-8409
 Fax: 860-723-8554

Amendment to Lease Agreement and Housing Assistance Contract due to Ownership Change

The following documents must be provided for the new owner:

- Proof of Ownership (ex. Deed)
- IRS Form W9
- Proof of Social Security Number (ex. SSN Card) or Tax Identification Number (ex. IRS issued form)
- Copy of government-issued ID
- Landlord Certification
- Lead Based Paint form (signed by landlord & tenant)
- Management Agreement (if applicable)

Head of Households Name _____

Unit Address _____

A transfer of interest by sale was completed for the above captioned property on _____ 20____.

Said sale transferred the legal ownership of the property from _____
 (Seller)

To _____
 (Purchaser)

The Purchaser, by his/her signature below acknowledges and accepts all the obligations, terms and conditions of the attached Housing Assistance Payments Contract between _____ dated _____
 (Seller)

and the Housing Authority of the City of Hartford Housing Choice Voucher Program, and the attached executed Lease agreement between

_____ and _____
 (Seller) (Lessee/Tenant)

for the remaining term of the contract and lease agreement.

The Purchaser further warrants his legal capacity to execute this agreement as owner.

_____ Social Security # or TAX ID # _____
 (Owner Name)

_____ Telephone # _____ Fax # _____
 (Address)

_____ Email _____

 City, State Zip

BY: _____
 (Owner Signature) (Date)

*******No Payments will be made until all requested documents are received*******