

**MINUTES OF THE SPECIAL MEETING
Of
The Board of Commissioners
Of
The Housing Authority of the City of Hartford**

**May 21, 2019
5:30 p.m.**

The Board of Commissioners of the Housing Authority (“Authority”) of the City of Hartford held a special Board meeting on May 21, 2019. The meeting was held at the Housing Authority of the City of Hartford, 180 John D. Wardlaw Way, Hartford, Connecticut. The meeting was called to order at 5:30pm by Chairperson Marilyn E. Rossetti.

I. Roll Call

Upon roll call, the following members were in attendance: Chairperson Marilyn E. Rossetti. Vice-Chairperson Laura Settlemyer; Commissioner Jeffrey Stewart; and Commissioner Michael Abreu was excused.

The attendance sheet is attached

II. Consideration of the Minutes of the Special Board Meeting of April 16, 2019

A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to approve the minutes of the Special Board Meeting of April 16, 2019. The motion was unanimously approved.

III. Report of the Chairperson

Chairperson Marilyn Rossetti welcomed everyone to today’s Board of Commissioners meeting.

IV. Report of the Executive Director

Ms. Annette Sanderson, Executive Director, welcomed everyone to today’s Board of Commissioners meeting. She acknowledged HHTO members and the HACH team for the hard work and support. She informed the BOC and residents of the following:

- Tim Cifone, Deputy Executive Director of Development and Capital Improvements, resigned effective May 10, 2019.

- Westbrook Village Groundbreaking - Thursday, June 6, 2019 at 12:00pm
- Meeting with HHTO At Smith Towers on Wednesday, May 29, 2019 at 5:00pm

V. Public Comment Period

There were no comments made by the public.

VI. Staff Reports

Mr. Ben Bare, General Counsel, presented the Compliance Report to the Board of Commissioners. The Registry shows the Authority's status with respect to responding to the HUD Management Improvement Plan, and Compliance Management Review.

Ms. Annette Sanderson, Executive Director, presented the Development and Capital Improvements report, that was included in the BOC Packet.

Mr. Joshua Bird, CFO, presented the Finance Department report that was included in the BOC Packet.

Ms. Maria Cintron, Supervisor of the Occupancy Department, presented the Occupancy Department (LIPH) report that was included in the BOC Packet

Ms. Katrina Ortiz, HCV Supervisor, presented the HCV/Section 8 report that was included in the BOC Packet.

- HCV Received 2 Grants – MVP (45 Vouchers Allocated) and FUP (83 Vouchers Allocated)
- Issued 51 Vouchers for Infill Apartments

Ms. Karen Cato, Resident Service Coordinator/Community Liaison, presented her report that was included in the BOC Packet.

Ms. Annette Sanderson reported that the Extermination Report was included in the Board packet.

VII. New Business

Resolution No. 2019-22: Regarding Amendment of Award of Contract for On-Call Architect and Engineering Services

A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to Adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

Resolution No. 2019-23: Regarding Authorization of Additional Fund Expenditures For Contract #1821-17

A motion was made (Commissioner Settlemyer) and seconded (Commissioner

Stewart) to adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

Resolution No. 2019-24: Regarding Allocation of Additional Funds to Contract #1822-17 Elevator Maintenance Services & 1827-17 Emergency Response and Restoration Services
Mr. Ben Bare, General Counsel, presented the Resolution to the Board. A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to amend each contract to 100,000. After discussion of the Resolution the motion was unanimously approved.

Resolution No. 2019-25: Regarding the Designation of NEWDAY Management Company Corporation Directors
A motion was made (Commissioner Stewart) and seconded (Commissioner Settlemyer) to Adopt the Resolution. Mr. Ben Bare, General Counsel, presented the Resolution to the Board. After discussion of the Resolution the motion was unanimously approved.

VIII. Old Business

There was no old business to discuss.

IX. Adjournment

There being no further business, a motion was made (Commissioner Settlemyer) and seconded (Commissioner Stewart) to adjourn the meeting. The motion was approved and the meeting was adjourned at 6:15 p.m.

Respectfully Submitted,

Annette Sanderson
Secretary/Executive Director