

SECTION 8 LANDLORD CERTIFICATION

RE: \_\_\_\_\_  
ADDRESS OF ASSISTED UNIT

**OWNERSHIP OF ASSISTED UNIT:**

I certify that I am the legally designated agent for/or owner of the above unit. A deed or management contract has been supplied to the Housing Authority of the City of Hartford to verify this. I also certify that the prospective tenant has no ownership or interest in this dwelling unit whatsoever.

**APPROVED RESIDENTS OF ASSISTED UNIT:**

I understand that the family members listed on the dwelling lease agreement as approved by the Housing Authority of the City of Hartford are the only individuals permitted to reside in the unit. I also understand that I am not permitted to live in the unit while I am receiving Housing Assistance Payments (HAP's).

**CONFLICT OF INTEREST:**

I certify that I am not related to any family member scheduled to move into, or presently living in the assisted unit, nor am I related to any employee of the Housing Authority of the City of Hartford.

**HOUSING QUALITY STANDARDS:**

I understand that I am obligated to ensure that the unit is in sound, physical condition and complies with HUD's Housing Quality Standards (HQS). Additionally, that I am to perform necessary maintenance so that the unit continues to meet this standard. I understand that failure to do so will result in forfeiture of HAPs.

**TENANT RENT PAYMENTS:**

I understand that the tenant's portion of the contract rent is determined by the Housing Authority of the City of Hartford and that it is illegal to charge additional amounts of rent or anything else not specified in the lease approved by the Housing Authority of the City of Hartford.

**SECURITY DEPOSITS, CLAIMS FOR DAMAGES, UNPAID TENANT RENT or VACANY LOSS:**

I understand that there is no minimum or maximum-security deposit limit. As owner, I determine the security deposit amount that is reflected in the lease. The Housing Authority of the City of Hartford prohibits security deposits in excess of those in unassisted units size, type and condition.

If the security deposit is insufficient to cover unpaid rent, damages, or other amounts the family may owe under the lease, then I am to collect balances from the family. I cannot make a claim for reimbursement from the Housing Authority of the City of Hartford for unpaid rent, damages or other amounts owed by the family.

If family moves out without proper notice, then I may keep the full HAP for that month. If family does give proper notice, or the lease is scheduled to terminate during the month, then I will receive a prorated (per diem) HAP for last month. There are no vacancy loss claims under the new lease.

**REPORTING VACANCIES TO THE HOUSING AUTHORITY OF THE CITY OF HARTFORD:**

I understand that should the assisted unit become vacant, I am responsible to notify the Housing Authority of the City of Hartford immediately by phone or fax which must be followed up the same day in writing.

**COMPUTER MATCHING CONSENT:**

I understand that the Section 8 Housing Assistance Payment contract permits the Housing Authority of the City of Hartford or HUD to verify my compliance with the contract. I consent for the Housing Authority of the City of Hartford or HUD to conduct computer matches to verify my compliance as deemed necessary. The Housing Authority of the City of Hartford or HUD may release and exchange information regarding my participation in the Section 8 program with other Federal and State agencies.

**ADMINISTRATIVE AND CRIMINAL ACTIONS FOR INTENTIONAL VIOLATIONS:**

I understand that failure to comply with terms and responsibilities of the Housing Assistances Payment Contract is grounds for termination of participation in the Section 8 program. I understand that knowingly supplying false, incomplete, or inaccurate information is punishable under Federal and State criminal law.

\_\_\_\_\_  
Signature of Landlord/Agent Date

\_\_\_\_\_  
Print Name of Landlord/Agent

I have received a copy of the Housing Authority of the City of Hartford Landlord Handbook.  
\_\_\_\_\_  
Landlord Signature Date \_\_\_\_\_

I would like to receive a copy of the Housing Authority of the City of Hartford Landlord Handbook.  
Please send via email at \_\_\_\_\_  
\_\_\_\_\_  
Landlord Signature Date \_\_\_\_\_

**WARNING: Section 1001 of Title 18 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making a false or fraudulent statement to any Department or Agency of the United States. State law may also provide penalties for false or fraudulent statements.**