



CITY OF HESSTON AGENDA
Monday, April 11, 2016 6:00 PM
City Council Meeting Room
115 E. Smith Street

Present

David Kauffman, Mayor _____
Brad Unruh, City Council _____
Jason Jones, City Council _____
Larry Fuqua, City Council _____
Gary Pauls, City Council _____

Gary Emry, City Administrator _____
J.T. Klaus, City Attorney _____
Jason Thrasher, City Clerk _____

Others Present

1. _____
2. _____
3. _____
4. _____
5. _____

1. Call to Order - 6:00pm

2. Additions to Agenda

A. _____
B. _____
C. _____
D. _____

3. Consent Agenda

- [A.](#) 03/21 & 04/04 - Council Minutes
- [B.](#) Appropriations
- [C.](#) March 2016 Financial Statements
- [D.](#) Board Minutes
- [E.](#) Building Permits

4. Constituency Comments

5. Proclamations and Awards

- [A.](#) Arbor Day Proclamation - April 27, 2016

6. Public Hearing

7. Ordinances & Resolutions

8. Old Business

9. New Business

A. Hesston Public Library Annual Report - 2015

B. 2016 Street and Sidewalk Plan

C. Police Department – Taser Purchase

D. Annual Court Collections Report

E. Annual Designation of Council President

F. Set date for Council and Staff Budget Work Sessions

10. Other Business

11. Executive Session

12. Adjourn Meeting to April 13th at 5:00 p.m. at Hesston High School.

**CITY OF HESSTON
CITY COUNCIL MEETING**

MINUTES of March 21, 2016

Council Meeting No.3

The regular meeting of the Hesston City Council was held on Monday, March 21, 2016 at 6:00 p.m. in the City Council Chambers of the Hesston Municipal Building.

PRESENT

Council members Brad Unruh, Jason Jones, Larry Fuqua, Gary Pauls, Clare Moore, City Administrator Gary Emry, Andrew Kovar substituting for City Attorney J.T. Klaus and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT

Jaci Reimer and Beth Shelton with Harvey County Economic Development, Hesston Recreation Director Brad Kohlman, Superintendent of Utilities Scott Robertson, Parks Superintendent Ken Schwanke and Parks employee Jim Schmidt, Hesston Police Sergeant Chris Carter, Jackie Nelson with the Hesston Record.

ADDITIONS TO THE AGENDA

Gary Emry requested the following item be added to the agenda:

- Harvey County Economic Development Briefing

Mayor Kauffman added the item to the agenda.

CONSENT AGENDA

Gary Pauls moved to adopt the Consent Agenda as presented. Larry Fuqua seconded. Motion carried 5-0.

HARVEY COUNTY ECONOMIC DEVELOPMENT UPDATE

Jaci Reimer, President of Harvey County Economic Development and Beth Shelton, Business Development Specialist were present to update the Council on HCEDC projects.

KS DEPT. OF WILDLIFE, PARKS & TOURISM COMMUNITY FISHERIES ASSISTANCE PROGRAM

Hesston Recreation and Community Education Director Brad Kohlman was present to discuss the agreement. Parks Superintendent Ken Schwanke and Parks employee Jim Schmidt also made comment. Brad Unruh moved to approve the Community Fisheries Assistance Program agreement with the KS Dept. of Wildlife, Parks, and Tourism. Jason Jones seconded. Motion carried 5-0.

EFFLUENT PUMP REPAIR

Utility Superintendent Scott Robertson was present to discuss the proposed repairs to one of the effluent pumps at the WWTP. Brad Unruh moved to authorize the repair of a pump at the sewer treatment plant by Lee Mathews Equipment. The cost of the repair would not exceed \$6,790.5 with the funds coming from the Utility Maintenance Reserve. Clare Moore seconded. Motion carried 5-0.

PARK DEPARTMENT VEHICLE PURCHASE

Parks Superintendent Ken Schwanke was in attendance to present bids for the purchase of a vehicle for the Parks department. Jason Jones moved to approve the purchase of an F-150 pickup truck using the low bid of \$21,563 from Midway Motors of McPherson. The funds will come from the Park Department Equipment Reserve. Clare Moore seconded. Motion carried 5-0.

TREE BOARD APPOINTMENT

Tree Board Liason and Parks Superintendent Ken Schwanke was present to discuss the nomination of Michelle Pfautz to the Tree Board. Larry Fuqua moved to approve Mayor Kauffman's nomination of Michelle Pfautz to serve a 3 year term on the Hesston Tree Board. Jason Jones seconded. Motion carried 5-0.

PROBATION OFFICER CONTRACT

Police Sergeant Chris Carter was present to discuss the issue. Brad Unruh moved to approve the contract with Carrie Smith to provide Probation Officer services to the City of Hesston. Gary Pauls seconded. Motion carried 5-0.

ANNEXATION ORDINANCE NO. 090-2015-091 (CORRECTED)

Larry Fuqua moved to adopt Ordinance No. 090-2015-091 (Corrected) which corrects the legal description of parcel (A) of the ordinance originally passed in December 2015. Clare Moore seconded. Motion carried 5-0.

RESOLUTION NO. 1135 – ANNUAL BOUNDARY

Clare Moore moved to adopt Resolution No. 1135, which establishes the boundary for the City of Hesston. Jason Jones seconded. Motion carried 5-0.

DESIGNATION OF DELEGATES TO KANSAS MUNICIPAL UTILITIES ANNUAL CONFERENCE

Larry Fuqua moved to appoint Gary Emry as the voting delegate and Jason Thrasher as the alternate delegate to the KMU Annual Conference. Jason Jones seconded. Motion carried 5-0.

AGCO PROCLAMATION TO DESIGNATE MAY 29, 2016 AS AGCO HESSTON WINDROWER DAY

Brad Unruh moved to authorize the Mayor to sign the proclamation to declare May 29, 2016 as "AGCO Hesston Windrower Day". Clare Moore seconded. Motion carried 5-0.

EXECUTIVE SESSION – ACQUISITION OF REAL ESTATE

At 7:00 p.m. Jason Jones moved to enter into a 15 minute executive session to discuss the acquisition of real estate with the participants being the mayor, city council, city attorney, city administrator and city clerk. Clare Moore seconded. Motion carried 5-0.

At 7:15 p.m. the regular meeting reconvened.

EXECUTIVE SESSION – ACQUISITION OF REAL ESTATE

At 7:15 p.m. Larry Fuqua moved to enter into a 20 minute executive session to discuss the acquisition of real estate with the participants being the mayor, city council, city attorney, city administrator and city clerk. Gary Pauls seconded. Motion carried 5-0.

At 7:35 p.m. the regular meeting reconvened.

ADJOURNMENT

At 7:36 p.m. Brad Unruh moved to adjourn the regular meeting to reconvene at 4:30 p.m. on Monday, April 4th. Jason Jones seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk

**CITY OF HESSTON
CITY COUNCIL MEETING**

MINUTES of April 4, 2016

Council Meeting No.4

The adjourned meeting of the Hesston City Council was held on Monday, April 4, 2016 at 4:30 p.m. in the City Council Chambers of the Hesston Municipal Building.

PRESENT

Council members Brad Unruh, Jason Jones, Larry Fuqua, Gary Pauls, Clare Moore, City Administrator Gary Emry, City Attorney J.T. Klaus and Attorney Andrew Kovar, City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

At 4:30 p.m. Brad Unruh moved to reconvene the meeting from March 21st. Jason Jones seconded. Motion carried 5-0.

EXECUTIVE SESSION – ACQUISITION OF REAL ESTATE

At 4:40 p.m. Brad Unruh moved to enter into a 1 hour and 20 minutes executive session to discuss the acquisition of real estate with the participants being the mayor, city council, city attorneys, city administrator and city clerk. Gary Pauls seconded. Motion carried 5-0.

At 5:45 p.m. City Council Member Jason Jones left the meeting.

At 6:00 p.m. the regular meeting reconvened.

ADJOURNMENT

At 6:05 p.m. Larry Fuqua moved to adjourn the meeting. Clare Moore seconded. Motion carried 4-0.

Recorded by
Jason Thrasher
City Clerk

VENDOR SET: 01 City of Hesston

BANK: * ALL BANKS

DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07795	TINT METER WAREHOUSE							
C-CHECK	TINT METER WAREHOUSE	VOIDED V	3/04/2016			053702		179.85CR

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	179.85CR	179.85CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01	BANK: *	TOTALS:	1	179.85CR	0.00	0.00
BANK: *		TOTALS:	1	179.85CR	0.00	0.00

VENDOR SET: 01 City of Hesston
BANK: 99 CITIZENS STATE BANK
DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00685	DIVISION SALES & EXCISE TAXES							
I-03182016	FEBRUARY SALES TAX	D	3/18/2016	8,250.18		000000		8,250.18
07145	360 DOCUMENT SOLUTIONS							
I-49139461	POLICE COPY SERVICE	R	3/04/2016	159.50		053680		159.50
07470	ACUSHNET COMPANY							
I-901990879	GOLF BALLS (32 DZ)	R	3/04/2016	917.00		053681		917.00
04275	AMERICAN FUN FOOD CO.							
I-205733-0	CANDY/9" FORM CONTAINERS	R	3/04/2016	50.94		053682		50.94
07265	CBS MANHATTAN, LLC							
I-616019	GOLF CRSE DOOR REPAIR PARTS	R	3/04/2016	42.50		053683		42.50
05135	CENTURYLINK							
I-3272691 3/16	UNRUH LIFT STN SERV THRU 3/17	R	3/04/2016	53.42		053684		
I-3274412 3/16	LOCAL/LONG DIS/DSL THRU 3/17	R	3/04/2016	864.77		053684		918.19
04085	DELTA DENTAL OF KANSAS							
I-1003003201603	MARCH DENTAL PREMIUM	R	3/04/2016	2,464.94		053685		2,464.94
02350	FLUID EQUIPMENT COMPANY							
I-5361600	REPAIRED PUMP	R	3/04/2016	206.15		053686		206.15
07195	GROUP BENEFIT SPECIALISTS, INC							
I-234961	MARCH BENEFITS BROKER FEE	R	3/04/2016	500.00		053687		500.00
01070	HARVEY COUNTY SOLID WASTE							
I-03042016	FEB LANDFILL FEES/TIRE FEE	R	3/04/2016	1,400.44		053688		1,400.44
01275	HESSTON VETERINARY CLINIC							
I-1210	REMO: TOPICAL OINTMENT	R	3/04/2016	16.72		053689		16.72
01685	KANSAS MUNICIPAL JUDGES ASSOCI							
I-03042016	JUDGE PANKRATZ 2016 DUES	R	3/04/2016	25.00		053690		25.00
03770	LIFE-ASSIST., INC							
I-742187	FILLED SALINE SYRINGE (10 PKS)	R	3/04/2016	260.00		053691		260.00
06355	MILLER CONSTRUCTION COMPANY							
I-03042016	GOLF CRSE DOOR LOCK REPAIR	R	3/04/2016	75.00		053692		75.00

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02150	NAVRAT'S							
I-90098-001	BINDERS (5)	R	3/04/2016	29.48		053693		29.48
02235	OCHS CLEANERS							
I-794014	BLANKET CLEANING (4)	R	3/04/2016	32.00		053694		32.00
07450	PROFESSIONAL AMBULANCE							
I-127701	#52: PROGRAMMABLE TIMER	R	3/04/2016	226.58		053695		226.58
02590	RM'S AUTO ELECTRIC							
I-20674	#53: BATTERY (2)	R	3/04/2016	397.18		053696		397.18
02595	ROBINSON ELECTRIC, INC							
I-5733	PULL VGA CABLE IN COUNCIL ROOM	R	3/04/2016	30.00		053697		30.00
02800	SPRINT PCS							
I-519277819-099	CELL PHONE USAGE THRU 2/20	R	3/04/2016	270.93		053698		270.93
02820	STATE TREASURER							
I-03042016	FEBRUARY COURT FEES	R	3/04/2016	317.16		053699		317.16
02865	SUPERIOR LINEN SERVICE, INC							
I-13391094	LINEN SERVICE: GOLF CRSE	R	3/04/2016	42.26		053700		42.26
07730	TEXOMA GOLF							
I-115614	GRIPS (150)	R	3/04/2016	655.25		053701		655.25
07795	TINT METER WAREHOUSE							
I-8516	WINDOW TINT METERS (2)	V	3/04/2016	179.85		053702		179.85
07795	TINT METER WAREHOUSE							
M-CHECK	TINT METER WAREHOUSE	VOIDED	V	3/04/2016		053702		179.85CR
04120	TRIPLETT,WOOLF,GARRETSON							
I-03042016	JAN CITY ATTORNEY FEES	R	3/04/2016	2,500.00		053703		2,500.00
03100	UNIFIRST CORPORATION							
I-2400613281	CLOTH WIPES (13)	R	3/04/2016	63.75		053704		63.75
04680	VERIZON WIRELESS							
I-9760925770	POLICE WIRELESS SERVICE	R	3/04/2016	120.03		053705		120.03
01660	WESTAR ENERGY							
I-COMMERCE 3/16	COMMERCE SIREN SERV THRU 2/24	R	3/04/2016	34.78		053706		
I-GOLF CLUB 3/16	GOLF CLUBHOUSE SERV THRU 2/24	R	3/04/2016	312.28		053706		
I-GOLF CRSE 3/16	GOLF COURSE SERV THRU 2/24	R	3/04/2016	99.82		053706		
I-GOLF FTN 3/16	GOLF CRSE FOUNTAIN THRU 2/24	R	3/04/2016	25.50		053706		
I-GOLF PUMP 3/16	GOLF CRSE PUMP SERV THRU 2/24	R	3/04/2016	186.84		053706		

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I-GOLF STRGE 3/16	GOLF CRSE STORAGE THRU 2/24	R	3/04/2016	287.09		053706		
I-SKATE PK 3/16	SKATE PK SERVICE THRU 2/24	R	3/04/2016	23.63		053706		969.94
07470	ACUSHNET COMPANY							
I-902027366	HATS/CAPS/HDWR STRETCH TECH	R	3/11/2016	669.67		053707		669.67
04275	AMERICAN FUN FOOD CO.							
I-205904-0	REPAIR HOT DOG MACHINE	R	3/11/2016	187.66		053708		187.66
05065	AMERICINN LODGE & SUITES CORPO							
I-03112016	MARCH 1/2 ROAD SIGN FEE	R	3/11/2016	180.00		053709		180.00
07615	ARROW INTERNATIONAL, INC							
I-93734243	EZ-10 25MM NEEDLE (1)	R	3/11/2016	125.03		053710		
I-93738735	EZ-10 45MM NEEDLE (1)	R	3/11/2016	125.03		053710		250.06
02920	ATOMIC SPORTS							
I-10173	UNIFORM T-SHIRTS (12)	R	3/11/2016	120.00		053711		
I-18556	POLO SHIRTS (22)	R	3/11/2016	572.00		053711		692.00
06470	BUILDERS CONCRETE & SUPPLY, IN							
I-51358	CONCRETE: 81 HWY TO KNOTT	R	3/11/2016	512.26		053712		512.26
05680	CANTON SERVICE CENTER, INC							
I-100427	GRADER TIRE REPAIR	R	3/11/2016	120.00		053713		120.00
05380	CASEY'S GENERAL STORES							
I-03112016	FEBRUARY GASOLINE	R	3/11/2016	1,317.60		053714		1,317.60
00485	CITIZENS STATE BANK							
I-03112016	GOLF CARTS LEASE/PURCHASE PAYT	R	3/11/2016	4,293.85		053715		4,293.85
03375	CLUB PROPHET SYSTEMS							
I-03112016	2016 SOFTWARE SUPPORT FEE	R	3/11/2016	2,699.00		053716		2,699.00
04330	COX COMMUNICATIONS							
I-03112016	MAR INTERNET/TV/PHONE:GOLF	R	3/11/2016	356.28		053717		
I-3112016	MAR INTERNET SERVICE:CITY HALL	R	3/11/2016	129.95		053717		
I-PD 3/16	MAR INTERNET SERVICE:POLICE	R	3/11/2016	124.95		053717		611.18
00645	D C & B SUPPLY, INC							
I-19951	BLUE MARKING PAINT (2)	R	3/11/2016	99.00		053718		
I-19983	1" YLW GAS PIPE/FLAGS	R	3/11/2016	461.13		053718		560.13

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07480	EVCO WHOLESALE FOOD CORP.							
I-117493	BREAD/MEAT/COOKIES/VEGETABLES	R	3/11/2016	683.33		053719		683.33
07525	FRITO-LAY							
I-91426369	NUTS/COOKIES/CHIPS	R	3/11/2016	142.19		053720		142.19
00895	GALLS, LLC							
I-4918538	FLOURESCENT EMERG.HAMMER	R	3/11/2016	22.64		053721		
I-4953746	HAIX II LOW SHOES (1)	R	3/11/2016	121.99		053721		144.63
07700	GINDER HYDRAULIC							
I-S114816	REPAIRED CYLINDER	R	3/11/2016	136.06		053722		136.06
00885	GOERING HARDWARE CO.							
I-117930	REPAIR TOILET:GOLF CRSE	R	3/11/2016	191.16		053723		191.16
00960	GRAINGER							
I-9043946632	WIRE CONNECTOR (4)	R	3/11/2016	79.48		053724		79.48
00985	GROEBNER & ASSOC INC							
I-316981	SHANK/FORK-EZ RELEASE	R	3/11/2016	267.40		053725		267.40
01045	HARVEY COUNTY SHERIFF OFFICE							
I-03112016	CITY PRISONERS HOUSED IN FEB	R	3/11/2016	780.00		053726		780.00
05300	HD SUPPLY WATERWORKS, LTD							
I-F118674	TUBING CUTTER (2)	R	3/11/2016	53.71		053727		
I-F158991	FLG ACC/MTR SETTER ANGLE BALL	R	3/11/2016	260.98		053727		
I-F171210	CORP CCXQJ/CPLG FCTXQJCTS	R	3/11/2016	508.36		053727		823.05
04485	HESSTON GOLF COURSE							
I-TOURNEY 3/16	EXCEL BENEFIT TOURN: 4 STAFF	R	3/11/2016	180.00		053728		180.00
01235	HESSTON PHARMACY							
I-03112016	CARD/BAND-AIDS	R	3/11/2016	14.93		053729		14.93
01245	HESSTON PRESTIGE PRINTING							
I-22617	UPS CHG/STRONG SIGNS&BANNER	R	3/11/2016	298.04		053730		
I-22669	STRONG SIGNS/POOL DESIGN SIGN	R	3/11/2016	325.63		053730		
I-22683	GOLF CART PIN DIAGRAM CLINGS	R	3/11/2016	195.00		053730		818.67
06045	HESSTON RECORD							
I-03112016	1 YR SUBSCRIPTION	R	3/11/2016	37.00		053731		
I-34959	LEGAL: ZONING	R	3/11/2016	64.00		053731		101.00

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01210	HESSTON TRUE VALUE							
I-03112016	FEBRUARY SUPPLIES	R	3/11/2016	877.24		053732		
I-3112016	FEBRUARY GAS SUPPLIES	R	3/11/2016	266.39		053732		1,143.63
03665	SCHOWALTER VILLA							
I-03112016	MEMBERSHIP SUBSIDY:11 EMPLOYEE	R	3/11/2016	550.00		053733		550.00
01445	ITRON, INC.							
I-405176	AMR:HANDHELD UNIT/SOFTWARE	R	3/11/2016	836.10		053734		836.10
05745	KANSAS FOREST SERVICE							
I-03112016	3/24 WKSP REG:KEN&TREE BOARD	R	3/11/2016	125.00		053735		125.00
01690	KANSAS ONE-CALL SYSTEM INC							
I-6020290	LOCATES (65)	R	3/11/2016	65.00		053736		65.00
01780	KMGA-GAS SUPPLY OPERATING							
I-KMGA-HE-2016-01	MAR NOM/JAN ACTUAL NAT'L GAS	R	3/11/2016	125,749.50		053737		125,749.50
01810	KROPF LUMBER CO							
I-3112016	FEBRUARY SUPPLIES	R	3/11/2016	666.99		053738		666.99
04640	MID-CONTINENT SAFETY							
I-8593759	BUNKER GEAR	R	3/11/2016	4,417.06		053739		4,417.06
05120	MID-KANSAS COOPERATIVE							
I-RFD101025178	FEBRUARY DIESEL FUEL	R	3/11/2016	1,041.28		053740		1,041.28
04990	MOBILE RADIO SERVICE, INC							
I-3491200	INSTALL 800 MHZ RADIOS (5)	R	3/11/2016	1,230.00		053741		1,230.00
02065	MOTOROLA							
I-92054588	MINITOR V BATTERY PACK (8)	R	3/11/2016	146.16		053742		146.16
07735	NATIONAL METER & AUTOMATION, I							
I-S1069078.001	AMR: INSTALL ITON METERS	R	3/11/2016	36,395.00		053743		36,395.00
07535	NATIONAL PEN CO. LLC							
I-108488334	HEXAGON GOLF PENCILS (4320)	R	3/11/2016	268.90		053744		268.90
02195	NEWTON MEDICAL CENTER							
I-30828	FEB DRUG/LAUNDRY CHARGE	R	3/11/2016	49.42		053745		49.42

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07815	NIKE USA, INC							
I-983594071	SHIRTS (33)	R	3/11/2016	954.65		053746		954.65
07770	NISLY BROTHERS TRASH SERVICE,							
I-68956	FEB REFUSE/RECYCLE/SLUDGE	R	3/11/2016	13,640.50		053747		13,640.50
07800	OFFICE OF THE CHIEF FINANCIAL							
I-03112016	6/14 WKSP REG FEE:THRASHER	R	3/11/2016	60.00		053748		60.00
05900	PACE ANALYTICAL SERVICES, INC.							
I-165135	SWR SAMPLE ANALYSIS 2/3	R	3/11/2016	407.55		053749		407.55
02295	PAUL'S, INC.							
I-333405	PVC 2" MALE ADAPTER (1)	R	3/11/2016	2.15		053750		
I-333431	GLV 2" COUPLING (1)	R	3/11/2016	13.28		053750		15.43
02435	PREFERRED BUILDERS, INC							
I-14634	REPLACE CURB:LANCASTER/REUSSER	R	3/11/2016	2,650.00		053751		2,650.00
07805	PROACTIVE SPORTS GROUP							
I-801914-00	3/4" TEE 1000 (3)	R	3/11/2016	245.41		053752		
I-802478-00	TEMPERCRAFT BOTTLES (12)	R	3/11/2016	209.37		053752		
I-802510-00	CHAMP T8 FLYTEES (48 PKG)	R	3/11/2016	168.81		053752		623.59
02595	ROBINSON ELECTRIC, INC							
I-5764	REPLACE BREAKER @CITY HALL	R	3/11/2016	71.98		053753		71.98
02640	SALINA SUPPLY							
I-S100046898.001	2" METER FLANGE GASKET (20)	R	3/11/2016	54.54		053754		54.54
06140	SKEMS							
I-03112016	REGIONAL II FEE:4 EMS EMPLOYEE	R	3/11/2016	500.00		053755		500.00
07030	SOUTHEASTERN EMERGENCY EQUIPME							
I-625443	SHEETS/BRACKET LOCK/CANN NASAL	R	3/11/2016	166.22		053756		
I-626427	GLOVES (23 BX)	R	3/11/2016	224.02		053756		
I-627244	FLEXDRAPE AIRWAY ET CUFFED	R	3/11/2016	96.91		053756		487.15
07810	TG TECHNICAL SERVICES							
I-11288	TUBING/SPLASH GRD/CALIB GAS	R	3/11/2016	238.48		053757		238.48
04093	VISA #1205 - CITIZEN'S STATE B							
I-VISA #1 3/16	WELDER	R	3/11/2016	370.97		053758		
I-VISA #2 3/16	OVEN MITTENS	R	3/11/2016	1.91		053758		
I-VISA #3 3/16	BULBS	R	3/11/2016	11.59		053758		
I-VISA #4 3/16	SNACKS/DRINKS	R	3/11/2016	168.65		053758		553.12

VENDOR SET: 01 City of Hesston
 BANK: 99 CITIZENS STATE BANK
 DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04097	VISA #1660 - CITIZEN'S STATE B							
I-VISA #1 3/16	DOCUMENT READER APP	R	3/11/2016	10.84		053759		
I-VISA #2 3/16	EASELS (5)	R	3/11/2016	74.90		053759		85.74
04098	VISA #2048 - CITIZEN'S STATE B							
I-VISA #1 3/16	MAIL: LEGAL DOCUMENTS	R	3/11/2016	22.95		053760		
I-VISA #2 3/16	10/8 ROOM CHG: EMRY/JONES	R	3/11/2016	329.98		053760		352.93
04095	VISA #2444 - CITIZEN'S STATE B							
I-VISA #1 3/16	2/1 OFFICERS MTG MEAL	R	3/11/2016	46.00		053761		
I-VISA #2 3/16	NAME TAPES: EMS	R	3/11/2016	9.50		053761		
I-VISA #3 3/16	LUBRICANT	R	3/11/2016	10.99		053761		
I-VISA #4 3/16	GLUE STICKS	R	3/11/2016	21.07		053761		
I-VISA #5 3/16	ORGANIZER	R	3/11/2016	13.49		053761		
I-VISA #6 3/16	T-SHIRTS (10)	R	3/11/2016	51.10		053761		
I-VISA #7 3/16	MEALS: AMBULANCE TRIP	R	3/11/2016	55.90		053761		
I-VISA #8 3/16	GASOLINE: AMBULANCE TRIP	R	3/11/2016	151.43		053761		359.48
04099	VISA #9291 - CITIZEN'S STATE							
I-VISA #1 3/16	2/22-26 WORKSHOP FEE:CASEY	R	3/11/2016	595.00		053762		
I-VISA #2 3/16	RADIO MIC CLIPS	R	3/11/2016	150.38		053762		
I-VISA #3 3/16	SCANNER	R	3/11/2016	369.95		053762		
I-VISA #4 3/16	ANTIFREEZE/HAND SANITIZER	R	3/11/2016	22.20		053762		
I-VISA #5 3/16	WINDOW TINT METERS (2)	R	3/11/2016	179.85		053762		1,317.38
06655	VOGTS MATERIALS, INC							
I-2016-047	TENSAR ROCK	R	3/11/2016	2,149.38		053763		2,149.38
07300	WEAVER GROCER'S							
I-03112016	FEBRUARY SUPPLIES	R	3/11/2016	148.83		053764		148.83
01660	WESTAR ENERGY							
I-GROUP 3/16	GROUP BILL SERVICE THRU 2/25	R	3/11/2016	11,342.20		053765		
I-ST LGTS 3/16	STREET LGT SERVICE THRU 3/2	R	3/11/2016	4,050.54		053765		15,392.74
03115	WHITE STAR MACHINERY							
I-5139817	REPAIR SKID STEER	R	3/11/2016	281.97		053766		281.97
04160	XEROX FINANCIAL SERVICES							
I-481942	FEB COPY LEASE PAYMENT	R	3/11/2016	454.44		053767		454.44
07470	ACUSHNET COMPANY							
I-3011816626	LEFT HAND GOLF CLUB (1)	R	3/18/2016	108.66		053788		
I-902049298	GOLF CLUBS (9)	R	3/18/2016	895.14		053788		
I-902049299	GOLF CLUBS (4)	R	3/18/2016	256.60		053788		
I-902049363	GOLF CLUBS (102)	R	3/18/2016	1,023.44		053788		
I-902076110	GOLF BALLS:NEWTON RAILERS	R	3/18/2016	584.90		053788		2,868.74

VENDOR SET: 01 City of Hesston
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05315	AGRI CENTER							
I-SA00667	REPAIR TRACTOR: GOLF	R	3/18/2016	2,073.88		053789		2,073.88
04275	AMERICAN FUN FOOD CO.							
I-206273-0	TOWELS/LIDS/LINERS/CUPS/STRAWS	R	3/18/2016	184.84		053790		
I-206277-0	CANDY (3 BX)	R	3/18/2016	78.28		053790		263.12
06580	AMERICAN MUNICIPAL SERVICES CO							
I-28879	FEB COLLECTIONS FEE: POLICE	R	3/18/2016	131.70		053791		131.70
07840	BATTERIES PLUS BULBS							
I-195-278102	6V BATTERY (4)	R	3/18/2016	19.20		053792		19.20
02310	BLACK HILLS ENERGY							
I-03182016	TRANSPORT GAS THRU 2/29	R	3/18/2016	10,678.25		053793		10,678.25
1	CAROL RALEIGH							
I-RALEIGH 3/16	CAROL RALEIGH:	R	3/18/2016	515.59		053794		515.59
04185	CINTAS FIRST AID & SAFETY							
I-5004488150	MEDICAL SUPPLIES:CITY SHP/HALL	R	3/18/2016	74.43		053795		74.43
07820	CR DISTRIBUTORS							
I-IN2011-04	COLORED FLY TEES (288)	R	3/18/2016	432.00		053796		432.00
04070	DYCK ARBORETUM							
I-03182016	RENTAL FEE:AFTER ACTION REVIEW	R	3/18/2016	200.00		053797		200.00
07480	EVCO WHOLESALE FOOD CORP.							
I-118566	CRINKLE POTATO FRYs (1 CS)	R	3/18/2016	27.83		053798		
I-119129	MEAT/COOKIES/POTATOES/PICKLES	R	3/18/2016	576.65		053798		
I-119234	CHICKEN FILLETS (1 CS)	R	3/18/2016	50.64		053798		655.12
05870	FARMER BROTHERS COFFEE							
I-63374206	COFFEE (2 CS)	R	3/18/2016	195.60		053799		195.60
00895	GALLS, LLC							
I-4993290	FATTY POCKET ORGANIZER (1)	R	3/18/2016	26.99		053800		
I-5037016	TACTICAL ASSAULT CARRIERS(2)	R	3/18/2016	367.98		053800		394.97
00960	GRAINGER							
I-9050208975	DISPLACEMENT CONNECTOR (2)	R	3/18/2016	44.74		053801		44.74

VENDOR SET: 01 City of Hesston
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06585	HALE'S SALES & SERVICE							
I-18750	STUMP GRINDER TEETH/PULLEY	R	3/18/2016	313.20		053802		313.20
01500	HARVEY COUNTY EDC, INC							
I-MAR2016-MONTHLY	MARCH 2016 EDC CONTRIBUTION	R	3/18/2016	3,000.00		053803		3,000.00
05300	HD SUPPLY WATERWORKS, LTD							
I-F119323	METER SETTER (3)	R	3/18/2016	701.67		053804		701.67
01225	HESSTON MACHINE/WELD INC							
I-12172	49" SQ TUBING	R	3/18/2016	141.00		053805		
I-12183	1 7/8 OD PIPE	R	3/18/2016	45.00		053805		186.00
01245	HESSTON PRESTIGE PRINTING							
I-22677	GOLF CRSE MAP/PRINTS	R	3/18/2016	50.00		053806		
I-22686	PATIENT CARE FORMS/ENVEL/PAPER	R	3/18/2016	1,306.36		053806		
I-22709	UPS CHG:UTILITIES/PENCIL/CARDS	R	3/18/2016	34.25		053806		
I-22710	CD ENVELOPES	R	3/18/2016	21.99		053806		
I-22737	CARD/ENVELOPES	R	3/18/2016	2.70		053806		1,415.30
06045	HESSTON RECORD							
I-34749	WEBSITE/ORD#209/AFFIDAVITS	R	3/18/2016	166.00		053807		166.00
00800	HUSTLER TURF EQUIPMENT, INC.							
I-1523283	HUSTLER SUPER 104 MOWER	R	3/18/2016	14,500.00		053808		14,500.00
07835	IN STITCHES							
I-2088	EMBROIDERY ON HATS (4)	R	3/18/2016	28.00		053809		28.00
03290	INCODE							
I-025-150081	HANDHELD MTR READER MAINTEN.	R	3/18/2016	550.00		053810		550.00
01455	J & H FARM EQUIPMENT							
I-48135	OIL/AIR FILTER AGCO TRACTOR	R	3/18/2016	72.66		053811		72.66
1	KEITH HOSTETLER							
I-HOSTETLER 3/16	KEITH HOSTETLER:	R	3/18/2016	50.00		053812		50.00
07815	NIKE USA, INC							
I-983969605	NIKE CAPS (30)	R	3/18/2016	313.30		053813		313.30
03925	NYE & NYE ATTORNEYS							
I-03182016	PRO TEM JUDGE: CRAWFORD CASE	R	3/18/2016	108.00		053814		
I-3182016	COURT APPT ATTNY:S.MILLER CASE	R	3/18/2016	135.00		053814		243.00

VENDOR SET: 01 City of Hesston
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 DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07590	PING							
I-13186522	CLUBS: IRON SET	R	3/18/2016	657.38		053815		657.38
02595	ROBINSON ELECTRIC, INC							
I-5650	UNDER CABINET LIGHTS (2)	R	3/18/2016	11.30		053816		11.30
07405	SHOP MARKETPLACE							
I-INV-0005854224	APRIL HEALTH CARE PREMIUM	R	3/18/2016	26,298.98		053817		26,298.98
07825	SITEONE LANDSCAPE SUPPLY, LLC							
C-74819465	RETURNED 5 GEAR DRIVE ROTORS	R	3/18/2016	41.12CR		053818		
I-74819438	MULCH/GEAR DRIVE ROTORS (25)	R	3/18/2016	343.25		053818		302.13
01915	JANET THRASHER							
I-MAR2016-MONTHLY	JANITORIAL SERVICES 2/28-4/2	R	3/18/2016	800.00		053819		800.00
07830	U.S. KIDS GOLF, LLC							
I-IN1131381	GOLF CLUBS (JR: PARTIAL REIM.)	R	3/18/2016	936.59		053820		936.59
03055	VISION COMPUTER INC.							
I-M8748	PRINTER/TONER ISSUE:GOLF CRSE	R	3/18/2016	20.80		053821		
I-M8749	EMAIL ISSUE:ST/WATERTWR ADJ	R	3/18/2016	149.50		053821		
I-M8750	SETUP IPHONE EMAIL: ADMIN	R	3/18/2016	14.30		053821		184.60
03450	ZOLL MEDICAL CORPORATION							
I-2352557	WALL CHARGER (2)	R	3/18/2016	128.59		053822		128.59
07145	360 DOCUMENT SOLUTIONS							
I-49523305	COPY SERVICE: POLICE	R	3/25/2016	159.50		053825		159.50
07115	360 DOCUMENT SOLUTIONS LLC							
I-18351	COPY SERVICE OVERAGE:POLICE	R	3/25/2016	28.04		053826		28.04
07470	ACUSHNET COMPANY							
I-902104767	GOLF BALLS (6 DZ)	R	3/25/2016	136.99		053827		
I-902122241	GOLF BALLS (86 DZ)	R	3/25/2016	2,117.98		053827		2,254.97
05315	AGRI CENTER							
I-SA00667.1	BALANCE DUE: TRACTOR REPAIR	R	3/25/2016	191.11		053828		191.11
06280	ALLIED INSURANCE							
I-03252016	GOLF CRSE 2016 INSURANCE	R	3/25/2016	12,399.00		053829		12,399.00

VENDOR SET: 01 City of Hesston
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03960	AMERICAN UNITED LIFE INSURANCE							
I-03252016	APRIL LIFE INSURANCE PREMIUM	R	3/25/2016	644.42		053830		644.42
00225	AQUIONICS, INC							
I-33010-IN	REPAIR PARTS: UV SYSTEM	R	3/25/2016	2,279.39		053831		2,279.39
02920	ATOMIC SPORTS							
I-18561	TREE BOARD POLO SHIRTS (6)	R	3/25/2016	164.92		053832		164.92
03320	VALOREE K BARRETT							
I-03252016	MARCH PROBATION SERV(13 CS)	R	3/25/2016	260.00		053833		260.00
04420	BRENNTAG SOUTHWEST, INC.							
I-BSW708492	HYDROFLUOSILICIC ACID (3)	R	3/25/2016	926.16		053834		
I-BSW708493	CHLORINE (6)	R	3/25/2016	934.48		053834		1,860.64
1	BURNETTE DIRKS							
I-DIRKS 3/16	BURNETTE DIRKS:	R	3/25/2016	40.00		053835		40.00
00480	CINTAS CORPORATION #451							
I-451223265	UNIFORM CLEANING 3/4	R	3/25/2016	91.31		053836		
I-451225604	UNIFORM CLEANING 3/11	R	3/25/2016	91.31		053836		
I-451227936	UNIFORM CLEANING 3/18	R	3/25/2016	91.31		053836		273.93
06480	CUMMINS CENTRAL POWER, LLC							
I-005-30546	GENERATOR ENGINE HEATER	R	3/25/2016	204.56		053837		204.56
00645	D C & B SUPPLY, INC							
I-20022	BACKUP GAS METER: EXCEL	R	3/25/2016	862.58		053838		862.58
1	EMILY WEAVER							
I-WEAVER 3/16	EMILY WEAVER:	R	3/25/2016	100.00		053839		100.00
07480	EVCO WHOLESALE FOOD CORP.							
I-120699	COOKIES/MEAT/BUNS/POTATOES	R	3/25/2016	605.27		053840		605.27
05300	HD SUPPLY WATERWORKS, LTD							
I-F209190	2" AIR RELEASE VALVE/CPLG	R	3/25/2016	454.60		053841		
I-F226341	6X2 CC BRASS SAD (1)	R	3/25/2016	95.01		053841		
I-F245541	REPAIR CLAMP	R	3/25/2016	294.75		053841		844.36
01275	HESSTON VETERINARY CLINIC							
I-2262	REMO: NEXGARD	R	3/25/2016	58.02		053842		58.02

VENDOR SET: 01 City of Hesston
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07260	IMAGE QUEST							
I-281753	CITY HALL COPY SERVICE (EXCEL)	R	3/25/2016	201.14		053843		201.14
04920	KANSAS ELECTRIC, INC							
I-15561	REPAIR HICKORY LIFT STATION	R	3/25/2016	338.02		053844		338.02
01610	KANSAS EMPLOYMENT SECURITY FUN							
I-03252016	1ST QTR 2016 QTRLY WAGE PAYMT	R	3/25/2016	452.34		053845		452.34
01655	KANSAS FIRE EQUIPMENT CO							
I-425389-IN	COMP SCBA PRESSURE TEST	R	3/25/2016	590.00		053846		590.00
05330	LLAMAS LAW OFFICES							
I-MAR2016-MONTHLY	MARCH 2016 PROSECUTOR FEE	R	3/25/2016	600.00		053847		600.00
00530	MARTIN AUTO PARTS, INC.							
I-2363	10W30 OIL (12)	R	3/25/2016	47.88		053848		
I-2781	ADHESIVE CLEANER	R	3/25/2016	23.99		053848		71.87
1	MICHELLE PFAUTZ							
I-PFAUTZ 3/16	MICHELLE PFAUTZ:	R	3/25/2016	8.67		053849		8.67
02065	MOTOROLA							
I-92062178	BATTERIES/BELT CLIPS/HELICAL	R	3/25/2016	415.84		053850		415.84
07675	MOUNDRIDGE TRACTOR INC							
I-03252016	TRACTOR FLUID (5 GAL)	R	3/25/2016	49.80		053851		49.80
1	NANCY KREHBIEL							
I-KREHBIEL 3/16	NANCY KREHBIEL:	R	3/25/2016	3.52		053852		3.52
02835	OFFICE PLUS OF KANSAS							
I-437248-0	TOWELS/POST-ITS	R	3/25/2016	79.88		053853		
I-437253-0	POCKET FILES (1 BX)	R	3/25/2016	23.49		053853		
I-437427-0	TP/PRINTER CARTRIDGE (2)	R	3/25/2016	102.77		053853		
I-437598-0	PRINTER CARTRIDGE (2)	R	3/25/2016	23.98		053853		
I-437663-0	PENCILS/CLASP ENVELOPES	R	3/25/2016	13.47		053853		
I-438536-0	PRINTER CARTRIDGE (1)	R	3/25/2016	122.99		053853		366.58
05900	PACE ANALYTICAL SERVICES, INC.							
I-165469	SEWER ANALYSIS 3/2	R	3/25/2016	413.25		053854		413.25
03245	RANDALL J. PANKRATZ							
I-MAR2016-MONTHLY	MARCH 2016 COURT FEE	R	3/25/2016	1,083.33		053855		1,083.33

VENDOR SET: 01 City of Hesston
 BANK: 99 CITIZENS STATE BANK
 DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07595	PEPSI-COLA							
I-33085061	POP (25 CS)	R	3/25/2016	350.00		053856		350.00
03840	POSTAGE BY PHONE							
I-03252016	REFILL POSTAGE METER	R	3/25/2016	499.00		053857		499.00
02445	PRICE BROTHERS EQUIPMENT							
I-101044	REPAIR TRENCHER	R	3/25/2016	779.87		053858		779.87
03405	PROFESSIONAL TURF PRODUCTS, LP							
I-1328870-00	IRRIGATION REPAIR PARTS	R	3/25/2016	771.65		053859		
I-676287-00	IRRIGATION LABOR (2)	R	3/25/2016	322.88		053859		1,094.53
02595	ROBINSON ELECTRIC, INC							
I-5775	INSTALL 2 120V DROPS:AMB PWR	R	3/25/2016	492.35		053860		492.35
07545	S&Y ENTERPRISES							
I-27948	SNACK STICKS (48)	R	3/25/2016	111.60		053861		111.60
00965	GLADINE SCHNEIDER							
I-5628-26	COOKIES:3/23 MTG (7 DZ)	R	3/25/2016	29.75		053862		29.75
03615	SOUTHWEST ENGINEERS, INC							
I-69103	ZETAG POLYMER	R	3/25/2016	4,976.00		053863		4,976.00
04120	TRIPLETT,WOOLF,GARRETSON							
I-118736	FEBRUARY CITY ATTORNEY FEE	R	3/25/2016	2,500.00		053864		
I-118737	MOBILE HOME PK LEGAL SERVICES	R	3/25/2016	2,676.00		053864		5,176.00
07160	VSP VISION							
I-03252016	APRIL VISION PREMIUM	R	3/25/2016	442.13		053865		442.13
06720	WITMER PUBLIC SAFETY GROUP							
I-1683381	FIRE-DEX 14" STRUCTURAL BOOT	R	3/25/2016	298.58		053866		298.58

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	164	354,290.94	0.00	354,111.09
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	8,250.18	0.00	8,250.18
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	179.85CR	179.85CR	0.00
TOTAL ERRORS:	0			

VENDOR SET: 01	BANK: 99	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			165	362,361.27	0.00	362,361.27
BANK: 99	TOTALS:		165	362,361.27	0.00	362,361.27

VENDOR SET: 01 City of Hesston
 BANK: PR Payroll Accounts Payable
 DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00485	CITIZENS STATE BANK							
I-T1 02282016	FEDERAL WITHHOLDING TAX	D	3/04/2016	7,911.27		000000		
I-T3 02282016	FICA W/H TAX	D	3/04/2016	10,190.88		000000		
I-T4 02282016	MEDICARE W/H TAX	D	3/04/2016	2,383.50		000000		20,485.65
00485	CITIZENS STATE BANK							
I-T1 03132016	FEDERAL WITHHOLDING TAX	D	3/18/2016	6,516.66		000000		
I-T3 03132016	FICA W/H TAX	D	3/18/2016	8,689.92		000000		
I-T4 03132016	MEDICARE W/H TAX	D	3/18/2016	2,032.36		000000		17,238.94
01355	I.C.M.A.							
I-37 02282016	EMPLOYEE RETIREMENT	D	3/04/2016	1,455.00		000000		
I-37102282016	EMPLOYEE RETIREMENT	D	3/04/2016	274.99		000000		
I-37202282016	ICMA - 2.5% CONT	D	3/04/2016	180.52		000000		
I-37302282016	ICMA - 3%	D	3/04/2016	825.60		000000		2,736.11
01355	I.C.M.A.							
I-37 03132016	EMPLOYEE RETIREMENT	D	3/18/2016	1,455.00		000000		
I-37103132016	EMPLOYEE RETIREMENT	D	3/18/2016	266.72		000000		
I-37203132016	ICMA - 2.5% CONT	D	3/18/2016	177.02		000000		
I-37303132016	ICMA - 3%	D	3/18/2016	824.70		000000		2,723.44
01615	KPERS							
I-31 02282016	KPERS	D	3/04/2016	6,999.04		000000		
I-31202282016	KPERS-TR2	D	3/04/2016	2,419.65		000000		
I-31302282016	KPERS-TR3	D	3/04/2016	1,173.87		000000		
I-31I02282016	K-INSUR.MORATORIUM	D	3/04/2016	697.80		000000		11,290.36
01615	KPERS							
I-31 03132016	KPERS	D	3/18/2016	6,753.07		000000		
I-31203132016	KPERS-TR2	D	3/18/2016	2,114.23		000000		
I-31303132016	KPERS-TR3	D	3/18/2016	1,032.51		000000		
I-31I03132016	K-INSUR.MORATORIUM	D	3/18/2016	652.15		000000		
I-31L02282016	KPERS OPTIONAL LIFE INS	D	3/18/2016	248.90		000000		10,800.86
01620	KANSAS WITHHOLDING TAX							
I-T2 02282016	KANSAS STATE W/H TAX	D	3/04/2016	2,745.35		000000		2,745.35
01620	KANSAS WITHHOLDING TAX							
I-T2 03132016	KANSAS STATE W/H TAX	D	3/18/2016	2,342.76		000000		2,342.76
05605	AFLAC							
I-40 02282016	AFLAC	R	3/18/2016	164.45		053785		
I-40 03132016	AFLAC	R	3/18/2016	164.45		053785		
I-41 02282016	AFLAC	R	3/18/2016	64.06		053785		
I-41 03132016	AFLAC	R	3/18/2016	64.06		053785		
I-41202282016	AFLAC EMPLOYER PAID	R	3/18/2016	28.56		053785		
I-41203132016	AFLAC EMPLOYER PAID	R	3/18/2016	28.56		053785		514.14

VENDOR SET: 01 City of Hesston
 BANK: PR Payroll Accounts Payable
 DATE RANGE: 3/01/2016 THRU 3/31/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00525	COLONIAL LIFE							
I-33 02282016	COLONIAL LIFE INSURANCE	R	3/18/2016	17.63		053786		
I-33 03132016	COLONIAL LIFE INSURANCE	R	3/18/2016	17.63		053786		35.26
07185	LEGALSHIELD							
I-41302282016	LEGALSHIELD	R	3/18/2016	26.68		053787		
I-41303132016	LEGALSHIELD	R	3/18/2016	26.68		053787		53.36

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	3	602.76	0.00	602.76
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	70,363.47	0.00	70,363.47
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PR TOTALS:	11	70,966.23	0.00	70,966.23
BANK: PR TOTALS:	11	70,966.23	0.00	70,966.23
REPORT TOTALS:	177	433,147.65	0.00	433,327.50

SELECTION CRITERIA

VENDOR SET: 01-CITY OF HESSTON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 3/01/2016 THRU 3/31/2016
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CITY OF HESSTON



MONTHLY FINANCIAL STATEMENT

**For the Third Month Ended
March 31, 2016**

CITY OF HESSTON

Monthly Financial Statement For the Third Month Ended March 31, 2016

EXECUTIVE SUMMARY

Pooled Cash and Debt (Exhibit I) – The City's total pooled cash position is approximately \$10.3 million. The City's debt of \$10.7 million is made up of four G.O. Bonds that are paid primarily through special assessments, one PBC Bond for the library building, the 26 acre land purchase, the golf cart lease-purchase, and a revolving loan for the Wastewater Treatment Plant Improvement Project.

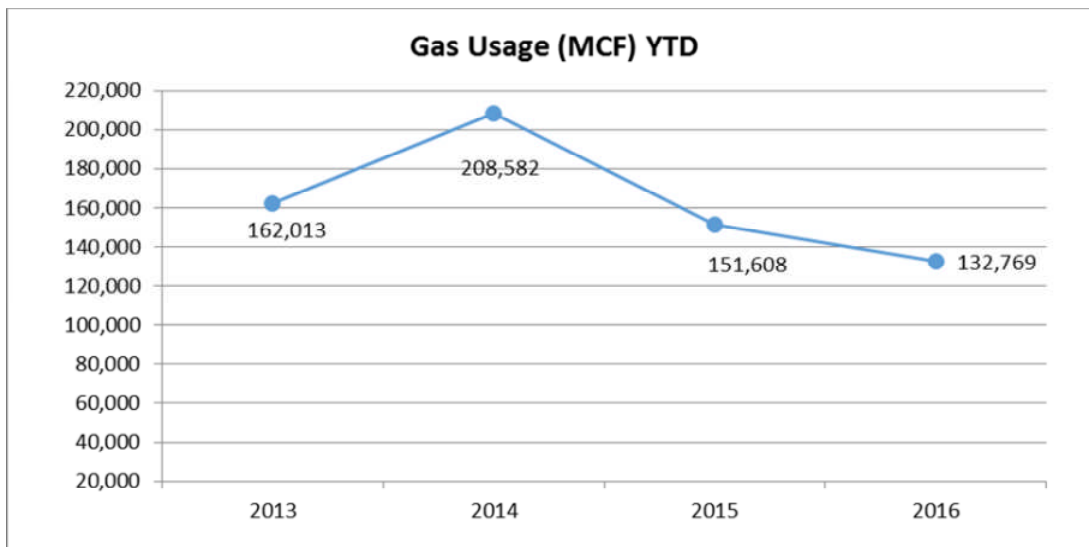
General Obligation Bonds	6,760,000
PBC Bonds	715,000
Temporary Notes	-
Lease Purchase Agreements	385,421
WWTP Loan	2,876,021
TOTAL INDEBTEDNESS	10,736,442

Operating Expenses to Budget (Exhibit I) – All fund have started the year within budget.

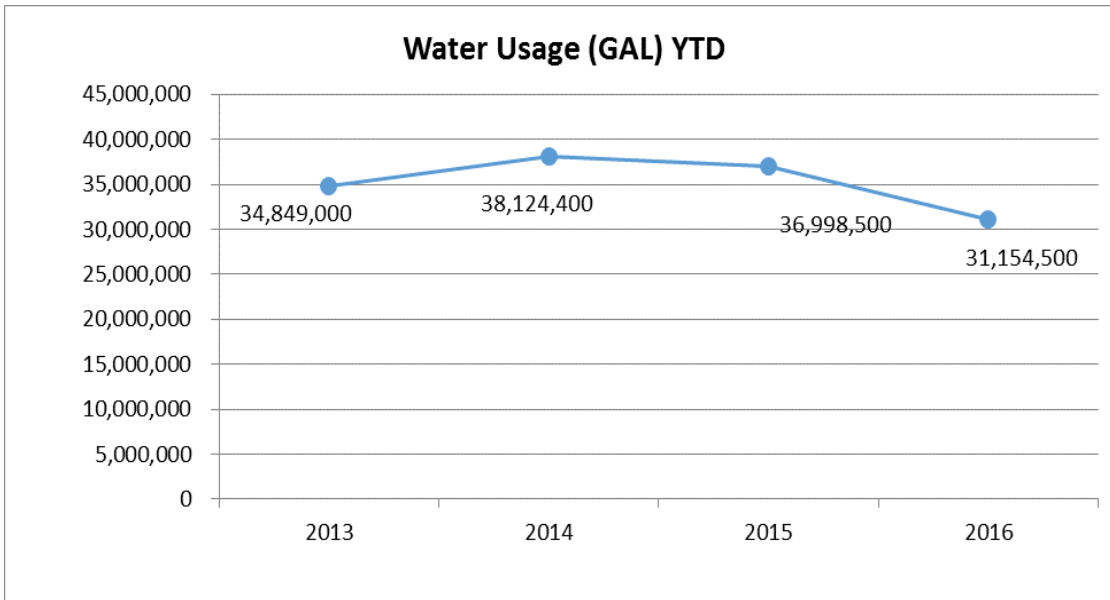
General Fund (Exhibit II) – The General Fund shows the first and largest distribution of property taxes from the County for the year. This revenue was received in January and March. Sales Tax Proceeds are down about 9.8% so far this year with Franchise Fees being equal to last year.

Golf Fund (Exhibit III) – The Golf Fund is showing annual memberships and annual cart fees collected for the 2016 season. It also shows the expense for the annual property and equipment insurance.

Utility Operations (Exhibit V - VIII) – The graph below shows gas usage compared against the same period over the last 3 years.



The graph below shows current water usage compared against the same period over the last 3 years.



Revolving Loan (Exhibit IX) – The City has five active revolving loans. The fund has a balance of \$74,033 available for new loans.

**CITY OF HESSTON
POOLED CASH
As of March 31, 2016**

FUND	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
01 - General	1,216,719	9,672	1,226,391
02 - Library	(8,399)	(48)	(8,447)
03 - Library Maintenance	22,779	0	22,779
04 - Special Street & Highway	328,143	0	328,143
06 - Golf	84,071	(28,043)	56,028
07 - Ambulance (EMS)	114,246	(12,285)	101,961
08 - Community Service Program	50,317	1,839	52,156
09 - Bond & Interest	331,145	56,725	387,869
12 - Utility	2,900,739	202,600	3,103,339
13 - Utility Maintenance Reserve	1,642,680	(289,510)	1,353,170
27 - Construction	508,542	839,527	1,348,069
30 - Capital Improvement	1,765,699	(597,354)	1,168,346
31 - Transient Guest Tax	0	0	0
33 - Economic Development	55,178	(80)	55,098
34 - Golf Maintenance Reserve	91,549	(15,595)	75,954
38 - Special Law Enforcement	461	0	461
42 - Fire Equipment Tax	231,228	28,380	259,608
45 - Equipment Reserve	635,283	(5,647)	629,636
46 - Special Parks	1,233	100	1,332
47 - Utility Deposits	62,422	230	62,652
48 - Gift Certificates (Golf)	3,232	41	3,273
50 - Revolving Loan Fund	72,290	1,743	74,033
55 - PBC	65,203	0	65,203
TOTAL CLAIM ON CASH	<u>10,174,759</u>	<u>192,295</u>	<u>10,367,054</u>

**EXPENSE COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016**

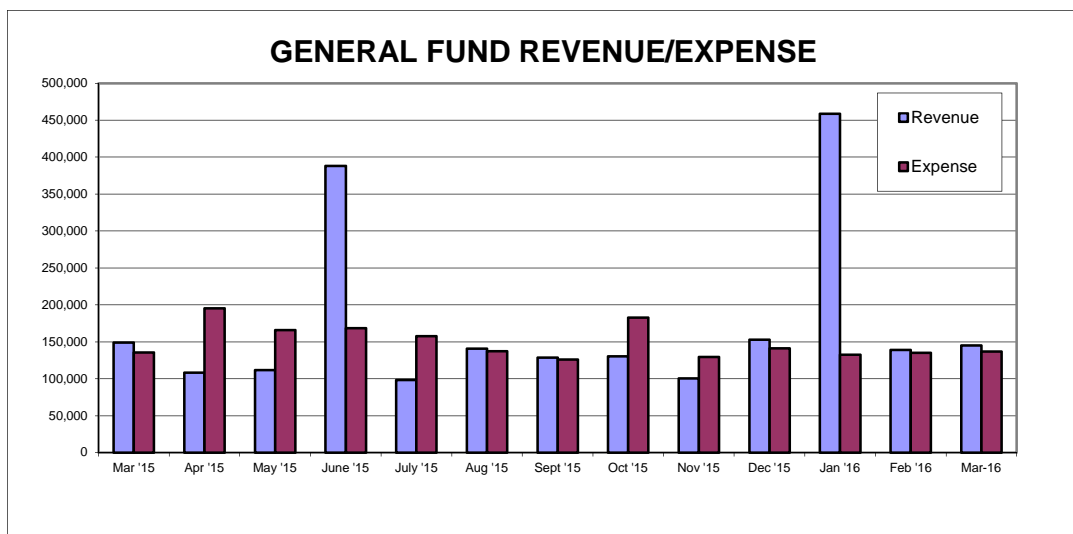
FUND	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
01 - General	2,048,341	136,951	404,608	19.8%	1,643,733
02 - Library	203,518	17,291	110,477	54.3%	93,041
03 - Library Maintenance		0	0		
04 - Special Street & Highway	193,000	0	2,200	1.1%	190,800
06 - Golf	517,262	56,107	102,429	19.8%	414,833
07 - Ambulance (EMS)	410,941	27,545	76,259	18.6%	334,682
08 - Community Service Program	20,000	0	979	4.9%	19,021
09 - Bond & Interest	511,405	0	151,129	29.6%	360,276
12 - Utility	4,513,591	238,433	816,228	18.1%	3,697,363
13 - Utility Maintenance Reserve		289,810	352,877		
27 - Construction		10,473	1,398,762		
30 - Capital Improvement		600,000	617,750		
31 - Transient Guest Tax	42,500	0	13,460		29,040
33 - Economic Development	21,550	80	2,507	11.6%	19,043
34 - Golf Maintenance Reserve		15,595	267,597		
38 - Special Law Enforcement		0	0		
42 - Fire Equipment Tax	140,662	0	0	0.0%	140,662
45 - Equipment Reserve		5,647	46,536		
46 - Special Parks	486	0	0	0.0%	486
50 - Revolving Loan Fund		0	0		
55 - PBC (Library Bldg. Payment)	65,203	0	0	0.0%	65,203
TOTAL EXPENSES	<u>8,688,459</u>	<u>1,397,932</u>	<u>4,363,798</u>	<u>19.2%</u>	<u>7,008,184</u>
			<u>Standard</u>	<u>25.0%</u>	

**INDEBTEDNESS
As of March 31, 2016**

General Obligation Bonds	6,760,000
PBC Bonds	715,000
Temporary Notes	-
Lease Purchase Agreements	375,275
WWTP Loan	2,814,405
TOTAL INDEBTEDNESS	<u>10,664,680</u>

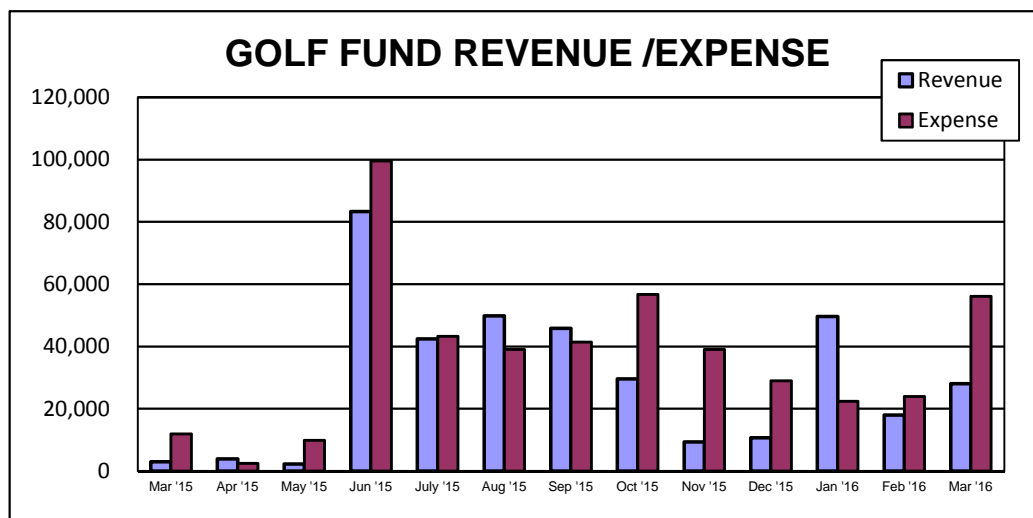
CITY OF HESSTON
GENERAL FUND COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Property Tax	709,330	55,969	420,857	59.3%	288,473
Motor Vehicle Taxes	99,044	12,681	17,800	18.0%	81,244
Local Sales Tax	650,000	(3,165)	139,858	21.5%	510,142
Franchise Taxes	425,000	58,239	95,396	22.4%	329,604
Court Fees & Costs	39,050	3,756	12,168	31.2%	26,882
Interest on Investments	3,000	2,543	6,728	224.3%	(3,728)
Lease Revenue	53,250	4,250	12,750	23.9%	40,500
Fees	30,250	1,208	5,609	18.5%	24,642
Miscellaneous Income	18,575	1,635	17,479	94.1%	1,096
Reimbursements	84,500	8,095	14,474	17.1%	70,026
Intra Fund Transfers	50,000	0	0	0.0%	50,000
TOTAL REVENUE	2,161,999	145,211	743,118	34.4%	1,418,881
EXPENDITURES:					
Administration	133,748	10,090	29,419	22.0%	104,329
Police	706,544	51,805	151,974	21.5%	554,570
Street	348,401	27,612	79,734	22.9%	268,667
Fire	162,205	11,601	34,115	21.0%	128,090
Parks	234,215	14,623	44,593	19.0%	189,622
Municipal Court	38,900	3,283	9,836	25.3%	29,064
Lease Purchase	25,500	0	10,254	40.2%	15,246
Transfers	165,203	0	0	0.0%	165,203
Other Expenses	233,625	17,935	44,682	19.1%	188,943
TOTAL EXPENSES	2,048,341	136,951	404,608	19.8%	1,643,733
NET GAIN/(LOSS)	113,658	8,260	338,510		(224,852)



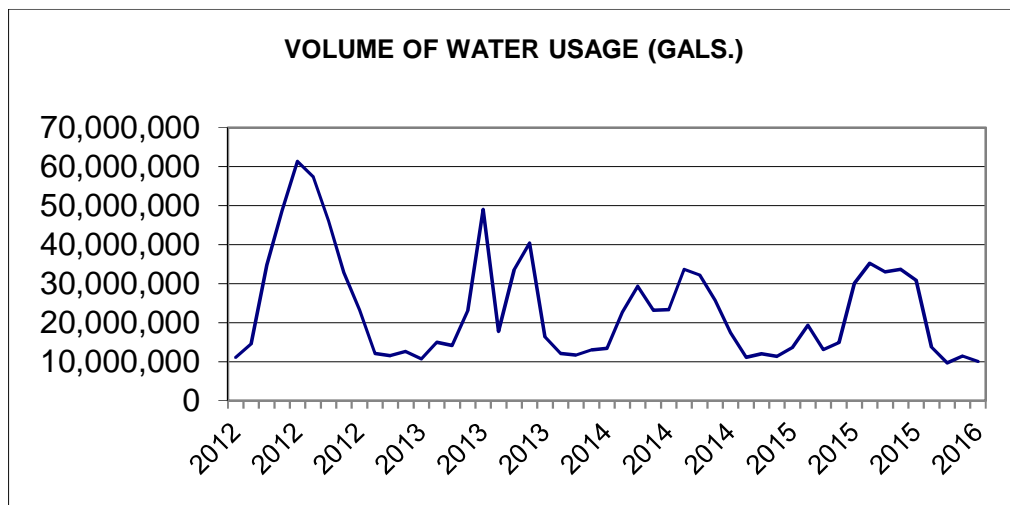
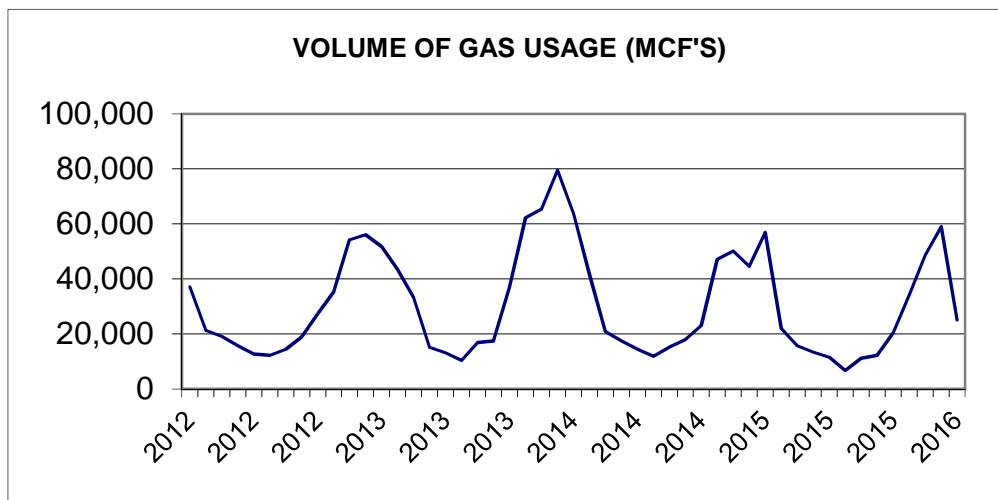
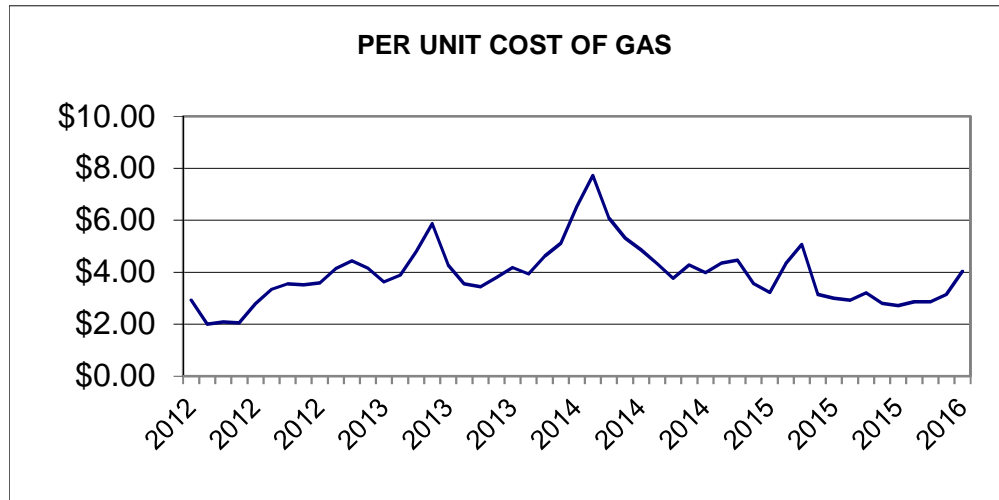
CITY OF HESSTON
GOLF FUND COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Payment on Account	0	0	0	0.0%	0
Green Fees	141,441	4,564	9,321	6.6%	132,120
Golf Cart Fee	74,924	6,110	25,154	33.6%	49,770
Practice Facility	6,098	626	4,003	65.6%	2,095
Miscellaneous	774	229	317	41.0%	457
Tournament Fees	80,238	4,265	4,265	5.3%	75,973
Membership Fees	60,000	3,701	38,592	64.3%	21,408
Concessions	48,400	3,634	6,626	13.7%	41,774
Golf Shop Sales	65,512	4,369	6,531	10.0%	58,981
Reimbursements	0	566	851	0.0%	(851)
TOTAL REVENUE	477,387	28,064	95,662	20.0%	381,725
EXPENDITURES:					
Personnel	268,678	15,335	41,406	15.4%	227,272
Contractual Services	99,425	19,941	30,026	30.2%	69,399
Commodities	149,159	15,601	25,399	17.0%	123,760
Capital Outlay	0	4,665	5,033	0.0%	(5,033)
Reimbursement	0	566	566	0.0%	(566)
TOTAL EXPENDITURES	517,262	56,107	102,429	19.8%	414,833
Net Bef. Franchise Fees	(39,875)	(28,043)	(6,768)		(33,107)
Add: Franchise Fees	40,000	0	0		40,000
NET GAIN/(LOSS)	125	(28,043)	(6,768)	0.0%	6,893



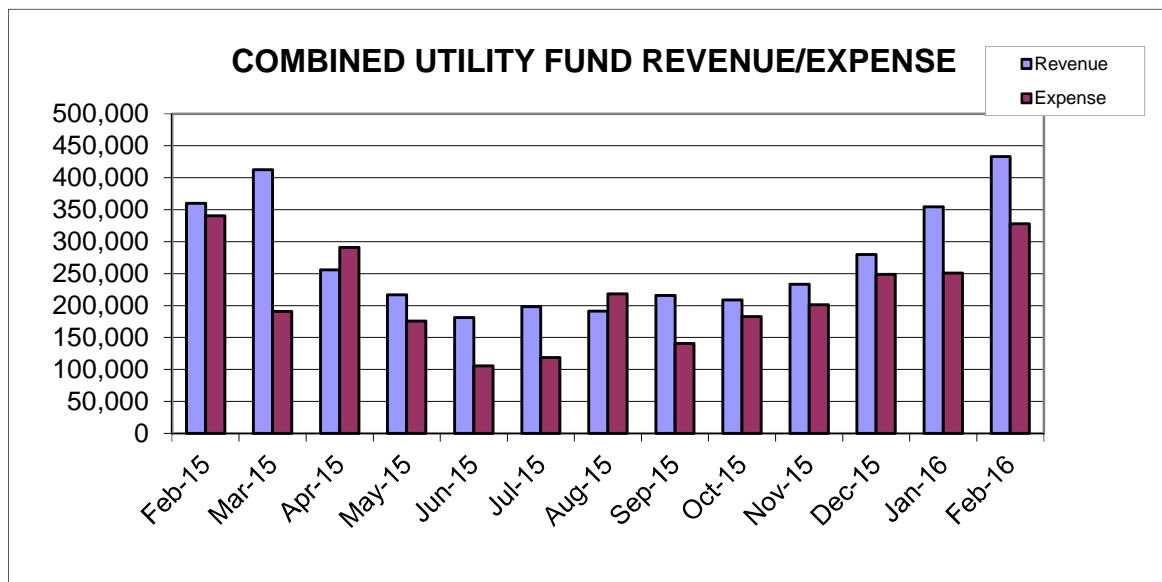
HISTORICAL UTILITY INFORMATION

As of March 31, 2016



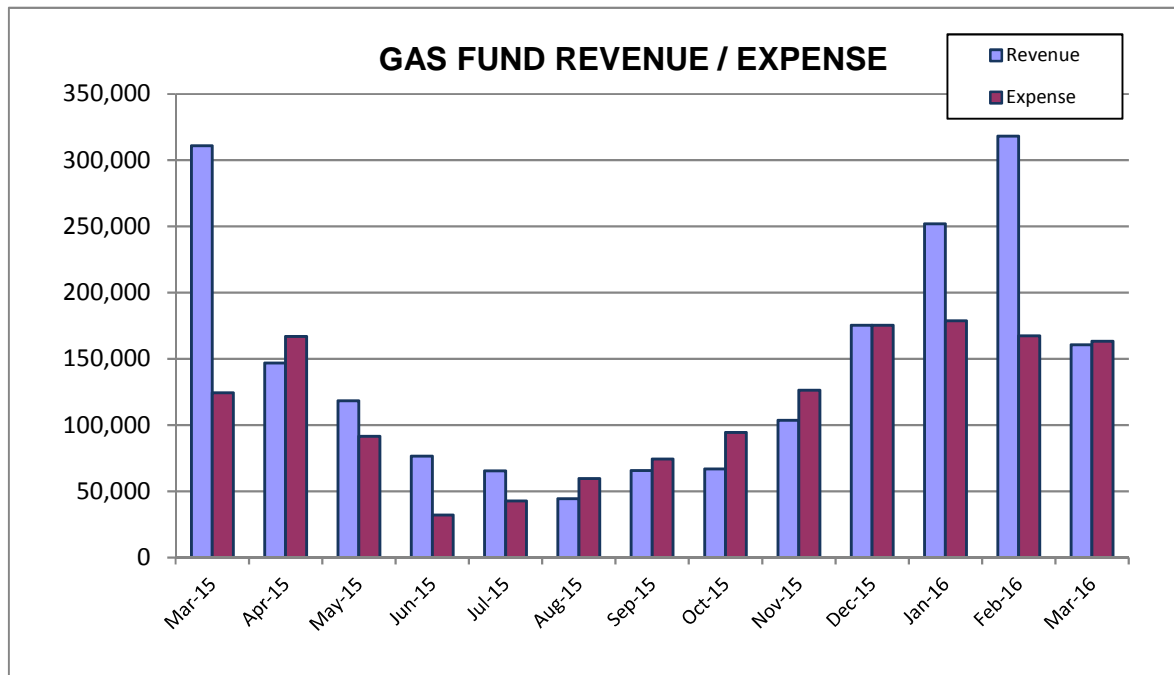
CITY OF HESSTON
COMBINED UTILITY FUND COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
<u>GAS</u>					
Revenue	2,512,000	160,553	730,739	29.1%	1,781,261
Expenditures	2,674,299	163,306	509,445	19.0%	2,164,854
NET GAIN/(LOSS)	(162,299)	(2,753)	221,295	-136.3%	(383,594)
<u>WATER</u>					
Revenue	736,795	32,016	84,354	11.4%	652,441
Expenditures	917,517	33,295	100,563	11.0%	816,954
NET GAIN/(LOSS)	(180,722)	(1,279)	(16,209)	9.0%	(164,513)
<u>SEWER</u>					
Revenue	742,533	63,828	196,531	26.5%	546,002
Expenditures	733,560	27,211	164,079	22.4%	569,481
NET GAIN/(LOSS)	8,973	36,617	32,452	361.7%	(23,479)
<u>REFUSE</u>					
Revenue	199,063	16,147	48,472	24.4%	150,591
Expenditures	188,215	14,621	43,141	22.9%	145,074
NET GAIN/(LOSS)	10,848	1,526	5,332	49.1%	5,516
<u>COMBINED FUND</u>					
Revenue	4,190,391	272,544	1,060,097	25.3%	3,130,294
Expenditures	4,513,591	238,433	817,228	18.1%	3,696,363
NET GAIN/(LOSS)	(323,200)	34,111	242,869	-75.1%	(566,069)



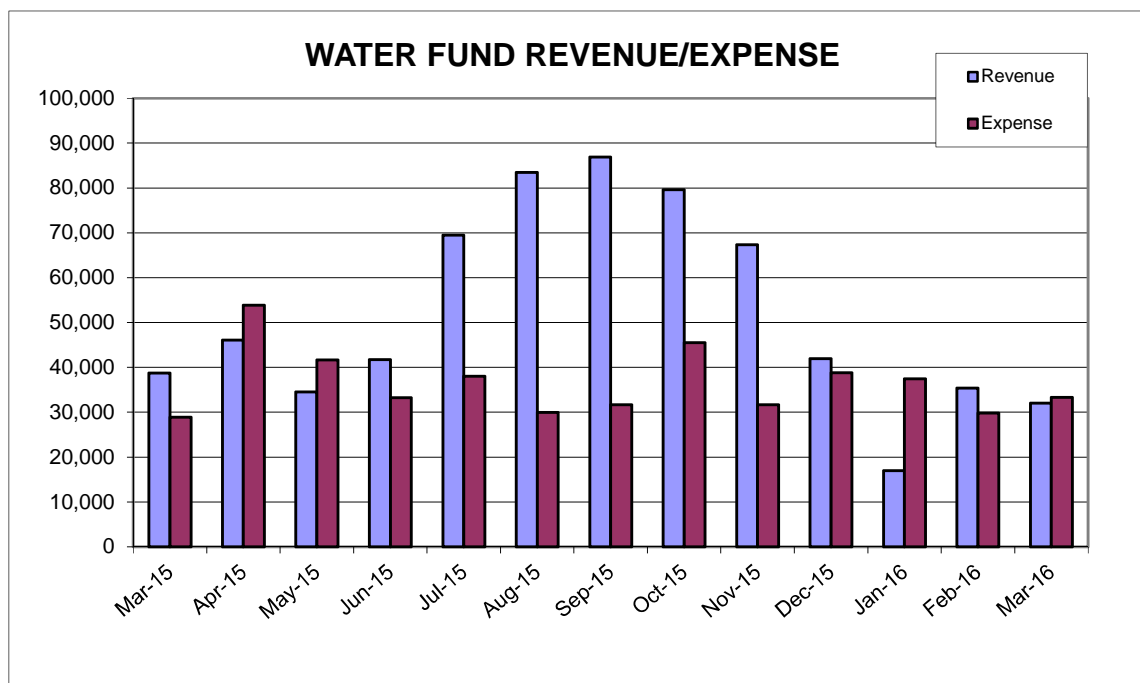
CITY OF HESSTON
GAS COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Gas Fees & Sales	2,512,000	160,553	730,739	29.1%	1,781,261
Less: Gas Purchases	1,700,000	136,428	426,300	25.1%	1,273,700
NET GAS MARGIN	812,000	24,125	304,440	37.5%	507,560
EXPENDITURES:					
Personnel	289,749	22,609	67,600	23.3%	222,149
Contractual	42,050	2,000	7,914	18.8%	34,136
Commodities	30,500	1,407	4,494	14.7%	26,006
Capital Outlay	17,000	863	3,137	18.5%	13,863
Reimbursements	0	0	0	0.0%	0
Transfers	595,000	0	0	0.0%	595,000
TOTAL EXPENDITURES	974,299	26,878	83,145	8.5%	891,154
NET GAIN/(LOSS)	(162,299)	(2,753)	221,295	-73.3%	(383,594)



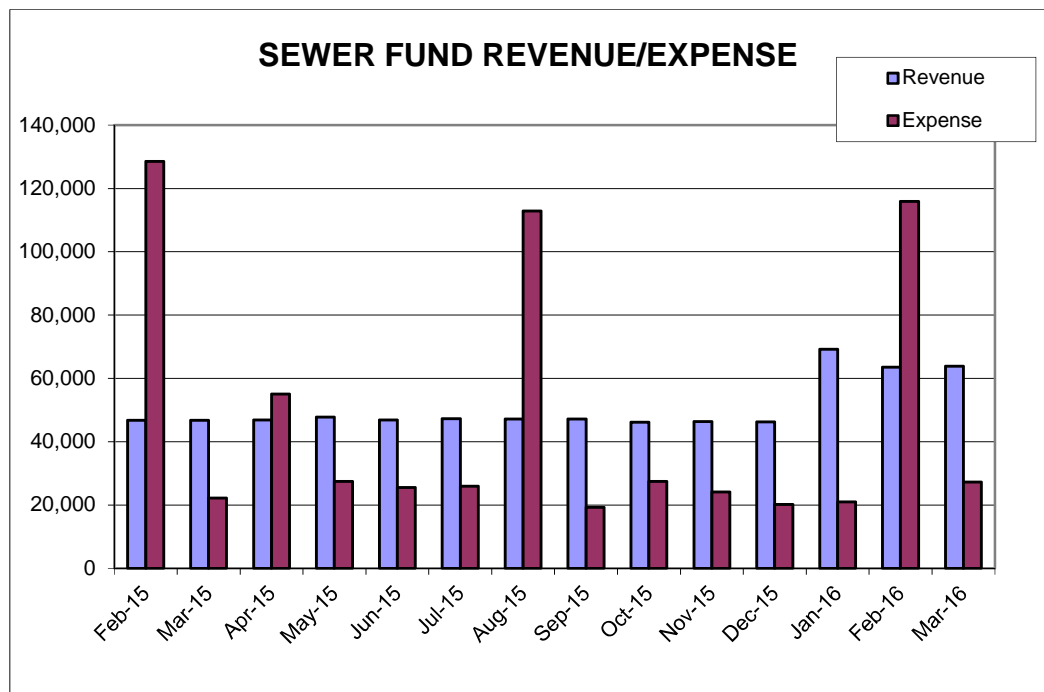
CITY OF HESSTON
WATER COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Water Fees & Sales	736,795	32,016	84,354	11.4%	652,441
EXPENDITURES:					
Personnel	291,482	22,487	67,235	23.1%	224,247
Contractual	115,300	5,477	21,775	18.9%	93,525
Commodities	52,250	4,629	10,850	20.8%	41,400
Capital Outlay	20,000	702	702	3.5%	19,298
Reimbursements	0	0	0	0.0%	0
Transfers	438,485	0	0	0.0%	438,485
TOTAL EXPENDITURES	917,517	33,295	100,563	11.0%	816,954
NET GAIN/(LOSS)	(180,722)	(1,279)	(16,209)	1115.0%	(164,513)



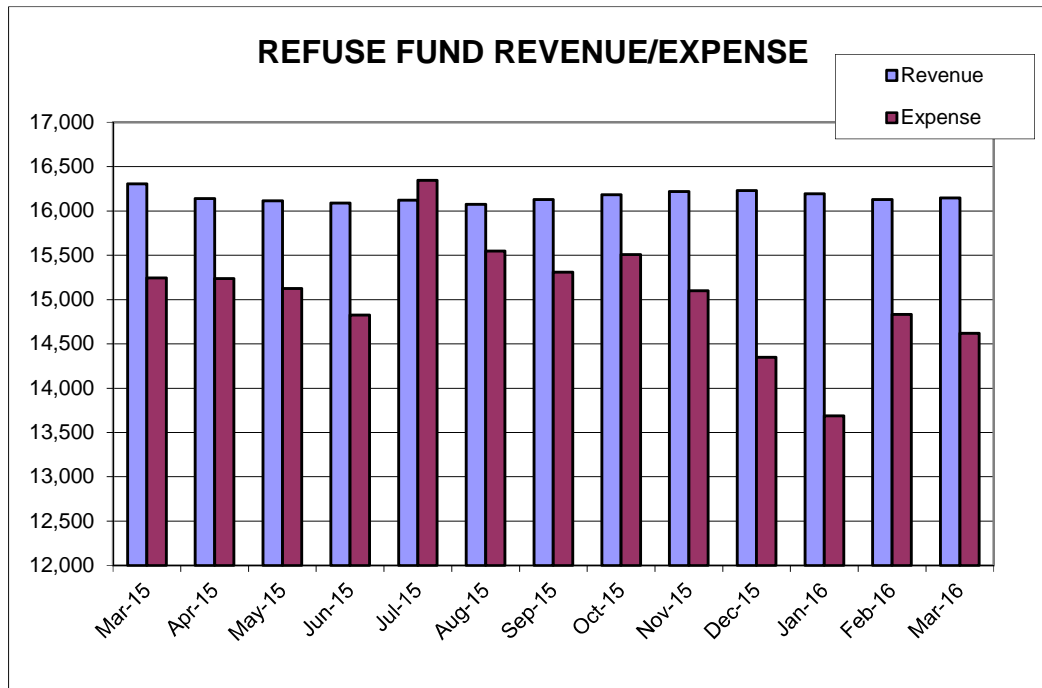
CITY OF HESSTON
SEWER COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Sewer Fees & Sales	742,533	63,828	196,531	26.5%	546,002
EXPENDITURES:					
Personnel	187,823	14,263	42,274	22.5%	145,549
Contractual	113,700	7,417	22,880	20.1%	90,820
Commodities	21,250	5,531	6,248	29.4%	15,002
Capital Outlay	210,787	0	92,677	44.0%	118,110
Reimbursements	0	0	0	0.0%	0
Transfers	200,000	0	0	0.0%	200,000
TOAL EXPENDITURES	733,560	27,211	164,079	22.4%	569,481
NET GAIN/(LOSS)	8,973	36,617	32,452	361.7%	(23,479)



CITY OF HESSTON
REFUSE COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Refuse Fees & Sales	199,063	16,147	48,472	24.4%	150,591
EXPENDITURES:					
Contractual	188,215	14,621	43,141	22.9%	145,074
Transfers	0	0	0	0.0%	0
TOAL EXPENDITURES	188,215	14,621	43,141	22.9%	145,074
NET GAIN/(LOSS)	10,848	1,526	5,332	49.1%	5,516



CITY OF HESSTON
ECONOMIC DEVELOPMENT COMPARISON OF ACTUAL TO BUDGET
For the Third Month Ended March 31, 2016

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transfer From Utilities	25,000	0	0	0.0%	25,000
TOTAL REVENUE	25,000	0	0	0.0%	25,000
EXPENDITURES:					
Contractual Services*	19,800	0	2,347	11.9%	17,453
Commodities (33-501-315)	1,750	80	160	9.1%	1,590
Capital Outlay (33-501-401)	0	0	0	0.0%	0
Transfer to Transient Guest Tax (33-501-600)	0	0	0	0.0%	0
TOTAL EXPENDITURES	21,550	80	2,507	11.6%	19,043
NET GAIN / (DEFICIT)	3,450	(80)	(2,507)		5,957

* The housing incentive expenditure is included in the Economic Development Contractual Services line item. This line includes:
(33-501-205), (33-501-207), (33-501-219), (33-501-228)

HOUSING INCENTIVE PROGRAM (33-501-220)	15,000	0	0	0.0%	15,000
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Note: Housing Incentive Program activity includes incentives paid as well as those committed, but unpaid.

REVOLVING LOAN PROGRAM
As of March 31, 2016

ACCOUNT	BALANCE 1/1/16	CURRENT MONTH	YTD TOTAL	BALANCE YTD
Panda Kitchen	7,097	277	829	6,268
Ledford Hospitality	160,487	0	1,879	158,608
Skoops	38,372	455	1,361	37,011
Hesston Hospitality '12	24,729	293	876	23,853
Weaver Grocers	108,668	892	2,668	106,000
TOTAL	339,353	1,916	7,613	331,740
Available Funds	74,033			

Minutes

HESSTON PLANNING COMMISSION

April 29, 2016

Members Present: Dean Leatherman, Mike Hamilton, Richard Toews, Chad Fuqua, Mel Diller, Don Schroeder, and Tyson Miller.

Members Absent: Gary Vogt

Others Present: City Administrator Gary Emry, City Clerk Jason Thrasher.

Call to Order: Vice Chairman Leatherman called the meeting to order at 7:00 pm. Mike Hamilton made a motion to approve the minutes of April 15, 2015 noting one correction. Mel Diller seconded. Motion carried 7-0.

Case #ZC-2016-001: Vice Chairman Leatherman asked Emry to explain the request before the commission. Emry explained that the parcel in question was owned by Mr. Don Typer. The parcel was annexed into the City with an agriculture zoning in December 2015. The request before the board was to re-zone the land to R-1 so that Mr. Typer can build a single-family residence on the property. Emry recommended the commission approve the request before them and send to City Council for adoption.

Chad Fuqua made a motion to approve the zoning change request from A-1 to R-1. Richard Toews seconded. Motion carried 7-0.

Nomination of Chairman: Vice Chairman Leatherman invited nominations from the floor to fill the position of Chairman. Mike Hamilton nominated Dean Leatherman for Chairman, seconded by Don Schroeder, motion carried 6-0 with Dean Leatherman abstaining.

Nomination of Vice Chairman: Chairman Leatherman invited nominations from the floor to fill the position of Vice Chairman. Richard Toews nominated Mike Hamilton for vice Chairman, seconded by Chad Fuqua, motion carried 6-0 with Mike Hamilton abstaining.

City Update: City Administrator Emry gave the Commission an update on current city projects.

There being no further business the meeting was adjourned at 7:25 p.m.

Recorded by:
Jason Thrasher, City Clerk

Hesston Recreation Board Meeting

Date: 2/15/2016

Time 4:30- Regular Meeting

Location-HRCE Conference Room

Members present Becky Tozier Pat Lewis and Lee Birch.

Derek Roth at 4:45. Absent Chad Fuqua

Pat called the meeting to order at 4:30

Lee moved to adopt the agenda. Becky seconded. Motion passed 3-0

Lee moved to approve the minutes of the January meeting

Pat seconded. Motion passed 3-0

Brad gave his director's report

- A. Ad Hoc update
- B. Basketball Tournament- Jan 30
- C. Indoor soccer started Feb 8
- D. Emma creek meeting Feb 2
- E. City council meeting Feb 8
 - 1 Interstate pond disc golf
 - 2 CFAP – interstate pond
- F. KPRA recap- Brad attended. Very beneficial
- G. Summer employment info out
- H. Trip to Ice Center – 25 kids
- I. Upcoming pool meeting
- J. Pitch Hit and Run April 30

K. Feb 22- Joint meeting with city and BOE

L. New signs installed at better locations

Brad gave us the budget report

Brad will be attending AFO certification class

Board discussed summer league basketball and football fees

Lee moved to go into executive for 10 minutes to discuss attorney info at 5:00 Out of executive action at 5:10

Derek Moved to approve the check register. Lee seconded.
Motion passed 4-0

April meeting was changed to April 12

Becky move to adjourn the meeting. Derek seconded.
Motion passed 4-0. Meeting was adjourned

Lee Birch/ Secretary

Hesston Recreation Board Meeting

Date: 3/21/2016

Time 4:30-Regular Meeting

Location-HRCE Conference Room

Present: Derek Roth, Pat Lewis, Chad Fuqua, Becky Tozier and Lee Birch

Meeting was called to order by Pat

Chad moved to adopt the agenda. Becky seconded. Passed 5-0

Chad moved to approve the minutes of the February meeting

Becky seconded. Motion passed 5-0

Brad gave the director's report .

1. Update on Ad Hoc meeting
2. Flag football numbers are down. May change format
3. Indoor soccer ended. Went very well
4. Had Emma creek meeting March 7
5. City council meeting Feb 8.
6. Summer employment info out.
7. MKL middle school basketball summer league info out
8. Babe Ruth baseball-met with college and coaches.
9. Pitch, Hit, Run contest April 30

10. New sign for HRCE has arrived. Will be installed in April

11. MKL baseball/softball meeting March 31

12. Swim team meeting-April 7 & 10

13. Easter egg hunt Friday

14. Info shared about British Soccer camp

15. The board discussed doing background checks on coaches. Brad is still working on this. Will be finalized at a later date.

16. Brad will be attending aquatic facility operator training April 7&8

17. Receiving great response from sponsorship letter that was sent out

18. Brad gave the budget report

Derek move to accept the check register. Chad approved

Motion passed 5-0

April meeting was changed to April 12 at 4:30

Derek move to adjourn the meeting. Becky seconded.

Motion passed 5-0. Meeting was adjourned

Lee Birch/Secretary

City of Hesston Tree Board

March 8, 2016 7a.m. Water's Edge Restaurant

Present: Nancy K., David N., Carl B., Duane B., Marty P., Gary V., Ken S., & candidate Michelle Pfautz

- 1. Ken reported additional Tree Board shirts are ordered.**
- 2. Shumard Oak seedlings have been ordered for 5th graders and Arbor Day, to be shipped March 29. Board will be called to prepare trees for distribution.**
- 3. Nancy K. reported that the HMS service day is April 27, that may also be our designated Arbor Day for Hesston , Kansas Arbor Day is April 29. Plans will be made at the April meeting.**
- 4. The Board will be hosts at Dyck Arboretum March 23 for TCUSA attendees touring the Arboretum from 1 to 3 p.m.. March 24 five members will attend the TCUSA recognition day at Newton. Hesston celebrates 31 years as a TCUSA, Newton has been involved in the program from the start, 40 years.**

**Next meeting: April 12, 7 a.m. at Waters Edge Restaurant
Arbor Day plans**

BOARD OF DIRECTORS MEETING

MINUTES

Wednesday, March 23, 2016, 3:30 p.m.

500 N. Main Street, Newton, KS 67114

In Attendance:

Ray Penner (3-0), Jaci Reimer (3-0), Marge Roberson (3-0), Rodney Eggleston (3-0), Pam Stevens (3-0), Jason Jones (3-0), Ron Lang (2-1), Larry Williams (2-1), Byron Warta (2-1), Dr. Perry White (2-1), Rod Nicholson (2-1) Tony Wheeler (1-2), John Torline (1-2), Bill Ewert (1-2) John Waltner (2-1) Mindy Budde (2-1) Kim Corcoran (2-1),

Absent:

Stephanie Ashby (0-3), Randy Riggs (0-3), JR Hatfield (0-3), Joe Robb (0-3), Jeremy Ashby (0-3) Gary Emry (1-2), Racquel Thiesen (1-2) Jim Goering (2-1), Chris Thrasher (2-1) Steve Lang (2-1)

I. CALL TO ORDER

Jaci called the meeting to order.

II. OPENING REMARKS

Marge Roberson moved that we recess into executive session to consult with our attorney about a personnel matter. This should be an executive session to preserve the confidentiality of the consultation, and should include voting members of the Board of Directors, Ex-Officio Board members, and the Board's attorney. All others present should be asked to leave the room. I move that we begin the executive session at 3:30 pm, and conclude the session at 4:30 pm. Seconded by Rodney Eggleston. Motion passed unanimously.

Meeting reconvened at 4:30 pm with no binding action taken in executive session.

Moved by Marge Roberson to recess into executive session to continue consultation with our attorney about a personnel matter for a period of 15 minutes beginning a 4:31pm and ending at 4:46pm. Seconded by Rodney Eggleston. Motion passed unanimously.

Meeting reconvened at 4:46 pm with no binding action taken in executive session.

Board President Reimer recessed the meeting for 5 minutes break and reconvened the meeting at 4:51pm.

Kim Corcoran moved to terminate the employment of Mickey Fornaro-Dean as Executive Director, pursuant to Section 6 of the EDC's Executive Director Employment Contract with Mickey, titled "Termination with Continued Pay," with continued payment of Mickey's monthly salary for a period of five months. Seconded by Rodney Eggleston. A hand vote was requested by the Board President. Motion passed unanimously.

Moved by Rodney Eggleston and seconded by Ron Lang to adjourn. Motion passed unanimously.

X. DISMISSED Meeting adjourned at 4:55 p.m.

Respectfully submitted,



Jennifer Mueller,
Assistant Director

Regular Meeting - HPL Board of Trustees

Thursday March 17, 2016 at 5:30 pm

Hesston Public Library, 300 N. Main

MINUTES

Library trustees: Erik Lange, Kevin Wilder, Nova Latta, Sriram Jagannathan, Dave Osborne, Ruth Hartzler

Absent: Juan Gomez

Libby Albers, Director

Kevin called the meeting to order: 5:33 PM

1. February Minutes Nova, Dave, all approve

2. Treasurer's Report

- a. Monthly Financial Report - Ruth moved to approve the minutes, Sri seconded, all approved
- b. Grant Updates - Smithsonian Water-Ways Exhibit -Kevin suggested potentially storing in the building across the street?
- c. Budget Updates - need to begin work, Ruth officially added at check signer, need a "review" of reconciled account reports- Kevin will do.

3. Solar Project Update - real-time monitoring screen to be installed 3/18/2016

4. Excel Shooting

- a. Purchase and display of resources
- b. Tasked with creating an archive of event
- c. Programs and outreach - Disaster Mgmt at college is Mr. Koop. Active shooter seminar for the public? What about the uncollected stories? Video or audio? Libby will contact a videographer about recording stories

5. Librarian's Report

- a. **Calendar:**
 - March 15:** Grant at SCKLS for IT training
 - March 17-20:** Hanneke off
 - March 18-19:** Libby in Emporia for class
 - March 18:** King Solar to install solar monitoring equipment
 - March 25:** Hanneke at BLAST training
 - April 1:** Libby at SCKLS for SRP training
 - April 7:** Libby at SCKAN meeting
 - April 21:** Board Meeting
 - April 25:** Libby at SCKLS semi-annual meeting
- b. **Programs:**
 - Tuesdays:** LibrarWii time with Clayton
 - Wednesdays at 10:30AM:** Preschool Story time
 - Saturdays from 10-Noon:** Tech Time with Tyler
 - March 28:** Guy's Read @ 7 PM
 - March 31:** Teen Advisory Group @ 7:30 PM
 - April 14:** Parents As Teachers program @ 6:30 PM
 - April 14:** Hesston College volunteer day

6. Updates on Strategic Vision:

- Programming - Kevin will be working on this for his Kansas Leadership Program in June - Kevin, Dave
- Marketing - Libby and Nova, Emily, Juan
- Staffing - will discuss after a budget and resolution on HB2719: minimally look a book keeper, maximally an additional fulltime staffer. - Ruth, Sri, Erik

7. Other Items

- a. Need a site plan for the vacant lot. Libby will work with Ken Schwanke about a site plan.

Adjourn

Next meeting: 5:30 PM, April 21, 2016

BUILDING PERMITS ISSUED BY MONTH								
HESSTON 2016								
Type of Permit	Jan-16 # Permits	Jan-16 Total Val.	Feb-16 # Permits	Feb-16 Total Val.	Mar-16 # Permits	Mar-16 Total Val.	Apr-16 # Permits	Apr-16 Total Val.
New Residential	1	120,000						
Remodel Residential	2	25,000	1	18,523	1	20,000		
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Additon to Business								
Demolish								
Move In								
Residential Garage								
Other	3	53,250	4	30,650	2	2,463	2	16,500
Total	6	198,250	5	49,173	3	22,463	2	16,500
Type of Permit	May-16 # Permits	May-16 Total Val.	Jun-16 # Permits	Jun-16 Total Val.	Jul-16 # Permits	Jul-16 Total Val.	Aug-16 # Permits	Aug-16 Total Val.
New Residential								
Remodel Residential								
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage								
Other								
Total	0	0	0	0	0	0	0	0
Type of Permit	Sep-16 # Permits	Sep-16 Total Val.	Oct-16 # Permits	Oct-16 Total Val.	Nov-16 # Permits	Nov-16 Total Val.	Dec-16 # Permits	Dec-16 Total Val.
New Residential								
Remodel Residential								
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage								
Other								
Total	0	0	0	0	0	0	0	0

**HESSTON
BUILDING PERMITS
2016**

DATE	ADDRESS	OWNER	CONTRACTOR	RESIDENT COST	BUSINESS COST	PERMIT #
01/04/2016	300 N. MAIN SOLAR ELEC. SYSTEM	HESSTON PUBLIC LIBRAI Other	HUFF ELECTRIC		3,250	16-2680
01/04/2016	81 HWY / MAIN SIGN	CITIZENS STATE BANK Other	MIRACLE SIGNS		40,000	16-2681
01/04/2016	425 N. WEAVER BASEMENT REMODEL	P. HOLMAN Remodel Residential	SELF	10,000		16-2682
01/18/2016	216 E. KNOTT BASEMENT REPAIR, RE	M. HASTINGS Remodel Residential	SELF	15,000		16-2683
01/29/2016	617 RANDOM RD. REROOF	B. CORRELL Other	ROOFING SERVICES	10,000		16-2684
01/29/2016	1312 WESTOVER LANE SPEC. HOUSE	MENNONITE HOUSING New Residential	SELF	120,000		16-2685
02/04/2016	1202 E. HICKORY REMODEL	C. RALEIGH Remodel Residential	HERITAGE HOME WOR	18,523		16-2686
02/10/2016	233 S. WEAVER REROOF	R. PENNER Other	EDGAR AGUILAR	4,500		16-2687
02/12/2016	405 CHARLES REROOF	K. REDDING Other	ROOFING SERVICES	11,000		16-2688
02/16/2016	429 N. WEAVER FENCE	J. ECKER Other	SELF	150		16-2689
02/19/2016	10 IRONWOOD DECK	A. PREHEIM Other	BARTEL CONSTRUCTIC	15,000		16-2690
03/02/2016	412 S. MAIN AWNING	M. GOOD Other	SELF	463		16-2691
03/07/2016	229 S. MAIN SHED	M. BROWNE Other	SELF	2,000		16-2692
03/22/2016	213 S. LANCASTER RENOVATION	A. GILMORE Remodel Residential	SELF	20,000		16-2693
04/05/2016	210 S. HESS FENCE	P. CHRISTOPHEL Other	PRO FENCING	2,500		16-2694
04/05/2016	405 WEDGEWOOD DECK	R. SCHROCK Other	LITWILLER CONSTRUC	14,000		16-2695

2016 Year to Date Building Permit Totals

<u>Type of Permit</u>	<u>YTD Total # Permits</u>	<u>YTD Total Val.</u>
New Residential	1	120,000
Remodel Residential	4	63,523
New Institutional	0	0
Remodel Institutional	0	0
New Business	0	0
Remodel Business	0	0
Addition to Business	0	0
Demolish	0	0
Move In	0	0
Residential Garage	0	0
Other	11	102,863
Total	16	\$286,386



Agenda Item Summary

Meeting date: April 11, 2016

Subject: Arbor Day Proclamation - April 27, 2016

Recommendation: Authorize the Mayor to make the proclamation

Background Information:

Summary:

The City of Hesston has been designated as a Tree City USA again in 2016. The abovementioned proclamation is an important part of the activities focusing attention on planting and caring for trees within our community. The proclamation along with an annual program with school children is one of the requirements to continue in the national program.

Attachments: 2016 Arbor Day Proclamation

Office of the Mayor
Hesston, Kansas

Proclamation



- WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- WHEREAS, Arbor Day is now observed throughout the nation and the world, and
- WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and
- WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community and
- WHEREAS, trees are a source of joy and spiritual renewal, and
- WHEREAS, Hesston, has been recognized as a Tree City USA by The National Arbor Day Foundation and desires to continue its' tree-planting ways,

NOW, THEREFORE, I, David K. Kauffman, Mayor of the City of Hesston, do hereby proclaim
April 27, 2016 as

ARBOR DAY

in the City of Hesston, and I urge all citizens to support efforts to care for our trees and woodlands and to support our city's community forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

*In witness whereof I have hereunto set my
hand and caused this seal to be affixed.*

ATTEST: _____

DATE: _____





Agenda Item Summary

Meeting date: April 11, 2016

Subject: Hesston Public Library Annual Report - 2015

Recommendation: Hear the Report

Background Information:

Briefed by: Library Director Libby Albers

Summary: Library Director Libby Albers will be in attendance to present the Library's 2015 Annual Report.

Attachments: Hesston Public Library Annual Report - 2015

Staff (2015)

Libby Albers, director
Emily Miller, librarian
Grant Thompson, librarian
Hanneke van Bergeijk, librarian
Mary Goering, librarian
Angela Maynard, interlibrary loan
Sarah Roth-Mullet, catalog & digitization
Marjean Harris & Holly Nickel, library assistants
Darla Harms-Becker & Aleesha Hines story time teachers
Janice Peters, custodian

Trustees (2015)

Erik Lange, chair
Tonya Bartel, vice-chair
Sriram Jagannathan, secretary/treasurer
Kevin Wilder
Nova Latta
Michele Miller Sharp
Leo Schmidt

Hesston Public Library
is a safe, welcoming place
to connect people to information,
ideas and each other for enjoyment
and lifelong learning.

Annual Report

Compiled January 2016
for the 2015 Year



Hesston Public Library
300 N. Main St.
Hesston, KS 67062
620.327.4666
hesstonpubliclibrary@gmail.com

Year in Review:

2015 saw continued growth in new patron registrations after the change over to new patron cards at the end of 2012.

Collections: Throughout the year, staff worked to re-catalogue remaining portions of the Kansas collection. Effort was made to create timely and relevant displays throughout the library. Staff began the large-scale project of labeling all the book series in the library in order to assist patrons and reduce repeat requests for information on series order. Disregarding the solar project grant that skews the income/expenses, 14% of the budget was actually spent on the collection in 2015.

Programming: In the Spring, the Hesston Public Library focused on the 25th anniversary of the Hesston tornado by creating a digital library of artifacts and working with the community on a week-long remembrance celebration. The efforts earned the library the 2015 Best Small Library in Kansas Award.

In the Fall, the library partnered with Hesston College's Mary Miller Library facility a community-wide read of Regina Calcaterra's "Etched in Sand." The two libraries pooled their SCKLS grant funds to purchase 125 copies of the book, which was distributed to the community.

Grants: The Hesston Public Library also embarked on several grant-funded special projects including an electronics re-charging station funded by Cox Communications, a digital screen for the Hesston History Room to interface with the Digital Special Collections, and the first phase of the Westar Solar Panel Project.

Technology: Using a SCKLS Technology Grant, two patron computers were replaced. The HPL also partnered with Hesston College to provide three additional patron computer stations. Finally, the city of Hesston donated eight decommissioned ASUS tablets to be used for programs and technology trainings.

Financial Information

Income*:

City of Hesston	\$194,207 (+\$8,220)
Donations	\$2,480 (+\$1,506)
Fines, fees, misc.	\$4,934 (-\$104)
**Grants.....	\$53,726 (+\$26,910)
Books, coffee, misc.....	\$2,685 (-\$325)
Interest.....	\$99 (+\$14)
TOTAL	\$258,131
2014.....	\$221,910
2013.....	\$211,935

Expenses*:

Salaries & Benefits.	\$131,517(54%)
*** Building.	\$39,562 (16%)
Collection.....	\$30,243 (12%)
Utilities	\$12,376 (5%)
Operations.....	\$12,221 (5%)
Programming.....	\$9,854 (4%)
Technology.....	\$6,377 (3%)
TOTAL	\$242,150
2014.....	\$203,125
2013.....	\$198,140

Statistics

Total circulation.....	81,281 (-447)
eLibrary.....	2,655 (+798)
Videos/DVDs.....	11,596 (-1,029)
Periodicals	2,171 (-109)
Total attendance	32,774 (+7,815)
Summer Reading Program enrollment.....	226 (-39)
Total cardholders.....	2,445 (+368)
Total cataloged items	42,534 (+4,228)
Interlibrary loans sent	1,310 (+340)
Interlibrary loans received	1,512 (+55)
Days open	297 (+3)
Internet users (not including wireless).....	4,873 (-442)

*Does not include capital income or expenses

** Includes first grant distribution from Westar for the Solar Panel Project

***Does not include capital or building-fund expenditures; does include Solar Panel Project



Agenda Item Summary

Meeting date: April 11, 2016

Subject: 2016 Street and Sidewalk Plan

Recommendation: Authorize Staff to Proceed

Background Information:

Briefed by: Street Superintendent Jim Erb

Summary: The Council works with staff to develop a street program as part of the budgeting and capital improvement planning which takes place May through August of each year. It has been the practice to review and modify the program as necessary again in the following April prior to the implementation in order to remain as flexible as possible in meeting long and short term capital and maintenance needs.

Attachment: 2016 Street and Sidewalk Plan

STREET AND SIDEWALK IMPROVEMENT PLAN

2016

Construction

Heritage Park parking lot. The parking area at this park is currently rock. This project would be a new concrete parking lot with a new sidewalk to also serve as the parking bumpers. This project would be completed by City Staff. Estimated cost is \$12,000.

Maintenance

Asphalt overlay. Charles Street (College Drive to West Embers) Erb Drive (College Drive to Charles Street).

These streets were built in the mid 70's and have been slurry sealed numerous times. The pavement has aged and is distressed to the point a mill and overlay is necessary. Proposal is to mill two inches deep and replace with new asphalt. This project would be completed by an outside contractor. Estimated cost is \$75,000.

Repairs

Curb replacement. 500 block of North Main. The curb and gutter on the west side from the alley north to Lincoln is in very poor condition. It is heaved and broken and does not drain. Proposal is to replace the curb and gutter in the same manner as we did on Lancaster and Reusser. This project would be performed by a combination of a contractor and City Staff. Estimated cost is \$7,000.

Main and Hickory. The approach on South Main at the Hickory intersection is rough and in poor condition. Proposal is to replace the asphalt approach with concrete. This project would be completed by City Staff. Estimated cost is \$6,000.

School zone flashers. The school zone flashers on Old 81 are the old style homemade signals. Proposal is to replace the flashers with the same equipment as was used on Ridge Road. This project would be completed by an outside contractor. Estimated cost is \$10,000.

Asphalt Streets. As usual there are asphalt streets that need repairs. These are older streets that had a two inch overlay many years ago. They have been high maintenance and will continue to be. Most poor areas are along the curb and gutter. These repairs will be made by City Staff. Estimated cost is \$15,000.

Sidewalks

Ridge Road. King Park entrance to Lincoln. This project is a continuation of the improvements made last year. Proposal is to replace the existing sidewalk with an eight foot wide sidewalk. This project will be completed by City Staff. Estimated cost is \$7,000.

Lincoln Boulevard. Ridge Road to Crescent. This project is the replacement of the four foot wide sidewalk that is next to the curb with a six foot wide walk with a three to four foot buffer between the curb and the new sidewalk. Available right of way is minimal and there are many obstacles. This project will be completed by City Staff. Estimated cost is \$12,000.

Major Reconstruction

500 block of North Streeter. This street is in very poor condition and needs a complete rebuild. This would include new drive approaches, new curb and gutter, new pavement, new water main and new water services. Estimated cost for the street portion is \$110,000-125,000. Estimate for the water portion is \$25,000-30,000.



Agenda Item Summary

Meeting date: April 11, 2016

Subject: Police Department – Taser Purchase

Recommendation: Approve the Purchase

Background Information:

Summary: This item was planned for in the Police Department 2016 Capital Improvement Plan. The current Tasers are not supported any longer and are showing signs of wear. The newest generation of Tasers have improved technology.

Financial Impact: \$7,265.76

Source of Funds: General Fund – Police Operating Budget

Attachments: Quote from Taser International

TASER International

Protect Life. Protect Truth.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax: (480)999-6160

Douglas Schroeder

(620) 327-2020
(620) 327-2236
pdchief@hesstonpd.org



Quotation

Quote: Q-56698-2
Date: 2/3/2016 2:46 PM
Quote Expiration: 2/29/2016
Contract Start Date*: 2/8/2016
Contract Term: 1 year

Bill To:

HESSTON POLICE DEPT.
444 N. LANCASTER
Hesston, KS 67062
US

Ship To:

Douglas Schroeder
HESSTON POLICE DEPT.
444 N. LANCASTER
Hesston, KS 67062
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Steve Hartfield	(480) 515-6318	steveh@taser.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

This quote contains a discount for the trade-up program, and is intended to cover the purchase of additional accessories and cartridges related to the purchase of a new CEW. The discount is applied to the handle, holster, and battery or the first year TASER Assurance Plan payment. The Certificate of Destruction must be completed and submitted with your signed quote/purchase order to obtain the trade-up credit.

Hardware

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
6	22002	HANDLE, BLACK, CLASS III, X2	USD 1,066.00	USD 6,396.00	USD 0.00	USD 6,396.00
6	22012	TPPM, BATTERY PACK, TACTICAL, PINKY EXTENDER, X2/X26P	USD 56.41	USD 338.46	USD 338.46	USD 0.00
6	22501	HOLSTER, BLACKHAWK, RIGHT, X2, 44HT01BK-R-B	USD 68.15	USD 408.90	USD 321.54	USD 87.36
24	22151	CARTRIDGE, PERFORMANCE, SMART, 25'	USD 32.60	USD 782.40	USD 0.00	USD 782.40
1	22013	KIT, DATAPORT DOWNLOAD, USB, X2/ X26P	USD 170.52	USD 170.52	USD 170.52	USD 0.00
Hardware Total Before Discounts:						USD 8,096.28
Hardware Discount:						USD 830.52
Hardware Net Amount Due:						USD 7,265.76



Agenda Item Summary

Meeting date: April 11, 2016

Subject: Annual report on municipal court collections by American Municipal Services

Recommendation: Consider the report

Background Information:

Summary: We are completing the eight year working with this company. Staff is pleased with the results and recommends continuation of the service. Our court clerk, Jeannine Hoheisel makes every attempt to collect delinquent fines and we file where possible with the state set aside program. Those we deem uncollectable by normal means are then turned over to American Municipal Services.

Attachment: Report from Court Clerk - Jeannine Hoheisel



Hesston Municipal Court

PO Box 100 • Hesston, Kansas 67062

620-327-2020 • FAX 620-327-2236 • e-mail: pdrecp@hesstonpd.org

April 1, 2016

Mayor David Kaufman and Council members:

American Municipal Services continues to successfully collect from defendants who have appeared before Hesston Municipal Court. We started with them in May of 2008. Since that time, I have been very pleased with their ability to find the defendants who haven't paid the Court and whom I could not find nor get a response.

I have never received a complaint from any of the defendant's on the way they have been contacted by American Municipal Services nor about how their account has been handled by them. I have been pleased with the ability and confident in the support staff that I have worked with in the company.

For 2015, AMS had collected \$5,716.23 in outstanding fine and fees. Our defendant's have in turn paid \$1,033.08 for this service to AMS.

I hope that you will recognize that the service they provide is one we should continue to use.

Jeannine A. Hoheisel
Hesston Municipal Court Clerk



Agenda Item Summary

Meeting date: April 11, 2016

Subject: Annual Designation of Council President

Recommendation: Nominate and elect a member of the Council

Background Information:

Briefed by: City Administrator Gary Emry

Summary: Under city code, the council shall elect annually the President of the Council from its membership. The President of the Council shall preside in the absence of the Mayor. If a vacancy should occur in the office of the mayor, the president shall become mayor.

<u>Year</u>	<u>President</u>
2011	Brad Unruh
2012	John Reimer
2013	Brad Unruh
2014	Jason Jones
2015	Brad Unruh



Agenda Item Summary

Meeting date: April 11, 2016

Subject: Set date for Council and Staff Budget Work Sessions

Recommendation: Designate two evenings in May from 5pm - 8pm

Background Information:

Briefed by: City Administrator Gary Emry

Summary: The internal review of the department budgets is scheduled for the first week of May. Staff would recommend that the Council meet with the Department Heads to discuss the 2017 budget based on the following schedule:

Session No. 1 (5:00pm to 8:15pm)

Department	Department Head	Start	End	Length
Hesston Public Library	Libby Albers	5:00	5:45	0:45
Parks Department	Ken Schwanke	5:45	6:30	0:45
Utilities Department	Scott Robertson	6:30	7:30	1:00
Street Department	Jim Erb	7:30	8:15	0:45

Session No. 2 (5:00pm to 7:30pm)

Department	Department Head	Start	End	Length
Police Department	Doug Schroeder	5:00	5:45	0:45
Fire & EMS Departments	Russ Buller	5:45	6:45	1:00
Administration Dept. & Overview	Jason Thrasher	6:45	7:30	0:45

Attachments: 2017 Budget Calendar

2017 Budget Calendar

March						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March - Notes
23rd - Begin Budget Process

April						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April - Notes
20th - Budget Back to Jason
11th - Set Council Budget Meeting Dates

May						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May - Notes
4th - Department Head Budget Meetings w/ Jason & Gary
9th - Regular City Council Meeting
16th & 17th? - Tentative Budget Meetings with City Council

June						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June - Notes
13th - Regular Council Meeting
14th - Jason Budget Workshop (Wichita)

July						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

July - Notes
1st - Receive Valuation from County
11th - Council Approves Budget for Publication
14th - Budget is Published in Hesston Record

August						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August - Notes
8th - Public Hearing and Council Approval
25th - File Budget with County and State