



**CITY OF HESSTON AGENDA**  
Monday, March 21, 2016 6:00 PM  
City Council Meeting Room  
115 E. Smith Street

**Present**

David Kauffman, Mayor \_\_\_\_\_  
Brad Unruh, City Council \_\_\_\_\_  
Jason Jones, City Council \_\_\_\_\_  
Larry Fuqua, City Council \_\_\_\_\_  
Gary Pauls, City Council \_\_\_\_\_  
Clare Moore, City Council \_\_\_\_\_

**Others Present**

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_  
5. \_\_\_\_\_

Gary Emry, City Administrator \_\_\_\_\_  
J.T. Klaus, City Attorney \_\_\_\_\_  
Jason Thrasher, City Clerk \_\_\_\_\_

**1. Call to Order - 6:00pm**

**2. Additions to Agenda**

A. \_\_\_\_\_  
B. \_\_\_\_\_  
C. \_\_\_\_\_  
D. \_\_\_\_\_

**3. Consent Agenda**

A. Consent Agenda

**4. Constituency Comments**

**5. Proclamations and Awards**

A. AGCO Proclamation

**6. Public Hearing**

**7. Ordinances & Resolutions**

A. Annexation Ordinance Correction

B. Resolution No. 1135 Annual Boundary

**8. Old Business**

A. Tree Board Appointment

B. Department of Wildlife MOU

**9. New Business**

A. Effluent Pump Repair

B. Designation of Delegates to KMU Annual Conference

C. Park Department Vehicle Purchase

D. Probation Officer Contract

**10. Other Business**

**11. Executive Session**

**12. Adjourn Meeting**

Time: \_\_\_\_\_ Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

# CITY OF HESSTON



## MONTHLY FINANCIAL STATEMENT

**For the Second Month Ended  
February 29, 2016**

## CITY OF HESSTON

### Monthly Financial Statement For the Second Month Ended February 29, 2016

#### EXECUTIVE SUMMARY

**Pooled Cash and Debt (Exhibit I)** – The City's total pooled cash position is approximately \$10.1 million. The City's debt of \$10.7 million is made up of four G.O. Bonds that are paid primarily through special assessments, one PBC Bond for the library building, the 26 acre land purchase, the golf cart lease-purchase, and a revolving loan for the Wastewater Treatment Plant Improvement Project.

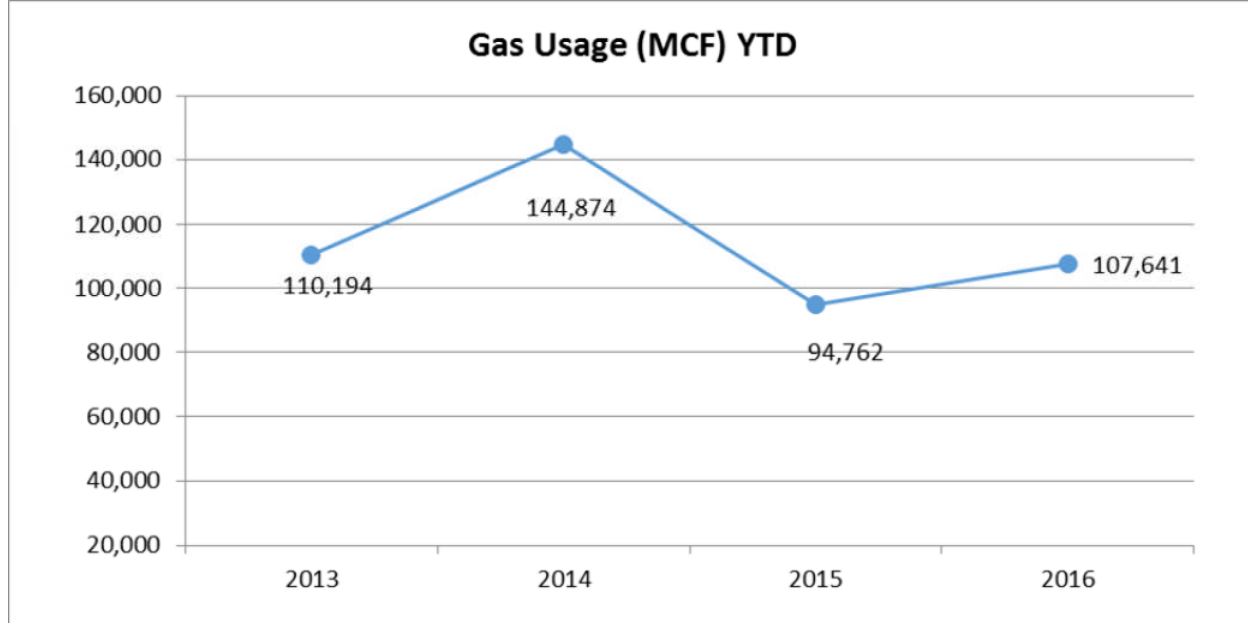
General Obligation Bonds	6,760,000
PBC Bonds	715,000
Temporary Notes	-
Lease Purchase Agreements	385,421
WWTP Loan	2,876,021
<b>TOTAL INDEBTEDNESS</b>	<b>10,736,442</b>

**Operating Expenses to Budget (Exhibit I)** – All fund have started the year within budget.

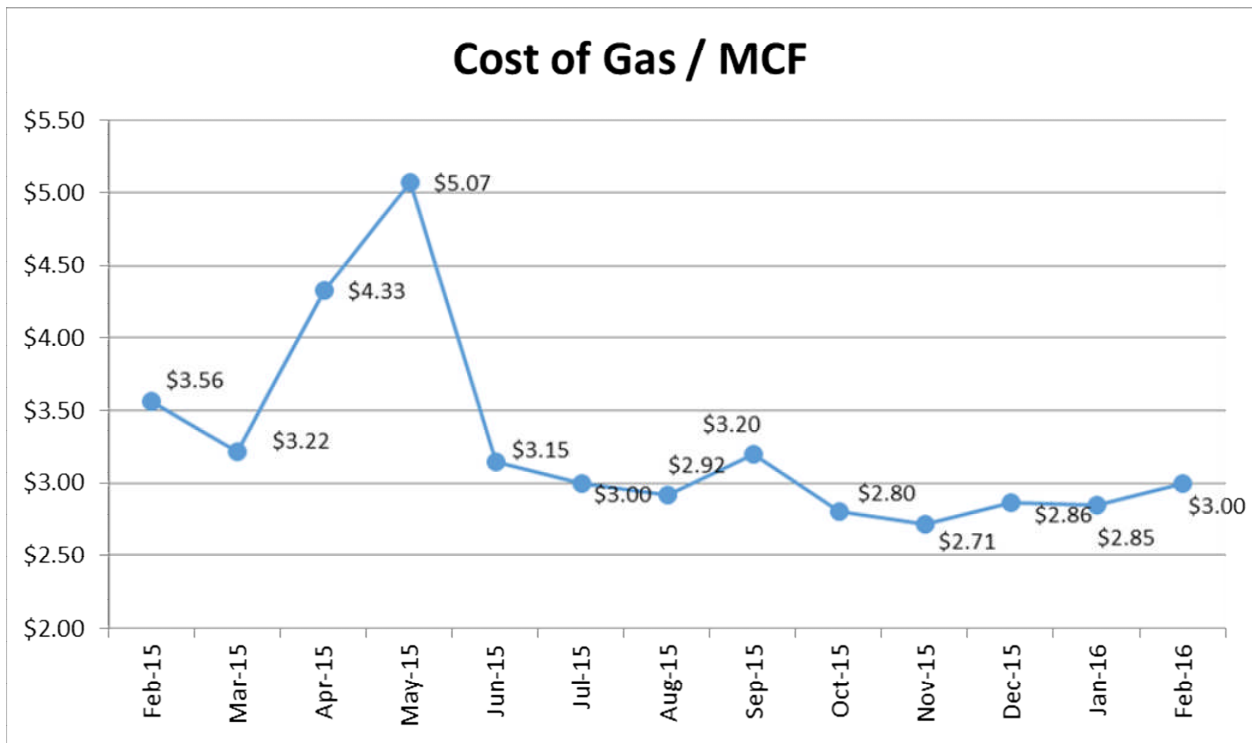
**General Fund (Exhibit II)** – The General Fund shows the first and largest distribution of property taxes from the County for the year.

**Golf Fund (Exhibit III)** – The Golf Fund is showing annual memberships and annual cart fees collected for the 2016 season.

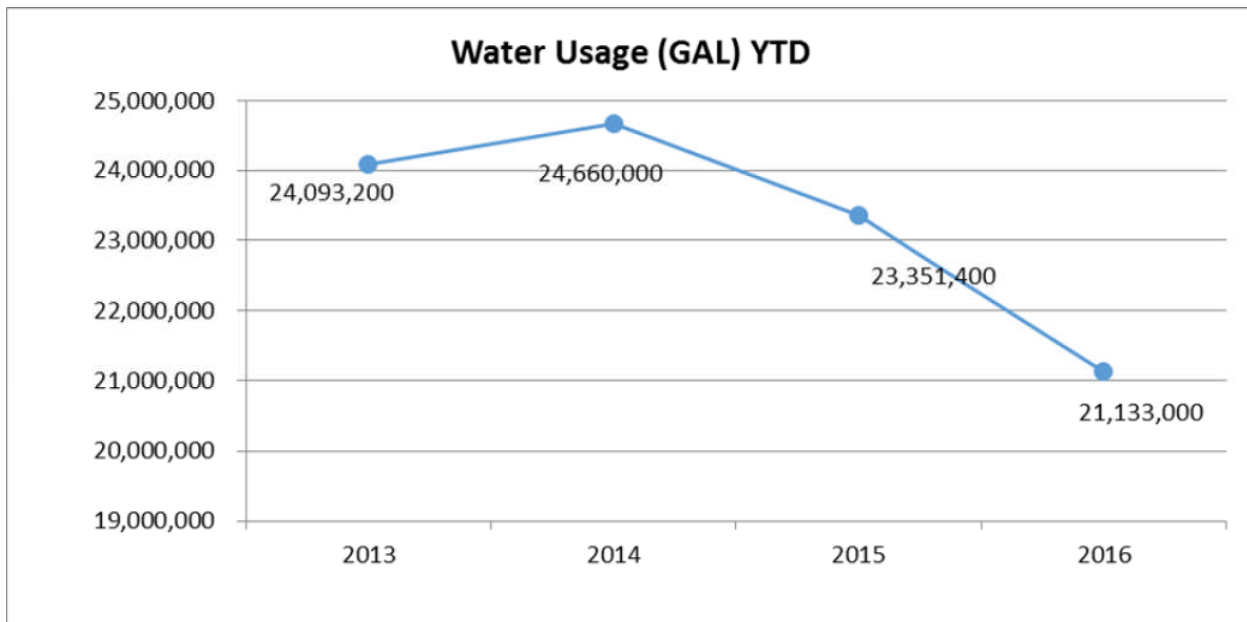
**Utility Operations (Exhibit V - VIII)** – The graph below shows gas usage compared against the same period over the last 3 years.



The graph below shows the fluctuation in the cost of natural gas over the last year:



The graph below shows water usage compared against the same period over the last 3 years.



**Revolving Loan (Exhibit IX)** – The City has five active revolving loans. The fund has a balance of \$72,290 available for new loans.

**CITY OF HESSTON  
POOLED CASH  
As of February 29, 2016**

<b>FUND</b>	<b>BEGINNING BALANCE</b>	<b>CURRENT ACTIVITY</b>	<b>CURRENT BALANCE</b>
01 - General	1,212,861.17	3,858	1,216,719.12
02 - Library	(7,795.30)	(603)	(8,398.67)
03 - Library Maintenance	22,778.90	0	22,778.90
04 - Special Street & Highway	328,143.27	0	328,143.27
06 - Golf	90,024.44	(5,953)	84,070.99
07 - Ambulance (EMS)	91,998.42	22,248	114,246.14
08 - Community Service Program	51,295.71	(979)	50,317.17
09 - Bond & Interest	331,144.52	0	331,144.52
12 - Utility	2,891,377.15	9,362	2,900,739.27
13 - Utility Maintenance Reserve	1,690,483.32	(47,803)	1,642,680.32
27 - Construction	524,658.22	(16,116)	508,542.15
30 - Capital Improvement	1,782,199.12	(16,500)	1,765,699.12
31 - Transient Guest Tax	0.00	0	0.00
33 - Economic Development	56,774.69	(1,597)	55,177.69
34 - Golf Maintenance Reserve	104,351.60	(12,803)	91,548.75
38 - Special Law Enforcement	460.56	0	460.56
42 - Fire Equipment Tax	231,227.99	0	231,227.99
45 - Equipment Reserve	676,172.39	(40,889)	635,283.35
46 - Special Parks	1,232.56	0	1,232.56
47 - Utility Deposits	62,481.67	(60)	62,421.61
48 - Gift Certificates (Golf)	3,130.57	101	3,231.57
50 - Revolving Loan Fund	68,386.63	3,903	72,289.71
55 - PBC	65,203.00	0	65,203.00
<b>TOTAL CLAIM ON CASH</b>	<u>10,278,591</u>	<u>(103,832)</u>	<u>10,174,759</u>

**EXPENSE COMPARISON OF ACTUAL TO BUDGET  
For the Second Month Ended February 29, 2016**

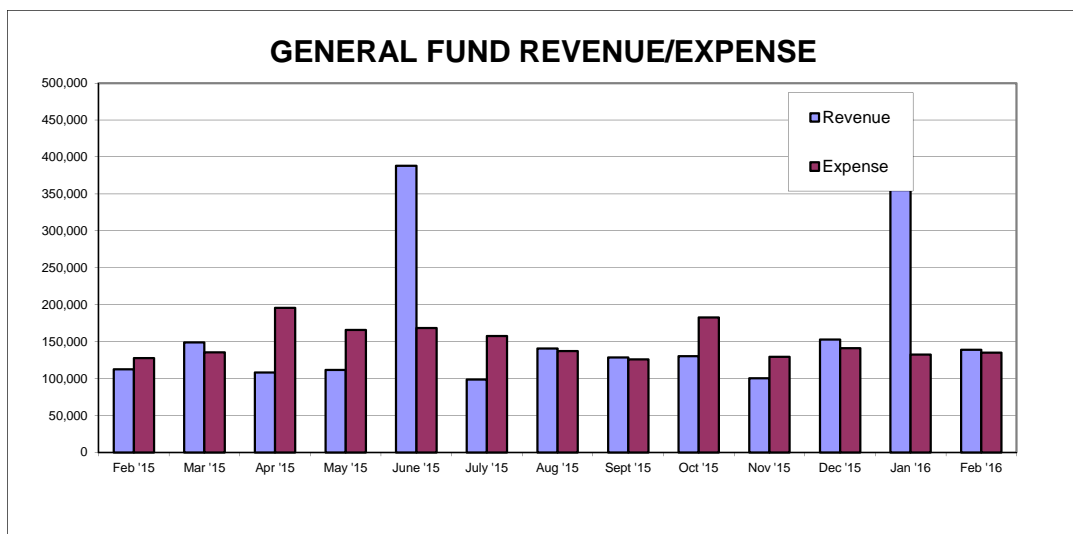
<b>FUND</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
01 - General	2,048,341	135,197	267,658	13.1%	1,780,683
02 - Library	203,518	0	93,186	45.8%	110,332
03 - Library Maintenance		0	0		
04 - Special Street & Highway	193,000	0	2,200	1.1%	190,800
06 - Golf	517,262	17,995	46,322	9.0%	470,940
07 - Ambulance (EMS)	410,941	28,285	48,714	11.9%	362,227
08 - Community Service Program	20,000	979	979	4.9%	19,021
09 - Bond & Interest	511,405	0	151,129	29.6%	360,276
12 - Utility	4,513,591	105,170	208,758	4.6%	4,304,833
13 - Utility Maintenance Reserve		47,803	63,367		
27 - Construction		16,116	1,388,289		
30 - Capital Improvement		16,500	17,750		
31 - Transient Guest Tax	42,500	0	13,460		29,040
33 - Economic Development	21,550	1,597	2,427	11.3%	19,123
34 - Golf Maintenance Reserve		252,003	252,003		
38 - Special Law Enforcement		0	0		
42 - Fire Equipment Tax	140,662	0	0	0.0%	140,662
45 - Equipment Reserve		40,889	40,889		
46 - Special Parks	486	0	0	0.0%	486
50 - Revolving Loan Fund		0	0		
55 - PBC (Library Bldg. Payment)	65,203	0	0	0.0%	65,203
<b>TOTAL EXPENSES</b>	<u>8,688,459</u>	<u>662,534</u>	<u>2,597,130</u>	<u>9.5%</u>	<u>7,853,627</u>
			<u>Standard</u>	<u>16.7%</u>	

**INDEBTEDNESS  
As of February 29, 2016**

General Obligation Bonds	6,760,000
PBC Bonds	715,000
Temporary Notes	-
Lease Purchase Agreements	385,421
WWTP Loan	2,876,021
<b>TOTAL INDEBTEDNESS</b>	<u>10,736,442</u>

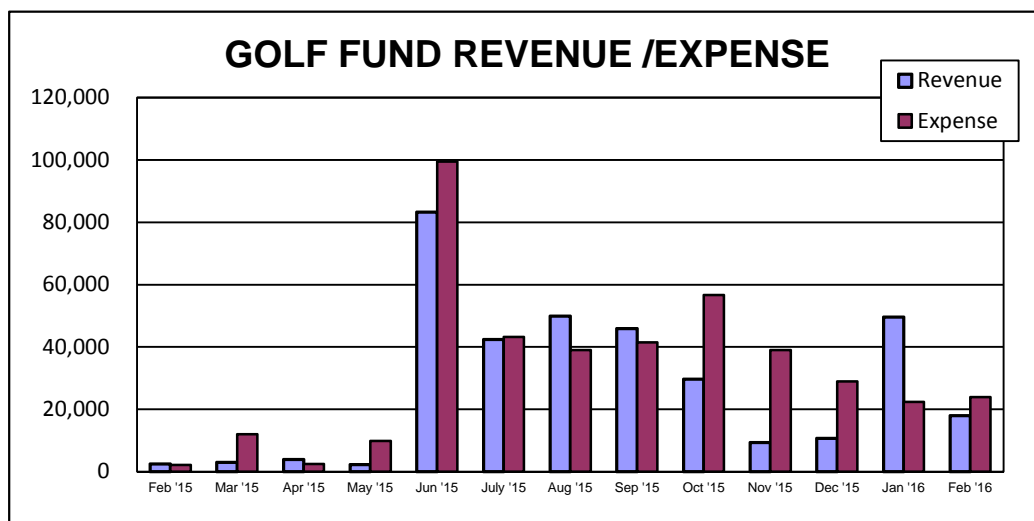
**CITY OF HESSTON**  
**GENERAL FUND COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Property Tax	709,330	0	364,887	51.4%	344,443
Motor Vehicle Taxes	99,044	0	5,119	5.2%	93,925
Local Sales Tax	650,000	111,689	143,023	22.0%	506,977
Franchise Taxes	425,000	8,831	37,157	8.7%	387,843
Court Fees & Costs	39,050	4,815	8,412	21.5%	30,638
Interest on Investments	3,000	2,575	4,185	139.5%	(1,185)
Lease Revenue	53,250	4,250	8,500	16.0%	44,750
Fees	30,250	1,897	4,401	14.5%	25,850
Miscellaneous Income	18,575	305	15,844	85.3%	2,731
Reimbursements	84,500	4,635	6,380	7.5%	78,120
Intra Fund Transfers	50,000	0	0	0.0%	50,000
<b>TOTAL REVENUE</b>	<b>2,161,999</b>	<b>138,998</b>	<b>597,907</b>	<b>27.7%</b>	<b>1,564,092</b>
<b>EXPENDITURES:</b>					
Administration	133,748	11,243	19,329	14.5%	114,419
Police	706,544	47,969	100,169	14.2%	606,375
Street	348,401	25,632	52,122	15.0%	296,279
Fire	162,205	9,112	22,514	13.9%	139,691
Parks	234,215	15,931	29,970	12.8%	204,245
Municipal Court	38,900	2,973	6,553	16.8%	32,347
Lease Purchase	25,500	10,254	10,254	40.2%	15,246
Transfers	165,203	0	0	0.0%	165,203
Other Expenses	233,625	12,083	26,747	11.4%	206,878
<b>TOTAL EXPENSES</b>	<b>2,048,341</b>	<b>135,197</b>	<b>267,658</b>	<b>13.1%</b>	<b>1,780,683</b>
<b>NET GAIN/(LOSS)</b>	<b>113,658</b>	<b>3,801</b>	<b>330,250</b>		<b>(216,592)</b>



**CITY OF HESSTON**  
**GOLF FUND COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

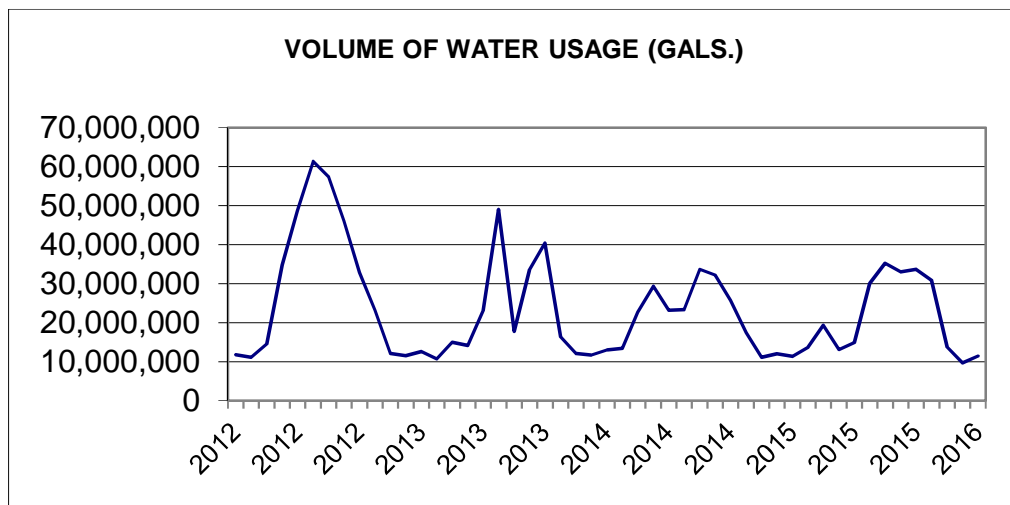
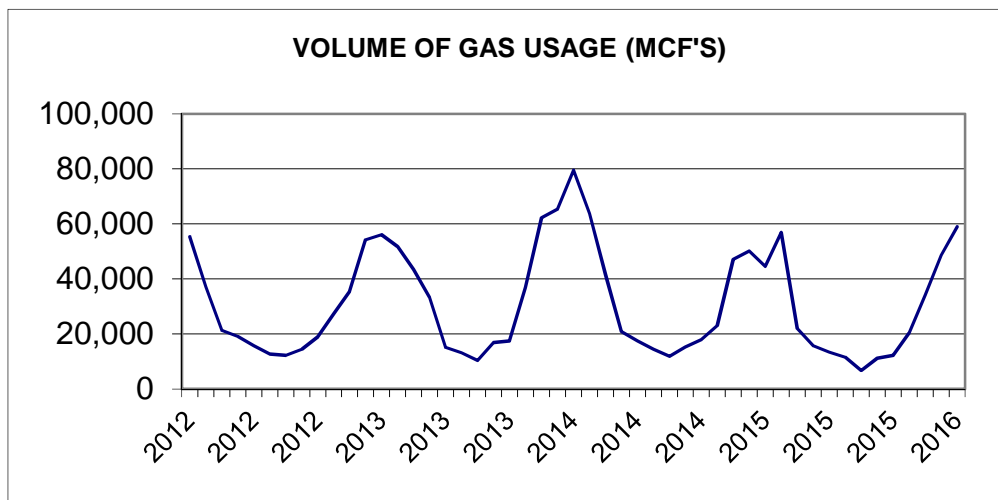
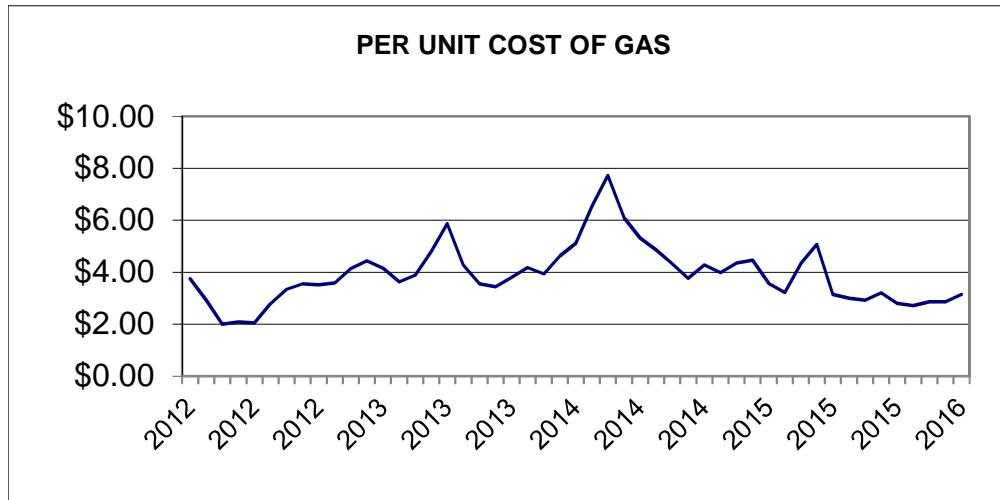
<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Payment on Account	0	0	0	0.0%	0
Green Fees	141,441	3,423	4,757	3.4%	136,684
Golf Cart Fee	74,924	3,827	19,044	25.4%	55,880
Practice Facility	6,098	636	3,377	55.4%	2,722
Miscellaneous	774	54	88	11.4%	686
Tournament Fees	80,238	0	0	0.0%	80,238
Membership Fees	60,000	6,737	34,891	58.2%	25,109
Concessions	48,400	1,698	2,992	6.2%	45,408
Golf Shop Sales	65,512	1,620	2,163	3.3%	63,349
Reimbursements	0	0	285	0.0%	(285)
<b>TOTAL REVENUE</b>	<b>477,387</b>	<b>17,995</b>	<b>67,597</b>	<b>14.2%</b>	<b>409,790</b>
<b>EXPENDITURES:</b>					
Personnel	268,678	13,187	26,071	9.7%	242,607
Contractual Services	99,425	3,402	10,085	10.1%	89,340
Commodities	149,159	7,359	9,798	6.6%	139,361
Capital Outlay	0	0	368	0.0%	(368)
Reimbursement	0	0	0	0.0%	0
<b>TOTAL EXPENDITURES</b>	<b>517,262</b>	<b>23,949</b>	<b>46,322</b>	<b>9.0%</b>	<b>470,940</b>
<b>Net Bef. Franchise Fees</b>	<b>(39,875)</b>	<b>(5,953)</b>	<b>21,275</b>		<b>(61,150)</b>
Add: Franchise Fees	40,000	0	0		40,000
<b>NET GAIN/(LOSS)</b>	<b>125</b>	<b>(5,953)</b>	<b>21,275</b>	<b>0.0%</b>	<b>(21,150)</b>





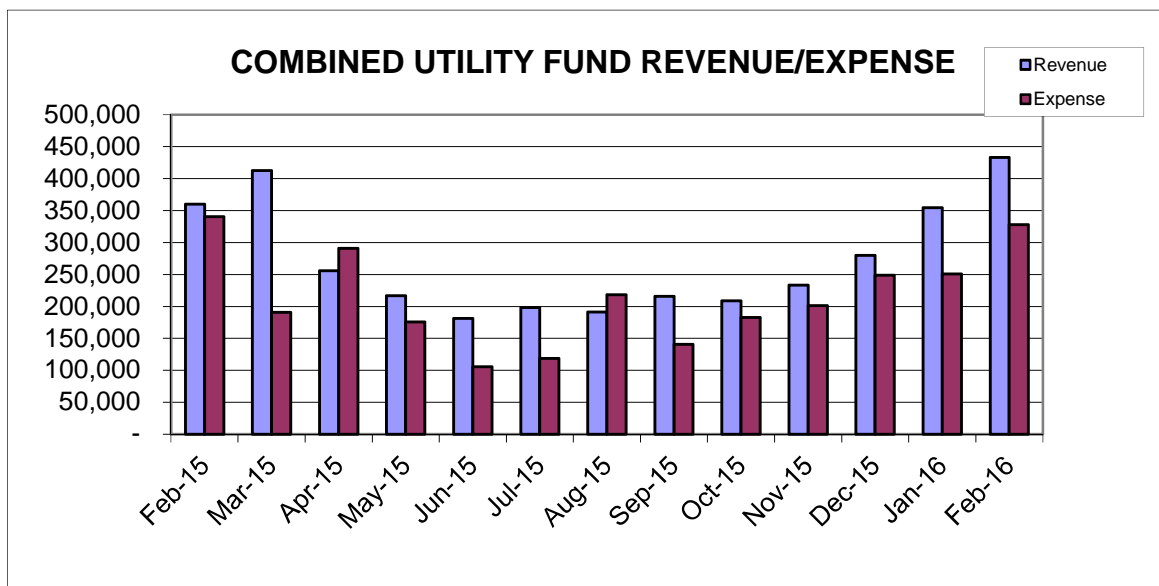
**HISTORICAL UTILITY INFORMATION**

As of February 29, 2016



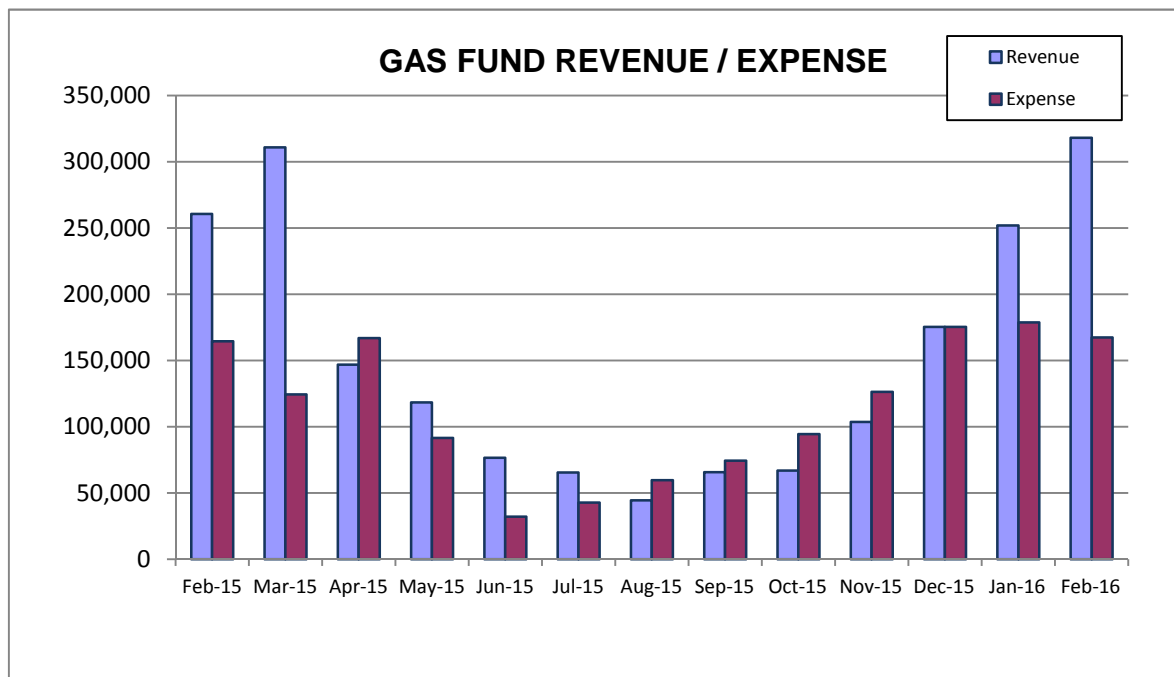
**CITY OF HESSTON**  
**COMBINED UTILITY FUND COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
<b><u>GAS</u></b>					
Revenue	2,512,000	318,131	570,186	22.7%	1,941,814
Expenditures	2,674,299	167,388	346,139	12.9%	2,328,160
<b>NET GAIN/(LOSS)</b>	<b>(162,299)</b>	<b>150,743</b>	<b>224,048</b>	<b>-138.0%</b>	<b>(386,347)</b>
<b><u>WATER</u></b>					
Revenue	736,795	35,353	52,338	7.1%	684,457
Expenditures	917,517	29,832	67,268	7.3%	850,249
<b>NET GAIN/(LOSS)</b>	<b>(180,722)</b>	<b>5,521</b>	<b>(14,929)</b>	<b>8.3%</b>	<b>(165,793)</b>
<b><u>SEWER</u></b>					
Revenue	742,533	63,510	132,703	17.9%	609,830
Expenditures	733,560	115,902	136,868	18.7%	596,692
<b>NET GAIN/(LOSS)</b>	<b>8,973</b>	<b>(52,392)</b>	<b>(4,165)</b>	<b>-46.4%</b>	<b>13,138</b>
<b><u>REFUSE</u></b>					
Revenue	199,063	16,130	32,325	16.2%	166,738
Expenditures	188,215	14,832	28,520	15.2%	159,695
<b>NET GAIN/(LOSS)</b>	<b>10,848</b>	<b>1,298</b>	<b>3,805</b>	<b>35.1%</b>	<b>7,043</b>
<b><u>COMBINED FUND</u></b>					
Revenue	4,190,391	433,123	787,553	18.8%	3,402,838
Expenditures	4,513,591	327,954	578,794	12.8%	3,934,797
<b>NET GAIN/(LOSS)</b>	<b>(323,200)</b>	<b>105,170</b>	<b>208,758</b>	<b>-64.6%</b>	<b>(531,958)</b>



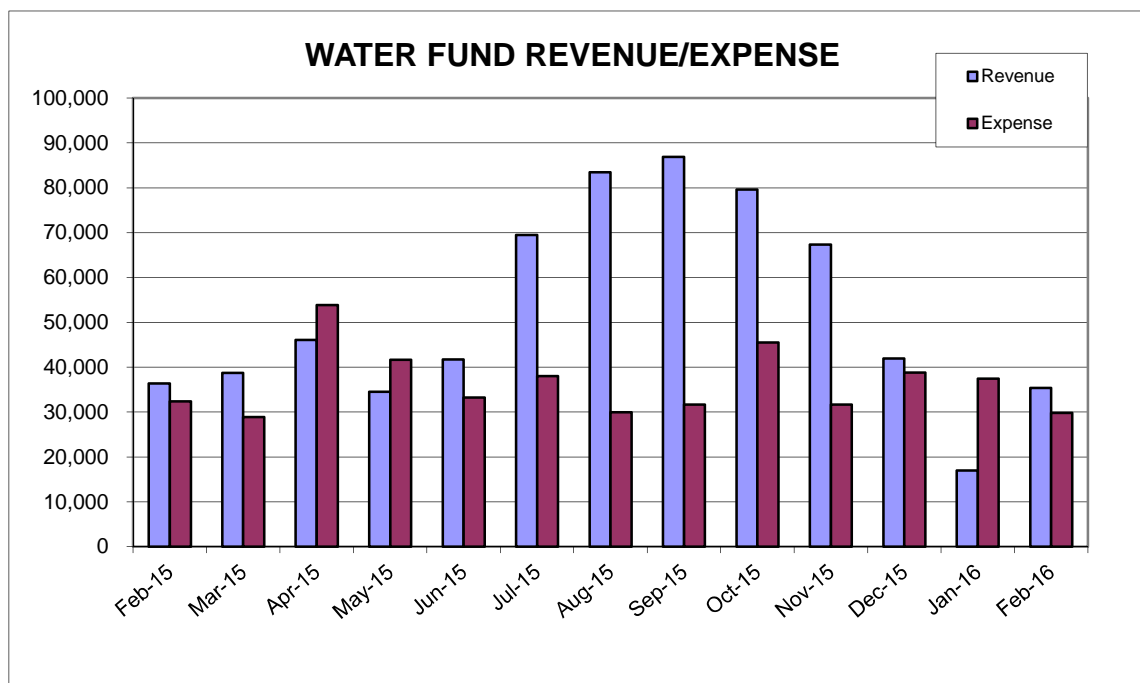
**CITY OF HESSTON**  
**GAS COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Gas Fees & Sales	2,512,000	318,131	570,186	22.7%	1,941,814
Less: Gas Purchases	1,700,000	138,644	289,872	17.1%	1,410,128
<b>NET GAS MARGIN</b>	<b>812,000</b>	<b>179,487</b>	<b>280,315</b>	<b>34.5%</b>	<b>531,685</b>
<b>EXPENDITURES:</b>					
Personnel	289,749	21,749	44,991	15.5%	244,758
Contractual	42,050	2,754	5,914	14.1%	36,136
Commodities	30,500	1,967	3,087	10.1%	27,413
Capital Outlay	17,000	2,274	2,274	13.4%	14,726
Reimbursements	0	0	0	0.0%	0
Transfers	595,000	0	0	0.0%	595,000
<b>TOTAL EXPENDITURES</b>	<b>974,299</b>	<b>28,744</b>	<b>56,267</b>	<b>5.8%</b>	<b>918,032</b>
<b>NET GAIN/(LOSS)</b>	<b>(162,299)</b>	<b>150,743</b>	<b>224,048</b>	<b>-72.4%</b>	<b>(386,347)</b>



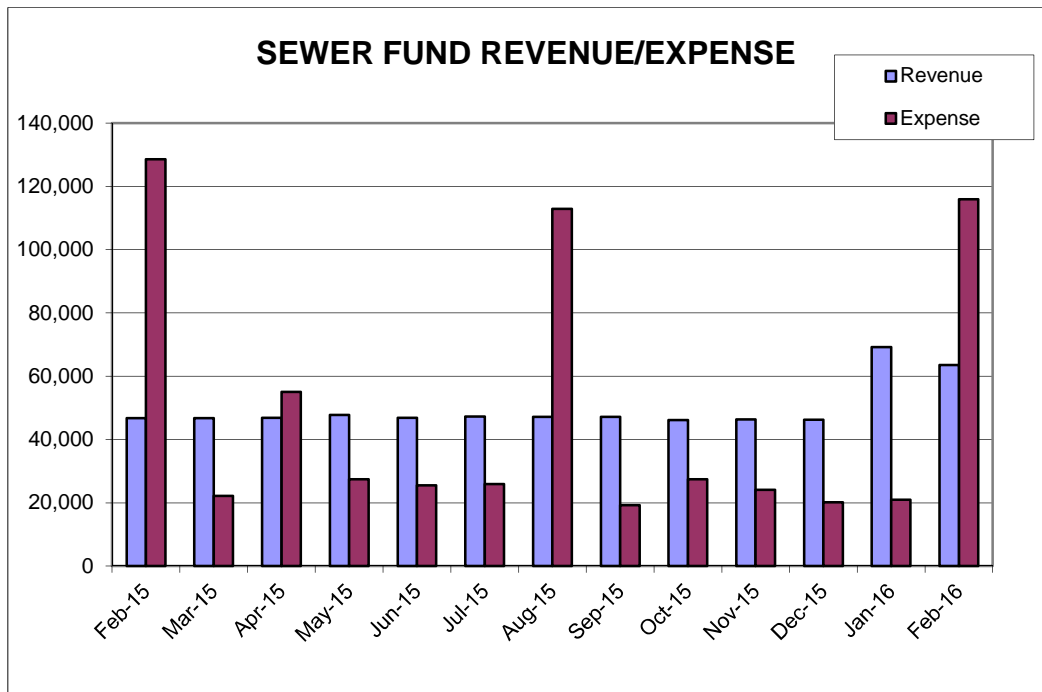
**CITY OF HESSTON**  
**WATER COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Water Fees & Sales	736,795	35,353	52,338	7.1%	684,457
<b>EXPENDITURES:</b>					
Personnel	291,482	21,627	44,748	15.4%	246,734
Contractual	115,300	6,336	16,298	14.1%	99,002
Commodities	52,250	1,868	6,221	11.9%	46,029
Capital Outlay	20,000	0	0	0.0%	20,000
Reimbursements	0	0	0	0.0%	0
Transfers	438,485	0	0	0.0%	438,485
<b>TOTAL EXPENDITURES</b>	<b>917,517</b>	<b>29,832</b>	<b>67,268</b>	<b>7.3%</b>	<b>850,249</b>
<b>NET GAIN/(LOSS)</b>	<b>(180,722)</b>	<b>5,521</b>	<b>(14,929)</b>	<b>1210.5%</b>	<b>(165,793)</b>



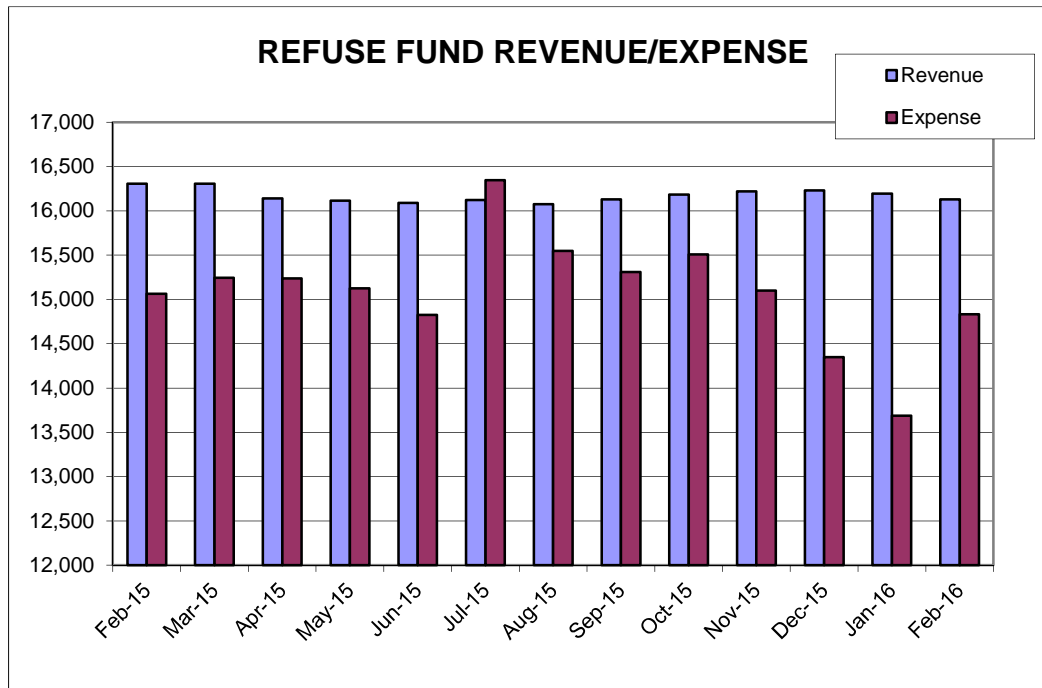
**CITY OF HESSTON**  
**SEWER COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Sewer Fees & Sales	742,533	63,510	132,703	17.9%	609,830
<b>EXPENDITURES:</b>					
Personnel	187,823	13,820	28,011	14.9%	159,812
Contractual	113,700	9,043	15,463	13.6%	98,237
Commodities	21,250	363	718	3.4%	20,532
Capital Outlay	210,787	92,677	92,677	44.0%	118,110
Reimbursements	0	0	0	0.0%	0
Transfers	200,000	0	0	0.0%	200,000
<b>TOAL EXPENDITURES</b>	<b>733,560</b>	<b>115,902</b>	<b>136,868</b>	<b>18.7%</b>	<b>596,692</b>
<b>NET GAIN/(LOSS)</b>	<b>8,973</b>	<b>(52,392)</b>	<b>(4,165)</b>	<b>-46.4%</b>	<b>13,138</b>



**CITY OF HESSTON**  
**REFUSE COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD ACTUAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Refuse Fees & Sales	199,063	16,130	32,325	16.2%	166,738
<b>EXPENDITURES:</b>					
Contractual	188,215	14,832	28,520	15.2%	159,695
Transfers	0	0	0	0.0%	0
<b>TOAL EXPENDITURES</b>	<b>188,215</b>	<b>14,832</b>	<b>28,520</b>	<b>15.2%</b>	<b>159,695</b>
<b>NET GAIN/(LOSS)</b>	<b>10,848</b>	<b>1,298</b>	<b>3,805</b>	<b>35.1%</b>	<b>7,043</b>



**CITY OF HESSTON**  
**ECONOMIC DEVELOPMENT COMPARISON OF ACTUAL TO BUDGET**  
**For the Second Month Ended February 29, 2016**

<b>ACCOUNT</b>	<b>ANNUAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>YTD TOTAL</b>	<b>% OF BUDGET</b>	<b>AVAILABLE BUDGET</b>
<b>REVENUE:</b>					
Transfer From Utilities	25,000	0	0	0.0%	25,000
<b>TOTAL REVENUE</b>	<b>25,000</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>25,000</b>
<b>EXPENDITURES:</b>					
Contractual Services*	19,800	1,597	2,347	11.9%	17,453
Commodities (33-501-315)	1,750	0	0	0.0%	1,750
Capital Outlay (33-501-401)	0	0	0	0.0%	0
Transfer to Transient Guest Tax (33-501-600)	0	0	0	0.0%	0
<b>TOTAL EXPENDITURES</b>	<b>21,550</b>	<b>1,597</b>	<b>2,347</b>	<b>10.9%</b>	<b>19,203</b>
<b>NET GAIN / (DEFICIT)</b>	<b>3,450</b>	<b>(1,597)</b>	<b>(2,347)</b>		<b>5,797</b>

\* The housing incentive expenditure is included in the Economic Development Contractual Services line item. This line includes:  
(33-501-205), (33-501-207), (33-501-219), (33-501-228)

<b>HOUSING INCENTIVE PROGRAM (33-501-220)</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>15,000</b>
---	---------------	----------	----------	-------------	---------------

**Note:** Housing Incentive Program activity includes incentives paid as well as those committed, but unpaid.

**REVOLVING LOAN PROGRAM**  
**As of February 29, 2016**

<b>ACCOUNT</b>	<b>BALANCE 1/1/16</b>	<b>CURRENT MONTH</b>	<b>YTD TOTAL</b>	<b>BALANCE YTD</b>
Panda Kitchen	7,097	276	552	6,545
Ledford Hospitality	160,487	939	1,879	158,608
Skoops	38,372	454	906	37,466
Hesston Hospitality '12	24,729	292	584	24,146
Weaver Grocers	108,668	889	1,776	106,891
<b>TOTAL</b>	<b>339,353</b>	<b>2,850</b>	<b>5,697</b>	<b>333,656</b>
<b>Available Funds</b>	<b>72,290</b>			

VENDOR SET: 01 City of Hesston

BANK: \* ALL BANKS

DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
C-CHECK	VOID CHECK	V	2/05/2016			053527		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	1	0.00	0.00	0.00
BANK: * TOTALS:	1	0.00	0.00	0.00



VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00685	DIVISION SALES & EXCISE TAXES							
I-2122016	JANUARY 2016 SALES TAX	D	2/12/2016	8,060.01		000000		8,060.01
01075	HARVEY COUNTY TREASURER							
I-01222016	2016 FORD UTILITY TRUCK FEE	V	1/22/2016	25.50		053421		25.50
01075	HARVEY COUNTY TREASURER							
M-CHECK	HARVEY COUNTY TREASURER UNPOST	V	2/02/2016			053421		25.50CR
00930	GCSAA							
I-01292016	2016 MEMBERSHIP DUES:HULTEEN	V	1/29/2016	80.00		053464		80.00
00930	GCSAA							
M-CHECK	GCSAA UNPOST	V	2/10/2016			053464		80.00CR
01075	HARVEY COUNTY TREASURER							
I-02022016	UTILITY TRUCK REGISTRATION FEE	R	2/02/2016	274.74		053489		274.74
07145	360 DOCUMENT SOLUTIONS							
I-48783296	POLICE COPY SERVICE	R	2/05/2016	159.50		053504		159.50
06280	ALLIED INSURANCE							
I-02052016	ADDITIONAL GOLF CARTS PREMIUM	R	2/05/2016	17.00		053505		17.00
06580	AMERICAN MUNICIPAL SERVICES CO							
I-28317	JANUARY COLLECTION FEES	R	2/05/2016	50.00		053506		50.00
05680	CANTON SERVICE CENTER, INC							
I-100001	LOADER REPAIR PARTS	R	2/05/2016	136.14		053507		136.14
05135	CENTURYLINK							
I-3272691 2/16	UNRUH LIFT STN SERV THRU 2/17	R	2/05/2016	53.42		053508		
I-3274412 2/16	LOCAL/LONG DIS/DSL THRU 2/17	R	2/05/2016	865.96		053508		919.38
00455	CHENEY DOOR CO., INC							
I-301538-IN	REPAIR SHOP OVERHEAD DOOR	R	2/05/2016	576.40		053509		576.40
00645	D C & B SUPPLY, INC							
I-19876	AGCO: BACKUP GAS METER	R	2/05/2016	1,831.33		053510		1,831.33
07480	EVCO WHOLESALE FOOD CORP.							
I-108536	MEAT/CHEESE/COOKIES/POTATOES	R	2/05/2016	599.11		053511		599.11

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00905	GARBER SURVEYING							
I-35790-IN	CITY LIMITS DESCRIPTION	R	2/05/2016	585.00		053512		585.00
00960	GRAINGER							
I-9005662979	NEW TRUCK:ROTATING VISE	R	2/05/2016	405.00		053513		405.00
07195	GROUP BENEFIT SPECIALISTS, INC							
I-234960	FEB BENEFIT BROKER FEE	R	2/05/2016	500.00		053514		500.00
01070	HARVEY COUNTY SOLID WASTE							
I-02052016	JAN LANDFILL FEES/BURNSITE	R	2/05/2016	1,588.43		053515		1,588.43
01245	HESSTON PRESTIGE PRINTING							
I-22375	ENVELOPES/TOW RELEASE FORMS	R	2/05/2016	52.08		053516		
I-22453	CITY SIGNAGE	R	2/05/2016	284.80		053516		
I-22462	UPS/FEDEX CHG: EMS	R	2/05/2016	41.24		053516		
I-22471	HANGING FOLDERS (2)	R	2/05/2016	19.30		053516		
I-22490	LEGAL PADS/HANGING FOLDERS	R	2/05/2016	25.85		053516		423.27
01210	HESSTON TRUE VALUE							
I-02052016	JANUARY SUPPLIES	R	2/05/2016	884.42		053517		
I-GAS 2/16	JAN GAS SUPPLIES	R	2/05/2016	200.07		053517		1,084.49
01275	HESSTON VETERINARY CLINIC							
I-551	REMO EXAM/HEARTGARD/CEFPODOXIM	R	2/05/2016	140.10		053518		140.10
04610	HTMC							
I-02052016	RADIO ADS:BASKETBALL-SUBSTATE	R	2/05/2016	84.00		053519		84.00
00800	HUSTLER TURF EQUIPMENT, INC.							
I-1507951	MWR REPAIR PARTS:IDLER/BELTS	R	2/05/2016	742.99		053520		742.99
01325	HUTCHINSON COMMUNITY COLLEGE							
I-02052016	EMT CLASSES/TEXTBOOKS (4 EMPL)	R	2/05/2016	5,194.20		053521		5,194.20
03290	INCODE							
I-025-146550	AMR PROJECT:CUSTOM PROGRAMMING	R	2/05/2016	7,400.00		053522		7,400.00
1	JIM BLOUGH							
I-BLOUGH 2/16	JIM BLOUGH:	R	2/05/2016	10.00		053523		10.00
01675	KANSAS MUNICIPAL UTILITIES, IN							
I-13107	1ST QTR SAFETY TRAINING FEE	R	2/05/2016	2,206.00		053524		2,206.00

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01690	KANSAS ONE-CALL SYSTEM INC							
I-6010290	LOCATES (47)	R	2/05/2016	47.00		053525		47.00
00530	MARTIN AUTO PARTS, INC.							
I-1416	AIR FILTER/GAUGE/SYNTHETIC MOTOR	R	2/05/2016	38.16		053526		
I-1417	FUEL FILTER/OIL FILTER	R	2/05/2016	32.68		053526		
I-1442	OIL FILTER:SWEEPER	R	2/05/2016	25.99		053526		
I-1490	BATTERY (1)	R	2/05/2016	114.00		053526		
I-1526	PTEX BLUE RTV (1)	R	2/05/2016	6.99		053526		
I-1536	BULB (1)	R	2/05/2016	2.29		053526		
I-1538	FUSES/FUSE HOLDER	R	2/05/2016	8.44		053526		
I-1610	HAIR PRESTO PIN KIT (1)	R	2/05/2016	3.49		053526		
I-1658	OIL FILTER: AIR COMPRESSOR	R	2/05/2016	6.99		053526		
I-1687	AIR FILTERS: AIR COMPRESSOR	R	2/05/2016	83.98		053526		
I-1720	SEAT COVER	R	2/05/2016	73.29		053526		
I-1739	ROD CLIP (2)	R	2/05/2016	4.58		053526		
I-1781	OIL FILTER/FOLDING HEX KEY	R	2/05/2016	15.98		053526		416.86
01230	MID-KANSAS FAMILY PRACTICE							
I-02052016	TB TEST: WEBER	R	2/05/2016	25.00		053528		25.00
06765	MY-LOR, INC.							
I-22562	UNIFORM ID TAG (4)	R	2/05/2016	32.60		053529		32.60
07770	NISLY BROTHERS TRASH SERVICE,							
I-68572	JAN REFUSE/RECYCLE/SLUDGE	R	2/05/2016	13,768.50		053530		13,768.50
02235	OCHS CLEANERS							
I-794003	BLANKET/COAT CLEANING	R	2/05/2016	28.50		053531		28.50
07590	PING							
I-13126589	GOLF BAGS (6)	R	2/05/2016	762.00		053532		762.00
03840	POSTAGE BY PHONE							
I-02052016	REFILL POSTAGE METER	R	2/05/2016	499.00		053533		499.00
07450	PROFESSIONAL AMBULANCE							
I-127526	#52: SIREN SPEAKER	R	2/05/2016	297.80		053534		297.80
03405	PROFESSIONAL TURF PRODUCTS, LP							
I-4019427-00	IRRIGATION UPGRADE:FINAL PAYMT	R	2/05/2016	6,980.00		053535		6,980.00
02595	ROBINSON ELECTRIC, INC							
I-5687	CITY SHOP: LIGHT	R	2/05/2016	63.56		053536		63.56

VENDOR SET: 01 City of Hesston  
BANK: 99 CITIZENS STATE BANK  
DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02640	SALINA SUPPLY							
I-S100043800.001	AMR PROJECT:WATER METERS	R	2/05/2016	36,544.00		053537		36,544.00
00965	GLADINE SCHNEIDER							
I-5628-11	COOKIES: 2/1 FIRE MTG (4 DZ)	R	2/05/2016	17.00		053538		17.00
02745	SKEET'S SERVICE INC							
I-13047	'97 TRK:REPAIR HEATER/ABS LGT	R	2/05/2016	221.88		053539		
I-13063	#24:OIL CHG/REPAIR TIRE	R	2/05/2016	87.19		053539		
I-13069	#51:COOLER LINE/TRANSMISSION	R	2/05/2016	104.63		053539		
I-13072	TAHOE:OIL CHANGE	R	2/05/2016	72.33		053539		
I-13074	#89:FRONT BRAKE PADS/ROTORS	R	2/05/2016	513.01		053539		
I-13082	'97 TRK:HYDRAULIC CONTROLLER	R	2/05/2016	828.68		053539		
I-13083	BUCKET TRUCK: OIL FILTER	R	2/05/2016	29.43		053539		
I-13091.1	#49:REAR PWR WINDOW SWITCH	R	2/05/2016	87.44		053539		
I-13096	#52:AIR FITTING@TANK/HORN CONT	R	2/05/2016	121.70		053539		
I-607752	REPAIR 2 TIRES: 2006 TRUCK	R	2/05/2016	36.00		053539		2,102.29
07030	SOUTHEASTERN EMERGENCY EQUIPME							
I-620623	CATH IV/CONTOUR STRIPS/CLOTHS	R	2/05/2016	312.71		053540		312.71
02800	SPRINT PCS							
I-519277819-098	CELL PHONE USAGE THRU 1/20	R	2/05/2016	270.93		053541		270.93
02820	STATE TREASURER							
I-02052016	JANUARY COURT FEES	R	2/05/2016	432.50		053542		432.50
02865	SUPERIOR LINEN SERVICE, INC							
I-13370515	LINEN SERVICE 2/3	R	2/05/2016	42.26		053543		42.26
04120	TRIPLETT,WOOLF,GARRETSON							
I-10401-55	2016 GOB LEGAL COSTS	R	2/05/2016	15,681.07		053544		15,681.07
07765	TURF EQUIPMENT SERVICES							
I-02052016	SHARPEN MOWER REELS/PARTS	R	2/05/2016	988.64		053545		988.64
03100	UNIFIRST CORPORATION							
I-607233	CLOTH WIPERS	R	2/05/2016	58.25		053546		58.25
04680	VERIZON WIRELESS							
I-9759297946	POLICE WIRELESS SERVICE	R	2/05/2016	120.03		053547		120.03
02330	THE VICTOR L PHILLIPS COMPANY							
I-WW39301	SHOP AIR COMPRESSOR REPAIR	R	2/05/2016	2,550.80		053548		2,550.80

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03055	VISION COMPUTER INC.							
I-M8689	VEEAM UPDATE/INSTALL AV-LAPTOP	R	2/05/2016	291.85		053549		291.85
04625	WASTE CONNECTIONS, INC.							
I-10928645	SWR PLANT:DIGOUT/DISPOSAL CHG	R	2/05/2016	253.84		053550		253.84
07300	WEAVER GROCER'S							
I-02052016	JANUARY SUPPLIES	R	2/05/2016	143.61		053551		143.61
01660	WESTAR ENERGY							
I-COMMERCE 2/16	COMMERCE SIREN THRU 1/25	R	2/05/2016	36.78		053552		
I-GOLF 2/16	GOLF COURSE SERVICE THRU 1/25	R	2/05/2016	113.34		053552		
I-GOLF CLUB 2/16	GOLF CLUBHOUSE SERV THRU 1/25	R	2/05/2016	338.88		053552		
I-GOLF FOUNT 2/16	GOLF FOUNTAIN SERV THRU 1/26	R	2/05/2016	25.96		053552		
I-GOLF PUMP 2/16	GOLF RD PUMP SERV THRU 1/25	R	2/05/2016	245.49		053552		
I-GOLF STRGE 2/16	GOLF STORAGE SERV THRU 1/25	R	2/05/2016	208.10		053552		
I-SKATE PK 2/16	SKATE PK SERVICE THRU 1/26	R	2/05/2016	23.63		053552		992.18
07565	WINFIELD SOLUTIONS, LLC							
I-60596005	WEED CONTROL CHEMICALS	R	2/05/2016	3,050.00		053553		3,050.00
07785	AGENDAPAL CORPORATION							
I-IN5113	AGENDAPAL 1 YR SUBSCRIPTION	R	2/12/2016	1,188.00		053554		1,188.00
05065	AMERICINN LODGE & SUITES CORPO							
I-02122016	FEB 1/2 ROAD SIGN FEE	R	2/12/2016	180.00		053555		180.00
07365	ARMSCOR CARTRIDGE INC							
I-5083	AMMUNITION (7)	R	2/12/2016	1,700.00		053556		1,700.00
07615	ARROW INTERNATIONAL, INC							
I-93676618	EZ-10 POWER DRIVER (2)	R	2/12/2016	424.63		053557		424.63
02575	BERRY TRACTOR & EQUIPMENT CO.							
I-1039234	LOADER REPAIR PART: MIRROR	R	2/12/2016	65.55		053558		65.55
02310	BLACK HILLS ENERGY							
I-02122016	TRANSPORT GAS THRU 1/31	R	2/12/2016	16,558.13		053559		16,558.13
05380	CASEY'S GENERAL STORES							
I-02122016	JANUARY GASOLINE	R	2/12/2016	1,697.88		053560		1,697.88
04330	COX COMMUNICATIONS							
I-02122016	FEB INTERNET/TV/PHONE:GOLF	R	2/12/2016	356.20		053561		
I-2122016	FEB INTERNET SERVICE:CITY HALL	R	2/12/2016	129.95		053561		
I-PD 2/16	FEB INTERNET SERVICE:POLICE	R	2/12/2016	124.95		053561		611.10

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07480	EVCO WHOLESALE FOOD CORP.							
I-110337	SHORTENING/EGG PATTIES/SAUSAGE	R	2/12/2016	313.73		053562		313.73
01045	HARVEY COUNTY SHERIFF OFFICE							
I-02122016	CITY PRISONERS HOUSED IN JAN	R	2/12/2016	210.00		053563		210.00
01045	HARVEY COUNTY SHERIFF OFFICE							
I-ER 2122016	ER HOSPITAL BILL FOR S.SIEBER	R	2/12/2016	284.70		053564		284.70
05300	HD SUPPLY WATERWORKS, LTD							
I-F091074	4" HYMAX CPLG (2)	R	2/12/2016	367.52		053565		
I-F092199	CHLORINE REGULATOR REPAIR PART	R	2/12/2016	238.87		053565		606.39
01225	HESSTON MACHINE/WELD INC							
I-12119	HOLES IN MTR PIT LIDS:AMR (68)	R	2/12/2016	544.00		053566		544.00
01325	HUTCHINSON COMMUNITY COLLEGE							
I-49683	TEXTBOOKS: AXNESS/LEFF	R	2/12/2016	59.80		053567		59.80
05750	KANSAS GOLF & TURF, INC.							
I-01-104948	GOLF CARTS(50)/UTILITY CARTS(2	R	2/12/2016	239,200.00		053568		239,200.00
05750	KANSAS GOLF & TURF, INC.							
I-01-98247	HT-BLET, B SEC: GOLF	R	2/12/2016	69.06		053569		69.06
07780	KAR TOWING							
I-087	TOWING SERVICE: Z.LOREE	R	2/12/2016	50.00		053570		50.00
07775	KGCSA							
I-02122016	2016 MEMBERSHIP DUES	R	2/12/2016	80.00		053571		80.00
01780	KMGA-GAS SUPPLY OPERATING							
I-KMGA-HE-2015-12	FEB NOM/DEC ACTUAL NAT'L GAS	R	2/12/2016	122,085.68		053572		122,085.68
05120	MID-KANSAS COOPERATIVE							
I-02122016	JANUARY DIESEL FUEL	R	2/12/2016	586.36		053573		586.36
02375	PITNEY BOWES, INC							
I-5502903133	POSTAGE MTR RED INK	R	2/12/2016	65.44		053574		65.44
07095	REAP							
I-123	2016 REAP ASSESSMENT FEES	R	2/12/2016	1,597.00		053575		1,597.00

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04093	VISA #1205 - CITIZEN'S STATE B							
I-VISA #1 2/16	CHEESE/POTATOES	R	2/12/2016	19.25		053576		
I-VISA #2 2/16	IBUPROFEN TABLETS	R	2/12/2016	5.96		053576		
I-VISA #3 2/16	MOWER BLADE	R	2/12/2016	19.48		053576		
I-VISA #4 2/16	SAFETY GLASSES/NUTS/BOLTS/GLOV	R	2/12/2016	49.23		053576		93.92
04097	VISA #1660 - CITIZEN'S STATE B							
I-VISA #1 2/16	1/13-22 MTG MEALS: GARY	R	2/12/2016	160.34		053577		160.34
04098	VISA #2048 - CITIZEN'S STATE B							
I-VISA #1 2/16	AMAZON PRIME FEE	R	2/12/2016	99.00		053578		
I-VISA #2 2/16	RECEIPT PRINTER RIBBON	R	2/12/2016	34.42		053578		
I-VISA #3 2/16	CABLES: COUNCIL ROOM	R	2/12/2016	42.99		053578		
I-VISA #4 2/16	FEDEX CHG: 2016 BONDS	R	2/12/2016	35.26		053578		
I-VISA #5 2/16	ADAPTER/REPEATER:COUNCIL RM	R	2/12/2016	26.87		053578		238.54
04095	VISA #2444 - CITIZEN'S STATE B							
I-VISA #1 2/16	BOB/MISTI RECEPTION TREATS	R	2/12/2016	35.50		053579		
I-VISA #10 2/16	PRINTER CARTRIDGE	R	2/12/2016	117.98		053579		
I-VISA #11 2/16	SURVIVOR LGT/FLOOD LANTERN	R	2/12/2016	344.08		053579		
I-VISA #2 2/16	1/4 OFFICERS MTG MEAL	R	2/12/2016	86.80		053579		
I-VISA #3 2/16	POWER CORDS:FIRE/EMS	R	2/12/2016	14.97		053579		
I-VISA #4 2/16	CLAIM FORMS: EMS	R	2/12/2016	14.99		053579		
I-VISA #5 2/16	POSTAGE: UTILITIES	R	2/12/2016	8.86		053579		
I-VISA #6 2/16	1/13-15 WKSP EXPENSES: KEN	R	2/12/2016	225.41		053579		
I-VISA #7 2/16	FIRE/EMS UNIFORM EMBLEMS (300)	R	2/12/2016	561.00		053579		
I-VISA #8 2/16	1/19 CALL MEAL	R	2/12/2016	35.98		053579		
I-VISA #9 2/16	SUBSCRIPTION	R	2/12/2016	21.38		053579		1,466.95
04099	VISA #9291 - CITIZEN'S STATE							
I-VISA #1 2/16	CAR CHGR/WIPES/CORD/FEBREZE	R	2/12/2016	76.90		053580		
I-VISA #2 2/16	GLOVES/BARRIER TAPE/GRIPS	R	2/12/2016	25.97		053580		
I-VISA #3 2/16	TASER TARGET	R	2/12/2016	44.17		053580		
I-VISA #4 2/16	FLOWERS: VAL	R	2/12/2016	32.73		053580		
I-VISA #5 2/16	SHOOTING MAT/GUN MAGAZINE	R	2/12/2016	106.21		053580		
I-VISA #6 2/16	1/19 WKSP MEALS: STEVEN	R	2/12/2016	27.10		053580		
I-VISA #7 2/16	NEW COMPUTER LAPTOP	R	2/12/2016	529.98		053580		843.06
01660	WESTAR ENERGY							
I-02122016	GROUP BILL SERVICE THRU 1/26	R	2/12/2016	12,502.65		053581		
I-ST LGTS 2/16	STREET LGT SERVICE THRU 2/2	R	2/12/2016	4,044.71		053581		16,547.36
00325	DELVIN WOHLGEMUTH							
I-02122016	BALANCE DUE:DEPENDENT CARE	R	2/12/2016	192.30		053582		192.30

VENDOR SET: 01 City of Hesston  
BANK: 99 CITIZENS STATE BANK  
DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04160	XEROX FINANCIAL SERVICES							
I-462593	FEB COPY SERVICE FEE	R	2/12/2016	454.44		053583		454.44
05105	ATTORNEY GENERAL'S OFFICE							
I-LG-16-000094	GOB REVIEW TIME FEE	R	2/19/2016	435.00		053596		435.00
03320	VALOREE K BARRETT							
I-02192016	FEB PROBATION SERVICES (12)	R	2/19/2016	240.00		053597		240.00
03810	BUD & STEVE AUTO SERVICE							
I-17607	#52:ALIGN FRT END/TIRE ROTATN	R	2/19/2016	181.69		053598		181.69
06470	BUILDERS CONCRETE & SUPPLY, IN							
I-51091	CONCRETE: 323 S WEAVER	R	2/19/2016	146.75		053599		146.75
04185	CINTAS FIRST AID & SAFETY							
I-5004528534	MEDICAL SUPPLIES:CITY OFC/SHOP	R	2/19/2016	92.02		053600		92.02
00485	CITIZENS STATE BANK							
I-02192016	26 ACRE PURCHASE PAYMENT	R	2/19/2016	10,254.42		053601		10,254.42
00645	D C & B SUPPLY, INC							
I-19926	GAS METERS/RISERS/CPLG/ELIM.	R	2/19/2016	1,624.58		053602		1,624.58
07790	DISC GOLF ASSOCIATION							
I-02192016	DISC GOLF EQUIPMENT:INTERSTATE	R	2/19/2016	4,520.60		053603		4,520.60
03315	DOGPOOPBAGS.COM							
I-6268	DOGPOOPBAGS (10 ROLLS)	R	2/19/2016	112.08		053604		112.08
07480	EVCO WHOLESALE FOOD CORP.							
I-112027	TOWELS (TX)/BREAD/MEAT/WRAP	R	2/19/2016	365.27		053605		365.27
05870	FARMER BROTHERS COFFEE							
I-63373923	COFFEE:CONCESSIONS (2 CS)	R	2/19/2016	195.60		053606		195.60
00415	FASTENAL COMPANY							
I-KSNEW75020	LOADER REPAIR PARTS	R	2/19/2016	126.72		053607		126.72
03240	FOLEY EQUIPMENT COMPANY							
I-PS000065978	CAT BACKHOE REPAIR PARTS	R	2/19/2016	66.22		053608		66.22
00960	GRAINGER							
I-9021377784	PVC PIPE CUTTER	R	2/19/2016	76.50		053609		76.50



VENDOR SET: 01 City of Hesston  
BANK: 99 CITIZENS STATE BANK  
DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01500	HARVEY COUNTY EDC, INC							
I-FEB2016-MONTHLY	FEB 2016 EDC CONTRIBUTION	R	2/19/2016	3,000.00		053610		3,000.00
05300	HD SUPPLY WATERWORKS, LTD							
I-F118711	METER SETTER (4)	R	2/19/2016	233.89		053611		233.89
01235	HESSTON PHARMACY							
I-02192016	CK RESTITUTION: A. MEADOWS	R	2/19/2016	72.09		053612		72.09
01245	HESSTON PRESTIGE PRINTING							
I-22525	FEDEX CHG/ENVELOPES/PAPER	R	2/19/2016	124.77		053613		
I-22533	DECALS/UPS CHG: UTILITIES	R	2/19/2016	27.04		053613		
I-22604	CASH REGISTER PAPER (2)	R	2/19/2016	39.70		053613		191.51
02525	HESSTON RESOURCE CENTER							
I-02192016	GRANT:RENT/ELECTRIC/GAS (7)	R	2/19/2016	978.54		053614		978.54
03165	J.L. UNRUH, LLC							
I-16-0284	FILL SAND	R	2/19/2016	421.13		053615		421.13
07440	KANSAS DEPT. OF AGRICULTURE							
I-02192016	FOOD ESTABLISHMT LICENSE:GOLF	R	2/19/2016	225.00		053616		225.00
01725	KANSAS TURFGRASS FOUNDATION							
I-02192016	2016 MEMBERSHIP DUES:HULTEEN	R	2/19/2016	75.00		053617		75.00
02065	MOTOROLA							
I-76871865	REPLACE DEFECTIVE PARTS	R	2/19/2016	78.00		053618		78.00
00625	NATIONAL SIGN COMPANY INC							
I-IN-177898	STREET SIGNS (6)	R	2/19/2016	248.63		053619		248.63
07590	PING							
I-13142088	GOLF CLUB: SHOP (1)	R	2/19/2016	203.09		053620		203.09
04130	PITNEY BOWES CREDIT CORP.							
I-0895615-FB16	METER/INSERTER FEE	R	2/19/2016	680.16		053621		680.16
07450	PROFESSIONAL AMBULANCE							
I-127613	BALANCE DUE:HORTON II AMBULANC	R	2/19/2016	36,368.44		053622		36,368.44
03405	PROFESSIONAL TURF PRODUCTS, LP							
I-676273-00	IRRIGATION COMPUTER:INSTALL FE	R	2/19/2016	2,499.85		053623		2,499.85

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02595	ROBINSON ELECTRIC, INC							
I-5705	LAMPS: POLICE DEPT	R	2/19/2016	39.50		053624		39.50
02625	SAFETY-KLEEN CORP							
I-69341726	WASHER SERV PARTS- SOLVENT	R	2/19/2016	145.80		053625		145.80
01915	JANET THRASHER							
I-FEB2016-MONTHLY	JANITORIAL SERVICES 1/31-2/27	R	2/19/2016	640.00		053626		640.00
04320	WEST BRANCH EXCAVATING, LLC							
I-1272	DEMOLITION: 102 S WEAVER	R	2/19/2016	16,500.00		053627		16,500.00
00100	ABC TERMITE & PEST CONTROL							
I-11630	FEB PEST CONTROL:CITY BLDG	R	2/26/2016	25.00		053628		
I-11631	FEB PEST CONTROL:POLICE BLDG	R	2/26/2016	25.00		053628		
I-11634	FEB PEST CONTROL:GOLF CRSE	R	2/26/2016	16.22		053628		66.22
03455	AIRGAS USA, LLC							
I-9048374446	MEDICAL OXYGEN (1)	R	2/26/2016	70.89		053629		70.89
04275	AMERICAN FUN FOOD CO.							
I-205469-0	CANDY (4 BX)	R	2/26/2016	90.28		053630		
I-205469-1	CANDY (1 CS)	R	2/26/2016	20.61		053630		110.89
03960	AMERICAN UNITED LIFE INSURANCE							
I-02262016	MARCH LIFE INSURANCE PREMIUM	R	2/26/2016	660.16		053631		660.16
02920	ATOMIC SPORTS							
I-18530	POLO SHIRTS (15)	R	2/26/2016	450.00		053632		
I-18536	POLO SHIRTS (48)	R	2/26/2016	1,264.00		053632		1,714.00
06470	BUILDERS CONCRETE & SUPPLY, IN							
I-51146	CONCRETE:LANCASTER/REUSSER	R	2/26/2016	1,009.75		053633		1,009.75
00480	CINTAS CORPORATION #451							
I-451199583	UNIFORM CLEANING 12/25(FEB INV	R	2/26/2016	90.31		053634		
I-451201995	UNIFORM CLEANING 1/1/16	R	2/26/2016	90.31		053634		
I-451211465	UNIFORM CLEANING 1/29	R	2/26/2016	90.31		053634		
I-451213812	UNIFORM CLEANING 2/5	R	2/26/2016	90.31		053634		
I-451216197	UNIFORM CLEANING 2/12	R	2/26/2016	90.31		053634		
I-451218542	UNIFORM CLEANING 2/19	R	2/26/2016	90.31		053634		
I-451220939	UNIFORM CLEANING 2/26	R	2/26/2016	91.31		053634		633.17

VENDOR SET: 01 City of Hesston  
BANK: 99 CITIZENS STATE BANK  
DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07525	FRITO-LAY							
I-91197507	CHIPS/COOKIES/NUTS	R	2/26/2016	39.01		053635		39.01
06430	HARVEY COUNTY COMMUNICATIONS C							
I-02262016	2016 MDT SOFTWARE MAINTENANCE	R	2/26/2016	1,385.73		053636		1,385.73
05300	HD SUPPLY WATERWORKS, LTD							
I-F108040	SWR PLANT:PUMP CHECK VALVE	R	2/26/2016	1,353.25		053637		1,353.25
01245	HESSTON PRESTIGE PRINTING							
I-22626	PLANNER	R	2/26/2016	22.89		053638		22.89
06045	HESSTON RECORD							
I-34904	STATE OF CITY/AD/SPORTS CALEND	R	2/26/2016	530.00		053639		530.00
07260	IMAGE QUEST							
I-277838	CITY HALL COPY SERVICE FEE	R	2/26/2016	7.95		053640		7.95
07150	KANSAS CORRECTIONAL INDUSTRIES							
I-162562	WHITE TRAFFIC PAINT (8)	R	2/26/2016	524.50		053641		524.50
04920	KANSAS ELECTRIC, INC							
I-12735	WTR TWR LAMPS/BALLASTS/HEAD	R	2/26/2016	3,315.00		053642		3,315.00
05745	KANSAS FOREST SERVICE							
I-02262016	ARBOR DAY SEEDLINGS	R	2/26/2016	110.00		053643		110.00
04526	KDHE- BUREAU OF WATER							
I-2262016	SWR PLANT RENOVATION PAYMENT	R	2/26/2016	92,676.90		053644		92,676.90
05330	LLAMAS LAW OFFICES							
I-FEB2016-MONTHLY	FEBRUARY 2016 PROSECUTOR FEE	R	2/26/2016	600.00		053645		600.00
00530	MARTIN AUTO PARTS, INC.							
I-1963	15W50 MOBIL OIL (12)	R	2/26/2016	111.48		053646		
I-2134	ELECTRIC MOTOR CLEANER	R	2/26/2016	38.61		053646		
I-2149	WHIP BAT: CART SUPPLY	R	2/26/2016	8.58		053646		158.67
02065	MOTOROLA							
I-76873897	REPAIR RADIO	R	2/26/2016	78.00		053647		78.00
02150	NAVRAT'S							
I-92618-002	EXPANDING FILES (2 PK)	R	2/26/2016	34.30		053648		
I-93863-001	PENS/MEMO BOOK	R	2/26/2016	87.84		053648		122.14

VENDOR SET: 01 City of Hesston  
 BANK: 99 CITIZENS STATE BANK  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02195	NEWTON MEDICAL CENTER							
I-30803	JANUARY DRUG CHARGES	R	2/26/2016	82.40		053649		82.40
02835	OFFICE PLUS OF KANSAS							
I-435645-0	POST-ITS/SHEET PROTECTORS	R	2/26/2016	32.67		053650		
I-435815-0	GLUE STICKS (1 PK)	R	2/26/2016	11.19		053650		
I-437102-0	UTILITY BILLING PAPER (2 CT)	R	2/26/2016	93.98		053650		137.84
02270	OVERHEAD DOOR COMPANY							
I-322707-IN	STATION DOOR MAINTENANCE (9)	R	2/26/2016	795.28		053651		795.28
03245	RANDALL J. PANKRATZ							
I-FEB2016-MONTHLY	FEBRUARY 2016 COURT FEE	R	2/26/2016	1,083.33		053652		1,083.33
00965	GLADINE SCHNEIDER							
I-5628-18	COOKIES: 2/23 EMS MTG (5 DZ)	R	2/26/2016	21.25		053653		21.25
07405	SHOP MARKETPLACE							
I-INV-005440151	MARCH HEALTH PREMIUM	R	2/26/2016	26,298.98		053654		26,298.98
1	SWATHER POWER CLUB							
I-SWATHER 2/16	SWATHER POWER CLUB:	R	2/26/2016	80.00		053655		80.00
04120	TRIPLETT, WOLF, GARRETSON							
I-02262016	SPL COUNSEL: GOLF CART PURCHASE	R	2/26/2016	3,323.00		053656		3,323.00
02995	USA BLUE BOOK							
I-868830	FLOAT SWITCH: LIFT STATION	R	2/26/2016	104.88		053657		104.88
07160	VSP VISION							
I-02262016	MARCH VISION PREMIUM	R	2/26/2016	437.77		053658		437.77
04615	WAL-MART CREDIT CARD							
I-02262016	MEMBERSHIP DUES/SODA POP/WTR	R	2/26/2016	234.09		053659		234.09

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	144	738,700.24	0.00	738,700.24
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	8,060.01	0.00	8,060.01
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	105.50CR	105.50CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: 99	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			147	746,760.25	0.00	746,760.25
BANK: 99	TOTALS:		147	746,760.25	0.00	746,760.25

VENDOR SET: 01 City of Hesston  
 BANK: PR Payroll Accounts Payable  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00485	CITIZENS STATE BANK							
I-T1 01312016	FEDERAL WITHHOLDING TAX	D	2/05/2016	6,566.96		000000		
I-T3 01312016	FICA W/H TAX	D	2/05/2016	8,668.74		000000		
I-T4 01312016	MEDICARE W/H TAX	D	2/05/2016	2,027.52		000000		17,263.22
00485	CITIZENS STATE BANK							
I-T1 02192016	FEDERAL WITHHOLDING TAX	D	2/19/2016	6,266.46		000000		
I-T3 02192016	FICA W/H TAX	D	2/19/2016	8,425.64		000000		
I-T4 02192016	MEDICARE W/H TAX	D	2/19/2016	1,970.46		000000		16,662.56
01355	I.C.M.A.							
I-37 01312016	EMPLOYEE RETIREMENT	D	2/05/2016	1,455.00		000000		
I-37101312016	EMPLOYEE RETIREMENT	D	2/05/2016	262.24		000000		
I-37201312016	ICMA - 2.5% CONT	D	2/05/2016	180.52		000000		
I-37301312016	ICMA - 3%	D	2/05/2016	825.60		000000		2,723.36
01355	I.C.M.A.							
I-37 02192016	EMPLOYEE RETIREMENT	D	2/19/2016	1,455.00		000000		
I-37102192016	EMPLOYEE RETIREMENT	D	2/19/2016	263.98		000000		
I-37202192016	ICMA - 2.5% CONT	D	2/19/2016	177.02		000000		
I-37302192016	ICMA - 3%	D	2/19/2016	824.70		000000		2,720.70
01615	KPERS							
I-31 01312016	KPERS	D	2/05/2016	6,519.50		000000		
I-31201312016	KPERS-TR2	D	2/05/2016	2,062.42		000000		
I-31301312016	KPERS-TR3	D	2/05/2016	995.37		000000		
I-31I01312016	K-INSUR.MORATORIUM	D	2/05/2016	630.59		000000		10,207.88
01615	KPERS							
I-31 02192016	KPERS	D	2/19/2016	6,461.54		000000		
I-31202192016	KPERS-TR2	D	2/19/2016	2,134.30		000000		
I-31302192016	KPERS-TR3	D	2/19/2016	1,002.81		000000		
I-31I02192016	K-INSUR.MORATORIUM	D	2/19/2016	632.31		000000		
I-31L01312016	KPERS OPTIONAL LIFE INS	D	2/19/2016	248.90		000000		10,479.86
01620	KANSAS WITHHOLDING TAX							
I-T2 01312016	KANSAS STATE W/H TAX	D	2/05/2016	2,362.56		000000		2,362.56
01620	KANSAS WITHHOLDING TAX							
I-T2 02192016	KANSAS STATE W/H TAX	D	2/19/2016	2,252.49		000000		2,252.49
05605	AFLAC							
I-40 01312016	AFLAC	R	2/19/2016	164.45		053593		
I-40 02192016	AFLAC	R	2/19/2016	164.45		053593		
I-41 01312016	AFLAC	R	2/19/2016	64.06		053593		
I-41 02192016	AFLAC	R	2/19/2016	64.06		053593		
I-41201312016	AFLAC EMPLOYER PAID	R	2/19/2016	28.56		053593		
I-41202192016	AFLAC EMPLOYER PAID	R	2/19/2016	28.56		053593		514.14

VENDOR SET: 01 City of Hesston  
 BANK: PR Payroll Accounts Payable  
 DATE RANGE: 2/01/2016 THRU 2/29/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00525	COLONIAL LIFE							
I-33 01312016	COLONIAL LIFE INSURANCE	R	2/19/2016	17.63		053594		
I-33 02192016	COLONIAL LIFE INSURANCE	R	2/19/2016	17.63		053594		35.26
07185	LEGALSHIELD							
I-41301312016	LEGALSHIELD	R	2/19/2016	26.68		053595		
I-41302192016	LEGALSHIELD	R	2/19/2016	26.68		053595		53.36

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	602.76	0.00	602.76
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	64,672.63	0.00	64,672.63
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PR TOTALS:	11	65,275.39	0.00	65,275.39
BANK: PR TOTALS:	11	65,275.39	0.00	65,275.39
REPORT TOTALS:	159	812,035.64	0.00	812,035.64

## SELECTION CRITERIA

---

VENDOR SET: 01-CITY OF HESSTON  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

---

## CHECK SELECTION

CHECK RANGE: 000000 THRU 999999  
DATE RANGE: 2/01/2016 THRU 2/29/2016  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

---

**CITY OF HESSTON  
CITY COUNCIL MEETING**

**MINUTES of February 8, 2016**

**Council Meeting No.2**

The regular meeting of the Hesston City Council was held on Monday, February 8, 2016 at 6:00 p.m. in the City Council Chambers of the Hesston Municipal Building.

**PRESENT**

Council members Jason Jones, Larry Fuqua, Gary Pauls, Clare Moore, City Administrator Gary Emry, City Attorney J.T. Klaus, and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

**ABSENT**

Council Member Brad Unruh

**OTHERS PRESENT**

County Administrator John Waltner, Keith Lawing with REAP, Hesston Recreation Director Brad Kohlman, Jessica Mounts with Kansas Department of Wildlife, Parks, and Tourism, Richard Drake with The Citizens State Bank, Dan Erb with Dan's Cycle, Utilities Superintendent Scott Robertson, Golf Course Manager Grady Pauls, and Jackie Nelson with the Hesston Record.

**ADDITIONS TO THE AGENDA**

Mayor Kauffman added the following item to the agenda:

- Change March Meeting Date

**CONSENT AGENDA**

Clare Moore moved to adopt the Consent Agenda as presented. Gary Pauls seconded. Motion carried 3-0.

Council Member Larry Fuqua arrived at 6:10 pm.

**CONSTITUENCY COMMENTS**

Dan Erb with Dan's Cycle addressed the Council regarding the impact that the replacement of the bridge on W. Dutch Ave. west of Hoover Rd. will have on his business. The County has scheduled the bridge for replacement this year.

**REAP ANNUAL ASSESSMENT**

Keith Lawing with REAP (Regional Economic Partnership of South Central Kansas) was present to answer Council questions regarding REAP programs.

Jason Jones moved to approve payment of the REAP annual dues for 2016 in the amount of \$1,597 to be paid from the Economic Development Fund. Clare Moore seconded. Motion carried 4-0.

**HESSTON RECREATION**

Jessica Mounts with Kansas Department of Wildlife, Parks, and Tourism was present to discuss a community fisheries assistance program offered by the State. The item was referred to staff to gather more information on the program.

Brad Kohlman with Hesston Recreation and Community Education was in attendance to present a request of financial support from the Council to purchase disc golf equipment for Interstate Park.

Clare Moore moved to authorize the purchase of disc golf equipment in the amount of \$4,602.30 from DGA, Disc Golf Association, with the funds coming from the Park Maintenance Reserve. Gary Pauls seconded. Motion carried 4-0.



### **BIDS GOLF CART LEASE**

Grady Pauls with the Hesston Golf Park and Richard Drake with The Citizens State Bank were present to discuss the golf cart lease.

Jason Jones moved to approve the low bid of 2.95% from The Citizens State Bank for a 5-year lease/purchase of 50 golf carts and 2 utility vehicles for use at the Hesston Public Golf Course. Larry Fuqua seconded. Motion carried 4-0.

### **ORDINANCE NO. 010-2016-208 – LEASE PURCHASE AGREEMENT**

City Attorney J.T. Klaus answered Council questions regarding Ordinance No. 010-2016-208 which authorizes the Mayor to sign the aforementioned lease/purchase agreement.

Clare Moore moved to adopt Ordinance No. 010-2016-208. Jason Jones seconded. Motion carried 4-0.

### **GOLF INSTRUCTOR AGREEMENT**

Gary Pauls moved to approve the Golf Instructor Agreement as presented. Clare Moore seconded. Motion carried 4-0.

### **GOLF COURSE MOWER PURCHASE**

Clare Moore moved to approve the purchase of a Hustler Super 104 Mower from Hustler Turf Equipment in the amount of \$14,500 with the funds coming from the Golf Course Maintenance Reserve. Larry Fuqua seconded. Motion carried 4-0.

### **ORDINANCE NO. 010-2016-209 – AMENDING SPECIAL ASSESSMENTS**

Clare Moore moved to approve Ordinance No. 010-2016-209 which allows for the amendment of special assessments for West Embers IV. Gary Pauls seconded. Motion carried 4-0.

### **ANNUAL APPOINTMENT OF OFFICERS**

Jason Jones moved to approve the Mayors appointment of the following officials:

<b>Position Name</b>	<b>Name</b>
City Attorney	J.T. Klaus
City Clerk	Jason Thrasher
City Prosecutor	Michael Llamas
City Treasurer	Rhonda Prieb
Deputy City Clerk	Warren Schmidt
Director of Emergency Services	Russ Buller
Municipal Judge	Randall Pankratz
Police Chief	Doug Schroeder

Clare Moore seconded. Motion carried 4-0.

### **2015 AUDIT SERVICES CONTRACT**

Larry Fuqua moved to approve the 2015 Audit Contract with Lindburg, Vogel, Pierce and Faris Chartered. Jason Jones seconded. Motion carried 4-0.

### **INSPECTION SERVICES AGREEMENT**

Gary Pauls moved to approve the Joint Inspection Services Agreement that allows the city to join a cooperative arrangement with other area cities for the inspection of residential, commercial, and industrial construction projects. Clare Moore seconded. Motion carried 4-0.

### **RESOLUTION NO. 1135 – ANNUAL BOUNDARY**

Jason Jones moved to table this item to the March Council Meeting. Larry Fuqua seconded. Motion carried 4-0.

**CHANGE DATE OF MARCH COUNCIL MEETING**

Larry Fuqua moved to change the date of the March Council Meeting to March 21<sup>st</sup> at 6:00 pm. Clare Moore seconded. Motion carried 4-0.

**EXECUTIVE SESSION – CONSULTATION WITH CITY ATTORNEY**

At 7:52 pm Larry Fuqua moved to enter into a 50 minute executive session to consult with the city attorney with the participants being the mayor, city council, city attorney, city administrator, city clerk, and utilities superintendent. Gary Pauls seconded. Motion carried 4-0.

At 8:42 the regular meeting reconvened.

At 8:42 Larry Fuqua moved to enter into a 10 minute executive session to consult with the city attorney with the participants being the mayor, city council, city attorney, city administrator, city clerk, and utilities superintendent. Clare Moore seconded. Motion carried 4-0.

At 8:52 the regular meeting reconvened.

At 8:53 Council Member Larry Fuqua left the meeting.

**EXECUTIVE SESSION – ACQUISITION OF REAL ESTATE**

At 8:55 pm Gary Pauls moved to enter into a 15 minute executive session to discuss the acquisition of real estate with the participants being the mayor, city council, city attorney, city administrator, and city clerk. Jason Jones seconded. Motion carried 3-0.

At 8:56 pm Council Member Larry Fuqua returned to the executive session.

At 9:10 pm the regular meeting reconvened.

**ADJOURNMENT**

At 9:11 p.m. Larry Fuqua moved to adjourn the regular meeting to reconvene on Monday, February 22<sup>nd</sup> at 6:00 p.m. at the Water's Edge Restaurant located at 703 South Main in Hesston. Jason Jones seconded. Motion carried 4-0.

Recorded by  
Jason Thrasher  
City Clerk

**CITY OF HESSTON  
ADJOURNED MEETING**

**MINUTES of February 22, 2016**

The adjourned meeting of the Hesston City Council was called to order on Monday, February 22, 2016 at 6:00 p.m. at The Water's Edge Restaurant in Hesston, KS.

**PRESENT**

Council Members Jason Jones, Larry Fuqua, Brad Unruh, Clare Moore, City Administrator Gary Emry, with Mayor David Kauffman presiding. A quorum was present.

**ABSENT**

Council Member Gary Pauls and City Clerk Jason Thrasher

**OTHERS PRESENT**

School Board Members Layne Frick, Susan Lamb, Brenda Nebel, Susan Rostetter, Zach Weaver, Mike Weber, and Delving Wohlgemuth and Superintendent Ben Proctor.

Hesston Recreation and Community Education Board Members: Derek Roth, Chad Fuqa and Becky Tozier HRCE Director Brad Kohlman.

Leon Brown, of Schwab-Eaton and Jim Deines, of ASA Strategic Funding

**JOINT MEETING WITH USD 460 / HRCE / CITY**

Discussion: Ad Hoc Committee Proposal

- a. Gary Emry, city administrator, led introductions and gave a brief history of the AdHoc Committee and its work over the past year.
- b. Brad Kohlman, HRCE director, outlined the scope of the proposed project, which would include parking at the elementary school and various recreational facilities.
- c. Leon Brown, of Schwab-Eaton, explained features of the various ball diamonds and fields in the proposal.
- d. Jeff Bartley, of Waters Edge Aquatic Design, summarized challenges of the existing, 45-year old swimming pool facilities and presented a concept plan for a new aquatic center.
- e. Ben Proctor, superintendent, shared information regarding costs of the different elements and total cost of the project, as well as possible mill levy impact.
- f. Jim Deines, of ASA Strategic Funding, highlighted various feasibility study and fundraising options.
- g. Gary Emry outlined next steps and facilitated a question/answer time.

Next Steps:

Establish joint leadership support

Feasibility study/research (ASA Strategic Funding)

Determine feasibility

Community presentations and conversations

Marketing & Fundraising

The separate boards will meet to discuss the proposal, and another joint meeting will take place in April to formulate strategic planning.

**ADJOURNMENT**

At 8:06 p.m. Jason Jones moved to adjourn the regular meeting. Brad Unruh seconded. Motion carried 4-0.

Prepared by  
Gary Emry  
City Administrator

Regular Meeting - HPL Board of Trustees  
Thursday February 18, 2015 at 5:30 pm  
Hesston Public Library, 300 N. Main

## MINUTES

**Library trustees:** Erik Lange, Kevin Wilder, Nova Latta, Sriram Jagannathan, Juan Gomez, Ruth Hartzler  
Libby Albers, Director  
Absent: Dave Osborne

Meeting called to order: 5:34 pm

**1. January Minutes:** Nova motioned to approve the minutes, Sri seconded, all agreed

### 2. Treasurer's Report

- a. Monthly Financial Report
- b. Grant Updates - closed out the Kansas Heritage Grant
- c. Budget Updates - Sri, Erik and Libby will start the draft of 2017
- d. Officers:
  1. Treasurer: Kevin motioned that Sri be retained as treasurer, Ruth seconded, all agreed of Sri
  2. President: Erik requested that Kevin return to his position as president due to the newness of the rest of the board: Erik motioned, Sri seconded, all approved
  3. Vice President: Erik will step down from President to VP for 2016 - Kevin motioned, Nova seconded, All approved

5:45 PM: Libby left the meeting

- e. ***Executive session to discuss Director's compensation for 2016*** - in lieu of salary increase for 2016, change in insurance coverage from 70/30 to 80/20, 80% of family premiums on health, vision and dental paid by the library, effective during open enrollment in May 2016

5:55 PM: Libby returned to the meeting

**3. Solar Project Update** - Running and generated approximately 30% of kWh since startup. Still working on educational elements

**4. Staffing:** new custodian starts 2/18/2016: Ossie Sanchez

### 5. Programming update

- a. Tutoring

### 6. Librarian's Report

- a. **Calendar:**
  - February 20:** Inclement Weather backup for a wedding
  - February 24-25:** Libby in Springfield, MO for NAI award
  - March 11:** SRP Workshop in Wichita
  - March 17:** Board Meeting - should work with schedules even though spring break - Libby will get packets out early
- b. **Programs:**
  - Tuesdays:** LibrarWii time with Clayton

**Wednesdays at 10:30AM:** Preschool Story time

**Saturdays from 10-Noon:** Tech Time with Tyler

**February 29:** Guy's Read @ 7 PM

**February 25:** Parents As Teachers program @ 6:30 PM

**February 25:** Teen Advisory Group @ 7:30 PM

## 7. Next Steps in Strategic Plan

**Nova** - been researching public campaigns put on by libraries in other areas - discovered that it is very focused on the message. Need to come up with 2-3 impact areas HPL would like to address

**Erik** - the vacant lot could be of interest or an impact area?

**Ruth** - could the Hesston-Newton libraries partner like the Hesston-Bethel performing arts?

**Erik** - how do we connect with the people that work here but live elsewhere?

**Libby** - looking at offering GED programs through a new initiative

**Erik** - how can we help the companies be more successful and more valuable to the employer?

**Juan** - the sponsored days at his business not only helped the library but boosted sales.

**Sri** - will reach out to Excel to see how the library can help meet their needs, **Erik** to MKC, etc.

## 8. Other Items

**a. International festival** - May? Board is interested in promoting the cultural diversity of Hesston through a series of programs. Libby will draft a plan.

6:27pm - dismiss

**Next meeting:** 5:30 PM, March 17, 2016 (Spring Break)

# Hesston Recreation Board Meeting

Date: 2/15/2016

Time 4:30- Regular Meeting

Location-HRCE Conference Room

Members present Becky Tozier Pat Lewis and Lee Birch.

Derek Roth at 4:45. Absent Chad Fuqua

Pat called the meeting to order at 4:30

Lee moved to adopt the agenda. Becky seconded. Motion passed 3-0

Lee moved to approve the minutes of the January meeting

Pat seconded. Motion passed 3-0

Brad gave his director's report

A. Ad Hoc update

B. Basketball Tournament- Jan 30

C. Indoor soccer started Feb 8

D. Emma creek meeting Feb 2

E. City council meeting Feb 8

1 Interstate pond disc golf

2 CFAP – interstate pond

F. KPRA recap- Brad attended. Very beneficial

G. Summer employment info out

H. Trip to Ice Center – 25 kids

I. Upcoming pool meeting

J. Pitch Hit and Run April 30

K. Feb 22- Joint meeting with city and BOE

L. New signs installed at better locations

Brad gave us the budget report

Brad will be attending AFO certification class

Board discussed summer league basketball and football fees

Lee moved to go into executive for 10 minutes to discuss attorney info at 5:00 Out of executive action at 5:10

Derek Moved to approve the check register. Lee seconded.  
Motion passed 4-0

April meeting was changed to April 12

Becky move to adjourn the meeting. Derek seconded.  
Motion passed 4-0. Meeting was adjourned

Lee Birch/ Secretary



## **BOARD OF DIRECTORS MEETING**

### **MINUTES**

*Thursday January 28, 2016, 3:30 p.m.*

*500 N. Main Street, Newton, KS 67114*

In Attendance: Ray Penner (1-0), Jaci Reimer (1-0), Marge Roberson (1-0), Rodney Eggleston (1-0), Jim Goering (1-0), Chris Thrasher (1-0) Pam Stevens (1-0), Bill Ewert (0-1), Jason Jones (1-0), Steve Lang (1-0) John Waltner (1-0) Ron Lang (0-1), Gary Emry (1-0), Mindy Budde (1-0) Kim Corcoran (1-0), Racquel Thiesen (1-0)

Absent: Stephanie Ashby (0-1), Tony Wheeler (0-1), John Torline (0-1), Randy Riggs (0-1), JR Hatfield (0-1), Larry Williams (0-1), Joe Robb (0-1), Byron Warta (0-1), Jeremy Ashby (0-1) Dr. Perry White (0-1), Rod Nicholson (0-1)

#### **I. CALL TO ORDER**

Jaci called the meeting to order.

#### **II. OPENING REMARKS**

Jaci thanked everyone for coming to the meeting. Jaci also explained that meeting packets will now be delivered in one file. If you are not able to open the files, please let us know and we can send them in the form you need.

#### **III. MINUTES OF PREVIOUS MEETINGS**

The minutes of the October 14, 2015 meeting were presented for review along with the November 18, 2015 meeting notes. Kim moved to approve the October minutes and November notes, Marge seconded the motion. Approved unanimously.

#### **IV. OCT, NOV, & DEC 2015 TREASURER'S REPORT**

The Statement of Revenues and Expenses and the Balance Sheet for the period ending August 31, 2015 were presented.

Rodney Eggleston motioned to accept the Oct., Nov., & Dec. 2015 Financial Statements as presented. Jim Goering seconded the motion. Approved unanimously.

#### **V. EDC HIGHLIGHTS 2015**

Mickey gave a report on the highlights of 2015. The list was sent in the board packet.

#### **VI. KLP UPDATES**

Mickey gave a report on the KLP. Troy and Mickey have given the Newton City Commission and County Commissioners a notebook with a new study on logistics. The study was made by Kevin Keller on a national scale. This research guide is 125 pages. If any board member would like on please let us know and we will send it to you via e-mail. We are asking him to come and present his case study to the board. Project Toffee has come back into town to meet with us again.

#### **VII. PROSPECT REPORT**

Mickey gave her prospect report.

#### **VIII. REVIEW OF EDC EXECUTIVE DIRECTOR**



- a. Marge made a motion to go into executive session to discuss non-elected personnel and directors review for 15 minutes to include members and non-voting members to start at 3:55 p.m. Seconded by Racquel. Approved.
  - a. Ron made a motion to extend executive session another five minutes. Ray seconded. Approved.
  - b. Marge made a motion to extend executive session another five minutes. Ron seconded. Approve.
- b. Racquel made a motion to increase Executive Directors salary an additional \$2,000 plus add spouse to dental coverage in September during open enrollment. Rodney seconded. Motion carried.

**IX. OLD/NEW BUSINESS**

- a. A new proposed agenda was shown and will be used for 2016.
- b. Mickey presented the boards and association that she is involved in. The list went in the board packets.

**X. DISMISSED**

Respectfully submitted,



Jennifer Mueller,  
Assistant Director

## **City of Hesston Tree Board**

**February 9, 2016 Waters Edge Restaurant 7 a.m.**

Present: Ken S., Nancy K., David N., Carl B., Duane B., Gary V., Absent: Marty P.

1. Resident Tree program is available, no activity thus far.
2. Board discussed meeting time and place, HAS center and Daylight Donut Shop are considered locations, 7 a.m. time remains.
3. Ken briefed the Board on calendar events, the TCUSA 1<sup>st</sup> day event invites attendees to tour the Dyck Arboretum from 1 to 3 p.m. March 23. Ken asked the Board if we could act as hosts to those who attend, serve refreshments and provide Hesston info. The Board is invited to attend the TCUSA Recognition Day March 24 at the Meridian Center in Newton.
4. Discussion of Arbor Day plans, tree seedling gift to Hesston 5<sup>th</sup> graders. School service day many times is the same day as Arbor Day of which the Parks work group is our audience. Nancy K. will make contact with the school.
5. Ken reported about the Tree Conference he attended and told the Board the proposed start date for the Weaver St. project is March 14.

Recorded by Ken S.

Next meeting is March 8, 7 a.m. at Waters Edge Restaurant

BUILDING PERMITS ISSUED BY MONTH								
HESSTON 2016								
Type of Permit	Jan-16 # Permits	Jan-16 Total Val.	Feb-16 # Permits	Feb-16 Total Val.	Mar-16 # Permits	Mar-16 Total Val.	Apr-16 # Permits	Apr-16 Total Val.
New Residential	1	120,000						
Remodel Residential	2	25,000	1	18,523				
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Additon to Business								
Demolish								
Move In								
Residential Garage								
Other	3	53,250	4	30,650	2	2,463		
Total	6	198,250	5	49,173	2	2,463	0	0
Type of Permit	May-16 # Permits	May-16 Total Val.	Jun-16 # Permits	Jun-16 Total Val.	Jul-16 # Permits	Jul-16 Total Val.	Aug-16 # Permits	Aug-16 Total Val.
New Residential								
Remodel Residential								
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage								
Other								
Total	0	0	0	0	0	0	0	0
Type of Permit	Sep-16 # Permits	Sep-16 Total Val.	Oct-16 # Permits	Oct-16 Total Val.	Nov-16 # Permits	Nov-16 Total Val.	Dec-16 # Permits	Dec-16 Total Val.
New Residential								
Remodel Residential								
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage								
Other								
Total	0	0	0	0	0	0	0	0

## 2016 Year to Date Building Permit Totals

<u>Type of Permit</u>	<u>YTD Total # Permits</u>	<u>YTD Total Val.</u>
New Residential	1	120,000
Remodel Residential	3	43,523
New Institutional	0	0
Remodel Institutional	0	0
New Business	0	0
Remodel Business	0	0
Addition to Business	0	0
Demolish	0	0
Move In	0	0
Residential Garage	0	0
Other	9	86,363
Total	13	\$249,886

**HESSTON  
BUILDING PERMITS  
2016**

DATE	ADDRESS	OWNER	CONTRACTOR	RESIDENT COST	BUSINESS COST	PERMIT #
01/04/2016	300 N. MAIN SOLAR ELEC. SYSTEM	HESSTON PUBLIC LIBRAI Other	HUFF ELECTRIC		3,250	16-2680
01/04/2016	81 HWY / MAIN SIGN	CITIZENS STATE BANK Other	MIRACLE SIGNS		40,000	16-2681
01/04/2016	425 N. WEAVER BASEMENT REMODEL	P. HOLMAN Remodel Residential	SELF	10,000		16-2682
01/18/2016	216 E. KNOTT BASEMENT REPAIR, RE	M. HASTINGS Remodel Residential	SELF	15,000		16-2683
01/29/2016	617 RANDOM RD. REROOF	B. CORRELL Other	ROOFING SERVICES	10,000		16-2684
01/29/2016	1312 WESTOVER LANE SPEC. HOUSE	MENNONITE HOUSING New Residential	SELF	120,000		16-2685
02/04/2016	1202 E. HICKORY REMODEL	C. RALEIGH Remodel Residential	HERITAGE HOME WOR	18,523		16-2686
02/10/2016	233 S. WEAVER REROOF	R. PENNER Other	EDGAR AGUILAR	4,500		16-2687
02/12/2016	405 CHARLES REROOF	K. REDDING Other	ROOFING SERVICES	11,000		16-2688
02/16/2016	429 N. WEAVER FENCE	J. ECKER Other	SELF	150		16-2689
02/19/2016	10 IRONWOOD DECK	A. PREHEIM Other	BARTEL CONSTRUCTIC	15,000		16-2690
03/02/2016	412 S. MAIN AWNING	M. GOOD Other	SELF	463		16-2691
03/07/2016	229 S. MAIN SHED	M. BROWNE Other	SELF	2,000		16-2692



## **Agenda Item Summary**

**Meeting date:** March 21, 2016

**Subject:** AGCO Proclamation - March 29, 2016

**Recommendation:** Authorize the Mayor to sign the proclamation

---

### **Background Information:**

#### **AGCO HESSTON WINDROWER DAY**

**WHEREAS,** AGCO Manufacturing in Hesston is the largest employer in the area and is an important part of our towns history; and

**WHEREAS,** AGCO Hesston is the industry leading manufacturer of hay equipment; and

**WHEREAS,** AGCO Hesston introduced the first commercially available self-propelled windrower in 1955; and

**WHEREAS,** AGCO Hesston will complete production of its 100,000<sup>th</sup> windrower on March 29, 2016;

**NOW, THEREFORE,** I David K. Kauffman, Mayor of the City of Hesston, do hereby proclaim Tuesday, March 29, 2016 as “**AGCO HESSTON WINDROWER DAY**” in the City of Hesston to celebrate this significant achievement.



Office of the Mayor  
Hesston, Kansas

# Proclamation



## AGCO HESSTON WINDROWER DAY

**WHEREAS,** AGCO Manufacturing in Hesston is the largest employer in the area and is an important part of our towns history; and

**WHEREAS,** AGCO Hesston is the industry leading manufacturer of hay equipment; and

**WHEREAS,** AGCO Hesston introduced the first commercially available self-propelled windrower in 1955; and

**WHEREAS,** AGCO Hesston will complete production of its 100,000<sup>th</sup> windrower on March 29, 2016;

**NOW, THEREFORE,** I David K. Kauffman, Mayor of the City of Hesston, do hereby proclaim Tuesday, March 29, 2016 as “**AGCO HESSTON WINDROWER DAY**” in the City of Hesston to celebrate this significant achievement.



*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

ATTEST: \_\_\_\_\_

DATE: \_\_\_\_\_





## **Agenda Item Summary**

**Meeting date:** March 21, 2016

**Subject:** Correcting Annexation Ordinance No. 090-2015-091

**Recommendation:** Pass the ordinance

---

### **Background Information:**

**Briefed by:** City Clerk Jason Thrasher

**Summary:** Ordinance No. 090-2015-091 was originally passed on December 14, 2015. This ordinance annexed 2 parcels of land into the city limits. Parcel (A) is the 26 acre future industrial park site that is owned by the City. Parcel (B) is owned by Don Typer. I was informed by the County mapping department that there was an error in the legal description of parcel (A). The attached ordinance corrects the legal description.

**Financial Impact:** n/a

**Source of Funds:** n/a

**Attachments:** Ordinance No. 090-2015-091



ORDINANCE NO. 090-2015-091

AN ORDINANCE ANNEXING LAND TO THE CITY OF HESSTON, KANSAS.

WHEREAS, the land described below in Section 1(A) is owned by the City of Hesston, Kansas (the "City"); and

WHEREAS, the land described below in Section 1(B) adjoins the existing boundaries of the City, or adjoins a highway, railway or watercourse separating such land by only the width of such highway, railway or watercourse pursuant to K.S.A. 12-519(d) and a written petition for annexation of said land has been signed by each and all owners thereof, and has been filed with the City pursuant to K.S.A. 12-520(a)(7), as amended; and

WHEREAS, pursuant to K.S.A. 12-520a(f), no resolution, notice, or public hearing is required to annex any of such land; and

WHEREAS, pursuant to K.S.A. 12-520(a)(2) and (a)(7), the Governing Body of the City hereby finds it advisable to annex all such land.

WHEREAS, pursuant to K.S.A. 12-520(f), the Governing Body of the City is authorized to annex these separate tracts of land in a single ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HESSTON, KANSAS:

Section 1. That each of the following described tracts of land is hereby annexed and made a part of the City:

(A) Beginning at the Northeast corner of the Northeast Quarter (NE/4) of Section Seventeen (17), Township Twenty-two (22) South, Range One (1) West of the 6th P.M., Harvey County, Kansas, thence South 0°32'56" East 1324.48 feet along the East line of said Northeast Quarter (NE/4) to the Southeast corner of the Northeast Quarter (NE/4) of said Northeast Quarter (NE/4); thence South 89°37'25" West 915.34 feet along the South line of said Northeast Quarter (NE/4) of the Northeast Quarter (NE/4); thence North 0°56'20" West 1323.63 feet to the North line of said Northeast Quarter (NE/4); thence North 89°34'03" East 924.35 feet along said North line to the point of beginning containing 27.96 acres more or less and subject to a 30.0 foot road right-of-way easement along the North and East lines and any other easements or restrictions of record; and

(B) The Northeast Quarter (NE/4) of the Northeast Quarter (NE/4) of Section Seventeen (17), Township Twenty-two (22) South, Range One (1) West of the 6th P.M., Harvey County, Kansas, EXCEPT: Beginning at the Northeast corner of said Northeast Quarter (NE/4), thence South 00°32'56" East 1324.48

feet along the East line of said Northeast Quarter (NE/4) to the Southwest corner of the Northeast Quarter (NE/4) of said Northeast Quarter (NE/4); thence South 89°37'25" West 915.34 feet along the South line of said Northeast Quarter (NE/4) of the Northeast Quarter (NE/4); thence North 00°34'03" West 1323.63 feet to the North line of said Northeast Quarter (NE/4), thence North 89°34'03" East 924.35 feet along said North line to the point of beginning.

Section 2. Pursuant to K.S.A. 15-522, upon passage and publication of this annexation ordinance, the City Clerk shall file a certified copy of such ordinance with the County Clerk, the Register of Deeds, and the County Election Commission, if any, of Harvey County, Kansas.

Section 3. This Ordinance shall take effect and be in force from and after its publication in the official City newspaper.

*[Remainder of Page Intentionally Left Blank]*

PASSED, ADOPTED AND APPROVED by the Governing Body of the City of Hesston,  
Kansas this 21th day of March, 2016.

CITY OF HESSTON, KANSAS

[seal]

By \_\_\_\_\_  
David K. Kauffman

ATTEST:

By \_\_\_\_\_  
Jason Thrasher, City Clerk

## EXCERPT OF MINUTES

The Governing Body of the City of Hesston, Kansas met in regular session at the usual meeting place in the City on March 21, 2016, at 6:00 p.m., with the Mayor David K. Kauffman presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, there was presented to the governing body an Ordinance entitled:

AN ORDINANCE ANNEXING LAND TO THE CITY OF HESSTON, KANSAS.

Thereupon, the Ordinance was considered and discussed; and on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Ordinance, including each section thereof, was adopted by majority vote of the Governing Body.

The Ordinance was given No. 090-2015-091 and was directed to be signed by the Mayor and attested by the City Clerk; and the City Clerk was directed to publish the Ordinance one time in the official City newspaper and to file a certified copy of the same with the County Clerk, the Register of Deeds, and the County Election Commission, if any, of Harvey County, Kansas, as required by law and as provided therein.

\*\*\*\*\*

CITY CLERK'S  
CERTIFICATION OF EXPERT OF MINUTES

I hereby certify that the foregoing is a true and correct Expert of Minutes of a March 21, 2016 meeting of the Governing Body of the City of Hesston, Kansas.

[seal]

---

Jason Thrasher, City Clerk



## **Agenda Item Summary**

**Meeting date:** March 21, 2016

**Subject:** Resolution No. 1135 – Establishing and defining the city limits and boundaries of the City of Hesston

**Recommendation:** Approve the Resolution

---

### **Background Information:**

**Briefed by:** City Administrator Gary Emry

**Summary:** The City is required by statute to pass a resolution in December of each year in which changes or annexations have occurred in the city boundaries. The last such resolution to update the boundaries was adopted in December 2013. The new resolution will incorporate the two tracts on the west side of town that were annexed in December 2015.

**Financial Impact:** None

**Source of Funds:** N/A

**Attachments:**

Resolution No. 1135

Boundary Map

**RESOLUTION NUMBER # 1135**

**A RESOLUTION OF THE CITY OF HESSTON ESTABLISHING AND DEFINING THE CITY LIMITS AND BOUNDARIES OF THE CITY OF HESSTON, KANSAS**

WHEREAS the Governing Body of the City of Hesston, Kansas desires to declare the entire boundary of the City of Hesston, Kansas in accordance with K.S.A. § 12-517 to reflecting annexations approved prior to December 31, 2015.

BE IT RESOLVED by the Governing Body of the City of Hesston, Kansas:

Section 1. That the following parcels, pieces and tracts of land be and they are hereby included and brought within the Corporate Limits of the City of Hesston, Kansas. That hereafter and until altered and changed in accordance with the law, the City Limits and the entire boundaries of the City of Hesston, Kansas are hereby defined, ordained and determined to be as follows:

Beginning at the Northwest corner of the Northwest Quarter of Section Twenty-two (22), Township Twenty-Two (22) South, Range One (1) West of the Sixth Principal Meridian, Harvey County, Kansas: Thence South along the West line of said Northwest Quarter 1324.44 feet to the point of beginning;

Thence South along the West line of said Northwest Quarter 1325.48 feet;

Thence East parallel with the North line of said Northwest Quarter 1884.0 feet;

Thence North parallel with the West line of said Northwest Quarter 968.24 feet;

Thence East 165.00 feet;

Thence North 310 feet;

Thence West 165 feet:

Thence North parallel with the West line of said Northwest Quarter 1032.77 feet to the Southwesterly right-of-way of the Old U.S. Highway 81;

Thence Northwesterly along said highway right-of-way 359.23 feet to the North line of the said Northwest Quarter;

Thence East along North line of said Northwest Quarter to the Northeasterly Union Pacific right-of-way line;

Thence Southeasterly 80 feet along the Union Pacific right-of-way line;

Thence East parallel with the North line of said Northwest Quarter to the centerline of the Middle Emma Creek;

Thence North along the centerline of Middle Emma Creek to a point 30 feet south of the South line of Southwest Quarter of Section Fifteen (15), Township Twenty-Two (22) South, Range One (1) West of the Sixth Principal Meridian, Harvey County, Kansas;

Thence East parallel with said south line to the easterly right of way of Hoover Road;

Thence North 30 feet to the South line of the Southwest Quarter of the Section 14;

Thence East to a point 2059.50 feet east of the Southwest Quarter of said Section 14;

Thence Northwesterly along the westerly right of way of Highway I-135 2040.44 feet;

Thence Southwesterly 445.97 feet to a point 1305.15 feet North of the South line and 638.24 feet East of West line of the Southwest Quarter of Section 14;

Thence West 332.07 feet parallel with the South line of said Southwest Quarter;

Thence South 26.15 feet;

Thence West 256.17 feet parallel with the South line of said Quarter;

Thence South 645.97 feet along the West line of Southwest Quarter;

Thence West 450.52 feet parallel with the south line of Quarter to the east line of Block 3, Eastbrook Addition to Hesston, Kansas at a point 663.03 feet North of the South line of Section 15;

Thence West along said north line, 195.45 feet;

Thence North, parallel with the east line of said quarter, 376.89 feet;

Thence along a deflection angle to the left of 55 degrees, 585 feet;

Thence North, parallel with the east line of said quarter, 1145.22 feet;

Thence East, parallel with the north line of said quarter, 250 feet;

Thence along a deflection angle to the right of 24 degrees, 10 minutes, 800 feet;

Thence East, parallel with the north line of said quarter, 160 feet to the east right-of-way line of Hoover Road;

Thence North along said right-of-way line to a point on the Southerly right-of-way line of Interstate Highway 135;



Thence Northwesterly along said right-of-way line to a point on the South line of the Northeast Quarter of Section Fifteen (15);

Thence East along said South line to the Southeast Corner of said Northeast Quarter of Section Fifteen (15);

Thence North along the East line of said Northeast Quarter of Section Fifteen (15) to a point on the Northerly right-of-way line of Interstate Highway 135;

Thence North along the West line of the Northwest Quarter of Section 14 to a point that is 429.46 feet North of the Southwest corner of the Northwest Quarter of Section 14;

Thence Southeasterly to a point 414.93 East of the Southwest corner of the Northwest Quarter of Section 14;

Thence East along the South line of Southwest Quarter 1077.72 feet;

Thence North parallel with the West line of Northeast Quarter 660 feet;

Thence East parallel with the South line of Southwest Quarter to the East line of said Quarter;

Thence South 660 feet to the Southwest Corner of the Northeast Quarter;

Thence East on the South line of the Northeast Quarter to the Southeast Corner of said Quarter;

Thence North along the East line to Northeast corner of the South half of the Northeast Quarter of said Section 14;

Thence West along the North line of the South Half of the Northeast Quarter to the Southeast corner of the North Half the Northwest Quarter of said Section 14;

Thence North along the East line of the North Half of said Northwest Quarter to the Northeast Corner of the North Half of said Northwest Quarter;

Thence West to the a point 399 feet East of the Southwest corner of the West Half of the Southwest Quarter of Section Eleven (11);

Thence North 506 feet;

Thence West 399 feet;

Thence South along the West line of said Quarter Section to the Northeast corner of the Northeast Quarter of Section Fifteen (15);

Thence West to the West right of way of North Hoover Road;

Thence South parallel with the East line of said Northeast Quarter 1,258 feet;

Then North  $84^{\circ}35'40''$  West a distance of 895 feet more or less to the Highway Right of Way for Interstate I-135;

Thence Northwesterly along said right-of-way line to its intersection with the easterly line of Cottonwood Grove Campground Addition;,

Thence Northerly along said easterly line 1429.95 feet to the south line of Section Ten (10);

Thence North 80 feet;

Thence West, parallel with the south line of said Section Ten (10), 1180.45 feet;

Thence along a deflection angle to the right of 8 degrees, 5 minutes 323.1 feet;

Thence along a deflection angle to the right of 36 degrees, 49 minutes, 359.6 feet;

Thence along a deflection angle to the left of 7 degrees, 9 minutes, 459.5 feet to the east line of the Southwest Quarter of said section;

Thence North along said east line, 1311.4 feet;

Thence West 1491.25 feet;

Thence along a deflection angle to the right of 45 degrees, 50 minutes, 933.05 feet to the north line of said quarter;

Thence West along said north line, 484.4 feet to the northwest corner of said quarter;

Thence North along West line of the Northwest Quarter of said Section 10 to the Southerly right-of-way line of Interstate Highway 135;

Then Northwesterly along said right-of-way line of Interstate Highway 135 to the North line of the Northeast Quarter of Section Nine (9);

Thence West along North line of the Northeast Quarter of Section Nine to the Northwest corner of the Northeast Quarter of Section Nine;

Thence South along West line of the Northeast Quarter of Section Nine to a point 800 feet North of the Southeast corner of the Northwest Quarter of Section Nine (9);

Thence West, parallel with the south line of the Northwest Quarter of said section to the west line of the Second Industrial Subdivision;

Thence South, parallel with the west line of Section Nine (9) to a point 715.6 feet north and 30 feet east of the southwest corner of the Northwest Quarter of said section;

Thence West, parallel with the south line of the Northeast Quarter of Section Eight (8), 655 feet;

Thence North, parallel with the east line of Section Eight (8), 357 feet;

Thence West, parallel with the south line of the Northeast Quarter of Section Eight (8), 1103 to the northeasterly right-of-way line of the Missouri and Pacific Railroad;

Thence Southeasterly along said right-of-way line to the south line of said quarter;

Thence East along said south line 431.39 feet to a point 30 feet west of the east line of said section;

Thence South, parallel with said east line, 359.21 feet to the northerly right-of-way line of the Missouri and Pacific Railroad;

Thence Southeasterly along said right-of-way line to a point 161.81 feet west of the southeast corner of the Southwest quarter of Section Nine (9);

Thence West along the south line of said quarter, 521.79 feet;

Thence along a deflection angle to the right of 90 degrees, 161.75 feet to the southwesterly right-of-way line of Harvey County Road 1892;

Thence Northwesterly along said right-of-way line 1063.09 feet;

Thence West 289.62 feet;

Thence South 939.04 feet to the south line of said quarter;

Thence West along said south line to the southeast corner of a tract recorded in deed Book 183 on Page 732 in the Register of Deeds Office of Harvey County, Kansas;

Thence North along the East line of said recorded tract to the Northeast corner of said recorded tract;

Thence West along said north line to a point on the west line of said Southwest quarter;

Thence North along the East line of the Southeast Quarter of Section 8 to a point that is 860' North of the Southeast corner of said Southeast Quarter;

Thence West 255' parallel with the South line of said quarter;

Thence South 25' parallel with the East line of said quarter;

Thence West 300' parallel with the south line of said quarter;

Thence North 25' parallel with the East line of said quarter;

Thence West 187.25' parallel with the south line of said quarter;

Thence Westerly 574.75' to a point on the West Line of the East Half (1/2) of the Southeast Quarter that is 820 ft. North of the Southwest corner of the East Half of said Southeast Quarter;

Thence South 820' to the Southwest corner of the East Half of the Southeast Quarter;

Thence West 160 feet,

Thence South 640 feet,

Thence West 170 feet,

Thence South 20 feet,

Thence Southeasterly 669.67 feet,

Thence East 1,625.33 feet to the Southeast corner of the Northeast Quarter of the Northeast Quarter of Section 17;

Thence South 331.87 feet to a point that is 1,656.35 feet South of the Northwest corner of the Northwest Quarter of Section 16;

Thence East 547.07 feet parallel with south quarter line of said quarter;

Thence South 2319.44 feet parallel with west line of said quarter to the South line of the North Half of the Southwest Quarter of Section 16;

Thence East 1448.39 feet along the south line of the North Half of said Southwest quarter;

Thence North to the southwest corner of Lot 1, Block 8 of Prairie Vista Addition;

Thence East along the south line of the Prairie Vista Addition, 183.2 feet;

Thence Southeasterly 1828.2 feet to the south line of the Southwest Quarter of said section;

Thence East along said south line, 200 feet to the southeast corner of said quarter;

Thence South along the west line of the Northeast Quarter of section Twenty-One (21), 2651.6 feet;

Thence East, parallel with the north line of said section, 1321.97 feet;

Thence North 662.63;

Thence East to the West line of Northwest Quarter of Section Twenty-two (22);

Thence North along the West line of said Northwest Quarter to the point of beginning;

**EXCEPT:**

Beginning at a point 65 feet North of the Southwest Corner of the North Half (N ½ ) of the Northwest Quarter (NW ¼ ) of Section Fourteen (14), Township Twenty-two (22) South, Range One (1) West of the 6<sup>th</sup> P.M., Harvey County, Kansas: said point being on the West line of said Northwest Quarter (NW ¼); Thence East to the East right of way of North Hoover Road; thence East 470 feet parallel with the South line of said North Half(N ½); thence South 30 feet parallel with the West line of said Northwest Quarter (NW ¼); thence East 500 feet parallel with the South line of said North Half (N ½); thence North 276.36 feet parallel with the West line of said Northwest Quarter (NW ¼); thence West 970 feet parallel with said South line to the West line of said Northwest Quarter (NW ¼) to the East right of way of North Hoover Road; thence South 246.36 feet to the place of beginning.

**AND EXCEPT:**

Beginning at a point 594.5 feet North and 30 feet East of the Southwest Corner of the Northwest Quarter of Section 14, Township 22 South, Range 1 West being the Northwest corner of Lot 1, Block 1, Farmington Subdivision; Thence North 333.7 feet; Thence East 447.65 feet; Thence South 333.7 feet; Thence West 447.65 feet to the point of beginning.

**AND EXCEPT:**

A part of the South Half (S/2) of the Northeast Quarter (NE/4) of Section Fourteen (14) Township Twenty-Two (22) South, Range One (1) West of the 6th P.M., Harvey County, Kansas, described as follows: Beginning at the Southeast corner of the Northeast Quarter (NE/4) of Section Fourteen (14); thence on an assumed bearing North 00° 00'00" East along line of said South Half (S/2) of the Northeast Quarter (NE/4) a distance of 1321.04 feet; thence South 89° 24'51" West a distance of 1687.73 feet; thence 00°00 '02" West a distance of 345.00 feet; thence South 65°08'44" West a distance of 162.84 feet; thence South 19°07'52" East a distance of 370.67 feet; thence South 01° 03'10" West a distance of 560.07 feet to the South line of said South Half (S/2) of the Northeast Quarter (NE/4); thence North 89°20'27" East a distance of 1,724. 32 feet to the point of beginning.

Containing 2313.4 acres, more or less, within the Corporate Limits of the City of Hesston, Kansas.

Section 2. That the lands specified and included within the limits set forth in Section 1 hereof be and the same are declared and made to constitute the corporate limits and boundaries of the City of Hesston, Kansas.

Section 3. That if any part or portion of this Resolution shall be held or determined to be illegal, ultravires, or void, the same shall not be held or construed to alter, change or annul any term or provision hereof which may be legal or lawful, and in the event this Resolution in its entirety shall be held to be ultravires, illegal, or void, then and in such event the boundaries and limits of said City shall be held to be those heretofore established by law.

Section 4. That all other resolutions inconsistent or in conflict with the terms and provisions hereof be and the same are hereby repealed.

PASSED AND ADOPTED by the Governing Body of the City of Hesston, Kansas  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
David K. Kauffman, Mayor

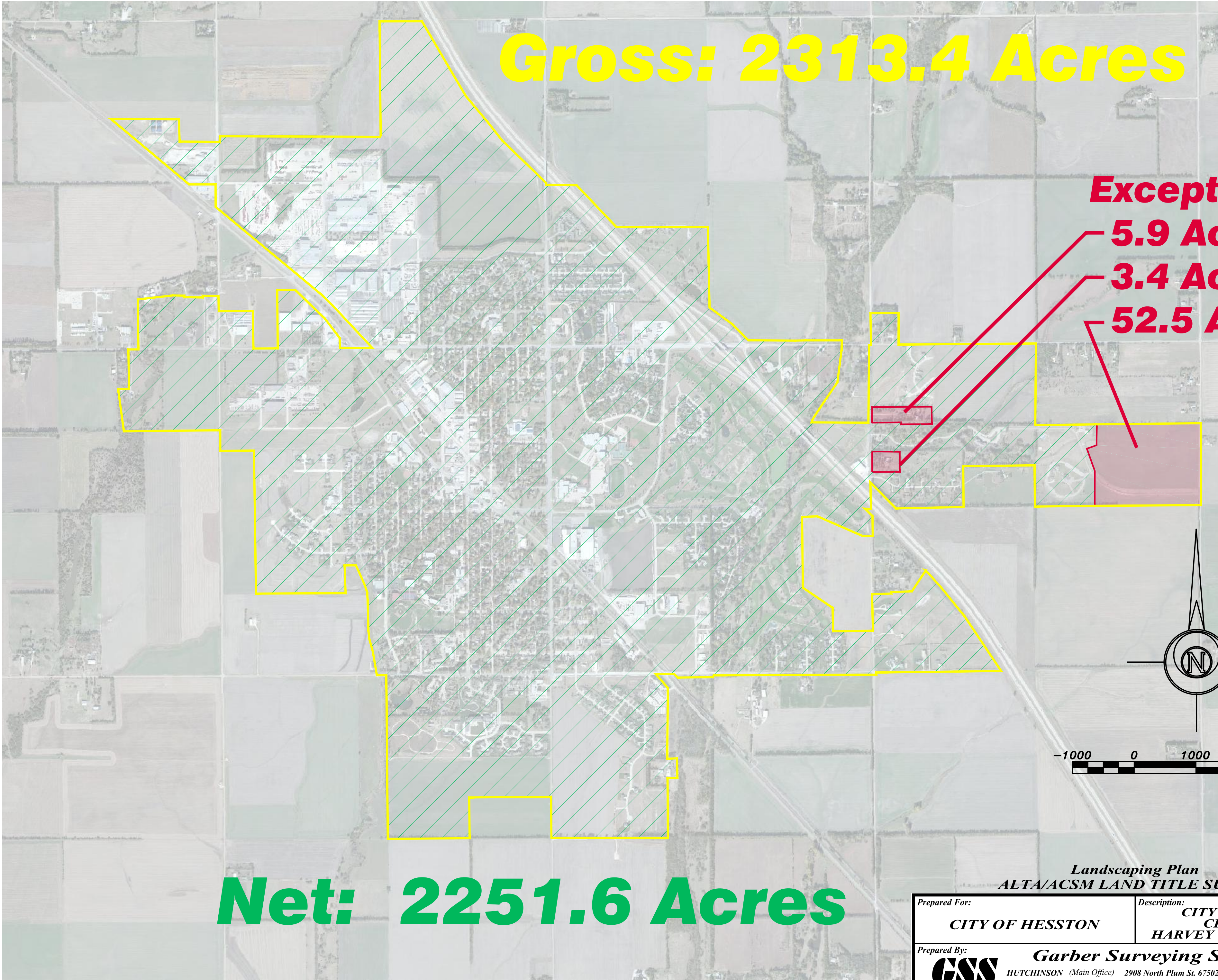
ATTEST:

\_\_\_\_\_  
Jason Thrasher, City Clerk


(SEAL)



Saved 2/1/2016 10:05:47 AM by TKNAPP  
Plot Date & Time Monday, February 01, 2016 10:18:27 AM Dwg Path U:\LDD\GSSFILES\2015\20150882 C3d\dwg\20150882 Hesston City Limits KS83-SF GRID



**Landscaping Plan**  
**ALTA/ACSM LAND TITLE SURVEY**

Prepared For:		Description:	
CITY OF HESSTON		CITY OF HESSTON CITY LIMITS HARVEY COUNTY, KANSAS	
Prepared By:		Garber Surveying Service, P.A.	
		HUTCHINSON (Main Office) 2908 North Plum St. 67502 Ph. 620-665-7032 Fax 620-663-7401	
		McPHERSON (Branch Office) 115 East Marlin 67460 Ph. 620-241-4441 Fax 620-241-4458	
		NEWTON (Branch Office) 511 North Poplar St. 67114 Ph. 316-283-5053 Fax 316-283-5073	
Drawn By:	TJK	Scale: 1"=1000'	Date of Field Work:
Checked By:	DEG	Date: 12/31/2015	Sheet 1 of 1 Sheet(s)
			Job No: G2015-88

Revised: February 1, 2016





## **Agenda Item Summary**

**Meeting date:** 03.21.16

**Subject:** Kansas Department of Wildlife and Parks MOU

**Recommendation:** Approve the MOU

---

### **Background Information:**

**Briefed by:** Brad Kohlman, Recreation Department

**Summary:** The MOU has been reviewed by the City Attorney and approved to go before Council for consideration. Approval of this MOU will save funding for fish stocking of Interstate Pond and gain access to grants for updating the park that we are currently not qualified to apply for.

**Financial Impact:** N/A

**Source of Funds:** N/A

**Attachments:** MOU



COMMUNITY FISHERIES ASSISTANCE PROGRAM

MEMORANDUM OF UNDERSTANDING

City of Hesston, Kansas  
(City, county, or other governing entity)

And KS Dept. of Wildlife, Parks and Tourism  
512 SE 25<sup>th</sup> Avenue  
Pratt, KS 67124

115 E. Smith; P. O. Box 100, Hesston, KS 67062-0100  
(Mailing address, city, state, zip code)

David Breth  
(Contact)

Jason Thrasher, City Clerk  
(Contact)

This Memorandum of Understanding is entered into on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Kansas Department of Wildlife, Parks and Tourism, hereinafter referred to as the Department, and City of Hesston, Kansas, hereinafter referred to as the Cooperator.

**Whereas** it is the responsibility of the Department to manage fisheries throughout the State of Kansas;

**Whereas** it is the responsibility of the Cooperator to provide recreational use including fishing on

The Pond at Interstate Park (located at NE corner of the intersection of W. Dutch Ave/Lincoln Blvd.

and I-135).

~~XXXX~~

**Whereas** it is the mutual desire of the Department and the Cooperator to cooperate for the common purpose of developing, maintaining and managing the fishery in the lake(s) or bodies of water for the best interests of the public use;

**Whereas** it is the understanding of both parties that the purpose of this document is to strengthen the cooperative approach to the management of the fishery of the lake(s).

NOW THEREFORE In consideration of the premises and of the mutual covenants set forth below, the Parties agree as follows:

The Department agrees:

1. To assist the Cooperator in the evaluation of the fishery potential in bodies of water under the Cooperator's jurisdiction.
2. To formulate and review management plans for improvement of the fisheries in bodies of water under the Cooperator's jurisdiction.
3. To cooperate in the implementation and evaluation of such fishery management programs under the Cooperator's jurisdiction.
4. To provide, without cost, signs which designate Cooperator's participation in the "Community Fisheries Project", Kansas Department of Wildlife and Parks.
5. To provide technical assistance and guidance to accomplish fishery management goals.
6. To assist the Cooperator with the enforcement of State and Local fishing regulations pursuant to Kansas Statutes Annotated §32-808.
7. To allow the Cooperator to apply for grant funding through the Community Fisheries Assistance Program sponsored by the Department.
8. To provide fish for stocking in participating lakes and bodies of water as determined by the District Fisheries Biologist and Department availability.
9. To implement special regulations of creel and length limits through the Kansas Department of Wildlife Secretary's Orders on bodies of water under the Cooperator's jurisdiction.
10. To enforce violations of special regulations on creel and length limits through the appropriate court of jurisdiction.

The Cooperator agrees:

1. To assist the Department in evaluating the fishery potential of bodies of water under Cooperator's jurisdiction.
2. To implement and review the management plans for improvement of the Cooperator's fisheries as formulated by the Department and approved by the Cooperator.
3. To provide to the Department up-to-date status reports of plan implementation to evaluate the success of the management plan and to provide information sharing that may influence management changes to enhance the fisheries.
4. To install and maintain "Community Fisheries Assistance Program" signs provided by the Department.
5. To recognize the Department as the agency responsible for fishery management and to rely upon the Department for advice and guidance before undertaking any and all management activities on the Cooperator's bodies of water that may influence the fishery.
6. To enforce, with the cooperation of the Department, all applicable State and Local fishing regulations pursuant to Kansas Statutes Annotated §32-808.
7. To ensure that participating lakes and bodies of water under the jurisdiction of the Cooperator are open to public fishing.
8. To require all fishermen to possess a valid state fishing license as required by Kansas Law.
9. Revenue generated from the sale of fishing, boating and general access fees paid by anglers, shall be used solely for maintaining and enhancing fishing and boating opportunities.
10. To open to federal and state auditors all files on revenue generated from boating and fishing fees and the expenditures of such fees.
11. To comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with the Title VI of that Act, no person in the United States shall, on the ground of race, color, or national origin or ancestry, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives federal financial assistance and will immediately take any measures necessary to effectuate this agreement. Complaints of discrimination should be sent to the Office of the Secretary, Kansas Department of Wildlife & Parks, 1020 S. Kansas, Suite 200, Topeka, Kansas 66612.

The Department and the Cooperator mutually agree:

1. This Memorandum shall not be construed as obligating the Department to the expenditure of funds or future payment of money for implementing the management plan.
2. This Memorandum is subject to the laws of the State of Kansas.
3. Cooperator shall provide thirty (30) days written notice to Department of any requested modifications or amendments to this MOU. Modifications and amendments must be pre-approved by the Department.
4. No assignment of this MOU shall be allowed to any other entity, nor the respective rights or duties thereof.
5. In the event any of the provisions of this MOU are deemed to be invalid or unenforceable, the same shall be deemed severable from the remainder of this MOU. If such provision shall be deemed invalid due to its scope and breadth, such provisions shall be deemed valid to the extent of the scope and breadth permitted by law.
6. To certify, by placement of signature to this MOU, that neither they nor any of their principals, subcontractors and suppliers used on this project are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in such an agreement by any Federal or State Department or Agency
7. Upon written notice, effective upon receipt, this MOU as a whole or any part thereof, may be terminated by the Department, without penalty to Department. If the termination results from a breach of an MOU provision by the Cooperator, it shall be at the sole discretion of the Department to return part or all of the funding and materials provided, as well as the incomplete work product, if any.
8. The Department's failure at any time to require strict performance by Cooperator of any of the provisions of this Contract shall not waive or diminish Department's right thereafter to demand strict compliance therewith or with any provision
9. Department and Cooperator shall act in their individual capacity and not as agents, employees, partners in a joint venture, or as associated of one another. The employees or agents of the one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
10. The provisions found in Contractual Provisions Attachment (for DA-146a), identified as Attachment 1, are hereby incorporated in this Agreement.

11. All notices pursuant to this MOU shall be sent as follows:

Cooperator:

Department:

Jason Thrasher, City Clerk

David Breth

(contact)

(contact)

115 E. Smith; P. O. Box 100

KDWPT

512 SE 25<sup>th</sup> Avenue

(address)

Pratt, KS 67124

Hesston, Kansas 67062-0100

(city, state, zip)

This MOU is effective upon the last signing by a duly authorized representative of the aforementioned parties and shall continue in force until terminated by either party upon ninety (90) days notice in writing to the other of his intentions to terminate upon a date indicated. All parties signing this Contract hereby attest to authorization as a signatory for the respective entities involved.

In witness thereof, the parties have executed this Memorandum of Understanding as the date when last signed below.

Kansas Dept. of Wildlife, Parks and Tourism

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Assistant Secretary)

Date: \_\_\_\_\_

\_\_\_\_\_  
(Biologist)

Date: \_\_\_\_\_

City of Hesston, Kansas  
David K. Kauffman, Mayor  
(Cooperator)

By: \_\_\_\_\_  
(Signature)



## **Agenda Item Summary**

**Meeting date:** March 21, 2016

**Subject:** Effluent Pump Repair

**Recommendation:** Approve the Repair

---

### **Background Information:**

**Briefed by:** Utility Superintendent Scott Robertson

**Summary:** Inspection found the bearings on the motor to be bad. The pump seal drain appears to have been discontinued, causing seal failure. Clearance has not likely been adjusted. Pump bearings are full of water and rust, as well as the bearing housing. Mechanical seal is worn. Repair would include seal, pump and motor bearings, lip seal, gaskets, deflectors, and inner grease seal. Unit would be cleaned, painted, and pressure tested. Impeller would be balanced.

**Financial Impact:** \$6,790.50

**Source of Funds:** Utility Maintenance Reserve - Sewer

**Attachments:** Repair Proposal

## Service Center Estimate

Lee Mathews  
Wichita Service Center

Estimate No:	1298547
Date:	2-18-16

Company: City of Hesston  
Attention: Scott Robertson  
Phone: 620-327-4311  
Fax or Email: [cityshop@hesstonks.org](mailto:cityshop@hesstonks.org)  
Estimate to Repair: Fairbanks Morse Pump

Serial No. K4G1-078218-0

**As Found Condition:** Inspection found the bearings on the motor to be bad. The pump seal drain appears to have been discontinued, causing seal failure. Clearance has not likely been adjusted. Pump bearings are full of water and rust, as well as the bearing housing. Mechanical seal is worn. Repair would include seal, pump and motor bearings, lip seal, gaskets, deflectors, and inner grease seal. Unit would be cleaned, painted, and pressure tested. Impeller would be balanced.

### Service Item As Received:





**As found: Worn Mechanical Seal**



**Work Scope: Replace**

**As found: Worn / Rusty Bearings**



**Work Scope: Replace**



**As found: Rusted Bearing Housing / Failed Lip Seal**



**Work Scope: Replace Lip Seal**

**As found: Worn Motor Bearing**



**Work Scope: Replace**

Disassembly, Cleaning, Inspection and Estimating Charge: \$1,627.00

**Amount due if this unit is not repaired. An invoice for this charge will automatically generate within 90 days of this estimate. All units left at our facility for more than 6 months will be scrapped, unless written notification is given by customer.**

<b>Parts Required:</b>	<b>Total Parts:</b>	<b>\$1,495.00</b>
Mechanical Seal		
Pump Bearings		
Motor Bearings		
Inner Grease Seal		
Deflectors		
Lip Seal		
Gaskets		
Sandblast		
	<b>Total Labor:</b>	<b>\$2,327.50</b>
	<b>Pickup:</b>	<b>\$1,377.00</b>
	<b>Installation:</b>	<b>\$1,591.00</b>

**Total Repair: \$ 6,790.50**

***Estimate provided is for the scope provided above, anything discovered during the assembly that is outside of this scope will be quoted prior to proceeding.***

<b>New Fairbanks MorseB5442 Pump</b>	<b>\$18,996.00</b>
12 week lead time	

### Delivery, Shipping, and Payment Terms

<b>Proposed Delivery Date *</b>	4 weeks A.R.O.	<b>Payment Terms</b>	Net 30 Upon approval
<b>Shipping Method</b>	Install	<b>Freight Charges:</b>	Prepaid and Added to your invoice
<b>F.O.B: **</b>	Factory	<b>Quotation Valid:</b>	30 Days
<b>*Availability is subject to prior sale, Expediting can be quoted upon request</b>			
<b>** If this shipment is required to be insured, you must state that at time of order, otherwise we do not insure shipments.</b>			

We appreciate the opportunity to offer this quotation to you, please feel free to call our office at anytime.

Estimate Prepared By: Sherri Woltemath 316-267-4700 sherri\_woltemath@leemathews.com  
CC: Jeff Ubben

**Take a tour of our new Service Facility!**  
**[www.leemathews.com/service](http://www.leemathews.com/service)**

**STANDARD TERMS AND CONDITIONS**

Price is FOB factory. Price does not include any freight charges. Price does not include any applicable duties or sales tax, use tax, excise tax, value-added or other similar taxes that may apply to this equipment and/or project. Unless specifically stated, price does not include manual or automatic controls, starters, protective or signal devices, wiring, anchor bolts, gauges, vibration isolation devices, installation, startup or testing.

If the price is included in a proposal, the price is firm for receipt of an order within 30 days of the date shown on the proposal. Any additional terms and conditions included in the proposal are specifically included in these terms and conditions.

Payment terms are net 30 days with approved credit. An interest charge of 1-1/2% per month will be added to balances over 30 days. Retainage of any invoiced amount is unacceptable unless specifically agreed to by Company at the time of order, and shall in no case exceed a period of 120 days. If payments are not timely received by Company, and this account is turned over to an attorney for collections, Customer agrees to pay all reasonable costs and attorney fees incurred in collection of the past due amounts.

All equipment either rented from or through Company is subject to all of the terms and conditions listed on the back of the rental contract. Pricing does not include any overtime running of power equipment.

In no event shall Company's obligations and liabilities under this Agreement include any direct, indirect, punitive, special, incidental or consequential damages or losses that Customer may suffer or incur in connection with this sale, service or rental, including, but not limited to, loss of revenue or profits, damages or losses as a result of Customer's inability to operate, perform its obligations to third persons or injuries to goodwill; nor shall Company's liability extend to damages or losses Customer may suffer or incur as a result of such claims, suits or other proceedings made or instituted against Customer by third parties. Customer remises, releases and discharges Company from any and all liability or damages which might be caused by failure to deliver any equipment within the agreed time by Company.

Customer shall be responsible for determining the good operating condition of all materials and equipment prior to accepting the materials and equipment. NO WARRANTY OR GUARANTEE, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE IS MADE UNLESS THE SAME IS SPECIFICALLY SET FORTH IN WRITING AND ACCEPTED IN WRITING BY COMPANY, BUT IN SUCH CASE THE WARRANTY OR GUARANTEE IS LIMITED AS ABOVE PROVIDED. Notwithstanding the foregoing, Company will pass through to the Customer any warranty provided by the manufacturer of any equipment supplied by Company.

Customer covenants and agrees to defend, indemnify and hold Company harmless from any claims, damages or liability arising out of the use, maintenance or delivery of the equipment or materials purchased or rented hereunder. Customer shall further defend, indemnify and hold Company harmless from any and all damages to third persons or to property caused by Customer's use or possession of the equipment or materials, to the fullest extent allowable by law.

In connection with a proposal, if Customer has any further questions or comments regarding the proposal, please feel free to contact Company. If the proposal meets with Customer's approval, please sign, date and mail or fax a copy of the proposal back to Company's office, and the identified equipment will be ordered and/or scheduled for delivery.

This agreement shall be governed by the laws of the state where the Company's branch office is located from which the equipment is rented or purchased. Customer further agrees that venue and jurisdiction shall be appropriate in the county in which Company's branch office is located from which the equipment was rented or purchased. Any provisions hereof which may prove unenforceable under any law shall not affect the validity of any other provision hereof.

Revised September 2013



## **Agenda Item Summary**

**Meeting date:** March 21, 2016

**Subject:** Designation of Delegates to KMU Annual Conference

**Recommendation:** Consider and approve the delegates

---

### **Background Information:**

**Briefed by:** City Administrator Gary Emry

**Summary:** The conference will be held on May 4th – 6th at the Hyatt Regency in Wichita. There will be several votes taken during this meeting including election of officers and adoption of the budget. Each member city has one vote. The alternate doesn't vote unless the voting delegate is unavailable. Last year Gary Emry was the voting delegate and Jason Thrasher was the alternate.

**Financial Impact:** n/a

**Source of Funds:** n/a

**Attachments:** n/a



## **Agenda Item Summary**

**Meeting date:** 3.21.16

**Subject:** Park Department Vehicle Purchase

**Recommendation:** Approve low bid of \$21,113.00

---

### **Background Information:**

**Briefed by:** Ken Schwanke

**Summary:** This is a planned vehicle replacement under the Parks and Recreation Capital Improvement Plan.

**Financial Impact:** \$21,113.00

**Source of Funds:** Parks and Recreation CIP

**Attachments:** Bids

City of Heston

CNGP530

VEHICLE ORDER CONFIRMATION

02/25/16 17:22:14

==>

Dealer: F53553

2016 F-150

Page: 1 of 1

Order No: 9696 Priority: D1 Ord FIN: QD693 Order Type: 5B Price Level: 640

Ord Code: 100A Cust/Flt Name: CITY OF HESST PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
F1C	F150 4X2 R/C	\$26730	\$24925.00	53A	TRAILER TOW PKG	\$495
	141" WHEELBASE			58B	AM/FM CD	290
YZ	OXFORD WHITE				23 GAL TANK	
C	CLOTH 40/20/40				FLEX FUEL	
G	GRAY INTERIOR				SP DLR ACCT ADJ	(1174.00)
100A	EQUIP GRP				SP FLT ACCT CR	(367.00)
	.XL SERIES				FUEL CHARGE	8.36
	.17"SILVER STEEL			B4A	NET INV FLT OPT	NC 7.00
99F	5.0L V8 FFV ENG	1595	1440.00		DEST AND DELIV	1195 1195.00
446	ELEC 6-SPD AUTO			TOTAL	BASE AND OPTIONS	30530 26947.36
	.245/70R-17 A/S			TOTAL		30530 26947.36
X27	3.31 REG AXLE	NC	NC	*THIS IS NOT AN INVOICE*		
	6750# GVWR					
	SELECTSHIFT					
50S	CRUISE CONTROL	225	203.00			

F1=Help F2=Return to Order  
F4=Submit F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC07330

fmcdealr@MCP-SLSBDC-BP

Feb 25, 2016 4:22:35 PM

*21,563.<sup>00</sup> Pickup  
- 450 w/o bed  
21,113.<sup>00</sup> w/o Bed*

**MIDWAY★MOTORS**  
*Come join the family*



**Bill "Dutch" Ediger**  
Sales Manager | 620-327-7353

2075 East Kansas Ave  
McPherson, KS 67460  
1-800-362-2306 | 620-241-0000  
Fax 620-241-4061  
dutch@midwaymotors.com  
[www.midwaymotors.com](http://www.midwaymotors.com)





944 N MAIN  
CHENEY, KS 67025

# Lubbers

www.LubbersCars.com



316-540-0011  
800-LUBBERS  
Fax 316-540-0436

Attn: City of Hesston

3/14/16

## 2016 F-150 2 wheel drive, Reg. Cab with 8' Bed

*Rubber Floor Mat, Am/Fm Radio, Tilt Steering & AC are Standard Equipment*

		RETAIL	DLR INV			RETAIL	DLR INV
F1C	F150 4X2 R/C	\$26730	\$24925.00	50S	CRUISE CONTROL	\$225	\$203.00
	141" WHEELBASE			53A	TRAILER TOW PKG	495	447.00
YZ	OXFORD WHITE				23 GAL TANK		
C	CLOTH 40/20/40				FLEX FUEL		
G	GRAY INTERIOR				SP FLT ACCT CR		(363.00)
100A	EQUIP GRP				FUEL CHARGE		8.36
	.XL SERIES				PRICED DORA	NC	NC
	.17"SILVER STEEL				DEST AND DELIV	1195	1195.00
99F	5.0L V8 FFV ENG	1595	1440.00	TOTAL	BASE AND OPTIONS	30240	27855.36
446	ELEC 6-SPD AUTO			TOTAL		30240	27855.36
	.245/70R-17 A/S			*THIS IS NOT AN INVOICE*			
X27	3.31 REG AXLE	NC	NC				
	6750# GVWR						
	FRT LICENSE BKT	NC	NC				
	SELECTSHIFT						

PRICE of F-150 with 8' Bed

\$21,716.36 ←

PRICE of F-150 without Bed

\$21,216.36 Lubber nor Bill Pfaff will assume any  
responsibility for the bed being removed. Ford Does Not over a Bed Delete for the unit.

Thanks, Bill Pfaff Business Preferred

(316) 648-2277 Mobile

(316) 794-8957 Fax

316-540-0011 Office





## **Agenda Item Summary**

**Meeting date:** March 21, 2016

**Subject:** Probation Officer Contract

**Recommendation:** Approve the contract

---

### **Background Information:**

**Briefed by:** City Administrator Gary Emry

**Summary:** The city's current probation officer is retiring due to poor health. The attached agreement would engage Carrie M. Smith, the Probation Officer for the City of Newton, as a contract employee to provide Probation Officer services for Hesston.

### **Financial Impact:**

The existing contract from 1999 was for \$20.00 per client per month. The proposed contract is for \$28.00 per client per month

**Source of Funds:** Court Budget

**Attachments:** Contract and Job Description



## **INDEPENDENT CONTRACT**

**THIS INDEPENDENT CONTRACT** ("Contract") entered into by and between the City of Hesston, Kansas, a municipal corporation within the State of Kansas, (the "City") and Carrie M. Smith (the "Officer").

### **WITNESSETH:**

**WHEREAS**, the City desires to engage the Officer, and the Officer desires, to provide the probation services as the City Probation Officer as delineated herein.

**NOW, THEREFORE**, in consideration of the mutual covenants, conditions and promises contained herein, the parties hereto agree and covenant as follows:

1. Scope of Primary Services: The Officer is engaged by the City as the City Probation Officer to provide the services set forth in Exhibit A as her primary obligations pursuant to this Contract ("Services").

2. Term: The term of this Contract commences on the date hereof and expires on December 31, 2016, unless earlier terminated pursuant to the terms hereof. Subsequently, this Contract may be renewed for one (1) year terms, in writing, by the parties hereto. Notwithstanding the foregoing, in accordance with the Code of the City, the Officer may be removed from her position and this Contract terminated at any time by the governing body of the City upon notice given to the Officer, or the Officer may be suspended by the City Administrator of the City upon written notice given to the Officer, with or without compensation. The Officer may terminate this Contract at any time upon thirty (30) days prior written notice delivered to the City Administrator of the City at City Hall.

3. Compensation: The compensation provided to the Officer from the City for the Services referenced in Section 1 of this Contract shall be \$28 per client per month.

4. Independent Contractor: The parties hereby agree the Officer is an independent contractor. This Contract is intended to create an independent contractor relationship between the Officer and the City for the purposes of federal, state and local law, including the Internal Revenue Code of 1986, as amended. The Officer is not an employee of the City and, therefore, is not entitled to any benefits to which employees may be entitled under state or federal law, including health insurance, retirement, vacation, sick leave, workers' compensation or unemployment compensation benefits.

The Officer assumes full responsibility for payment of all taxes or assessments on compensation earned and paid hereunder, under all applicable federal, state and local laws, including, but not limited to, income tax and self-employment tax. The City shall not withhold any federal, state or local taxes from the Officer's compensation and shall not pay any social security and/or Medicare taxes attributable to such compensation. The Officer agrees to indemnify, defend and hold the City harmless for and against any claimed or actual taxes or assessments, or fees, fines or penalties in connection therewith, related to compensation under, or for work performed by the Officer pursuant to, this Contract.

5. Performance of Services: The Officer shall have full control over the methods, techniques, and procedures for performing Services, shall establish the necessary priorities and sequence required for the work hereunder, and, subject to the established rules and procedures of the City Municipal Court and Police Department, shall determine when, where and how to complete the Services. The Officer shall provide all such labor, office space, necessary equipment (including computer) materials, assistance and staff as he or she shall from time to time deem necessary to perform the Services

hereunder; provided the City may allow the Officer use of City offices and equipment when Officer is performing Services, subject to the City's ordinary rules and regulations for such use. The Officer is not expected to devote substantially all of her time to the City, and except for scheduled probation meeting hours, shall not have any set hours of work and shall not maintain an office at City Hall. Nothing herein shall restrict the Officer or any member of any firm of the Officer's from other gainful work and shall not restrict the Officer or said firm (by implication or otherwise) from serving other lawful clients. It is understood that the Officer spends more than a de minimis amount of time providing services unrelated to the City and that the Officer's services are available to the general public on a regular and consistent basis. The Officer shall perform the contract services hereunder as he or she, in her professional opinion, shall deem appropriate to meet the needs of the City.

In the event the Officer is unable to provide the Services due to extended illness, absence, or other pursuits, the governing body of the City may negotiate compensation with other individuals to provide Services, but no compensation will be paid to the Officer during her absence.

6. Compliance with Law: In providing the Services, the Officer will comply with all applicable federal, state and local laws.

7. Non-Discrimination: In providing the Services, the Officer will not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry.

8. Interest of Public Officials: No public official who exercises any functions or responsibilities in the review and approval of this Contract will have any direct or indirect interest in the amounts payable pursuant to this Contract.

9. Assignment: No party hereto has the authority to assign this Contract, or any interest under this Contract.

10. Notices: All notices required herein will be made in writing and mailed or hand delivered to the regular places of business of the respective parties hereto.

11. Entirety of the Contract; Amendment: All prior negotiations have been reduced to writing and are included herein. This Contract supersedes, cancels and terminates all prior written and/or oral understandings or agreements relating to the same or similar subject matter. This Contract constitutes the entire agreement of the parties and may not be amended, altered, or modified, except by written agreement of the parties.

12. Construction: This Contract will be construed in accordance with the laws of the State of Kansas.

*[Signature Page to Follow]*

**IN WITNESS WHEREOF**, this Contract is hereby executed by the parties hereto as of the \_\_\_\_ day of March, 2016.

OFFICER

\_\_\_\_\_  
Name: Carrie M. Smith

CITY

City of Hesston, Kansas

By: \_\_\_\_\_  
David K. Kauffman, Mayor

ATTEST:

SEAL

\_\_\_\_\_  
Jason Thrasher, City Clerk

## EXHIBIT A

### THE SERVICES

#### **POSITION SUMMARY**

The Probation Officer is an independent contractor who independently supervises persons placed on probation by the Municipal Judge. The Probation Officer also acts as liaison with appropriate treatment facilities and other agencies providing evaluation, education, counseling and other services for probationers. The Probation Officer gauges probationers' performance and reports the same to the Municipal Judge and to the City Prosecutor as to compliance with or violations of the probation orders, and assists in the processing of releases and revocations of probations. In this capacity, the Probation Officer will perform functions of a confidential nature.

#### **DUTIES:**

The primary objective of this position is to monitor compliance of Probationers with the conditions that have been imposed upon them by the Judge. This involves duties such as:

- Carry out the delegated functions of supervising probationers under such terms, conditions and guidelines as are established from time to time by the Municipal Judge.
- Prepare probation agreements for signature
- Review probation terms and conditions with defendants
- Ensure fingerprinting of defendants as required
- Establish payment and reporting schedules and monitor compliance
- Arrange community service work when appropriate
- Serve as liaison with evaluation and treatment facilities and other service agencies
- Monitor compliance with evaluation and treatment orders
- Maintain probation lists
- File correspondence and report forms
- Document and process revocations of probations when necessary
- Testify in court in revocation hearings when necessary
- Serve as liaison with defendants in jail
- Other related duties as may be assigned

**City of Hesston  
Hesston Probation Officer  
Position Expectations**

---

**POSITION SUMMARY**

The Probation Officer is an independent contractor who independently supervises persons placed on probation by the Municipal Judge. The Probation Officer also acts as liaison with appropriate treatment facilities and other agencies providing evaluation, education, counseling and other services for probationers. The Probation Officer gauges probationers' performance and reports the same to the Municipal Judge and to the City Prosecutor as to compliance with or violations of the probation orders, and assists in the processing of releases and revocations of probations. In this capacity, the Probation Officer will perform functions of a confidential nature.

**DUTIES:**

The primary objective of this position is to monitor compliance of Probationers with the conditions that have been imposed upon them by the Judge. This involves duties such as:

- Carry out the delegated functions of supervising probationers under such terms, conditions and guidelines as are established from time to time by the Municipal Judge.
- Prepare probation agreements for signature
- Review probation terms and conditions with defendants
- Ensure fingerprinting of defendants as required
- Establish payment and reporting schedules and monitor compliance
- Arrange community service work when appropriate
- Serve as liaison with evaluation and treatment facilities and other service agencies
- Monitor compliance with evaluation and treatment orders
- Maintain probation lists
- File correspondence and report forms
- Document and process revocations of probations when necessary
- Testify in court in revocation hearings when necessary
- Serve as liaison with defendants in jail
- Other related duties as may be assigned

**EDUCATION:**

High School diploma or GED is required. Some college credit in criminal justice or behavioral science is preferred.

**EXPERIENCE:**

2-3 years experience as a Probation Officer or similar employment and having acquired the necessary information and skills to perform the contract terms reasonably well.

**PERSONAL RELATIONS:**

The City Probation Officer is expected to conduct him or herself in a highly professional manner and in a close, positive manner with other court officials, law enforcement officers, the public, outside agencies.

**SKILLS:**

Ability to work independently, general knowledge of law enforcement and court procedures is required.

A working knowledge of computers, word processing, and clerical skills is required. The Probation Officer must be able to operate computers, printers, photocopiers, telephone systems, and other department equipment. The ability to type with speed and accuracy, to complete tasks in the presence of distractions, to independently prepare reports, and to interpret written judicial instructions is required. The Probation Officer should possess excellent public relations, organizational, oral and written communication skills.

**WORKING CONDITIONS:**

Most contract tasks can be performed at City Hall or at the Law Enforcement Center and County jail facility. The contract does involve exposure to persons under stress and to persons with criminal histories.

**PHYSICAL REQUIREMENTS:**

This position requires the ability to perform sedentary physical work and to lift and carry up to 10 pounds; to stand, walk, sit, bend, crawl, push, pull and perform similar body movements; the Probation Officer must possess hand/eye coordination adequate to operate a computer, telephone, typewriter, calculator, and other office equipment; the ability to talk and hear in person and by telephone and correspond to probationer.