



CITY OF HESSTON AGENDA

Monday, August 10, 2020

Council Chamber/Municipal Court Building

110 E. Smith Street

Present

David Kauffman, Mayor _____
Brad Unruh, City Council _____
Jason Jones, City Council _____
Larry Fuqua, City Council _____
Clare Moore, City Council _____
Susan Swartzendruber, City Council _____

Others Present

1. _____
2. _____
3. _____
4. _____
5. _____

Gary Emry, City Administrator _____
J.T. Klaus, City Attorney _____
Jason Thrasher, City Clerk _____

1. Call to Order - 6:00pm

2. Additions to Agenda

A. _____
B. _____
C. _____
D. _____

3. Consent Agenda

A. Council Meeting Minutes

B. Appropriations

C. Financial Statements

D. Board Minutes

E. Building Permits

4. Constituency Comments

[A.](#) Constituency Comments

5. Proclamations and Awards

6. Public Hearing

[A.](#) Public Hearing and Adoption of 2021 City Budget

[B.](#) Public Hearing and Adoption of 2021 Land Bank Budget

7. Ordinances & Resolutions

[A.](#) Resolution No. 1154 - Silverstone Option to Purchase

8. Old Business

[A.](#) Dollar Store Proposals – Set Date and Times for Interviews

[B.](#) MKEC Proposal - Ridge Pointe Engineering Services

9. New Business

[A.](#) School Resource Officer Agreement

10. Executive Session

[A.](#) Executive Session

11. Other Business

[A.](#) Other Business

12. Adjourn Meeting

[A.](#) Adjourn Meeting

Note: Hearing impaired persons may request an interpreter.

**CITY OF HESSTON
CITY COUNCIL MEETING**

MINUTES of July 13, 2020

Council Meeting No. 10

The regular meeting of the Hesston City Council was held on Monday, July 13, 2020 at 6:00 p.m. via online video meeting software. The Council Chambers / Municipal Court Building located at 110 E. Smith Street was open to the public to view and/or participate in the meeting.

PRESENT

Council members Larry Fuqua, Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry, City Attorney J.T. Klaus, and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT

Auditor Randy Hofmeier with Lindburg Vogel Pierce Faris, Harvey County Economic Development Director Beth Shelton, Hesston Public Library Director Melissa Carlson, Hesston Chamber Director Megan Smith, Luke Logan with the Grocery Store Committee, and Jackie Nelson with the Hesston Record.

ADDITIONS TO THE AGENDA

City Administrator Gary Emry requested the following items be added to the agenda:

- Resolution No. 1153 – Coronavirus Relief Fund
- Dollar General Store Proposal

Mayor Kauffman added the items to the agenda.

CONSENT AGENDA

Jason Jones moved to approve the consent agenda as presented. Clare Moore seconded. Motion carried 5-0.

CONSTITUENCY COMMENTS

Mayor Kauffman opened the floor for constituency comments.

Hearing no comments, Mayor Kauffman proceeded to the next item of business.

PUBLIC HEARING

2020 BUDGET AMENDMENT HEARING

At 6:08 p.m. Mayor Kauffman asked for a motion to open the public hearing for 1 minute.

Clare Moore made the motion. Susan Swartzendruber seconded. Motion carried 5-0.

Mayor Kauffman asked for public comment and received no response.

At 6:09 p.m. Mayor Kauffman closed the public hearing.

Council member Larry Fuqua left the meeting.

Jason Jones moved to approve the 2020 Budget Amendment as presented. Clare Moore seconded. Motion carried 4-0.

OLD BUSINESS

GOLF COURSE CLUBHOUSE PROJECT UPDATE

Mayor Kauffman gave an update on a recent conversation with Paul Mullet concerning the status of the project. The discussion centered around using the remaining portion of the \$300,000 Mullet gift to construct a new golf course maintenance building. Any funds remaining could be added to a portion of the city match to do basic renovations to the clubhouse.

NEW BUSINESS

2019 AUDIT PRESENTATION

Randy Hofmeier with the auditing firm Lindburg Pierce Faris Chartered presented the 2019 audit of the City's financial statements.

Clare Moore moved to accept the 2019 Audit as presented. Jason Jones seconded. Motion carried 4-0.

HARVEY COUNTY ECONOMIC DEVELOPMENT BUDGET REQUEST

Beth Shelton with Harvey County Economic Development was present to give an update on HCEDC projects and request funding for 2021.

Clare Moore moved to approve the HCEDC funding request of \$36,000 for the 2021 budget. Jason Jones seconded. Motion carried 4-0.

2021-2025 CAPITAL IMPROVEMENT PLAN

Susan Swartzendruber moved to approve the 2021-2025 Capital Improvement Plan as presented. Brad Unruh seconded. Motion carried 4-0.

2021 CITY BUDGET – APPROVE PUBLICATION

Brad Unruh moved to approve the 2021 Hesston City Budget for publication and to set the public hearing date for August 10, 2020 at 6:00 p.m. in the Hesston City Council Chambers. Jason Jones seconded. Motion carried 4-0.

At 6:40 p.m. Clare Moore moved to recess the meeting of the Hesston City Council and convene the meeting of the Hesston Land Bank. Jason Jones seconded. Motion carried 4-0.

At 6:42 p.m. Jason Jones moved to adjourn the meeting of the Hesston Land Bank and reconvene the meeting of the Hesston City Council. Clare Moore seconded. Motion carried 4-0.

FACE MASK DISCUSSION

Mayor Kauffman led a discussion concerning requiring the use of face masks within the city via an ordinance and requested Council / staff input. It was the consensus of the Council not to move forward with an ordinance at this time.

RESOLUTION NO. 1153 – CORONAVIRUS RELIEF FUND

Clare Moore moved to approve Resolution No. 1153 which allows the city to apply for state / federal aid related to covid-19 related expenses. Brad Unruh seconded. Motion carried 4-0.

DOLLAR GENERAL STORE PROPOSAL

City Administrator Gary Emry presented the Council with the Dollar General proposal to purchase the property located at 246 S. Ridge Road and construct a store.

Clare Moore made a motion to direct staff to begin the process of incorporating the parcel located at 246 S. Ridge Road into the Ridge Pointe Development engineering / design master plan. Jason Jones seconded. Motion carried 4-0.

It was the consensus of the Council to direct City Administrator Emry to contact Family Dollar and Dollar General and inform them the City would not be acting on their proposals until a master plan for Ridge Pointe was developed, at which point, any proposals received for the property would be considered.

ADJOURN MEETING

At 8:18 p.m. Brad Unruh moved to adjourn the meeting. Clare Moore seconded. Motion carried 4-0.

Recorded by
Jason Thrasher
City Clerk

Draft Until Approved

**CITY OF HESSTON
SPECIAL CITY COUNCIL MEETING**

MINUTES of July 21, 2020

Council Meeting No. 11

The special meeting of the Hesston City Council was held on Tuesday, July 21, 2020 at 8:00 a.m. via online video meeting software.

PRESENT

Council members Larry Fuqua, Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT

Hesston Chamber Director Megan Smith, Luke Logan with the Grocery Store Committee, and Jackie Nelson with the Hesston Record.

OLD BUSINESS

GOLF COURSE MAINTENANCE FACILITY PROJECT

Susan Swartzendruber moved to select Preferred Builders as the design/build contractor for the Golf Course Maintenance Facility Project and to set the budget at an amount not to exceed \$300,000. Brad Unruh seconded. Motion carried 5-0.

ADJOURN MEETING

At 8:30 a.m. Brad Unruh moved to adjourn the meeting. Larry Fuqua seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk

VENDOR SET: 01 City of Hesston
 BANK: 99 CITIZENS STATE BANK
 DATE RANGE: 7/01/2020 THRU 7/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00685	DIVISION SALES & EXCISE TAXES							
I-07242020	JUNE 2020 SALES TAX	D	7/24/2020	5,446.80		000220		5,446.80
02920	ATOMIC SPORTS							
I-19601	EMBROIDERED EMS LOGO (2)	R	7/02/2020	20.00		063628		
I-19681	EMBROIDERED LOGOS (17)	R	7/02/2020	170.00		063628		190.00
00485	CITIZENS STATE BANK							
I-JUL2020-MONTHLY	JUL 2020 GOLF CARTS LEASE PUR	R	7/02/2020	4,293.85		063629		4,293.85
04085	DELTA DENTAL OF KANSAS							
I-1003003202007	JULY DENTAL PREMIUM	R	7/02/2020	2,269.22		063630		2,269.22
01660	EVERGY							
I-110 SMITH A 7/2020	110 SMITH A SERVICE THRU 6/19	R	7/02/2020	94.61		063631		
I-110 SMITH B 7/2020	110 SMITH B SERVICE THRU 6/19	R	7/02/2020	175.64		063631		
I-COMMERCE 7/2020	COMMERCE SIREN SERV THRU 6/18	R	7/02/2020	33.94		063631		
I-GOLF CLUBHS 7/2020	GOLF CLUBHOUSE SERV THRU 6/18	R	7/02/2020	471.59		063631		
I-GOLF FOUNT 7/2020	GOLF FOUNTAIN SERV THRU 6/18	R	7/02/2020	25.87		063631		
I-GOLF PUMP 7/2020	GOLF PUMP SERVICE THRU 6/18	R	7/02/2020	1,476.16		063631		
I-GOLF RD 7/2020	GOLF ROAD SERVICE THRU 7/2020	R	7/02/2020	79.86		063631		
I-GOLF STRGE 7/2020	GOLF STORAGE SERV THRU 6/18	R	7/02/2020	504.03		063631		
I-SKATE PK 7/2020	SKATE PARK SERVICE THRU 6/19	R	7/02/2020	24.17		063631		2,885.87
02525	HESSTON RESOURCE CENTER							
I-07022020	GRANT: RENT/UTILITIES (1)	R	7/02/2020	109.84		063632		109.84
08915	HON COMPANY LLC							
I-1048759	OFFICE CHAIR (1)	R	7/02/2020	571.42		063633		571.42
1	JANICE BLUE							
I-BLUE 7/2020	JANICE BLUE:	R	7/02/2020	140.00		063634		140.00
01610	KANSAS EMPLOYMENT SECURITY FUN							
I-07022020	2ND QTR 2020 UNEMPLOYMENT	R	7/02/2020	446.47		063635		446.47
03080	KDOR - MISCELLANEOUS TAX SECTI							
I-07022020	2ND QTR WATER PROT/CLEAN DRINK	R	7/02/2020	1,925.35		063636		1,925.35
01780	KMGA-GAS SUPPLY OPERATING							
I-KMGA-HE-2020-05	JUL NOM/MAY ACT'L NAT'L GAS	R	7/02/2020	22,034.91		063637		22,034.91
01810	KROPF LUMBER CO							
I-07022020	JUNE SUPPLIES	R	7/02/2020	506.17		063638		506.17

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03310	MARK LOEFFLER							
I-6971-36	CART RENTAL (102)	R	7/02/2020	855.00		063639		855.00
02800	SPRINT PCS							
I-519277819-151	TABLET SERVICE THRU 6/20	R	7/02/2020	60.00		063640		60.00
07745	1-2-1 MARKETING, INC							
I-137291	GOLF QTRLY WEBSITE FEE	R	7/10/2020	447.00		063641		447.00
00100	ABC TERMITE & PEST CONTROL							
I-14505	JUN PEST CONTROL: SHELTERS	R	7/10/2020	35.00		063642		35.00
07470	ACUSHNET COMPANY							
I-908998451	GOLF BALLS:JUNIOR GOLF (REIM)	R	7/10/2020	297.40		063643		
I-909034850	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		
I-909064469	GOLF PUTTER (1)	R	7/10/2020	277.57		063643		
I-909065144	GOLF PUTTER (1)	R	7/10/2020	214.32		063643		
I-909086938	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		
I-909087710	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		
I-909091160	GOLF GLOVES (72)	R	7/10/2020	691.51		063643		
I-909108333	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		
I-909108334	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		
I-909124878	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		
I-909125516	GOLF BALLS (4 DZ)	R	7/10/2020	116.78		063643		2,298.26
03455	AIRGAS USA, LLC							
I-9102658007	MEDICAL OXYGEN (3)	R	7/10/2020	283.06		063644		283.06
04275	AMERICAN FUN FOOD CO.							
I-2014394-0	CANDY (8 BX)	R	7/10/2020	294.42		063645		294.42
00225	AQUIONICS, INC							
I-49938-IN	QUARTZ SLEEVE:SWR PLANT UV	R	7/10/2020	624.14		063646		624.14
07505	CALLAWAY GOLF COMPANY							
I-931628631	GOLF BALLS (6 DZ)	R	7/10/2020	232.98		063647		
I-931650969	GOLF BALLS (6 DZ)	R	7/10/2020	232.98		063647		
I-931678975	GOLF BALLS (1)	R	7/10/2020	241.76		063647		707.72
08480	CORE & MAIN LP							
I-M358788	GAS LEAK DETECTOR (1)	R	7/10/2020	25.68		063648		
I-M455960	BALL METER VALVE (1)	R	7/10/2020	226.21		063648		
I-M495594	CPLG GASKET/ANTI-FRICTION RING	R	7/10/2020	13.56		063648		
I-M555856	PVC/FLAT RG/COPPERSETTER/CPLG	R	7/10/2020	2,524.50		063648		
I-M571615	REPAIR CLAMP (1)	R	7/10/2020	188.34		063648		2,978.29

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04330	COX COMMUNICATIONS							
I-CITY HALL 7/2020	JULY INTERNET/TV SERVICE	R	7/10/2020	165.47		063649		
I-GOLF 7/2020	JULY INTERNET/TV/PHONE SERVICE	R	7/10/2020	361.96		063649		527.43
06480	CUMMINS CENTRAL POWER, LLC							
I-J1-42113	CITY HALL GENERATOR MAINTEN.	R	7/10/2020	503.02		063650		503.02
09225	DREIER'S LAWN IRRIGATION							
I-23299	REPAIR: CHILDREN'S PARK	R	7/10/2020	711.09		063651		711.09
07480	EVCO WHOLESALE FOOD CORP.							
I-482363	MAYO/MEAT/BUNS/STRAWS/CHIPS	R	7/10/2020	465.90		063652		
I-485327	MEAT/BUNS/CHIPS/BARBECUE SAUCE	R	7/10/2020	561.38		063652		1,027.28
01660	EVERGY							
I-GROUP 7/2020	GROUP BILL SERVICE THRU 6/24	R	7/10/2020	13,400.01		063653		
I-ST LGTS 7/2020	STREET LGT SERVICE THRU 6/26	R	7/10/2020	3,982.15		063653		17,382.16
07525	FRITO-LAY							
I-86174930	NUTS (32)	R	7/10/2020	149.76		063654		149.76
00885	GOERING HARDWARE CORPORATION							
I-246568	CHECKED AC: 110 E SMITH	R	7/10/2020	82.29		063655		82.29
00960	GRAINGER							
I-9556465756	FIT TESTING SOLUTION (1)	R	7/10/2020	15.35		063656		15.35
01065	HARVEY COUNTY ROAD & BRIDGE							
I-07102020	SALT/SAND/BRINE	R	7/10/2020	2,471.50		063657		2,471.50
01070	HARVEY COUNTY SOLID WASTE							
I-07102020	JUNE LANDFILL/SLUDGE FEE	R	7/10/2020	5,414.83		063658		5,414.83
01225	HESSTON MACHINE/WELD INC							
I-16500	FLAT BAR:REPAIR TOOL DRAWER	R	7/10/2020	8.37		063659		8.37
01245	HESSTON PRESTIGE PRINTING							
I-28492	UPS CHG:UTILITIES/PEN/POST-ITS	R	7/10/2020	54.91		063660		
I-28552	LAMINATING POUCHES/CLEAR LOOPS	R	7/10/2020	16.59		063660		71.50
01210	HESSTON TRUE VALUE							
I-07102020	JUNE SUPPLIES	R	7/10/2020	1,700.24		063661		
I-7102020 GAS	JUNE GAS SUPPLIES	R	7/10/2020	39.02		063661		1,739.26

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07195 I-1840501	HUB INTERNATIONAL MID-AMERICA JULY BENEFIT BROKER FEE	R	7/10/2020	500.00		063662		500.00
07260 I-IN355748	IMAGE QUEST COPY SERVICE:CITY HALL/SHOP	R	7/10/2020	48.25		063663		48.25
03165 I-20-01532	J.L. UNRUH, LLC FILL SAND	R	7/10/2020	472.09		063664		472.09
00655 I-07102020	KANSAS DEPT OF HEALTH AND ENVI COLILERT DRINK WTR SAMPLE	R	7/10/2020	272.00		063665		272.00
04920 I-20301	KANSAS ELECTRIC, INC REPAIR: SEWER PLANT UV	R	7/10/2020	175.00		063666		175.00
05750 I-01-224287 I-01-225308	KANSAS GOLF & TURF, INC. REPAIR:RENTAL FLEET CART (2) REPAIR: RENTAL FLEET CART (2)	R R	7/10/2020 7/10/2020	140.72 480.26		063667 063667		620.98
01675 I-15357	KANSAS MUNICIPAL UTILITIES, IN 3RD QTR 2020 SAFETY TRAINING	R	7/10/2020	2,405.00		063668		2,405.00
01690 I-60283	KANSAS ONE-CALL SYSTEM INC LOCATES (65)	R	7/10/2020	78.00		063669		78.00
01255 I-88132	KANSAS PUBLISHING VENTURES, LL AD: CITY WIDE CLEAN-UP	R	7/10/2020	240.00		063670		240.00
03770 I-1014782	LIFE-ASSIST, INC LITTLE ANNE QCPR MANIKIN	R	7/10/2020	205.78		063671		205.78
00530 C-26711 I-26702 I-26757 I-26764 I-26854 I-26872 I-26937 I-26954 I-27021 I-27022 I-27050 I-27071	MARTIN AUTO PARTS, INC. RETURNED AIR FILTER AIR/OIL FILTERS/CAPSULES AIR FILTER (1) BLADERUNNER BELT (1) BLUE DEFROSTER (2.5 GAL) BATTERY (ROLLER) 10W40 OIL (1) BLADERUNNER BELT (1) BATTERY: F-350 CLUTCH PILOT BEARING (2) HYDRAULIC OIL (5 GAL):GRADER FUEL FILTER: ROLLER (1)	R R R R R R R R R R R R R	7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020 7/10/2020	30.49CR 54.17 66.49 42.99 16.99 139.99 2.49 34.99 139.99 35.98 62.99 16.99		063672 063672 063672 063672 063672 063672 063672 063672 063672 063672 063672 063672		583.57

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05120	MID-KANSAS COOPERATIVE							
I-50416	JUNE CLEAR DIESEL/GASOLINE	R	7/10/2020	1,895.06		063673		
I-MOU101343427	SACKED FERTILIZER (37 BAGS)	R	7/10/2020	627.15		063673		2,522.21
07770	NISLY BROTHERS TRASH SERVICE,							
I-198090	JUNE REFUSE/RECYCLE/SLUDGE	R	7/10/2020	14,120.50		063674		14,120.50
09230	NUCO PUMP SALES AND SERVICE							
I-45718	REPLACE: GOLF COURSE PUMP	R	7/10/2020	8,549.80		063675		8,549.80
07885	OFFICE ALLY							
I-IF24605-IN	JUNE CLAIMS SERVICE: EMS	R	7/10/2020	35.00		063676		35.00
07430	OTR WHEEL ENGINEERING, INC							
I-133919	MOWER BLADE (2)	R	7/10/2020	116.25		063677		116.25
02435	PREFERRED BUILDERS, INC							
I-15671	CITY HALL INSULATION	R	7/10/2020	950.00		063678		950.00
02640	SALINA SUPPLY							
I-S100172553.001	BADGER METER (2)	R	7/10/2020	1,642.32		063679		1,642.32
02745	SKEET'S SERVICE INC							
I-15511	'18 TAHOE:OIL CHG/BRAKES/MT&BL	R	7/10/2020	861.70		063680		
I-15512	#69: OIL CHANGE	R	7/10/2020	90.59		063680		
I-15521	#16: OIL CHG/TIRE VALVE STEM	R	7/10/2020	114.39		063680		
I-15522	TRAILOR TIRES(2)/REPAIR TIRE	R	7/10/2020	206.48		063680		
I-15524	TIRES (4)	R	7/10/2020	859.32		063680		
I-15526	F-350: FRT & REAR BRAKES	R	7/10/2020	934.10		063680		
I-15536	#16: REPAIR LEFT REAR TIRE	R	7/10/2020	21.00		063680		
I-15539	#55: BATTERY	R	7/10/2020	184.40		063680		3,271.98
09235	SPORTS TURF IRRIGATION							
I-95569-IN	854 F/C CONVERSION ASSY/FLANGE	R	7/10/2020	1,129.00		063681		1,129.00
02820	STATE TREASURER							
I-07102020	2010 PBC REFINANCE ISSUANCE	R	7/10/2020	1,030.00		063682		1,030.00
04093	VISA #1205 - CITIZEN'S STATE B							
I-VISA #1 7/2020	WATER PUMP (1)	R	7/10/2020	445.91		063683		
I-VISA #2 7/2020	DONUT STICKS/WTR/GATORADE	R	7/10/2020	221.41		063683		
I-VISA #3 7/2020	BATTERY	R	7/10/2020	45.43		063683		712.75

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
04101	VISA #2450 - CITIZEN'S STATE B							
I-VISA #1 7/2020	POSTAGE: FIRE	R	7/10/2020	16.50		063684		
I-VISA #2 7/2020	CAKES/BOWLS	R	7/10/2020	47.94		063684		
I-VISA #3 7/2020	MEAL: PUMP TESTING	R	7/10/2020	46.50		063684		
I-VISA #4 7/2020	NAMETAPES (REIM - CARES)	R	7/10/2020	65.00		063684		
I-VISA #5 7/2020	COVERALLS (10) (REIM - CARES)	R	7/10/2020	489.15		063684		
I-VISA #6 7/2020	JUICE: HOSE TESTING	R	7/10/2020	5.78		063684		
I-VISA #7 7/2020	MEAL: HOSE TESTING	R	7/10/2020	20.38		063684		
I-VISA #8 7/2020	NAMETAPE: BERGEN	R	7/10/2020	8.50		063684		699.75
04098	VISA #2567 - CITIZEN'S STATE B							
I-VISA #1 7/2020	HAND SANIT/DISINF WIPES (SPARK)	R	7/10/2020	43.37		063685		
I-VISA #10 7/2020	GARAGE/SHOP SEAT STOOL	R	7/10/2020	45.99		063685		
I-VISA #11 7/2020	WAX/CLEANING PADS/MICRO TOWEL	R	7/10/2020	60.82		063685		
I-VISA #12 7/2020	DISPLAY AD NOTICE	R	7/10/2020	44.00		063685		
I-VISA #2 7/2020	DISH SOAP/MS ANTB/MOP	R	7/10/2020	17.14		063685		
I-VISA #3 7/2020	COVERALL (CARE)/TONER CARTRIDGE	R	7/10/2020	327.32		063685		
I-VISA #4 7/2020	CRUZER GLIDE USB FLASH DR(1)	R	7/10/2020	42.58		063685		
I-VISA #5 7/2020	COVERALLS (CARE)/CHARGER CORD	R	7/10/2020	270.29		063685		
I-VISA #6 7/2020	MSA TRUCK CARRIER (REIM)	R	7/10/2020	117.59		063685		
I-VISA #7 7/2020	COAXIAL CABLE: CONFERENCE RM	R	7/10/2020	25.00		063685		
I-VISA #8 7/2020	FOLDING SAWHORSE (2) (EMC)	R	7/10/2020	179.92		063685		
I-VISA #9 7/2020	GAS LEAK DETECTOR (EMC)	R	7/10/2020	35.48		063685		1,209.50
04502	VISA #2625 CITIZEN'S STATE BAN							
I-VISA #1 7/2020	MEDICAL TREATMENT: ATLAS	R	7/10/2020	300.00		063686		
I-VISA #2 7/2020	DOG FOOD: ATLAS	R	7/10/2020	50.50		063686		
I-VISA #3 7/2020	6/17 WKSP MEAL: GLORIA	R	7/10/2020	6.30		063686		
I-VISA #4 7/2020	POSTAGE: EVIDENCE	R	7/10/2020	7.50		063686		364.30
07145	360 DOCUMENT SOLUTIONS							
I-68746037	POLICE COPY SERVICE	R	7/17/2020	175.59		063698		175.59
06255	ACCU-CRETE MOBILE CONCRETE							
I-3541	MUD JACK SERVICE:PLAZA/PARK ST	R	7/17/2020	750.00		063699		750.00
07470	ACUSHNET COMPANY							
I-909169642	GOLF BALLS (4 DZ)	R	7/17/2020	116.78		063700		116.78
00105	ADVANCE INSURANCE COMPANY							
I-07172020	AUGUST LIFE INSURANCE PREMIUM	R	7/17/2020	607.28		063701		607.28
05150	BARCO MUNICIPAL PRODUCTS							
I-IN-237639	SECURITY SIGNS (3): CITY SHOP	R	7/17/2020	134.52		063702		134.52

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
02310	BLACK HILLS ENERGY							
I-07172020	TRANSPORT GAS THRU 6/30	R	7/17/2020	776.80		063703		776.80
07165	BLUE CROSS & BLUE SHIELD OF KA							
I-10466360	AUG HEALTH CARE PREMIUM	R	7/17/2020	37,238.32		063704		37,238.32
07505	CALLAWAY GOLF COMPANY							
I-931730055	GOLF BALLS (6 DZ)	R	7/17/2020	465.96		063705		465.96
08480	CORE & MAIN LP							
I-M577687	CPLG/JT GASKET & GRIPPER	R	7/17/2020	104.52		063706		
I-M577725	REPAIR CLAMPS/8X12 REP CLP	R	7/17/2020	316.10		063706		420.62
04330	COX COMMUNICATIONS							
I-COUNCIL 7/2020	JULY INTERNET: COUNCIL ROOM	R	7/17/2020	134.41		063707		
I-POLICE 7/2020	JULY INTERNET: POLICE	R	7/17/2020	129.00		063707		263.41
06480	CUMMINS CENTRAL POWER, LLC							
I-J1-42293	KING LIFT GENERATOR:ANL MAINTN	R	7/17/2020	403.99		063708		403.99
07480	EVCO WHOLESALE FOOD CORP.							
I-486753	MEAT/BUNS/CUPS	R	7/17/2020	587.77		063709		587.77
05870	FARMER BROTHERS COFFEE							
I-70158801	COFFEE: CITY SHOP (1 CS)	R	7/17/2020	128.55		063710		128.55
00895	GALLS, LLC							
I-15948165	HOLISTER/POLO SHIRT	R	7/17/2020	259.79		063711		259.79
00985	GROEBNER & ASSOC INC							
I-407388	6" HALF CELL(1): THEFT REIM.	R	7/17/2020	84.06		063712		84.06
01225	HESSTON MACHINE/WELD INC							
I-16511	80' FLAT BAR:NEW ENTRANCE SIGN	R	7/17/2020	303.75		063713		303.75
01245	HESSTON PRESTIGE PRINTING							
I-28621	SIGNS: CART PATH ONLY (10)	R	7/17/2020	100.00		063714		100.00
01275	HESSTON VETERINARY CLINIC							
I-55515	NEXGARD: ATLAS	R	7/17/2020	65.65		063715		
I-55897	VETLAB/EXAM: ATLAS	R	7/17/2020	138.30		063715		203.95
04920	KANSAS ELECTRIC, INC							
I-19999	TELEMETRY SYS: SEWER PLANT	R	7/17/2020	255.00		063716		
I-20223	UV ROOM: SEWER PLANT	R	7/17/2020	95.00		063716		
I-20334	CONTROL PANEL: SWR PLANT OFC	R	7/17/2020	330.93		063716		
I-20338	REPAIR: SLUDGE PRESS	R	7/17/2020	95.00		063716		775.93

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05750 I-01-226391	KANSAS GOLF & TURF, INC. CHARGER RECEPTACLE (1)	R	7/17/2020	185.27		063717		185.27
1 I-JONES 7/2020	LINDA JONES LINDA JONES:	R	7/17/2020	70.00		063718		70.00
05165 I-7152020	LINDBURG VOGEL PIERCE FARIS, C 2019 AUDIT FEE	R	7/17/2020	17,240.00		063719		17,240.00
1 I-WEAVER 7/2020	LORI WEAVER LORI WEAVER:	R	7/17/2020	70.00		063720		70.00
07630 I-36577	LOU'S GLOVES, INC SAFETY GLOVES: SEWER PLANT	R	7/17/2020	96.00		063721		96.00
03940 I-07172020	BOB MAIER HONORARIUM:7/13 FIRE TRAINING	R	7/17/2020	100.00		063722		100.00
07535 I-111487098	NATIONAL PEN CO. LLC GOLF PENCILS FOR CARTS (4320)	R	7/17/2020	588.18		063723		588.18
02195 I-33295	NEWTON MEDICAL CENTER JUNE DRUG CHARGES/LAUNDRY	R	7/17/2020	246.12		063724		246.12
09240 I-IN451623	NORTH AMERICAN RESCUE, LLC NEEDLE DECOMPRESSION KIT	R	7/17/2020	69.74		063725		69.74
05900 I-2060109860	PACE ANALYTICAL SERVICES, INC. SWR SAMPLE ANALYSIS: 7/1	R	7/17/2020	404.50		063726		404.50
04575 I-07172020	PANDA KITCHEN REIMBURSEMENT:PAYMENT ERROR	R	7/17/2020	3,000.00		063727		3,000.00
04130 I-3311615615	PITNEY BOWES GLOBAL FINANCIAL METER/INSERTER	R	7/17/2020	327.27		063728		327.27
07125 I-07172020	PLAZA TRUCK WASH CAR WASH (5)	R	7/17/2020	47.74		063729		47.74
00215 I-10288220 I-10288223	PRAIRIELAND PARTNERS, INC CHAINSAW: THEFT REIM: EMC SPARE SAW BLADES:CHAINSAW	R R	7/17/2020 7/17/2020	908.96 118.75		063730 063730		1,027.71

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
08895 I-20200710084689	RED WING BUSINESS ADVANTAGE BOOTS (1)	R	7/17/2020	129.99		063731		129.99
02595 I-8486	ROBINSON ELECTRIC, INC INSTALL EMS PLAQUE LIGHTING	R	7/17/2020	184.14		063732		184.14
07545 I-64571	S&Y ENTERPRISES SNACK STICKS (80)	R	7/17/2020	196.00		063733		196.00
06170 I-8129985307	SHRED-IT 6/30 SHREDDING SERVICES	R	7/17/2020	65.06		063734		65.06
07560 I-7778	SOARING EAGLE DESIGNS TOURNAMENT METALS (36)	R	7/17/2020	119.13		063735		119.13
02820 I-07172020	STATE TREASURER JUNE COURT FEES	R	7/17/2020	186.00		063736		186.00
08780 I-7DF52956	UNIVERSITY OF KANSAS - KU EDWA LEGISLATIVE UPDATES (7 EMPLOY)	R	7/17/2020	175.00		063737		175.00
04160 I-2166717	XEROX FINANCIAL SERVICES JULY COPY SERVICE	R	7/17/2020	482.85		063738		482.85
07470 I-909210232	ACUSHNET COMPANY GOLF BALLS (4 DZ)	R	7/23/2020	116.78		063740		116.78
04275 I-2014834-0	AMERICAN FUN FOOD CO. CANDY (6 BX)	R	7/23/2020	217.25		063741		217.25
09080 I-07192020 I-7192020	AT&T MOBILITY 6/12-7/11 MOBILE SERV: POLICE 6/12-7/11 MOBILE SERVICE:EMS	R R	7/23/2020 7/23/2020	314.22 150.15		063742 063742		464.37
05380 I-07242020	CASEY'S BUSINESS MASTERCARD JUNE GASOLINE	R	7/23/2020	2,368.02		063743		2,368.02
00455 I-385257-IN	CHENEY DOOR CO., INC REPAIR EMS/FIRE BAY DOORS	R	7/23/2020	771.30		063744		771.30
01165 I-07242020	CITY OF HESSTON GRANT: BUSINESS UTILITIES	R	7/23/2020	1,616.00		063745		1,616.00

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
05725	HARLAN L. HERMANSON DBA COMM-T							
I-61537	REPAIR:RESERVOIR TELEMTRY	R	7/23/2020	925.00		063746		925.00
08480	CORE & MAIN LP							
I-M641072	GASKET/GRIPPER RING ASSEMBLY	R	7/23/2020	83.04		063747		
I-M645688	4 CT REPAIR COUPLING (2)	R	7/23/2020	57.30		063747		
I-M680750	SETTER 1X1 ANG BALL/CLP6.84 OD	R	7/23/2020	1,295.31		063747		1,435.65
00675	DIVISION OF ACCOUNTS & REPORTS							
I-7242020	2019 AUDIT FILING FEE	R	7/23/2020	175.00		063748		175.00
00750	EMC INSURANCE CO							
I-07242020	WC CLAIM DEDUCTIBLE: DELVIN	R	7/23/2020	165.00		063749		165.00
08075	FLINT HILLS MATERIALS							
I-2133	ASPHALT PAVING/CURB&GUTTER	R	7/23/2020	290,218.40		063750		290,218.40
06585	HALE'S SALES & SERVICE							
I-33547	DECK DRIVE BELT (1)	R	7/23/2020	89.21		063751		89.21
01245	HESSTON PRESTIGE PRINTING							
I-28601	UPS CHG: UTILITIES (4)/SURVEY	R	7/23/2020	132.08		063752		
I-28611	PRINTER TONER (5)	R	7/23/2020	624.82		063752		756.90
02265	KANSAS CITY CALIBRATION LABORA							
I-69530	CALIBRATION BACKFLOW EQUIPMT	R	7/23/2020	261.57		063753		261.57
01830	LAFE T. WILLIAMS & ASSOCIATES,							
I-590914-IN	DISINFECTANT (8) SPARKS REIM.	R	7/23/2020	177.92		063754		177.92
03770	LIFE-ASSIST, INC							
I-1017652	INFANT RESUSCITATOR/BABY ANNE	R	7/23/2020	115.62		063755		115.62
02295	PAUL'S, INC.							
I-3369273	CK:HERITAGE SHELTER A/C UNIT	R	7/23/2020	68.00		063756		68.00
07595	PEPSI-COLA							
I-82920455	POP (18 CS)	R	7/23/2020	319.26		063757		319.26
09235	SPORTS TURF IRRIGATION							
I-95850-IN	TORO 855 ELEC.COMPRESSOR	R	7/23/2020	343.00		063758		343.00
04295	STONE CREEK NURSERY							
I-A-28229	38 PLUS TURF,TERMITE,ORN (1)	R	7/23/2020	42.99		063759		42.99

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04120 I-145483	TRIPLETT,WOOLF,GARRETSON JUNE 2020 CITY ATTORNEY	R	7/23/2020	2,500.00		063760		2,500.00
02995 I-289588	USA BLUE BOOK DEEP SOCKET KIT (1): EMC REIM.	R	7/23/2020	212.23		063761		212.23
06655 I-2020/175	VOGTS MATERIALS, INC TOPSOIL - GOLF COURSE	R	7/23/2020	1,129.44		063762		1,129.44
07160 I-809958852	VSP VISION AUGUST VISION PREMIUM	R	7/23/2020	451.38		063763		451.38
09130 I-46434	VW GOLF INC. GOLF GRIPS (100)	R	7/23/2020	570.75		063764		570.75
00100 I-14554 I-14555 I-14556 I-14557	ABC TERMITE & PEST CONTROL JULY PEST CONTROL:CITY BLDG JULY PEST CONTROL:POLICE BLDG JULY PEST CONTROL:SHELTERS JULY PEST CONTROL: GOLF CLBHSE	R R R R	7/31/2020 7/31/2020 7/31/2020 7/31/2020	45.00 25.00 35.00 16.28		063782 063782 063782 063782		121.28
07470 C-300279481 I-909233734 I-909234104 I-909245155 I-909270104 I-909270105	ACUSHNET COMPANY CREDIT: RETURNED GOLF WEDGE GOLF BALLS (4 DZ) GOLF BALLS (4 DZ) GOLF BALL (4 DZ) GOLF WEDGES (4) GOLF BALLS (12 DZ)	R R R R R R	7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020	336.00CR 116.78 116.78 116.78 246.96 442.32		063783 063783 063783 063783 063783 063783		703.62
04275 I-2014834-1	AMERICAN FUN FOOD CO. CANDY (2 BX)	R	7/31/2020	45.06		063784		45.06
07165 I-07312020	BLUE CROSS & BLUE SHIELD OF KA BILLING ERROR:MEDICARE PRIMARY	R	7/31/2020	598.06		063785		598.06
06470 I-62519	BUILDERS CONCRETE & SUPPLY, IN CONCRETE:NEW ENTRANCE SIGN	R	7/31/2020	340.26		063786		340.26
05135 I-3272691 7/2020 I-GROUP BILL 7/2020	CENTURYLINK UNRUH LIFT STN SERV THRU 8/17 LOCAL/LONG DIS/DSL THRU JULY	R R	7/31/2020 7/31/2020	62.35 917.04		063787 063787		979.39
00485 I-JUL2020-MOWERS	CITIZENS STATE BANK AUG GOLF MOWER LEASE/PURCHASE	R	7/31/2020	1,332.00		063788		1,332.00

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08875	CRAFCO, INC							
I-9402292825	SEALER/PAIL/PROCOATER 30"	R	7/31/2020	151.80		063789		151.80
06480	CUMMINS CENTRAL POWER, LLC							
I-J1-42702	DRY CRK LIFT STN:ANL MAINTEN.	R	7/31/2020	532.87		063790		
I-J1-42703	ROTH LIFT STN:ANL MAINTENANCE	R	7/31/2020	402.55		063790		
I-J1-42738	SEWER PLANT:ANL MAINTENANCE	R	7/31/2020	767.99		063790		1,703.41
04085	DELTA DENTAL OF KANSAS							
I-1003003202008	AUGUST DENTAL PREMIUM	R	7/31/2020	2,269.22		063791		2,269.22
09125	DUTTON-LAINSON COMPANY							
I-823781-1	WATER ERT HOLDERS (24)	R	7/31/2020	135.80		063792		135.80
1	ELVA SOMMERFELD							
I-SOMMERFELD 7/2020	ELVA SOMMERFELD:	R	7/31/2020	60.00		063793		60.00
01660	EVERGY							
I-110 SMITH A 8/2020	110 SMITH A SERVICE THRU 7/21	R	7/31/2020	192.87		063794		
I-110 SMITH B 8/2020	110 SMITH B SERVICE THRU 7/21	R	7/31/2020	195.36		063794		
I-COMMERCE 8/2020	COMMERCE SIREN SERV THRU 7/20	R	7/31/2020	34.76		063794		
I-GOLF CLBHSE 8/2020	GOLF CLUBHOUSE SERV THRU 7/20	R	7/31/2020	635.15		063794		
I-GOLF FOUNTN 8/2020	GOLF FOUNTAIN SERV THRU 7/21	R	7/31/2020	26.10		063794		
I-GOLF PUMP 8/2020	GOLF PUMP SERVICE THRU 7/20	R	7/31/2020	2,127.95		063794		
I-GOLF RD 8/2020	GOLF ROAD SERVICE THRU 7/20	R	7/31/2020	88.91		063794		
I-GOLF STRGE 8/2020	GOLF STORAGE SERV THRU 7/20	R	7/31/2020	667.99		063794		
I-SKATE PK 8/2020	SKATE PARK SERVICE THRU 7/21	R	7/31/2020	26.23		063794		3,995.32
1	GARY VOTH							
I-VOTH 7/2020	GARY VOTH:	R	7/31/2020	35.00		063795		35.00
01045	HARVEY COUNTY SHERIFF OFFICE							
I-07282020	CITY PRISONERS HOUSE IN JUNE	R	7/31/2020	35.00		063796		35.00
01225	HESSTON MACHINE/WELD INC							
I-16535	SHEET METAL/ANGLE:CITY SHOP	R	7/31/2020	238.47		063797		238.47
02525	HESSTON RESOURCE CENTER							
I-7312020	GRANT: UTILITIES (1)	R	7/31/2020	101.20		063798		101.20
03000	HESSTON USD #460							
I-07282020	TENNIS COURT RESURFACING(1/2)	R	7/31/2020	13,160.00		063799		13,160.00

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01275 I-57786	HESSTON VETERINARY CLINIC PARVO BOOSTER/BORDETELLA	R	7/31/2020	61.00		063800		61.00
07195 I-1840502	HUB INTERNATIONAL MID-AMERICA AUG BENEFIT BROKER FEE	R	7/31/2020	500.00		063801		500.00
07260 I-IN361979	IMAGE QUEST COPY SERVICE:CITY HALL/SHOP	R	7/31/2020	56.79		063802		56.79
1 I-DYCHE 7/2020	JESSICA DYCHE JESSICA DYCHE:	R	7/31/2020	45.00		063803		45.00
08385 I- 07312020	KANSAS VACUUM CENTER REPAIR:CLUBHOUSE VACUUM	R	7/31/2020	32.95		063804		32.95
01810 I-07312020	KROPF LUMBER CO JULY SUPPLIES	R	7/31/2020	181.26		063805		181.26
05330 I-JUL2020-MONTHLY	LLAMAS LAW OFFICES JULY 2020 PROSECUTOR FEE	R	7/31/2020	750.00		063806		750.00
00530 I-27089	MARTIN AUTO PARTS, INC. 5W30 MOBIL OIL/ROT T4 15W40	R	7/31/2020	48.48		063807		48.48
02150 I-172704-001	NAVRAT'S PAPER TOWELS/CUPS	R	7/31/2020	99.46		063808		99.46
02835 I-4031961-0 I-4031961-1 I-4032316-0 I-4032613-0 I-4032698-0 I-4032777-0 I-4032960-0 I-4033068-0 I-4033077-0 I-4033090-0 I-4033426-0	OFFICE PLUS OF KANSAS WATER/MANILA FOLDERS WATER (6 CS) CALCULATOR PROTECTOR SHEETS/BLUE PAPER NOTEBOOKS/RIBBON/PADS UTILITY BILLING PAPER (250 RM) PAPER TOWELS (1 CS):CITY HALL PAPER TOWELS (1 CS):CITY HALL TOILET PAPER (1 CS):CITY HALL PAPER TOWELS (1CS):SWR PLANT HANGING FOLDERS/TAPE	R R R R R R R R R R R	7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020 7/31/2020	30.81 32.49 89.99 35.98 45.15 822.50 59.28 36.99 84.99 59.28 51.98		063809 063809 063809 063809 063809 063809 063809 063809 063809 063809 063809		1,349.44
07430 I-134975	OTR WHEEL ENGINEERING, INC MOWER TIRE:GRASSMASTER	R	7/31/2020	40.46		063810		40.46

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
03245	RANDALL J. PANKRATZ							
I-JUL2020-MONTHLY	JULY 2020 COURT FEE	R	7/31/2020	1,083.33		063811		1,083.33
03840	POSTAGE BY PHONE							
I-07312020	REFILL POSTAGE METER	R	7/31/2020	499.00		063812		499.00
02435	PREFERRED BUILDERS, INC							
I-15693	GOLF CLBHSE:SLIDING WINDOW	R	7/31/2020	2,128.00		063813		2,128.00
02800	SPRINT PCS							
I-519277819-152	TABLET SERVICE THRU 7/20	R	7/31/2020	60.00		063814		60.00
03100	UNIFIRST CORPORATION							
I-2400948759	BAGGED WIPERS (3)	R	7/31/2020	42.25		063815		
I-2400951793	UNIFORM CLEANING 6/26	R	7/31/2020	79.12		063815		
I-2400953244	UNIFORM CLEANING 7/3	R	7/31/2020	79.12		063815		
I-2400954639	BAGGED WIPERS (3)	R	7/31/2020	42.25		063815		
I-2400954745	UNIFORM CLEANING 7/10	R	7/31/2020	115.97		063815		
I-2400956185	UNIFORM CLEANING 7/17	R	7/31/2020	79.12		063815		
I-2400957664	UNIFORM CLEANING/CHANGE 7/24	R	7/31/2020	151.28		063815		589.11
08560	VERONCIA MOSQUEDA-BARGDILL							
I-07312020	JULY PROBATION SERV (15 CS)	R	7/31/2020	300.00		063816		300.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	160	524,161.84	0.00	524,161.84
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	5,446.80	0.00	5,446.80
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

		NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01	BANK: 99	TOTALS: 161	529,608.64	0.00	529,608.64
BANK: 99	TOTALS:	161	529,608.64	0.00	529,608.64

VENDOR SET: 01 City of Hesston

BANK: PR Payroll Accounts Payable

DATE RANGE: 7/01/2020 THRU 7/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
00485	CITIZENS STATE BANK							
I-T1 06282020	FEDERAL WITHHOLDING TAX	D	7/02/2020	7,242.34		000208		7,242.34
00485	CITIZENS STATE BANK							
I-T3 06282020	FICA W/H TAX	D	7/02/2020	10,464.72		000209		10,464.72
00485	CITIZENS STATE BANK							
I-T4 06282020	MEDICARE W/H TAX	D	7/02/2020	2,447.40		000210		2,447.40
01355	I.C.M.A.							
I-37 06282020	EMPLOYEE RETIREMENT	D	7/02/2020	1,705.00		000211		
I-37106282020	EMPLOYEE RETIREMENT	D	7/02/2020	330.71		000211		
I-37206282020	ICMA - 2.5% CONT	D	7/02/2020	225.07		000211		
I-37306282020	ICMA - 3%	D	7/02/2020	1,055.12		000211		3,315.90
01620	KANSAS WITHHOLDING TAX							
I-T2 06282020	KANSAS STATE W/H TAX	D	7/02/2020	3,209.54		000212		3,209.54
01615	KPERS							
I-31 06282020	KPERS	D	7/02/2020	6,168.22		000213		
I-31206282020	KPERS-TR2	D	7/02/2020	1,623.04		000213		
I-31306282020	KPERS-TR3	D	7/02/2020	2,330.95		000213		
I-31I06282020	K-INSUR.MORATORIUM	D	7/02/2020	692.84		000213		
I-31L06282020	KPERS OPTIONAL LIFE INS	D	7/02/2020	278.00		000213		11,093.05
00485	CITIZENS STATE BANK							
I-T1 7122020	FEDERAL WITHHOLDING TAX	D	7/17/2020	6,766.31		000214		6,766.31
00485	CITIZENS STATE BANK							
I-T3 7122020	FICA W/H TAX	D	7/17/2020	9,978.82		000215		9,978.82
00485	CITIZENS STATE BANK							
I-T4 7122020	MEDICARE W/H TAX	D	7/17/2020	2,333.80		000216		2,333.80
01355	I.C.M.A.							
I-37 7122020	EMPLOYEE RETIREMENT	D	7/17/2020	1,705.00		000217		
I-3717122020	EMPLOYEE RETIREMENT	D	7/17/2020	320.24		000217		
I-3727122020	ICMA - 2.5% CONT	D	7/17/2020	205.77		000217		
I-3737122020	ICMA - 3%	D	7/17/2020	1,044.91		000217		3,275.92
01620	KANSAS WITHHOLDING TAX							
I-T2 7122020	KANSAS STATE W/H TAX	D	7/17/2020	3,067.68		000218		3,067.68

VENDOR SET: 01 City of Hesston

BANK: PR Payroll Accounts Payable

DATE RANGE: 7/01/2020 THRU 7/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01615	KPERS							
I-31 7122020	KPERS	D	7/17/2020	6,186.42		000219		
I-3127122020	KPERS-TR2	D	7/17/2020	1,657.93		000219		
I-3137122020	KPERS-TR3	D	7/17/2020	2,351.36		000219		
I-31I7122020	K-INSUR.MORATORIUM	D	7/17/2020	697.89		000219		10,893.60
00485	CITIZENS STATE BANK							
I-T1 07172020	FEDERAL WITHHOLDING TAX	D	7/31/2020	10.00		000221		10.00
00485	CITIZENS STATE BANK							
I-T1 07262020	FEDERAL WITHHOLDING TAX	D	7/31/2020	6,063.75		000222		6,063.75
00485	CITIZENS STATE BANK							
I-T3 07172020	FICA W/H TAX	D	7/31/2020	1.34		000223		1.34
00485	CITIZENS STATE BANK							
I-T3 07262020	FICA W/H TAX	D	7/31/2020	9,447.80		000224		9,447.80
00485	CITIZENS STATE BANK							
I-T4 07172020	MEDICARE W/H TAX	D	7/31/2020	0.32		000225		0.32
00485	CITIZENS STATE BANK							
I-T4 07262020	MEDICARE W/H TAX	D	7/31/2020	2,209.62		000226		2,209.62
01355	I.C.M.A.							
I-37 07262020	EMPLOYEE RETIREMENT	D	7/31/2020	1,705.00		000227		
I-37107262020	EMPLOYEE RETIREMENT	D	7/31/2020	316.24		000227		
I-37207262020	ICMA - 2.5% CONT	D	7/31/2020	197.02		000227		
I-37307262020	ICMA - 3%	D	7/31/2020	1,044.91		000227		3,263.17
01620	KANSAS WITHHOLDING TAX							
I-T2 07172020	KANSAS STATE W/H TAX	D	7/31/2020	7.09		000228		
I-T2 07262020	KANSAS STATE W/H TAX	D	7/31/2020	2,794.02		000228		2,801.11
01615	KPERS							
I-31 07262020	KPERS	D	7/31/2020	6,076.17		000229		
I-31207262020	KPERS-TR2	D	7/31/2020	1,604.52		000229		
I-31307262020	KPERS-TR3	D	7/31/2020	2,307.30		000229		
I-31I07262020	K-INSUR.MORATORIUM	D	7/31/2020	683.67		000229		10,671.66
05605	AFLAC							
I-40 06282020	AFLAC	R	7/31/2020	112.55		063778		
I-40 07262020	AFLAC	R	7/31/2020	112.55		063778		
I-40 7122020	AFLAC	R	7/31/2020	112.55		063778		
I-41 06282020	AFLAC	R	7/31/2020	26.07		063778		
I-41 07262020	AFLAC	R	7/31/2020	26.07		063778		
I-41 7122020	AFLAC	R	7/31/2020	26.07		063778		
I-41206282020	AFLAC EMPLOYER PAID	R	7/31/2020	28.56		063778		

VENDOR SET: 01 City of Hesston

BANK: PR Payroll Accounts Payable

DATE RANGE: 7/01/2020 THRU 7/31/2020

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-41207262020	AFLAC EMPLOYER PAID	R	7/31/2020	28.56		063778		
I-4127122020	AFLAC EMPLOYER PAID	R	7/31/2020	28.56		063778		501.54

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	1	501.54	0.00	501.54
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	21	108,557.85	0.00	108,557.85
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

VENDOR SET: 01	BANK: PR	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			22	109,059.39	0.00	109,059.39
BANK: PR		TOTALS:	22	109,059.39	0.00	109,059.39
REPORT TOTALS:			183	638,668.03	0.00	638,668.03

SELECTION CRITERIA

VENDOR SET: 01-CITY OF HESSTON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 7/01/2020 THRU 7/31/2020
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CITY OF HESSTON



MONTHLY FINANCIAL STATEMENT

**For the Seventh Month Ended
July 31, 2020**

CITY OF HESSTON

Monthly Financial Statement For the Seventh Month Ended July 31, 2020

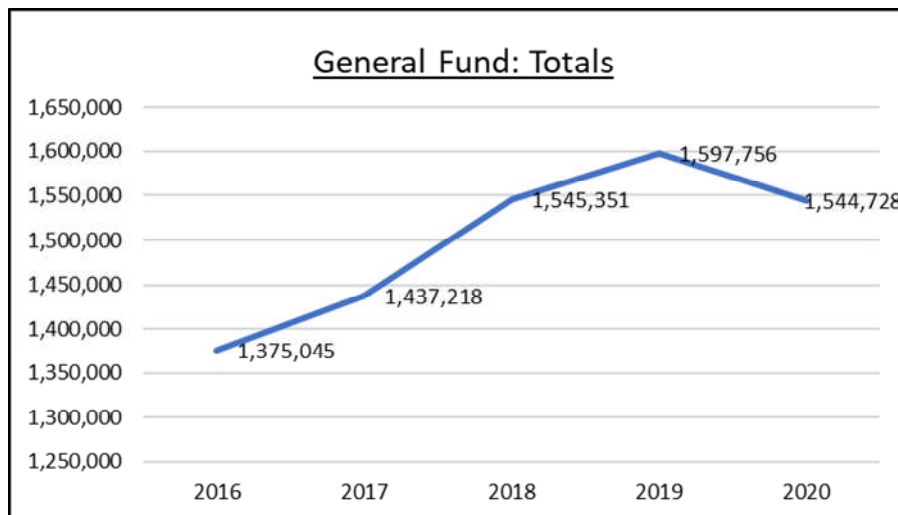
EXECUTIVE SUMMARY

Pooled Cash and Debt (Exhibit I) – The City's total pooled cash position is approximately \$10.8 million. The City's debt of \$12.5 million is made up of four G.O. Bonds that are paid primarily through special assessments, two PBC Bonds for the library building and the recreation project, the golf cart lease-purchase, two golf cart grounds equipment lease-purchases and a revolving loan for the wastewater treatment plant upgrades. The indebtedness table on Exhibit I has also been updated to show the refinancing of the 2010 PBC Bonds and the issuance of 2020 PBC Bonds.

Operating Expenses to Budget (Exhibit I) – All funds are within budget for the first seven months of the year.

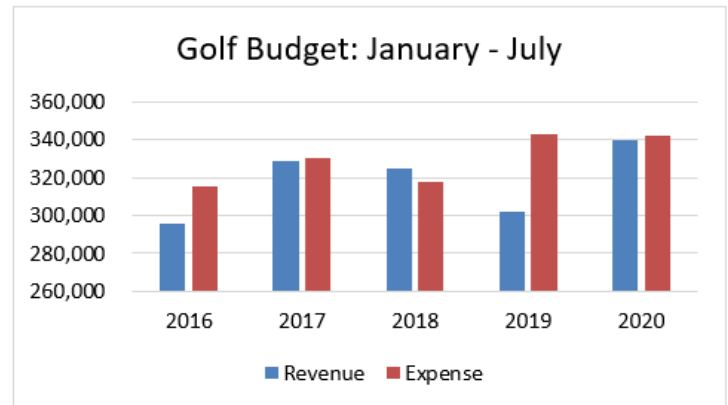
The General Fund (Exhibit II) – The following is a General Fund analysis of certain revenue categories from Jan – June for years 2016-2020. The change in revenue is primarily the result of lower interest rate of return on pooled chase balances.

General Fund	2016	2017	2018	2019	2020
Property Tax	687,691	760,025	808,769	819,983	840,611
16/20 Vehicle Tax	255	171	214	125	194
Delinquent Tax	3,870	4,283	3,819	2,546	2,257
RV Vehicle Tax	735	678	338	372	374
Motor Vehicle Tax	45,353	41,085	44,465	49,263	46,845
Local Sales Tax	375,629	353,943	353,115	371,645	400,589
Franchise Taxes	237,094	226,098	233,731	209,116	213,499
Building Permits	3,695	6,175	3,040	5,707	3,120
Shelter House Fees	5,550	5,925	5,880	6,135	2,010
Interest on Investments	15,174	38,836	91,980	132,865	35,230
Total	1,375,045	1,437,218	1,545,351	1,597,756	1,544,728
Change		4.5%	7.5%	3.4%	-3.3%

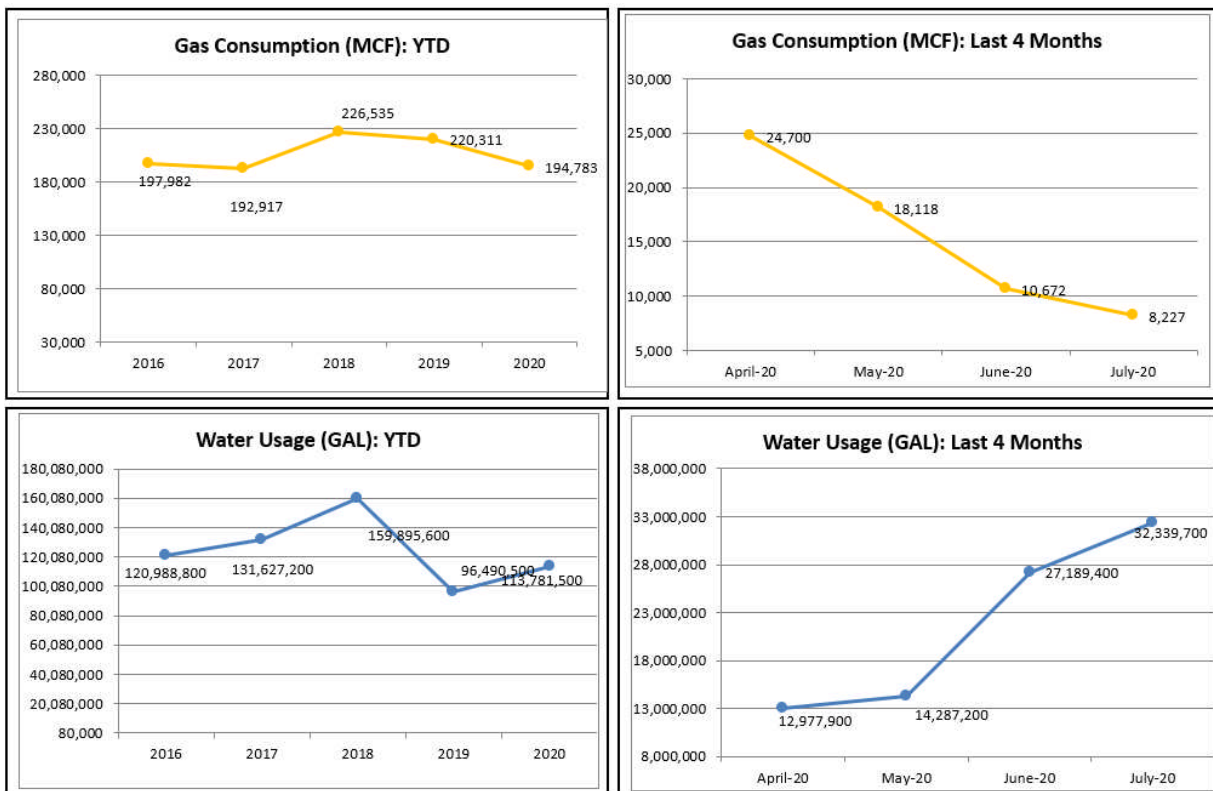


Golf Fund (Exhibit III) – The following is a 5-year comparison of Golf Course activity:

Golf Course Current Month - YTD Comparison			
Year	Revenue	Expense	Rev. vs. Exp
2016	295,815	315,215	(19,400)
2017	328,415	330,114	(1,699)
2018	324,871	317,488	7,383
2019	301,885	343,047	(41,162)
2020	340,150	342,132	(1,981)



Utility Operations (Exhibit IV - IX) – The following graphs shows comparisons of gas and water usage year-to-date over the last 5 years. It also shows gas and water usage over the last 4 months. Both gas and water sales are down this year compared to previous years.



Economic Development & Revolving Loan (Exhibit IX) – The Revolving Loan fund has a balance of \$186,080 available for new loans. There is currently a moratorium on this program.

Transient Guest Tax (Exhibit XI) – No comments.

PBC, Land Bank, Business Utility Grants (Exhibit XII) – The Business Utility Grant Fund was added to this section of the financial statements. In April the \$5K City portion of the grant was added to the fund as revenue. In May the \$5K Community Foundation grant was received. Business Utility Grant Assistance was provided in the amount of \$8,070 that went to 9 Hesston businesses.

**CITY OF HESSTON
POOLED CASH
As of July 31, 2020**

	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
01 - General	1,725,906	(96,825)	1,629,080
Unreconciled Claim on Cash	0	0	0
02 - Library	(9,125)	(5,754)	(14,880)
03 - Library Maintenance	22,470	0	22,470
04 - Special Street & Highway	449,821	(68,894)	380,927
06 - Golf	96,872	3,999	100,872
07 - Ambulance (EMS)	109,606	(15,745)	93,861
08 - Community Service Program	85,622	(211)	85,411
09 - Bond & Interest	380,383	0	380,383
12 - Utility	3,481,874	26,421	3,508,294
13 - Utility Maintenance Reserve	1,119,939	0	1,119,939
27 - Construction	566,066	0	566,066
30 - Capital Improvement	1,390,455	(200,773)	1,189,682
31 - Transient Guest Tax	0	0	0
33 - Economic Development	45,402	0	45,402
34 - Golf Maintenance Reserve	44,244	(11,807)	32,437
38 - Special Law Enforcement	0	0	0
42 - Fire Equipment Tax	548,690	24,012	572,702
45 - Equipment Reserve	899,684	(14,110)	885,574
46 - Special Parks	2,209	0	2,209
47 - Utility Deposits	56,390	1,020	57,410
48 - Gift Certificates (Golf)	9,553	63	9,616
50 - Revolving Loan Fund	186,080	0	186,080
55 - PBC	17,691	(1,030)	16,661
56 - HLB	20,619	0	20,619
65 - Business Utility Support	3,546	(1,616)	1,930
TOTAL CLAIM ON CASH	11,253,996	(361,250)	10,892,746

**EXPENSE COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020**

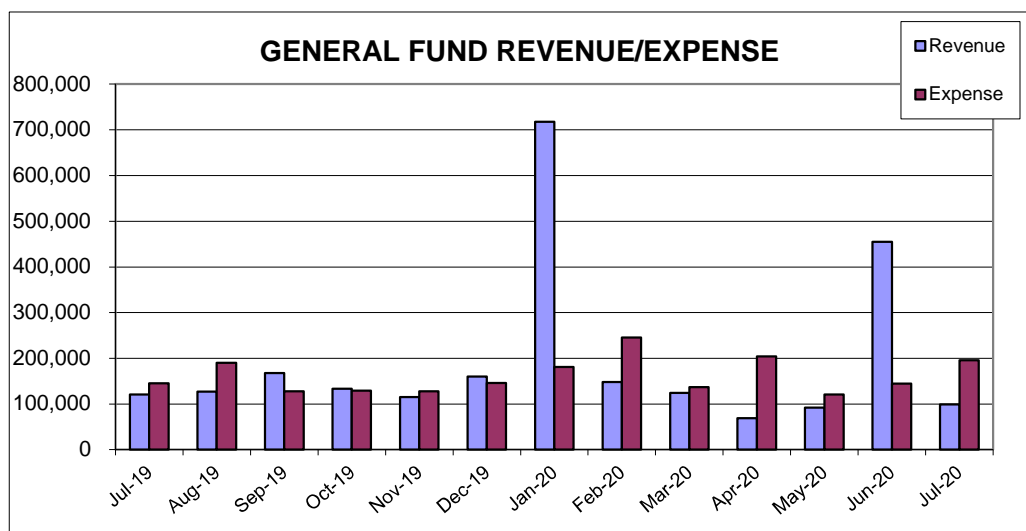
FUND	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
01 - General	2,231,377	195,936	1,105,437	49.5%	1,125,940
02 - Library (Appropriations)	236,679	0	206,383	87.2%	30,296
03 - Library Maintenance		0	0		
04 - Special Street & Highway	225,000	90,218	103,448	46.0%	121,552
06 - Golf	623,854	69,949	342,132	54.8%	281,722
07 - Ambulance (EMS)	400,826	32,094	209,910	52.4%	190,916
08 - Community Service Program	25,000	211	8,554	34.2%	16,446
09 - Bond & Interest	1,929,814	0	1,383,139	71.7%	546,675
12 - Utility	3,109,122	167,156	1,416,439	45.6%	1,692,683
13 - Utility Maintenance Reserve		0	16,917		
27 - Construction		0	52,686		
30 - Capital Improvement		200,773	392,552		
31 - Transient Guest Tax	35,000	0	13,186	37.7%	21,814
33 - Economic Development	8,500	0	5,720	67.3%	2,780
34 - Golf Maintenance Reserve		11,807	47,037		
38 - Special Law Enforcement		0	0		
42 - Fire Equipment Tax	0	0	0	0.0%	0
45 - Equipment Reserve		14,110	252,245		
46 - Special Parks	1,189	0	0	0.0%	1,189
50 - Revolving Loan Fund		0	0		
55 - PBC (Library Bldg. Payment)	694,959	1,030	613,216	88.2%	81,743
56 - Hesston Land Bank	18,885	0	2,093	11.1%	16,792
65 - Business Utility Grant	0	1,616	8,070	0.0%	(8,070)
TOTAL EXPENSES	9,540,205	784,900	6,179,164	56.5%	4,122,477
			Standard	58.3%	

**INDEBTEDNESS
As of July 31, 2020**

General Obligation Bonds	4,630,000
PBC Bonds - Library Building	560,000
PBC Bonds - Rec. Project	4,940,000
Temporary Notes	-
Lease Purchase Agreements	160,104
WWTP Loan	2,229,038
TOTAL INDEBTEDNESS	12,519,142

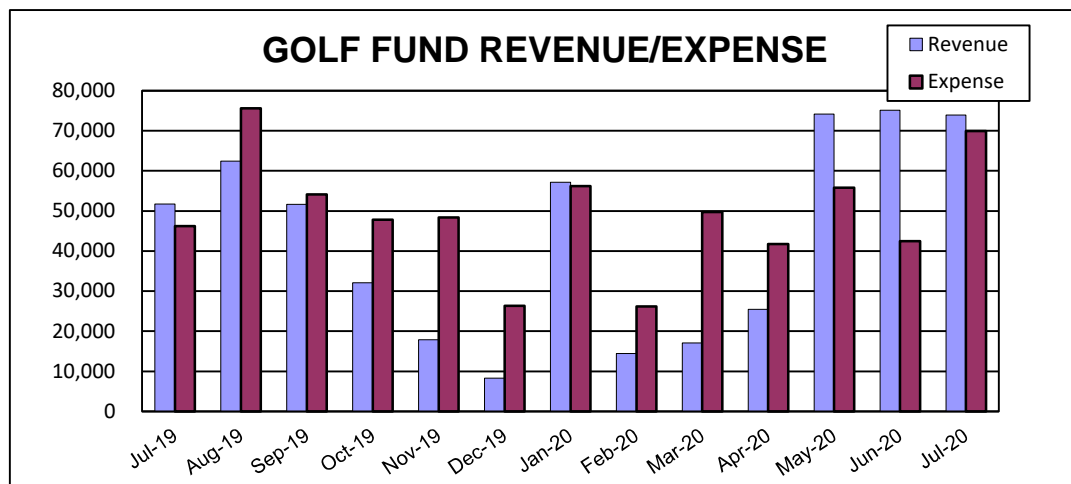
CITY OF HESSTON
GENERAL FUND COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Property Tax	902,822	0	842,867	93.4%	59,955
Motor Vehicle Taxes	111,828	0	47,413	42.4%	64,415
Local Sales Tax	650,000	58,114	373,950	57.5%	276,050
Franchise Taxes	415,000	29,353	213,499	51.4%	201,501
Court Fees & Costs	43,400	1,040	17,859	41.2%	25,541
Interest on Investments	200,000	1,217	35,230	17.6%	164,770
Lease Revenue	37,057	295	10,774	29.1%	26,283
Fees	24,100	585	7,570	31.4%	16,530
Miscellaneous Income	24,312	4,281	7,847	32.3%	16,465
Reimbursements	50,000	4,326	24,654	49.3%	25,346
Intra Fund Transfers	0	0	0	0.0%	0
TOTAL REVENUE	2,458,519	99,211	1,581,664	64.3%	876,855
EXPENDITURES:					
Administration	153,730	19,585	110,405	71.8%	43,325
Police	818,548	82,480	488,540	59.7%	330,008
Street	259,579	28,438	161,805	62.3%	97,774
Fire	179,245	13,846	92,018	51.3%	87,227
Parks	246,075	24,731	134,962	54.8%	111,113
Municipal Court	46,300	2,354	25,857	55.8%	20,443
Lease Purchase	25,509	0	0	0.0%	25,509
Transfers	295,083	0	0	0.0%	295,083
Other Expenses	207,308	24,502	91,849	44.3%	115,459
TOTAL EXPENSES	2,231,377	195,936	1,105,437	49.5%	1,125,940
NET GAIN/(LOSS)	227,142	(96,725)	476,226		(249,084)



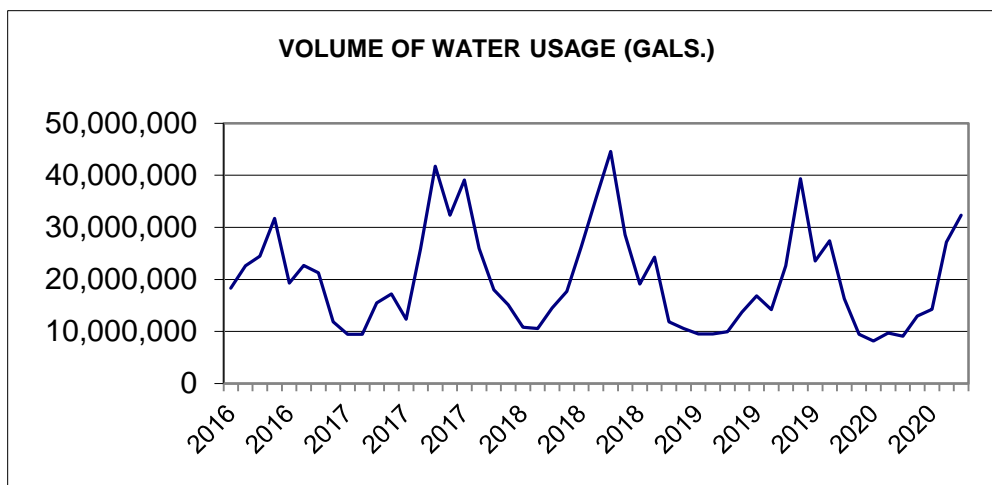
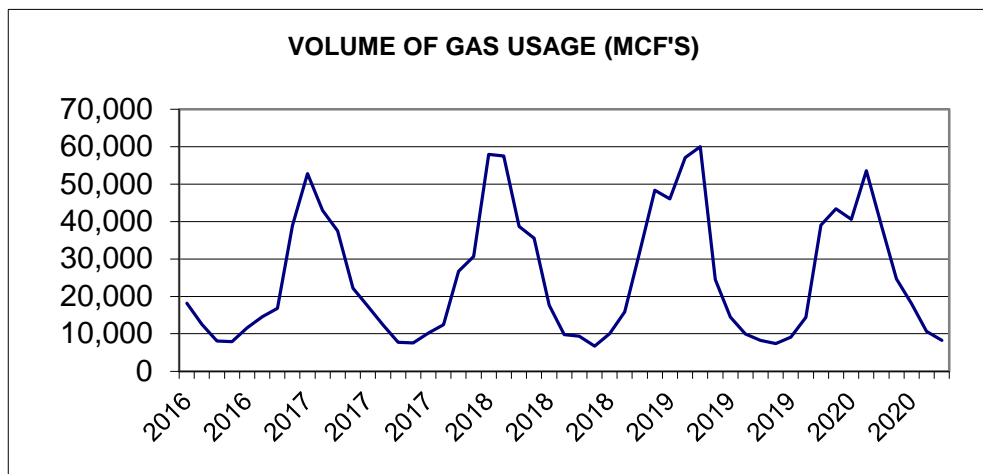
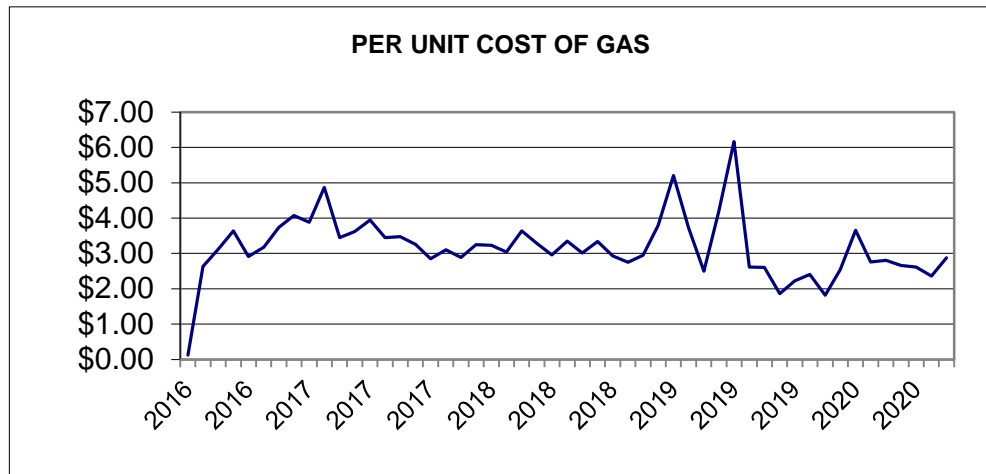
CITY OF HESSTON
GOLF FUND COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Green Fees	120,000	23,989	106,805	89.0%	13,195
Golf Cart Fee	116,000	19,256	89,280	77.0%	26,720
Commission Golf Lessons	0	290	670	0.0%	(670)
Practice Facility	11,000	1,003	7,846	71.3%	3,155
Banquet Room Rental	0	0	0	0.0%	0
Miscellaneous	4,000	1,120	3,051	76.3%	949
Tournament Fees	50,000	7,265	15,393	30.8%	34,607
Membership Fees	65,000	3,045	64,552	99.3%	448
Concessions	85,000	9,894	30,088	35.4%	54,912
Golf Shop Sales	46,000	4,997	16,501	35.9%	29,499
Advertisement Proceeds	0	2,210	2,210	0.0%	(2,210)
Reimbursements	0	878	1,064	0.0%	(1,064)
TOTAL REVENUE	497,000	73,948	337,460	67.9%	159,540
EXPENDITURES:					
Personnel	267,486	38,794	151,042	56.5%	116,444
Contractual Services	87,500	9,334	58,861	67.3%	28,639
Commodities	180,750	15,898	77,324	42.8%	103,426
Capital Outlay	88,118	5,626	53,543	60.8%	34,575
Reimbursement	0	297	1,362	0.0%	(1,362)
TOTAL EXPENDITURES	623,854	69,949	342,132	54.8%	281,722
Net Bef. Franchise Fees	(126,854)	3,999	(4,672)	0	(122,182)
Add: Transfer	127,000	0	0		127,000
NET GAIN/(LOSS)	146	3,999	(4,672)	0.0%	4,818



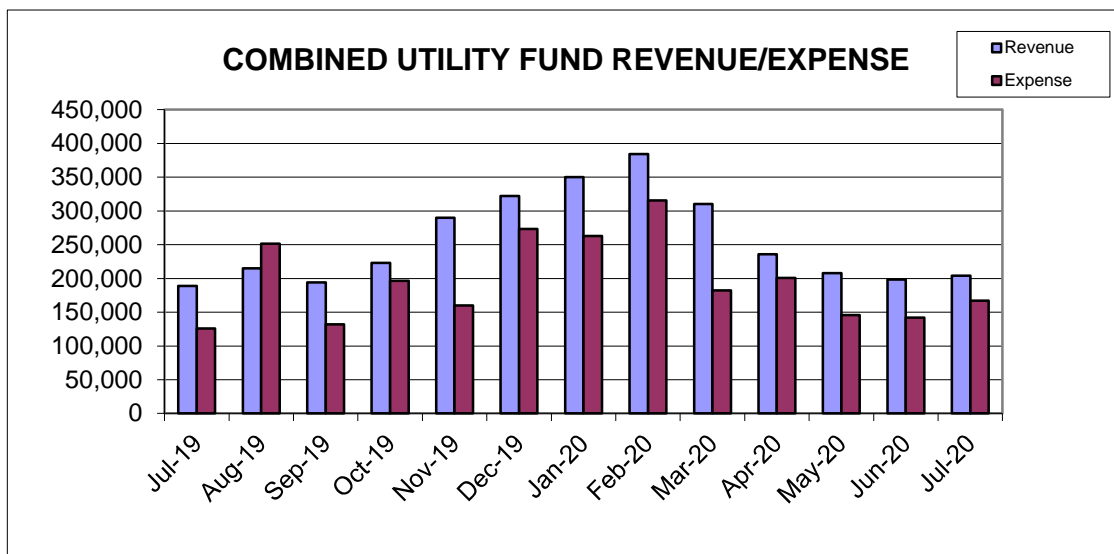
HISTORICAL UTILITY INFORMATION

As of July 31, 2020



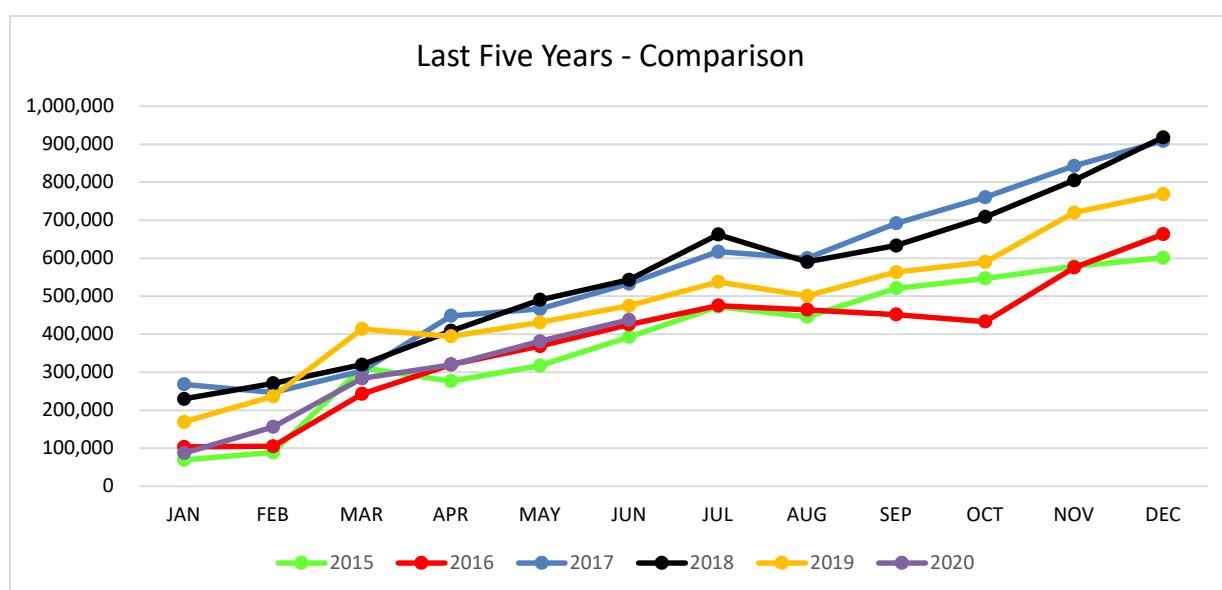
CITY OF HESSTON
COMBINED UTILITY FUND COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
<u>GAS</u>					
Revenue	1,739,000	48,298	1,028,925	59.2%	710,075
Expenditures	1,633,556	59,544	702,489	43.0%	931,067
NET GAIN/(LOSS)	105,444	(11,246)	326,436	309.6%	(220,992)
<u>WATER</u>					
Revenue	639,000	76,941	302,027	47.3%	336,973
Expenditures	636,104	51,144	287,778	45.2%	348,326
NET GAIN/(LOSS)	2,896	25,798	14,249	492.0%	(11,353)
<u>SEWER</u>					
Revenue	764,000	62,150	443,109	58.0%	320,892
Expenditures	649,312	38,856	327,006	50.4%	322,306
NET GAIN/(LOSS)	114,688	23,294	116,102	101.2%	(1,414)
<u>REFUSE</u>					
Revenue	196,000	16,795	116,634	59.5%	79,366
Expenditures	190,150	17,612	99,166	52.2%	90,984
NET GAIN/(LOSS)	5,850	(817)	17,468	298.6%	(11,618)
<u>COMBINED FUND</u>					
Revenue	3,338,000	204,184	1,890,695	56.6%	1,447,305
Expenditures	3,109,122	167,156	1,416,439	45.6%	1,692,683
NET GAIN/(LOSS)	228,878	37,028	474,255	207.2%	(245,377)



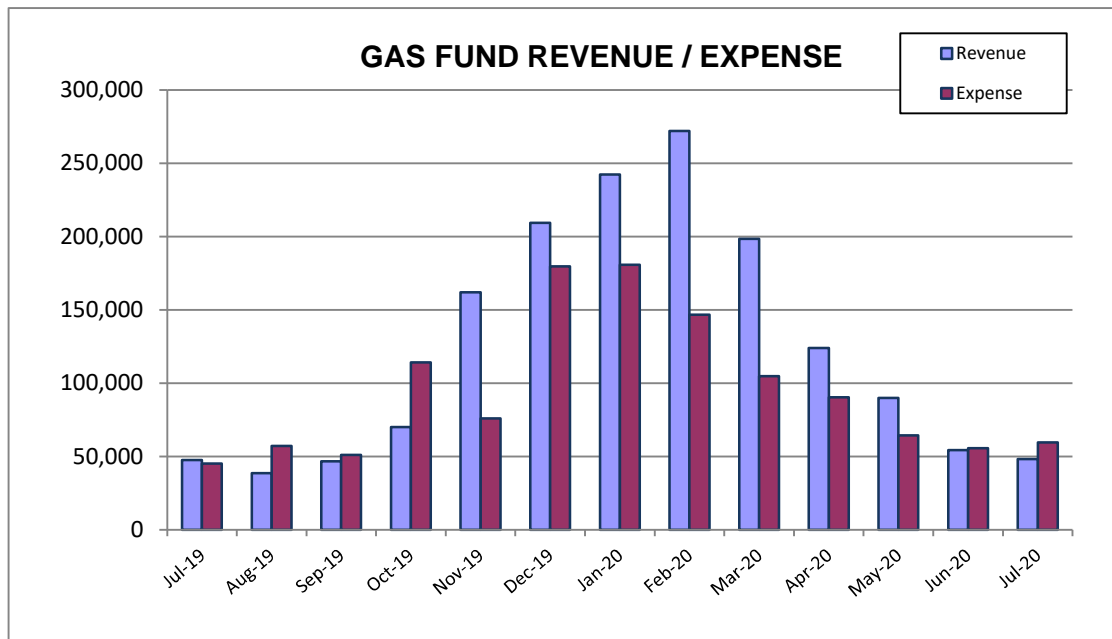
Utilities: Revenue over / (under) Expense

	2014	2015	2016	2017	2018	2019	2020
JAN	287,054	69,479	103,588	268,310	229,858	169,068	87,092
FEB	523,370	89,260	105,170	246,697	270,632	236,442	156,022
MAR	744,597	311,446	242,869	303,165	319,855	413,590	283,871
APR	816,747	276,496	320,438	448,385	408,811	394,638	319,556
MAY	747,068	317,442	368,749	466,463	490,443	430,999	381,414
JUN	822,929	392,735	425,627	532,825	542,898	474,762	437,570
JUL	900,779	472,495	475,320	617,006	662,021	537,517	474,255
AUG	986,012	445,584	464,355	599,973	590,399	501,057	0
SEP	1,073,394	520,844	451,480	691,684	633,244	563,220	0
OCT	1,105,724	546,762	433,275	760,301	708,449	589,865	0
NOV	1,120,085	578,976	575,301	842,849	805,091	719,774	0
DEC	1,155,029	600,932	662,867	908,409	917,580	768,607	0



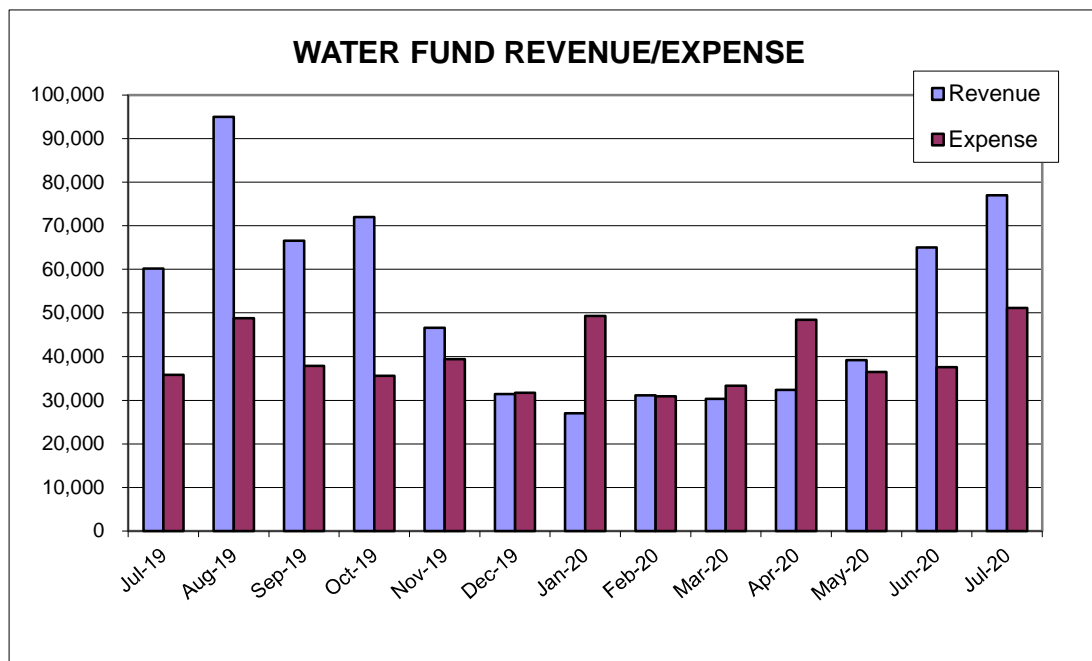
CITY OF HESSTON
GAS COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Gas Fees & Sales	1,739,000	48,298	1,028,925	59.2%	710,075
Less: Gas Purchases	1,000,000	22,812	457,500	45.7%	542,500
NET GAS MARGIN	739,000	25,486	571,425	77.3%	167,575
EXPENDITURES:					
Personnel	338,556	32,773	184,574	54.5%	153,982
Contractual	52,500	2,680	42,097	80.2%	10,403
Commodities	23,000	1,195	10,695	46.5%	12,305
Capital Outlay	11,000	0	7,540	68.5%	3,460
Reimbursements	0	84	84	0.0%	(84)
Transfers	208,500	0	0	0.0%	208,500
TOTAL EXPENDITURES	633,556	36,732	244,990	38.7%	388,566
NET GAIN/(LOSS)	105,444	(11,246)	326,436	32.3%	(220,992)



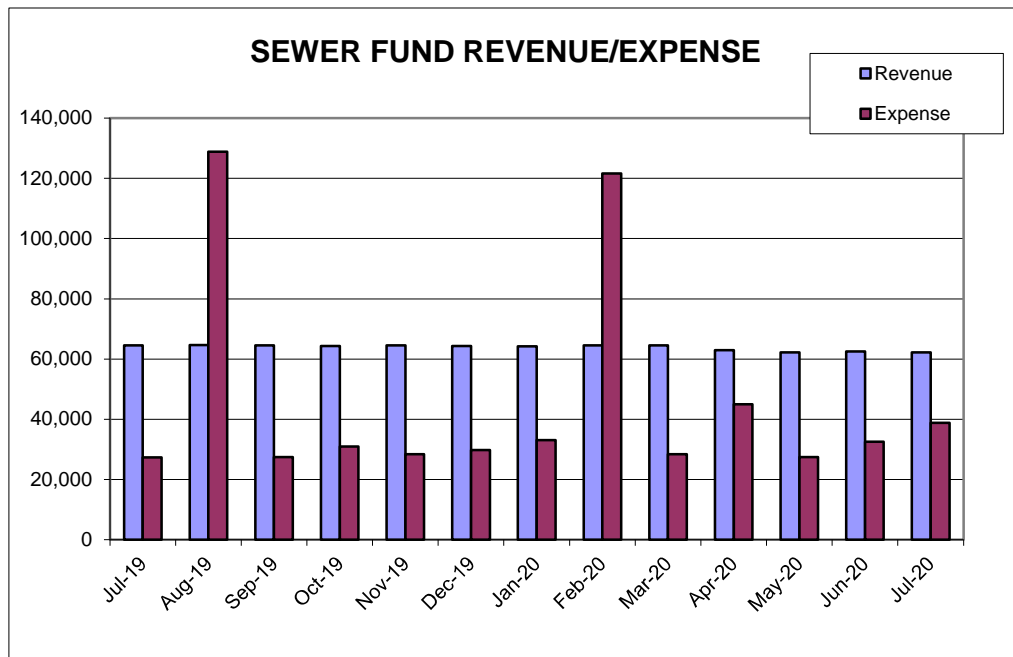
CITY OF HESSTON
WATER COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Water Fees & Sales	639,000	76,941	302,027	47.3%	336,973
EXPENDITURES:					
Personnel	339,669	32,652	184,745	54.4%	154,924
Contractual	124,450	10,751	78,837	63.3%	45,613
Commodities	43,500	5,872	19,024	43.7%	24,476
Capital Outlay	10,000	1,869	5,172	51.7%	4,828
Reimbursements	0	0	0	0.0%	0
Transfers	118,485	0	0	0.0%	118,485
TOTAL EXPENDITURES	636,104	51,144	287,778	45.2%	348,326
NET GAIN/(LOSS)	2,896	25,798	14,249	20.3%	(11,353)



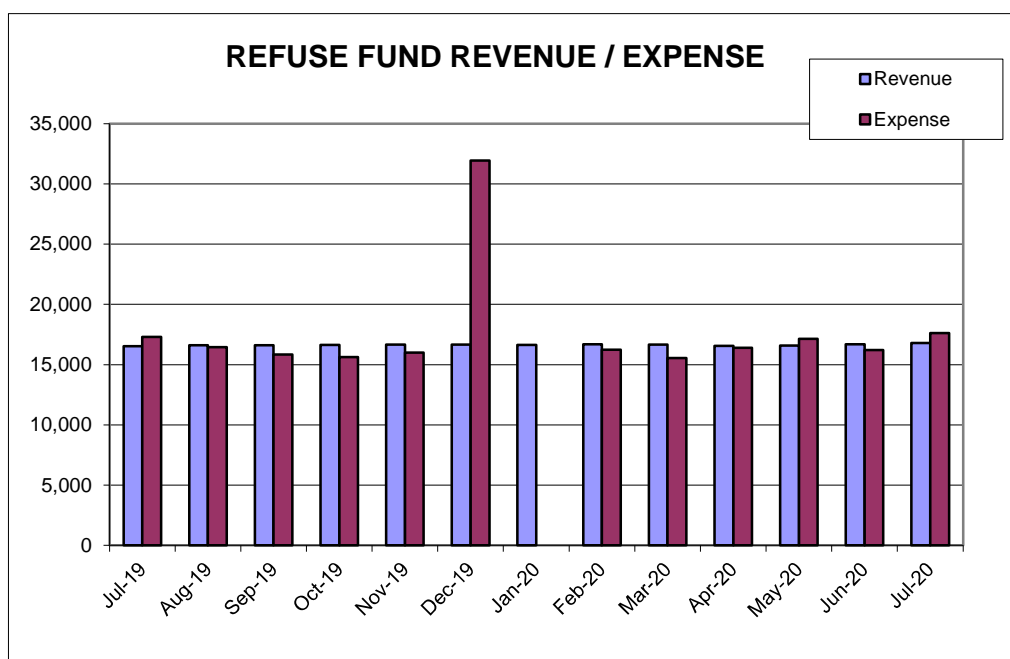
CITY OF HESSTON
SEWER COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Sewer Fees & Sales	764,000	62,150	443,109	58.0%	320,892
EXPENDITURES:					
Personnel	234,828	26,504	143,932	61.3%	90,896
Contractual	142,650	11,175	78,857	55.3%	63,793
Commodities	22,980	778	7,944	34.6%	15,036
Capital Outlay	185,354	0	92,677	50.0%	92,677
Reimbursements	0	400	3,597	0.0%	(3,597)
Transfers	63,500	0	0	0.0%	63,500
TOAL EXPENDITURES	649,312	38,856	327,006	50.4%	322,306
NET GAIN/(LOSS)	114,688	23,294	116,102	101.2%	(1,414)



CITY OF HESSTON
REFUSE COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Refuse Fees & Sales	196,000	16,795	116,634	59.5%	79,366
EXPENDITURES:					
Contractual	190,150	17,612	99,166	52.2%	90,984
Transfers	0	0	0	0.0%	0
TOAL EXPENDITURES	190,150	17,612	99,166	52.2%	90,984
NET GAIN/(LOSS)	5,850	(817)	17,468	298.6%	(11,618)



CITY OF HESSTON
ECONOMIC DEVELOPMENT COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transfer From Utilities	20,000	0	0	0.0%	20,000
TOTAL REVENUE	20,000	0	0	0.0%	20,000
EXPENDITURES:					
Contractual Services*	7,500	0	4,597	61.3%	2,903
Commodities (33-501-315)	1,000	0	1,123	112.3%	(123)
Capital Outlay (33-501-401)	0	0	0	0.0%	0
Reimbursements	0	0	0	0.0%	0
Transfer to Transient Guest Tax (33-501-600)	0	0	0	0.0%	0
TOTAL EXPENDITURES	8,500	0	5,720	67.3%	2,780
NET GAIN / (DEFICIT)	11,500	0	(5,720)		17,220

* The housing incentive expenditure is included in the Economic Development Contractual Services line item. This line includes:
(33-501-205), (33-501-207), (33-501-219), (33-501-228)

HOUSING INCENTIVE PROGRAM (33-501-220)	5,000	0	3,000	60.0%	2,000
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Note: Housing Incentive Program activity includes incentives paid as well as those committed, but unpaid.

REVOLVING LOAN PROGRAM
As of July 31, 2020

ACCOUNT	BALANCE 1/1/19	CURRENT MONTH	YTD TOTAL	BALANCE YTD
Weaver Grocers	75,296	0	0	75,296
TOTAL	75,296	0	0	75,296
Available Funds	186,080			

CITY OF HESSTON
TRANSIENT GUEST TAX COMPARISON OF ACTUAL TO BUDGET
For the Seventh Month Ended July 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transient Guest Tax	35,000	0	13,186	37.7%	21,814
Transfer From Eco Devo	0	0	0	0.0%	0
TOTAL REVENUE	35,000	0	13,186	0.0%	21,814
EXPENDITURES:					
Contractual Services					
Transfer to Chamber/CVB	35,000	0	13,186	37.7%	21,814
Transfer to Eco. Devo	0	0	0	0.0%	0
TOTAL EXPENDITURES	35,000	0	13,186	37.7%	21,814
NET GAIN / (DEFICIT)	0	0	0		0

**CITY OF HESSTON
PUBLIC BUILDING COMMISSION FUND #55**

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transfer from General Fund	65,083	0	0	0.0%	65,083
Bond Refinance Revenue	0	0	560,913	0.0%	0
TOTAL REVENUE	65,083	0	560,913	861.8%	65,083
EXPENDITURES:					
Library Bond Payment - Principal	40,000	0	565,000	1412.5%	(525,000)
Library Bond Payment - Interest	25,083	0	25,083	100.0%	1
Library Project - Cost of Issuance	0	1,030	23,134		
TOTAL EXPENDITURES	65,083	1,030	613,216	15	(525,000)
NET GAIN / (DEFICIT)	0	(1,030)	(52,303)		590,083

**CITY OF HESSTON
HESSTON LAND BANK FUND #56**

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transfer from General	15,000	0	0	0.0%	0.0%
Land Sales	0	0	0	0.0%	0.0%
TOTAL REVENUE	15,000	0	0	0.0%	0.0%
EXPENDITURES:					
Legal Fees	5,000	0	0	0.0%	5,000
Utilities	2,500	0	0	0.0%	2,500
Taxes	4,500	0	0	0.0%	4,500
Specials	0	0	2,063	0.0%	(2,063)
Insurance	0	0	30	0.0%	(30)
Marketing	5,000	0	0	0.0%	5,000
Misc. Expense	1,885	0	0	0.0%	1,885
TOTAL EXPENDITURES	18,885	0	2,093	11.1%	16,792
NET GAIN / (DEFICIT)	(3,885)	0	(2,093)		(16,792)

**CITY OF HESSTON
BUSINESS UTILITY GRANT FUND #65**

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transfer from Community Service	5,000	0	5,000	0.0%	0.0%
Grant from Community Foundation	5,000	0	5,000	0.0%	0.0%
TOTAL REVENUE	10,000	0	10,000	0.0%	0.0%
EXPENDITURES:					
Business Utility Grants	10,000	1,616	8,070	16.2%	1,930
TOTAL EXPENDITURES	10,000	1,616	8,070	16.2%	1,930
NET GAIN / (DEFICIT)	0	(1,616)	1,930		(1,930)

Hesston Recreation Board Agenda

Date: 7.8.20

Time: 11:30 am

Location: Zoom

Present: Chad Fuqua, Kris White, Derek Roth, Blake Buhrman, Rebecca Tozier

1. Action: Kris White called a meeting to order at 11:30 am.

2. Executive Session: Kris White entered the Board into executive sessions at 11:30 am with Phil Schmidt to discuss deferred comp options for non-elected personnel compensation, executive session lasted for 1 hour.

Adjournment: Kris White adjourned meeting at 12:30 pm

Minutes

Library trustees present: Debra Voth, Becky Herron, Joel Kauffman, and Emma Gunden. Melissa Carlson, Director

Absent: Frank Brenneman, Jen Person, Rachel Bucklin

1. **June Minutes/July Agenda- Motion to approve by Emma and seconded by Joel. All Approved**
2. **Circulation/Programs/Librarian's Report-**
 - a. Circulation and Programs Reports
 - b. Calendar:
 - Zoom story time: Wednesday's @10
 - Phase Three Opening- Staying in this phase until numbers look better.
 - End of summer program: Science Tellers
 - Melissa Vacation July 27-29th. Will return Thursday the 30th
 - Hanneke Vacation first week of August.
 - c. Programs:
 - Book walk at the Arboretum
 - Summer Reading Program
 - Harry Potter Trivia Night
 - Fall Program Showcase- Showed all fall program flyers.
3. **Financial/Budget Report-**
 - a. Fund Report-
 - b. Budget- Ebsco Switch- magazine and newspaper subscription management system- this should save us money in the long run with cutting down on double subscriptions- Motion to approve by Joel and seconded by Emma, all in favor.
 - c. Janitorial Supplies- working on reimbursement with the city on all supplies related to COVID-19 expenses. We should get money back for supplies expenses running from March-July and we have also submitted for the future needs from August to December. All PPE and a touchless book drop have been included in the future needs.
4. **Other:**
 - a. Story time Teacher position- Board agreed to move hours from Becky's position to Elsbeth's former position to expand the story time teacher to a program assistant. Elsbeth resigned and the new position will start September 1.
 - b. Discussed Staff Morale and Melissa reported that things are going smoothly and staff seem to feel safe and that providing snacks helps and mask breaks help!

HESSTON PUBLIC LIBRARY GOALS
(EST. 2019)

Goals...

- **Hesston Public Library, in collaboration with Board and Staff, will offer a variety of resources for community members to experience economic benefits and well-being.**
- **Hesston Public Library, in collaboration with Board and Staff, will engage in and promote projects that have a collective impact on the community.**
- **Hesston Public Library, in collaboration with Board and Staff, will provide technology and resources to support the diverse needs of community members of all ages and digital abilities.**

Next meeting: August 17th, 2020

Hesston Recreation Board Agenda

Date: 6.22.20

Time: 11:30 am

Location: USD 460 Administration Office

Present: Kris White, Chad Fuqua, Derek Roth, Blake Buhrman, Rebecca Tozier, Skylar Hill, Kelsey Unruh

1. Action: Kris White called meeting to order at 11:35 am

2. Action Items:

- a. Adopt Agenda: Derek Roth moved to adopt agenda (moving discussion after the report items), Rebecca Tozier 2nd, motion passed 5-0
- b. Approve (Date) Minutes: Chad Fuqua moved to approve minutes, Derek Roth 2nd, motion passed 5-0
- c. Approve Check register:

3. Employee Reports:

Susan Lamb sent her report to board members, please attach to minutes.

Kelsey reported on the Pool member #'s. Lap swim is available from 4:30 to 6 pm but no ropes have been put up and demand has not been great. Kelsey believed we could begin having pool parties and after board discussion we decided to not open for pool parties, but evaluate per request. The board discussed and requested that Kelsey and Skylar work on adding punch cards for residents within USD 460 district for \$4 per visit per person and offering individual or family punch cards.

4. Board Discussion:

5. Report Items:

- a. Update on Summer Activities Plan
 - i. Community Feedback: see attached letter from a concerned community member regarding teams that were unevenly loaded by kids abilities. Because the coaches picked teams in a round robin the board did not feel this was fair criticism and maybe the community member witnessed a team that had a bad game. Board members felt community feedback has been positive pertaining to HRCE planning and procedures implemented to protect against COVID spread
 - ii. Youth Sports: Activities begin June 15 for softball, baseball, and summer league basketball. Skylar reported that they could adjust the order of disinfecting spray between softball and baseball games to add 10 more minutes to game time.
 - iii. HAC - Kelsey Unruh (see Employee Reports above)
 - iv. Classes - Susan Lamb - see attached report
- b. Enrollment Numbers - HRCE is hosting 180 games and has 614 registrations, up from 598 in 2019.
- c. Budget: Skylar reported on the proposed budget and the board advised that for 2020/2021 HRCE keep the tax mills the same to retain the 4 months operating expenses plus expected maintenance and possible special projects. The board has directed Skylar to look into the possibility of investing the Reserve Fund into two 6 month CD's or similar vehicle to earn a little

interest on the money. Two 6 month accounts/investments would revolve so that every 3 months cash would be available if needed for unexpected expenses. The board would like Skylar to move forward with the intention to add the t-ball/machine pitch field at the Elementary School in 2020/2021. Skylar reported that he expects the HAC boiler to need replacement soon and he plans to add dirt and re-grade the HHS baseball and softball fields for next season.

6. Public Comment: Some discussion about where the machine pitch is stored in relation to the fields for practicing. It was discussed and decided that the current storage solution still makes the most sense, and building the final t-ball/machine pitch field at Elementary site will solve this problem in 2021.

7. Executive Session: Kris White instituted executive session without the Director at 1:10 pm for 20 minutes to discuss non elected personnel. He extended the session 5 minutes to 1:35. He extended the executive session 5 minutes to 1:40 pm The board came out of executive session at 1:40 pm.

8. Future Agenda Items:

Adjournment: Kris White adjourned at 1:40 pm

BUILDING PERMITS ISSUED BY MONTH								
HESSTON 2020								
Type of Permit	Jan-20 # Permits	Jan-20 Total Val.	Feb-20 # Permits	Feb-20 Total Val.	Mar-20 # Permits	Mar-20 Total Val.	Apr-20 # Permits	Apr-20 Total Val.
New Residential	1	418,000			1	219,000		
Remodel Residential			1	35,000	1	20,000	2	42,315
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage								
Other	4	29,000	1	3,800	2	9,000	9	66,926
Total	5	447,000	2	38,800	4	248,000	11	109,241
Type of Permit	May-20 # Permits	May-20 Total Val.	Jun-20 # Permits	Jun-20 Total Val.	Jul-20 # Permits	Jul-20 Total Val.	Aug-20 # Permits	Aug-20 Total Val.
New Residential								
Remodel Residential								
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage			1	29,000				
Other	7	19,960	11	122,945	9	39,932		
Total	7	19,960	12	151,945	9	39,932	0	0
Type of Permit	Sep-20 # Permits	Sep-20 Total Val.	Oct-20 # Permits	Oct-20 Total Val.	Nov-20 # Permits	Nov-20 Total Val.	Dec-20 # Permits	Dec-20 Total Val.
New Residential								
Remodel Residential								
New Institutional								
Remodel Institutional								
New Business								
Remodel Business								
Addition to Business								
Demolish								
Move In								
Residential Garage								
Other								
Total	0	0	0	0	0	0	0	0

2020 Year to Date Building Permit Totals

<u>Type of Permit</u>	<u>YTD Total # Permits</u>	<u>YTD Total Val.</u>
New Residential	2	637,000
Remodel Residential	4	97,315
New Institutional	0	0
Remodel Institutional	0	0
New Business	0	0
Remodel Business	0	0
Addition to Business	0	0
Demolish	0	0
Move In	0	0
Residential Garage	1	29,000
Other	43	291,563
Total	50	\$1,054,878

DATE	ADDRESS	OWNER	CONTRACTOR	RESIDENT COST	BUSINESS COST	PERMIT #
1/3/2020	23 PARK VIEW RD. REROOF	L. DECKER Other	ROOFING SERVICES	14,000		20-3008
1/14/2020	15 SUNSET DR. REROOF	J. JONES Other	ROOFING SERVICES	4,000		20-3009
1/15/2020	719 RANDOM RD. REROOF	M. HOLMES Other	ROOFING SERVICES	6,000		20-3010
1/16/2020	9201 EMMA CREEK RD METAL SHED	AG SERVICE, INC. Other	SELF		5,000	20-3011
1/22/2020	407 S. HOOVER RD. CUSTOM HOME	D. KLASSEN New Residential	HERITAGE HOME WOR	418,000		20-3012
2/18/2020	101 N . HESS ADDITION	E. BROWN Remodel Residential	PREFERRED BUILDERS	35,000		20-3013
2/25/2020	330 E. KNOTT FENCE	M. KING Other	LOWES	3,800		20-3014
3/3/2020	16 PARK VIEW RD. REMODEL BATHROOM	G. EMRY Remodel Residential	SELF	20,000		20-3015
3/5/2020	726 / 728 SOUTH MEAD DUPLEX	D. WOODWARD New Residential	PREFERRED BUILDERS	219,000		20-3016
3/25/2020	101 WILLOW LANE FENCE	K. TUCKER Other	SELF	2,000		20-3017
3/27/2020	104 WILLOW LANE REROOF	J. GARVER Other	ROOFING SERVICES	7,000		20-3018
4/1/2020	440 S. MAIN SWIMMING POOL	E. HABEGGER Other	EBELING POOLS, INC.	30,000		20-3019
4/8/2020	405 MORNING DEW FENCE	T. LOWE Other	FENCE DOCTORS, LLC	5,000		20-3020
4/9/2020	715 RANDOM RD. REROOF	G. VOTH Other	ROOFING SERVICES	7,000		20-3021
4/20/2020	600 PLAZA BLVD. REMODEL DECK	C. FLAMING Remodel Residential	SELF	7,500		20-3022
4/24/2020	112 W. RANDALL REROOF	M. BROWN Other	SHIELD ROOFING	6,646		20-3023
4/24/2020	409 S. WEAVER REROOF	C. MASON Other	ROOFING SERVICES	6,700		20-3024
4/24/2020	712 RANDOM RD. NEW ELECTRIC SERVICE	J. GRILLIOT Other	KRAFT ELECTRIC, INC.	2,480		20-3025
4/24/2020	314 PARK RD. FENCE	J. HADAWAY Other	SELF	1,100		20-3026
4/24/2020	344 S. WEAVER SHED	D. HASTINGS Other	SELF	1,000		20-3027
4/24/2020	100 N HESS BATH REMODEL	J. MATZ Remodel Residential	HERITAGE HOME WOR	34,815		20-3028
4/24/2020	613 CLOVER LANE GARAGE ADDITION	C. STOPPEL Other	SELF	7,000		20-3029
5/4/2020	47 PARK VIEW RD. SHED	M. DILLER Other	SELF	3,000		20-3030
5/12/2020	34 PARK VIEW RD. FENCE	R. STAUFFER Other	WICHITA FENCE	4,000		20-3031
5/12/2020	302 WEDGEWOOD FENCE	D. GALYON Other	SELF	15		20-3032
5/19/2020	317 E. AMOS REROOF	C. NELSON Other	ROOFING SERVICES	6,000		20-3033
5/19/2020	500 S. STREETER SHED	K. SMITH Other	SELF	2,300		20-3034
5/19/2020	100 W. LINCOLN BLVD. FENCE	M. ANDERSON Other	SELF	1,850		20-3035

5/21/2020	305 ROSEWOOD SHED	J. THRASHER Other	SELF	2,795	20-3036
6/2/2020	455 S. HWY 81 SIGN	OAK LEAF PROPERTIES Other	PREFERRED BUILDERS		250 20-3037
6/2/2020	16 PARK VIEW RD. POOL EQUIPMENT SHED	G. EMRY Other	SELF	750	20-3038
6/8/2020	517 N. STREETER EGRESS WINDOWS	D. KLUVER Other	JOHN EDWARDS	6,000	20-3039
6/9/2020	624 CRESCENT DR. REROOF	M. YOUNG Other	ROOFING SERVICES	6,500	20-3040
6/9/2020	210 S. ROUPP REROOF	A. GAMBLE Other	FLORY ROOFING	8,544	20-3041
6/10/2020	714 CLOVER LANE GARAGE ADDITION	J. KOCHER Residential Garage	PREFERRED BUILDERS	29,000	20-3042
6/12/2020	208 S. ROUPP REROOF	J. TURNER Other	ROOFING SERVICES	4,000	20-3043
6/18/2020	212 WILLOW LANE SOLAR INSTALLATION	J. BRANDEWIEDE Other	SUNPRO SOLAR	40,000	20-3044
6/18/2020	402 S HOOVER RD. REROOF	M. SWEIGART Other	ROOFING SERVICES	12,000	20-3045
6/19/2020	404 N. MAIN DECK	L. BENDER Other	TONY GIESEL CONST.	25,900	20-3046
6/23/2020	123 KINGSWAY REROOF	C. CRUMM Other	RAY DAVIS ROOFING	17,000	20-3047
6/23/2020	13 SUNSET DR. DECK	R. HARPLEY Other	SELF	2,001	20-3048
7/1/2020	10 BENTGRASS DR. SHED	D. WIEBE Other	SELF	4,200	20-3049
7/1/2020	609 RANDOM CT. DECK	W. THOMPSON Other	SELF	2,500	20-3050
7/8/2020	217 E. KNOTT FENCE	C. WALLS Other	SELF	632	20-3051
7/10/2020	121 S. ROUPP DECK	R. WEAVER Other	MILLER CONSTRUCTIC	8,000	20-3052
7/10/2020	766 RANDOM CT. EGRESS WINDOW	L. SCHRAG Other	PREFERRED BUILDERS	5,500	20-3053
7/13/2020	204 S. ERB REROOF	C. NELSON Other	ROOFING SERVICES	7,000	20-3054
7/14/2020	10 BLUEGRASS CT. REROOF	M. KLASSEN Other	EATON ROOFING	11,500	20-3055
7/14/2020	500 S. STREETER FENCE	K. SMITH Other	SELF	100	20-3056
7/16/2020	114 COMMERCE DR. ELECTRICAL OUTLETS	B. NEBEL Other	SELF	500	20-3057



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Constituency Comments

Recommendation: Mayor Kauffman opens the floor to constituency comments.

Background Information:

Members of the audience may address the City Council on any item not listed on the agenda. Please limit your comments to 5 minutes.

If your comment pertains to an item listed on the agenda the Mayor will solicit public comments specific to that issue when the agenda item is taken up by the Council.



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Public Hearing and Adoption of 2021 City Budget

Recommendation: Hold Public Hearing and Adopt the Budget

Background Information:

Briefed by: City Administrator Gary Emry

Summary: The Council approved the 2021 Budget for publication at the regular council meeting on July 13th. The attached budget summary and notice of public hearing were published in the Hesston Record. The mill levy is adjusted from 36.026 in 2020 to 36.888 in 2021. The estimated valuation of the City of Hesston for the 2021 budget is \$33,867,264 a -2.39% decrease from the previous year.

- Motion to open the public hearing.
- Solicit public comments.
- Close public hearing.
- Approve 2021 City of Hesston Budget.

Attachments:

2021 Notice of Budget Hearing Publication

2021 Budget Documents

PROOF OF PUBLICATION

STATE OF KANSAS,
COUNTY OF HARVEY

Joey and Lindsey Young

Being first duly sworn, deposes and says: That
he is Publisher of

HESSTON RECORD

a paid periodical newspaper printed in the State
of Kansas, and published in and general
circulation of Harvey County, Kansas, and that
said newspaper is not a trade, religious or
fraternal publication.

Said newspaper is a weekly, published at least
50 times a year; has been so published
continuously and uninterruptedly in said county
and state for a period of one year prior to the
first publication of said notice; and has been
admitted at the post office of Hesston, Kansas,
in said County as second class matter

That the attached notice is a true copy thereof
and was published in the regular and entire issue
of said newspaper for 1 consecutive weeks,
the first publication thereof being **JULY** made
on the 23 day of 2020.

Form prepared by:

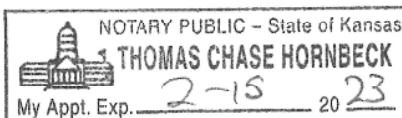
Joey Young

Subscribed and sworn to before me this 23
day of July, 2020

Thomas Chase Hornbeck

Notary Public

My commission expires: 2-15-2023



BUDGET HEARING

NOTICE OF BUDGET HEARING

The governing body of
Hesston
will meet on August 18, 2020 at 6:00 p.m. at City Council Chambers - 118E. Smith Street for the purpose of
hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.
Detailed budget information is available at City Hall - 115 E. Smith Street and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget for 2021	
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax
General	2,237,832	25.591	2,231,375	25.899	3,534,000	26,564
Debt Service	641,500	2.037	640,100	2.037	669,204	2,225
Library	229,262	6.035	236,679	6.000	231,309	6.000
Fire Equipment Tax	1,451	1.451	1,451	1.451	732,000	49,126
Community Service Projects	15,912	0.648	25,000	0.648	97,000	21,593
Special Highway	51,467		215,000		369,300	
Special Parks	4,426		8,500		62,501	
Economic Development	41,063		35,000		38,000	
Public (Public Bldg, Comm)	66,603		65,003		132,723	
Cell Fund	595,454		622,854		716,320	
EMS Fund	384,227		400,826		521,232	
Utility Fund	3,506,524		3,106,122		6,896,392	
Non-Budgeted Funds-A	895,867					
Non-Budgeted Funds-B	6,965					
Totals	8,638,665	36.062	7,600,621	36.026	14,505,141	1,249,285
Less: Transfers	1,305,163		725,500		1,029,242	
Net Expenditure	7,333,502		6,875,121		13,475,899	
Total Tax Levied	1,305,163		1,349,295			
Assessed Valuation	32,254,436		34,678,381		33,867,264	
Outstanding Indebtedness, January 1, 2018	5,960,000		5,500,000		5,015,000	
Revenue Bonds	0		0		0	
Other	3,270,536		3,108,199		2,929,053	
Less: Purchase Principal	441,817		348,905		241,045	
Total	9,672,348		8,949,794		8,125,998	

* Tax rates are expressed in mills

Jason Thrasher
City Official Title: City Clerk

NOTICE OF BUDGET HEARING

The governing body of

Hesston

will meet on August 10, 2020 at 6:00 p.m. at City Council Chambers - 110 E. Smith Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall - 115 E. Smith Street and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget for 2021		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimate Tax Rate *
General	2,287,612	25.891	2,231,377	25.890	3,834,060	899,646	26.564
Debt Service	641,568	2.037	640,180	2.037	869,294	75,361	2.225
Library	221,282	6.035	236,679	6.000	231,300	203,217	6.000
Fire Equipment Tax		1.451		1.451	732,000	49,128	1.451
Community Service Progra	15,912	0.648	25,000	0.648	97,000	21,933	0.648
Special Highway	51,167		225,000		369,300		
Special Parks					829		
Economic Development	4,426		8,500		62,701		
Transient Guest Tax	41,061		35,000		38,000		
PBC (Public Bldg. Comm)	66,603		65,083		132,723		
Golf Fund	595,451		623,854		718,320		
EMS Fund	384,227		400,826		521,222		
Utility Fund	3,366,524		3,109,122		6,898,392		
Non-Budgeted Funds-A	955,867						
Non-Budgeted Funds-B	6,965						
Totals	8,638,665	36.062	7,600,621	36.026	14,505,141	1,249,285	36.888
Less: Transfers	1,385,163		725,568		1,029,245		
Net Expenditure	7,253,502		6,875,053		13,475,896		
Total Tax Levied	1,163,071		1,249,295		xxxxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	32,254,436		34,678,381		33,867,264		
Outstanding Indebtedness,							
January 1,	<u>2018</u>		<u>2019</u>		<u>2020</u>		
G.O. Bonds	5,960,000		5,500,000		5,015,000		
Revenue Bonds	0		0		0		
Other	3,270,536		3,101,199		2,929,053		
Lease Purchase Principal	441,812		348,505		251,945		
Total	9,672,348		8,949,704		8,195,998		

*Tax rates are expressed in mills

Jason Thrasher

City Official Title: City Clerk

2021

CERTIFICATE

To the Clerk of Harvey, State of Kansas

We, the undersigned, officers of

Hesston

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2021; and
(3) the Amount(s) of 2020 Ad Valorem Tax are within statutory limitations.

			2021 Adopted Budget		
			Budget Authority	Amount of	County
			for Expenditures	2020 Ad	Clerk's
				Valorem Tax	Use Only
Table of Contents:					
			Page		
			No.		
Computation to Determine Limit for 2021			2		
Allocation of MVT, RVT, and 16/20M Vehicle			3		
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Statement of Indebtedness			5		
Statement of Lease-Purchases			6		
Computation to Determine State Library Grant			7		
Fund					
K.S.A.					
General	12-101a	8	3,834,060	899,646	
Debt Service	10-113	9	869,294	75,361	
Library	12-1220	9	231,300	203,217	
Fire Equipment Tax	12-1106	10	732,000	49,128	
Community Service Program	12-137	10	97,000	21,933	
Special Highway		11	369,300		
Special Parks		11	829		
Economic Development		12	62,701		
Transient Guest Tax		12	38,000		
PBC (Public Bldg. Comm)		13	132,723		
		13			
Golf Fund		14	718,320		
EMS Fund		15	521,222		
Utility Fund		16	6,898,392		
Non-Budgeted Funds-A		17			
Non-Budgeted Funds-B		18			
Totals		xxxxxxx	14,505,141	1,249,285	
					County Clerk's Use Only
Budget Summary		19			
Neighborhood Revitalization Rebate		20			Nov 1, 2020 Total Assessed Valuation

Tax Lid Limit (from Computation Tab)
Does the City Need to Hold and Election?

1,374,417
NO

Assisted by: _____

Address: _____

Email: _____

Attest: _____ 2020

County Clerk

Governing Body

CPA Summary

Computation to Determine Limit for 2021

	Amount of Levy
1. Total tax levy amount in 2020 budget	+ \$ 1,249,295
2. Library levy in 2020 budget	- \$ 208,049
Other tax entity levy in 2020 budget	- \$ 0
3. Net tax levy	\$ 1,041,246

Percentage Adjustments

4. New improvements, remodeling and renovations for 2020 :	+ 431,958	
5. Increase in personal property for 2020 :		
5a. Personal property 2020	+ 2,527,440	
5b. Personal property 2019	- 2,534,170	
5c. Increase in personal property (5a minus 5b)	+ 0	
		(Use Only if > 0)
6. Valuation of annexed territory for 2020 :		
6a. Real estate	+ 0	
6b. State assessed	+ 0	
6c. New improvements	+ 0	
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ 0	
7. Valuation of property that has changed in use during 2020 :	+ 159,634	
8. Expiration of property tax abatements	+ 43,150	
9. Expiration of TIF, Rural Housing, and NR Districts (Incremental assessed value over base)	+	
10. Total valuation adjustment (sum of 4, 5c, 6d, 7, 8 & 9)	634,742	
11. Total estimated valuation July 1, 2020	33,867,264	
12. Percentage adjustment factor - Line 10 / (Line 11 - Line 10))	0.0191	
13. Percentage adjustment increase (12 times 3)	+ \$ 19,888	
14. Consumer Price Index for all urban consumers for calendar year 2019 (5 year average)	1.80%	
15. Consumer Price Index adjustment (Line 3 times Line 14)	\$ 18,742	
16. Total Percentage Adjustments	\$ 38,630	

Revenue Adjustments

17. Property tax revenues for debt service in 2021 budget:	+ 75,361
Property tax revenues for debt service in 2020 budget:	- 70,637
Increased property tax revenues spent on debt service	4,724

18. Property tax revenues spent for public building commission and lease payments in the 2021 budget: (Obligations must have been incurred prior to July 1, 2016) (Do not include amounts already reported in debt service levy)				+	<u>63,759</u>
Property tax revenues spent for public building commission and lease payments in the 2020 budget:				-	<u>65,083</u>
Increase property tax revenues spent on public building commission and lease payments					<u>0</u>
19. Property tax revenues spent on special assessments in the 2021 budget: (Do not include amounts already reported in debt service levy)				+	<u>0</u>
20. Property tax revenues spent on court judgments or settlements and associated legal costs in the 2021 budget:				+	<u>0</u>
21. Property tax revenues spent on Federal or State mandates (effective after June 30, 2015) and loss of funding from Federal sources after January 1, 2017 in the 2021 budget:				+	<u>0</u>
22. Property tax revenues spent on expenses related to disaster or Federal Emergency in the 2021 budget:				+	<u>0</u>
23. Law enforcement expenses - 2021 budget:			+		<u>903,088</u>
Law enforcement expenses - 2020 budget:			-		<u>803,548</u>
CPI adjustment	1.80%				<u>14,464</u>
Increased law enforcement expenses in 2021 budget: (Do not include building construction or remodeling costs)				+	<u>85,076</u>
24. Fire protection expenses - 2021 budget:			+		<u>184,010</u>
Fire protection expenses - 2020 budget:			-		<u>179,245</u>
CPI adjustment	1.80%				<u>3,226</u>
Increased fire protection expense in 2021 budget: (Do not include building construction or remodeling costs)				+	<u>1,539</u>
25. Emergency medical expenses - 2021 budget:			+		<u>0</u>
Emergency medical expenses - 2020 budget:			-		<u>0</u>
CPI adjustment	1.80%				<u>0</u>
Increased emergency medical expenses in 2021 budget: (Do not include building construction or remodeling costs)				+	<u>0</u>
26. Total Revenue Adjustments					<u>91,339</u>
Levies on Behalf of Another Political or Governmental Subdivision					
27. Library Levy - 2021 budget:				+	<u>203,202</u>
Other tax entity levy - 2021 budget:				+	<u></u>
Other tax entity levy - 2021 budget:				+	<u></u>
28. Total Levies on Behalf of Another Political or Governmental Subdivision				+	<u>203,202</u>
29. Levy for Dissolved Taxing Entity (Only Use the First Year After Dissolved)				+	<u></u>
30. Total Computed Tax Levy					<u>1,374,417</u>

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2020	Ad Valorem Levy Tax Year 2019	Allocation for Year 2021				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	897,822	106,806	871	187	6,169	443
Debt Service	70,637	8,403	69	15	485	35
Library	208,049	24,750	202	44	1,429	103
Fire Equipment Tax	50,316	5,986	49	11	346	25
Community Service Pro	22,471	2,673	22	5	154	11
TOTAL	1,249,295	148,618	1,213	262	8,583	617

County Treas Motor Vehicle Estimate 148,618
 County Treas Recreational Vehicle Estimate 1,213
 County Treas 16/20M Vehicle Estimate 262
 County Treas Commercial Vehicle Tax Estimate 8,583
 County Treas Watercraft Tax Estimate 617

Motor Vehicle Factor 0.11896
 Recreational Vehicle Factor 0.00097
 16/20M Vehicle Factor 0.00021
 Commercial Vehicle Factor 0.00687
 Watercraft Factor 0.00049

Hesston

2021

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2019	Current Amount for 2020	Proposed Amount for 2021	Transfers Authorized by Statute
Utility Fund	Golf Fund	127,000	127,000	77,000	12-825d
Utility Fund	EMS Fund	35,000	50,000	50,000	12-825d
Utility Fund	Bond & Interest Fund	160,000	118,485	118,485	12-825d
Utility Fund	Utility Maint. Reserve	100,000	50,000	100,000	12-825d
Utility Fund	Capital Improvement	175,000	0	225,000	12-1,117
Utility Fund	General Fund	0	0	50,000	12-825d
Utility Fund	Golf Course Maint. Res.	70,000	25,000	50,000	12-1,117
Utility Fund	Hesston Land Bank	0	0	0	12-1,117
General Fund	Equipment Reserve	215,000	215,000	150,000	12-1,117
General Fund	Capital Improvement	200,000	0	100,000	12-1,118
General Fund	PBC Fund	66,603	65,083	63,760	12-1758
General Fund	Hesston Land Bank	0	15,000	0	12-5902
EMS Fund	Equipment Reserve	50,000	15,000	20,000	12-1,117
SS&Hwy Fund	Bond & Interest Fund	25,000	25,000	25,000	12-1,117
Capital Improvement	Construction Fund	161,560	0	0	12-1,117
Utility Fund	Economic Development	0	20,000	0	12-1,117
	Totals	1,385,163	725,568	1,029,245	
	Adjustments*				
	Adjusted Totals	1,385,163	725,568	1,029,245	

*Note: Adjustments are required only if the transfer is being made in 2020 and/or 2021 from a non-budgeted fund.

Hesston

2021

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2020	Date Due		Amount Due 2020		Amount Due 2021	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series 2009-A	11/18/2009	8/1/2030	4.49	1,621,000	1,115,000	2/1 & 8/1	8/1	51,190	1,115,000	0	0
Series 2013-A	2/15/2013	8/1/2026	1.85	1,875,000	940,000	2/1 & 8/1	2/1 & 8/1	17,928	140,000	15,268	145,000
Series 2014-A	7/10/2014	9/1/2026	2.19	2,180,000	1,430,000	3/1 & 9/1	9/1	36,013	190,000	32,213	195,000
Series 2016-A	1/21/2016	10/1/2036	2.50	1,745,000	1,530,000	4/1 & 10/1	10/1	40,050	85,000	38,350	85,000
Series 2020-A	5/5/2020	8/1/2030	1.74	1,060,000	0	2/1/ & 8/1	8/1	0	0	19,400	90,000
Total G.O. Bonds					5,015,000			145,181	1,530,000	105,231	515,000
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
2010 PBC Bonds - Library	3/1/2010	9/1/2030	4.40	855,000	565,000	3/1 & 9/1	9/1	25,083	565,000	0	0
KDHE WWTP Improve.	8/10/2018	9/1/2034	1.91	3,016,950	2,364,053	3/1 & 9/1	3/1 & 9/1	50,338	135,015	47,406	137,948
2020 PBC Bonds - Refi.	6/3/2020	9/1/2030	1.94	560,000	0	3/1&9/1	9/1	0	0	13,759	50,000
Total Other					2,929,053			75,421	700,015	61,165	187,948
Total Indebtedness					7,944,053			220,601	2,230,015	166,396	702,948

Hesston

2021

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1 2020	Payments Due 2020	Payments Due 2021
26 Acres - Industrial Park	7/30/2014	120	5.15	158,000	89,395	89,395	0
Golf Carts	2/15/2016	60	2.95	239,200	59,020	51,526	8,588
Golf Turf Equipment I	12/1/2016	60	3.40	197,000	103,530	36,592	36,592
Golf Turf Equipment II	5/1/2020	60	2.99	45,785	0	15,984	15,984
Totals					251,945	193,497	61,164

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2021

Library found in: Hesston
Harvey

Two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year	Proposed Year
	<u>2020</u>	<u>2021</u>
Ad Valorem Tax	\$208,049	\$203,217
Delinquent Tax	\$1,500	\$1,200
Motor Vehicle Tax	\$25,839	\$24,750
Recreational Vehicle Tax	\$195	\$202
16/20M Vehicle Tax	\$29	\$44
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$235,612	\$229,413
Difference in Total Taxes:	(\$6,199)	
Qualify for grant:	Not Qualify	

Second test:

Assessed Valuation	\$34,678,381	\$33,867,264
Did Assessed Valuation Decrease?	Yes	
Levy Rate	6	6.000
Difference in Levy Rate:	0.000	
Qualify for grant:	Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

Adopted Budget General	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	1,056,434	1,145,896	1,373,038
Receipts:			
Ad Valorem Tax	831,769	897,822	xxxxxxxxxxxxxxxxxxxxxx
Delinquent Tax	5,631	5,000	5,500
Motor Vehicle Tax	110,955	110,865	106,806
Recreational Vehicle Tax	847	837	871
16/20M Vehicle Tax	125	126	187
Commercial Vehicle Tax	0	0	6,169
Watercraft Tax	0	0	443
Gross Earning (Intangible) Tax	0	0	0
LAVTR	0	0	0
City and County Revenue Sharing	0	0	0
Mineral Production Tax	0	0	0
Local Alcoholic Liquor	0	62	0
Compensating Use Tax	0	0	0
Local Sales Tax	690,782	650,000	665,141
Franchise Tax	388,978	415,000	402,000
Licenses	8,435	7,250	8,000
Building Permits	8,907	7,500	8,500
Rental Fees	9,552	9,350	9,350
Court Fees	47,507	43,400	43,400
Lease Revenue	26,762	37,057	37,057
Transfer from Utilities	0	0	50,000
Fuel Tax Refund	2,195	2,000	2,000
Reimbursed Expense	22,397	50,000	50,000
In Lieu of Taxes (IRB)	0	0	0
Interest on Idle Funds	203,817	200,000	150,000
Neighborhood Revitalization Rebate	0	0	-682
Miscellaneous	18,415	22,250	22,000
Does miscellaneous exceed 10% Total Re			
Total Receipts	2,377,074	2,458,519	1,566,742
Resources Available:	3,433,508	3,604,415	2,939,780

Hesston

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Resources Available:	3,433,508	3,604,415	2,939,780
Expenditures:			
General Administration	166,705	153,730	161,514
Police	786,735	818,548	903,088
Street	243,591	259,579	351,402
Parks	226,834	246,075	241,012
Fire	169,493	179,245	184,010
0	0	0	0
0	0	0	0
0	0	0	0
Sub-Total detail page	1,593,358	1,657,177	1,841,026
Street and Traffic Lighting	55,360	60,000	60,000
Legal and Engineering	35,929	70,000	50,000
Audit	16,985	18,308	18,949
Municipal Court	43,599	46,300	44,400
Cemetery	329	1,000	1,000
Tree Board	3,371	3,000	3,500
Harvey County EDC	36,000	36,000	36,000
Functions	0	6,500	6,500
Restaurant Bldg. Expense	0	5,000	2,000
Chamber of Commerce	95	0	0
Community Development	474	12,500	5,000
Lease Purchase Land	20,509	20,509	0
Capital Expense	0	0	1,451,925
Transfers:			
Transfer to PBC (Library Bond Payment)	66,603	65,083	63,760
Transfer to Equipment Reserve	215,000	215,000	150,000
Transfer to Capital Improvement	200,000	0	100,000
Transfer to Hesston Land Bank	0	15,000	0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
Total Expenditures	2,287,612	2,231,377	3,834,060
Unencumbered Cash Balance Dec 31	1,145,896	1,373,038	xxxxxxxxxxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount	3,396,723	3,560,443	3,834,060
	Non-Appropriated Balance		0
	Total Expenditure/Non-Appr Balance		3,834,060
	Tax Required		894,280
Delinquent Comp Rate:	0.6%		5,366
Amount of 2020 Ad Valorem Tax			899,646

CPA Summary

Hesston

2021

Adopted Budget General Fund - Detail Expenditures	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Expenditures:			
General Administration			
Salaries	87,726	91,080	97,664
Contractual	58,184	55,450	57,150
Commodities	6,763	6,200	6,200
Capital Outlay	14,032	1,000	500
Total	166,705	153,730	161,514
Police			
Salaries	666,979	690,948	757,388
Contractual	62,058	66,900	71,000
Commodities	32,987	41,700	42,200
Capital Outlay	24,711	19,000	32,500
Total	786,735	818,548	903,088
Street			
Salaries	179,654	193,929	287,083
Contractual	27,315	27,400	25,469
Commodities	34,685	36,250	36,350
Capital Outlay	1,937	2,000	2,500
Total	243,591	259,579	351,402
Parks			
Salaries	184,162	199,575	191,912
Contractual	22,107	23,400	24,350
Commodities	18,346	23,100	24,750
Capital Outlay	2,219	0	0
Total	226,834	246,075	241,012
Fire			
Salaries	106,641	119,445	124,210
Contractual	38,913	43,500	43,500
Commodities	13,968	16,300	16,300
Capital Outlay	9,971	0	0
Total	169,493	179,245	184,010
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page Total	1,593,358	1,657,177	1,841,026

(Note: Should agree with general sub-totals.)

Hesston

2021

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Debt Service	Actual for 2019	Estimate for 2020	Year for 2021
Unencumbered Cash Balance Jan 1	231,698	235,094	229,985
Receipts:			
Ad Valorem Tax	65,440	70,637	xxxxxxxxxxxxxxxx
Delinquent Tax	445	700	500
Motor Vehicle Tax	8,728	8,720	8,403
Recreational Vehicle Tax	67	66	69
16/20M Vehicle Tax	10	10	15
Commercial Vehicle Tax	0	0	485
Watercraft Tax	0	0	35
Special Assessments	385,274	411,453	411,453
Transfers:			
Utility Fund	160,000	118,485	118,485
SS&Hwy	25,000	25,000	25,000
Interest on Idle Funds			
Neighborhood Revitalization Rebate			-48
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	644,964	635,071	564,397
Resources Available:	876,662	870,165	794,382
Expenditures:			
Principal Payments	485,000	495,000	515,000
Interest Payments	156,568	145,180	112,094
Cash Basis Reserve	0	0	242,200
Cash Basis Reserve (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	641,568	640,180	869,294
Unencumbered Cash Balance Dec 31	235,094	229,985	xxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount:	881,268	854,486	869,294
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	869,294
		Tax Required	74,912
Delinquent Comp Rate:	0.6%		449
Amount of 2020 Ad Valorem Tax			75,361

Adopted Budget	Prior Year	Current Year	Proposed Budget
Library	Actual for 2019	Estimate for 2020	Year for 2021
Unencumbered Cash Balance Jan 1	2,674	2,791	1,724
Receipts:			
Ad Valorem Tax	193,879	208,049	xxxxxxxxxxxxxxxx
Delinquent Tax	1,313	1,500	1,200
Motor Vehicle Tax	25,864	25,839	24,750
Recreational Vehicle Tax	197	195	202
16/20M Vehicle Tax	29	29	44
Commercial Vehicle Tax	0	0	1,429
Watercraft Tax	0	0	103
EMC Safety Dividend	117	0	0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			-157
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	221,399	235,612	27,571
Resources Available:	224,073	238,403	29,295
Expenditures:			
Appropriations (County)	221,282	236,679	231,300
Appropriation of Fund Reserve (City)	0	0	0
Miscellaneous			
Does miscellaneous exceed 10% of Total Ex			
Total Expenditures	221,282	236,679	231,300
Unencumbered Cash Balance Dec 31	2,791	1,724	xxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount:	221,904	236,679	231,300
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	231,300
		Tax Required	202,005
Delinquent Comp Rate:	0.6%		1,212
Amount of 2020 Ad Valorem Tax			203,217

CPA Summary

Page No. 9

Hesston

2021

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Fire Equipment Tax	Actual for 2019	Estimate for 2020	Year for 2021
Unencumbered Cash Balance Jan 1	388,153	498,794	614,917
Receipts:			
Ad Valorem Tax	46,615	50,316	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	316	475	450
Motor Vehicle Tax	6,215	6,210	5,986
Recreational Vehicle Tax	47	47	49
16/20M Vehicle Tax	7	7	11
Commercial Vehicle Tax	0	0	346
Watercraft Tax	0	0	25
Township Service Agreement	57,441	59,068	61,419
Interest on Idle Funds			
Neighborhood Revitalization Rebate			-38
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	110,641	116,123	68,248
Resources Available:	498,794	614,917	683,165
Expenditures:			
New Equipment	0	0	732,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	732,000
Unencumbered Cash Balance Dec 31	498,794	614,917	xxxxxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount:	497,825	474,673	732,000
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			732,000
Tax Required			48,835
Delinquent Comp Rate: 0.6%			293
Amount of 2020 Ad Valorem Tax			49,128

Adopted Budget	Prior Year	Current Year	Proposed Budget
Community Service Program	Actual for 2019	Estimate for 2020	Year for 2021
Unencumbered Cash Balance Jan 1	63,835	71,682	72,150
Receipts:			
Ad Valorem Tax	20,818	22,471	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	141	200	200
Motor Vehicle Tax	2,776	2,773	2,673
Recreational Vehicle Tax	21	21	22
16/20M Vehicle Tax	3	3	5
Commercial Vehicle Tax	0	0	154
Watercraft Tax	0	0	11
Interest on Idle Funds			
Neighborhood Revitalization Rebate			-17
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	23,759	25,468	3,048
Resources Available:	87,594	97,150	75,198
Expenditures:			
Community Service Grants	15,912	25,000	97,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	15,912	25,000	97,000
Unencumbered Cash Balance Dec 31	71,682	72,150	xxxxxxxxxxxxxxxxxxx
2019/2020/2021 Budget Authority Amount:	76,475	87,991	97,000
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			97,000
Tax Required			21,802
Delinquent Comp Rate: 0.6%			131
Amount of 2020 Ad Valorem Tax			21,933

CPA Summary

Hesston

2021

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	360,441	412,190	283,820
Receipts:			
State of Kansas Gas Tax	102,916	96,630	85,480
County Transfers Gas		0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	102,916	96,630	85,480
Resources Available:	463,357	508,820	369,300
Expenditures:			
Service Contracts	7,785	0	15,000
Paving & Materials	1,117	30,000	25,000
Sidewalk Improvements	1,127	20,000	15,000
Street Improvements	16,138	150,000	289,300
Weaver Street Bond Payment	25,000	25,000	25,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	51,167	225,000	369,300
Unencumbered Cash Balance Dec 31	412,190	283,820	0
2019/2020/2021 Budget Authority Amount:	394,458	466,600	369,300

Adopted Budget

Special Parks	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	757	757	789
Receipts:			
Alcohol Tax	0	32	40
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	32	40
Resources Available:	757	789	829
Expenditures:			
Capital Outlay	0	0	829
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	829
Unencumbered Cash Balance Dec 31	757	789	0
2019/2020/2021 Budget Authority Amount:	1,532	1,189	829

CPA Summary

Hesston

2021

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Economic Development			
Unencumbered Cash Balance Jan 1	55,627	51,201	62,701
Receipts:			
Transfer from Utilities	0	20,000	0
Transfer from General	0	0	0
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
Total Receipts	0	20,000	0
Resources Available:	55,627	71,201	62,701
Expenditures:			
Contractual Services	3,605	7,500	7,500
Commodities	371	1,000	1,000
Capital Outlay	0	0	54,201
Reimbursed Expense	450	0	0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
Total Expenditures	4,426	8,500	62,701
Unencumbered Cash Balance Dec 31	51,201	62,701	0
2019/2020/2021 Budget Authority Amount	43,945	58,627	62,701

Adopted Budget

	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Transient Guest Tax			
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Transient Guest Tax	41,061	35,000	38,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
Total Receipts	41,061	35,000	38,000
Resources Available:	41,061	35,000	38,000
Expenditures:			
Transient Guest Tax Appropriations	41,061	35,000	38,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Ex			
Total Expenditures	41,061	35,000	38,000
Unencumbered Cash Balance Dec 31	0	0	0
2019/2020/2021 Budget Authority Amount	42,000	35,000	38,000

CPA Summary

Hesston

2021

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget PBC (Public Bldg. Comm)	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	68,964	68,964	68,964
Receipts:			
Transfer from General - Library Bldg.	66,603	65,083	63,759
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	66,603	65,083	63,759
Resources Available:	135,567	134,047	132,723
Expenditures:			
Principal	40,000	40,000	50,000
Interest	26,603	25,083	13,759
Capital Expense	0	0	68,964
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	66,603	65,083	132,723
Unencumbered Cash Balance Dec 31	68,964	68,964	0
2019/2020/2021 Budget Authority Amount:	135,566	134,046	132,723

Adopted Budget

0	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2019/2020/2021 Budget Authority Amount:	0	0	0

CPA Summary

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Adopted Budget Golf Fund	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	99,545	105,357	105,503
Receipts:			
Green Fees	107,300	120,000	135,464
Golf Cart Fee	121,998	116,000	124,878
Practice Facility	11,192	11,000	11,000
Tournament Fees	45,390	50,000	50,000
Membership Fees	63,270	65,000	65,000
Concessions	69,740	85,000	98,475
Golf Shop Sales	45,940	46,000	46,000
Banquent Room Rental	60	0	0
Utility Transfers	127,000	127,000	77,000
Reimbursements	5,036	0	0
Interest on Idle Funds			
Miscellaneous	4,337	4,000	5,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	601,263	624,000	612,817
Resources Available:	700,808	729,357	718,320
Expenditures:			
Personnel Services	261,770	267,486	277,444
Contractual Services	75,627	87,500	91,277
Commodities	167,564	180,750	178,750
Capital Outlay	88,332	88,118	170,849
Reimbursements	2,158	0	0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	595,451	623,854	718,320
Unencumbered Cash Balance Dec 31	105,357	105,503	0
2019/2020/2021 Budget Authority Amount	729,271	731,667	718,320

EMS Fund

Adopted Budget EMS Fund	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	105,453	108,798	119,597
Receipts:			
Grant Proceeds	5,110	0	0
Harvey County Appropriations	132,836	130,000	140,000
Patient Charges	208,214	230,000	210,000
Transfer from General Fund	0	0	0
Transfer from Utilities	35,000	50,000	50,000
EMC Safety Dividend	3,218	0	0
Reimbursed	1,563	0	0
Interest on Idle Funds			
Miscellaneous	1,631	1,625	1,625
Does miscellaneous exceed 10% Total Rec			
Total Receipts	387,572	411,625	401,625
Resources Available:	493,025	520,423	521,222
Expenditures:			
Personnel Services	260,133	291,326	299,128
Contractual Services	44,928	58,500	59,000
Commodities	22,890	36,000	35,500
Capital Outlay	599	0	107,594
Reimbursements	5,677	0	0
Transfer to EMS Equipment Reserve	50,000	15,000	20,000
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	384,227	400,826	521,222
Unencumbered Cash Balance Dec 31	108,798	119,597	0
2019/2020/2021 Budget Authority Amount	530,768	509,851	521,222

CPA Summary

Hesston

2021

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Utility Fund	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	3,129,775	3,210,465	3,439,343
Receipts:			
Gas Revenue	1,888,871	1,739,000	1,834,588
Water Revenue	582,463	639,000	635,308
Sewer Revenue	777,113	764,000	770,417
Refuse Revenue	198,767	196,000	218,736
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,447,214	3,338,000	3,459,049
Resources Available:	6,576,989	6,548,465	6,898,392
Expenditures:			
Gas Expenditures	406,627	425,056	390,841
Gas Purchase Expense	1,038,586	1,000,000	1,046,712
Water Expenditures	477,950	517,619	473,512
Sewer Expenditures	584,552	585,812	603,102
Refuse Expenditures	191,809	190,150	206,400
Capital Outlays	0	0	3,507,340
Transfers:			
Transfer to Utility Maintenance Reserve	100,000	50,000	100,000
Transfer to Bond & Interest Fund	160,000	118,485	118,485
Transfer to Equip. Reserve	0	0	0
Transfer to Golf Course Maint. Res.	70,000	25,000	50,000
Transfer to Capital Improvement	175,000	0	225,000
Transfer to Golf Fund	127,000	127,000	77,000
Transfer to General Fund	0	0	50,000
Transfer to EMS Fund	35,000	50,000	50,000
Transfer to Hesston Land Bank	0	0	0
Transfer to Economic Development	0	20,000	0
Cash Forward (2021 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,366,524	3,109,122	6,898,392
Unencumbered Cash Balance Dec 31	3,210,465	3,439,343	0
2019/2020/2021 Budget Authority Amount	6,340,794	6,501,626	6,898,392

CPA Summary

0

NON-BUDGETED FUNDS (A)

2021

(Only the actual budget year for 2019 is to be shown)

Non-Budgeted Funds-A

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
Utility Maintenance Res		Construction		Capital Improvement R		Golf Maintenance Reser		Equipment Reserve		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Jan 1	1,198,559	Cash Balance Jan 1	642,113	Cash Balance Jan 1	1,509,617	Cash Balance Jan 1	100,268	Cash Balance Jan 1	847,191	4,297,748
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Transfer from Gas	100,000	Transfer from Fund 30	161,560	Transfer from Gas	100,000	Transfer from Golf	0	Transfer from General	215,000	
Transfer from Water	0	Project Clearing	0	Transfer from Water	0	Transfer from Gas	70,000	Transfer from EMS	50,000	
Transfer from Sewer	0	Grants	29,805	Transfer from Sewer	75,000	Transfer from Water	0	Misc.	40,027	
Misc.	0			Transfer from General	200,000	Transfer from Sewer	0			
Reimbursed	0					Reimbursed	1,192			
Total Receipts	100,000	Total Receipts	191365	Total Receipts	375000	Total Receipts	71192	Total Receipts	305027	1,042,584
Resources Available:	1,298,559	Resources Available:	833,478	Resources Available:	1,884,617	Resources Available:	171,460	Resources Available:	1,152,218	5,340,332
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
New Equipment	4,550	Golf Course Project	11,150	New Improvements	40,822	Contractual Services	17,621	Admin Exp.	34,855	
Gas Expense	47,469	Council Chamber Projc	184,679	Street Projects	100,000	Commodities	8,253	Police Exp.	20,048	
Water Expense	47,026	22 Acre Project	2,681	Transfer to Fund 27	161,560	New Equipment	67,329	Street Exp.	8,984	
Sewer Expense	76,708	Bike Trails Project	16,217					Fire Expense	64,209	
Refuse Expense	0							Parks Expense	20,639	
Transfer Fund 27	0							EMS Expense	11,063	
Reimbursed	10,004									
Total Expenditures	185,757	Total Expenditures	214,727	Total Expenditures	302,382	Total Expenditures	93,203	Total Expenditures	159,798	955,867
Cash Balance Dec 31	1,112,802	Cash Balance Dec 31	618,751	Cash Balance Dec 31	1,582,235	Cash Balance Dec 31	78,257	Cash Balance Dec 31	992,420	4,384,465 **
										4,384,465 **

**Note: These two block figures should agree.

CPA Summary

0

NON-BUDGETED FUNDS (B)

2021

(Only the actual budget year for 2019 is to be shown)

Non-Budgeted Funds-B

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Revolving Loan		Library Maintenance R		Special Law Enforcement		0		0		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		Total
Cash Balance Dec 31	160,044	Cash Balance Dec 31	22,727	Cash Balance Dec 31	6,965	Cash Balance Dec 31		Cash Balance Dec 31		189,736
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Payments	26,037	Transfer from General	0	Seized Revenue	0					
Total Receipts	26,037	Total Receipts	0	Total Receipts	0	Total Receipts	0	Total Receipts	0	26,037
Resources Available:	186,081	Resources Available:	22,727	Resources Available:	6,965	Resources Available:	0	Resources Available:	0	215,773
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Loans	0	Bldg. Maint.	0	New Equipment	6,965					
				Misc						
Total Expenditures	0	Total Expenditures	0	Total Expenditures	6,965	Total Expenditures	0	Total Expenditures	0	6,965
Cash Balance Dec 31	186,081	Cash Balance Dec 31	22,727	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	208,808
										208,808

**Note: These two block figures should agree.

CPA Summary

NOTICE OF BUDGET HEARING

The governing body of

Hesston

will meet on August 10, 2020 at 6:00 p.m. at City Council Chambers - 110 E. Smith Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall - 115 E. Smith Street and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2019		Current Year Estimate for 2020		Proposed Budget for 2021		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimate Tax Rate *
General	2,287,612	25.891	2,231,377	25.890	3,834,060	899,646	26.564
Debt Service	641,568	2.037	640,180	2.037	869,294	75,361	2.225
Library	221,282	6.035	236,679	6.000	231,300	203,217	6.000
Fire Equipment Tax		1.451		1.451	732,000	49,128	1.451
Community Service Progra	15,912	0.648	25,000	0.648	97,000	21,933	0.648
Special Highway	51,167		225,000		369,300		
Special Parks					829		
Economic Development	4,426		8,500		62,701		
Transient Guest Tax	41,061		35,000		38,000		
PBC (Public Bldg. Comm)	66,603		65,083		132,723		
Golf Fund	595,451		623,854		718,320		
EMS Fund	384,227		400,826		521,222		
Utility Fund	3,366,524		3,109,122		6,898,392		
Non-Budgeted Funds-A	955,867						
Non-Budgeted Funds-B	6,965						
Totals	8,638,665	36.062	7,600,621	36.026	14,505,141	1,249,285	36.888
Less: Transfers	1,385,163		725,568		1,029,245		
Net Expenditure	7,253,502		6,875,053		13,475,896		
Total Tax Levied	1,163,071		1,249,295		xxxxxxxxxxxxxxxxxxxx		
Assessed							
Valuation	32,254,436		34,678,381		33,867,264		
Outstanding Indebtedness,							
January 1,	<u>2018</u>		<u>2019</u>		<u>2020</u>		
G.O. Bonds	5,960,000		5,500,000		5,015,000		
Revenue Bonds	0		0		0		
Other	3,270,536		3,101,199		2,929,053		
Lease Purchase Principal	441,812		348,505		251,945		
Total	9,672,348		8,949,704		8,195,998		

*Tax rates are expressed in mills

Jason Thrasher

City Official Title: City Clerk

Hesston

2021

2021 Neighborhood Revitalization Rebate

Budgeted Funds for 2021	2020 Ad Valorem before Rebate**	2020 Mil Rate before Rebate	Estimate 2021 NR Rebate
General	883,150	26.077	682
Debt Service	62,654	1.850	48
Library	203,202	6.000	157
Fire Equipment Tax	49,141	1.451	38
Community Service	21,946	0.648	17
			0
			0
			0
			0
			0
			0
			0
			0
TOTAL	1,220,093	36.026	942

2020 July 1 Valuation: 33,867,264

Valuation Factor: 33,867.264

Neighborhood Revitalization Subj to Rebate: 26,168

Neighborhood Revitalization factor: 26.168

**This information comes from the 2021 Budget Summary page. See instructions tab #13 for completing the Neighborhood Revitalization Rebate table.



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Public Hearing and Adoption of 2021 Land Bank Budget

Recommendation: Hold Public Hearing and Adopt the Budget

Background Information:

Briefed by: City Administrator Gary Emry

Summary: The Land Bank Board approved the 2021 Budget for publication on July 13, 2020. The attached budget summary and notice of public hearing were subsequently published in the Hesston Record.

- Recess the meeting of the Hesston City Council and convene a meeting of the Hesston Land Bank.
 - Motion to open the public hearing.
 - Solicit public comments.
 - Close public hearing.
 - Approve Land Bank Minutes of 07.13.2020.
 - Approve 2021 Land Bank Budget.
- Adjourn meeting of Hesston Land Bank and reconvene meeting of Hesston City Council.

Attachments:

July 13, 2020 Land Bank Minutes
2020 Notice of Budget Hearing
2020 Budget Documents

HESSTON LAND BANK MEETING

MINUTES of July 13, 2020

Land Bank Meeting No. 1

The meeting of the Hesston Land Bank was held on Monday, July 13, 2020 at 6:40 p.m. via online video meeting software. The Council Chambers / Municipal Court Building located at 110 E. Smith Street was open to the public to view and/or participate in the meeting.

PRESENT

Land Bank Trustees Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry, City Attorney J.T. Klaus, and Secretary Jason Thrasher with Chairman David Kauffman presiding. A quorum was present.

ABSENT

Land Bank Trustee Larry Fuqua

OTHERS PRESENT

Hesston Public Library Director Melissa Carlson, Hesston Chamber Director Megan Smith, Luke Logan with the Grocery Store Committee, and Jackie Nelson with the Hesston Record.

RECESS COUNCIL MEETING AND CONVENE LAND BANK MEETING

At 6:40 p.m. Clare Moore moved to recess the meeting of the Hesston City Council and convene the meeting of the Hesston Land Bank. Jason Jones seconded. Motion carried 4-0.

APPROVE LAND BANK MINUTES

Clare Moore moved to approve the Hesston Land Bank minutes of August 12, 2019 and October 28, 2019. Brad Unruh seconded. Motion carried 4-0.

2021 LAND BANK BUDGET – APPROVE PUBLICATION

Clare Moore moved to approve the 2021 Hesston Land Bank Budget for publication and to set the public hearing date for August 10, 2020 at 6:00 p.m. in the Hesston City Council Chambers. Brad Unruh seconded. Motion carried 4-0.

ADJOURN

At 6:42 p.m. Jason Jones moved to adjourn the meeting of the Hesston Land Bank and reconvene the meeting of the Hesston City Council. Clare Moore seconded. Motion carried 4-0.

Recorded by
Jason Thrasher
Secretary

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2021

The governing body of

Hesston

Harvey

will meet on August 10, 2020 at 6:00 p.m. at City Council Chambers - 110 E. Smith Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied.

Detailed budget information is available at City Hall - 115 E. Smith Street and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2021 Expenditures and Amount of 2020 Ad Valorem Tax establish the maximum limits of the 2021 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2019		Current Year Estimate for 2021		Proposed Budget Year for 2021		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	Estimated Tax Rate*
General							
Debt Service							
Hesston Land Bank	6,197		18,885		18,827		
Totals	6,197	0.000	18,885	0.000	18,827	0	0.000
Less: Transfers	0		15,000		0		
Net Expenditures	6,197		3,885		18,827		
Total Tax Levied	0		0		xxxxxxxxxxxxxx		
Assessed Valuation	0		0		0		

Outstanding Indebtedness,

Jan 1,	2018	2019	2020
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Jason Thrasher

City Clerk

Page No. 7

CERTIFICATE

State of Kansas
Special District
2021

To the Clerk of Harvey, State of Kansas

We, the undersigned, officers of

Hesston

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2021; and (3) the
Amount(s) of 2020 Ad Valorem Tax are within statutory limitations for the 2021 Budget.

Table of Contents:		Page No.	2021 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2020 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2021		2			
Allocation MVT, RVT, 16/20M Vehicle Tax		3			
Schedule of Transfers		4			
Statement of Indebt. & Lease/Purchase		5			
Fund	K.S.A.				
General	0	6			
Debt Service	10-113				
Hesston Land Bank		6	18,827		
		6			
Totals		xxxxxxx	18,827	0	
Budget Summary		7	County Clerk's Use Only		
Neighborhood Revitalization Rebate					
Resolution required? Notice of the vote to adopt required to be published?			No	Nov. 1, 2020 Total Assessed Valuation	

Assisted by:

Address:

Email:

Attest: _____ 2020

County Clerk

Governing Body

CPA Summary

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2021

Hesston
Harvey

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2019	Current Amount for 2020	Proposed Amount for 2021	Transfers Authorized by Statute
City of Hesston General	Hesston Land Bank	-	15,000	-	12-5902
Totals		0	15,000	0	
Adjustments*					
Adjusted Totals		0	15,000	0	

*Note: Adjustments are required only if the transfer is being made in 2020 and/or 2021 from a non-budgeted fund.

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Hesston Land Bank	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1	26,335	22,712	18,827
Receipts:			
Transfer from City General Fund	0	15,000	0
Land Sales	2,574	0	0
Interest on Idle Funds			
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	2,574	15,000	0
Resources Available:	28,909	37,712	18,827
Expenditures:			
Land Purchases	0	0	0
Legal	80	5,000	1,000
Utilities	0	2,500	0
Taxes / Specials	6,087	4,500	5,000
Insurance	30	0	0
Capital Expense	0	0	12,827
Marketing	0	5,000	0
Cash Forward (2021 column)			
Miscellaneous	0	1,885	
Does misc. exceed 10% Total Expenditures			
Total Expenditures	6,197	18,885	18,827
Unencumbered Cash Balance Dec 31	22,712	18,827	0
2019/2020/2021 Budget Authority Amount:	17,447	23,889	18,827

Adopted Budget 0	Prior Year Actual for 2019	Current Year Estimate for 2020	Proposed Budget Year for 2021
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2021 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditures			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2019/2020/2021 Budget Authority Amount:	0	0	0

CPA Summary

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2021

The governing body of

Hesston

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Net Expenditures	6,197		3,885		18,827		
Total Tax Levied	0		0		xxxxxxxxxxxxxx		
Assessed Valuation	0		0		0		

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Revenue Bonds	0	0	0
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Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Jason Thrasher

City Clerk

Page No. 7



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Resolution No. 1154: Approving the sale back of a certain project financed with the proceeds of revenue bonds of the City.

Recommendation: Adopt the Resolution

Background Information:

Briefed by: Bond Counsel (Triplett Woolf & Garretson, LLC)

Summary: The City of Hesston has previously issued its (i) Taxable Industrial Revenue Bonds, Series 2008 (Silverstone, Inc.) and (ii) Taxable Industrial Revenue Bonds, Series 2009 (Silverstone, Inc.), all for the purpose of paying all or any portion of the cost of purchasing, acquiring, constructing, furnishing, equipping and improving a commercial warehouse facility located in the City of Hesston, Kansas (the "Project"). The Bonds have been retired and redeemed and the IRB Tenant has exercised its option to purchase the property.

Financial Impact: There is no financial impact on the City. If the project is not already on the tax rolls, it will be placed back on the tax rolls.

Attachment: Resolution No. 1154 authorizing sale of a certain project financed with the proceeds of revenue bonds of the City back to the IRB Tenant.

TRIPLETT WOOLF GARRETSON, LLC

RESOLUTION NO. 1154

OF THE

CITY OF HESSTON, KANSAS

RELATING TO THE EXERCISE OF
OPTION TO PURCHASE RELATED TO

CITY OF HESSTON, KANSAS

NOT EXCEEDING \$450,500
TAXABLE INDUSTRIAL REVENUE BONDS
SERIES 2008
(SILVERSTONE, INC.)

\$1,100,000
TAXABLE INDUSTRIAL REVENUE BONDS
SERIES 2009
(SILVERSTONE, INC.)

RESOLUTION NO. 1154

A RESOLUTION OF THE CITY OF HESSTON, KANSAS APPROVING THE SALE OF A CERTAIN PROJECT FINANCED WITH THE PROCEEDS OF REVENUE BONDS OF THE CITY; AUTHORIZING THE EXECUTION AND DELIVERY OF (1) A SPECIAL WARRANTY DEED, (2) A BILL OF SALE, (3) A TERMINATION AND RELEASE OF LEASE, SUBLEASE, AND COLLATERAL ASSIGNMENT OF LEASE, AND (4) A SATISFACTION, DISCHARGE AND RELEASE OF BOND AGREEMENT.

WHEREAS, the City of Hesston, Kansas is a municipal corporation organized under the laws of the State of Kansas (the “Issuer”); and

WHEREAS, the Issuer is authorized pursuant to K.S.A. 12-1740 *et seq.* to issue its revenue bonds for the purpose of paying all or any portion of the cost of purchasing, acquiring, constructing and equipping facilities for commercial, industrial, and manufacturing purposes and to enter into leases with any person, firm, or corporation for such facilities; and

WHEREAS, the Issuer has previously issued its (i) Taxable Industrial Revenue Bonds, Series 2008 (Silverstone, Inc.) (the “Series 2008 Bonds”) in the original aggregate principal amount of not to exceed \$450,500 and (ii) Taxable Industrial Revenue Bonds, Series 2009 (Silverstone, Inc.) (the “Series 2009 Bonds”) in the original aggregate principal amount of \$1,100,000, all for the purpose of paying all or any portion of the cost of purchasing, acquiring, constructing, furnishing, equipping and improving a commercial warehouse facility located in the City of Hesston, Kansas (the “Project”); and

WHEREAS, the Project is leased by the Issuer to TW Properties Hesston, LLC, a Nebraska limited liability company, as successor Tenant (the “Tenant”), pursuant to a certain Lease, dated as of December 29, 2008, as supplemented and amended by a Supplemental Lease No. 1, dated as of December 22, 2009 (collectively, the “Lease”); and

WHEREAS, the Series 2008 Bonds and Series 2009 Bonds (collectively, the “Bonds”) are payable pursuant to a certain Bond Agreement, dated as of December 29, 2008, as supplemented and amended by a Supplemental Bond Agreement No. 1, dated as of December 22, 2009, and a First Amendment to Bond Agreement, dated as of June 20, 2017 (collectively, the “Bond Agreement”), by and between the Issuer, Bank of America, N.A., as fiscal and paying agent, and initial purchaser of the Series 2008 Bonds (the “Bank”), and the Tenant, as successor Tenant and successor owner of the Series 2009 Bonds, which Bond Agreement includes a pledge of the Project and the net revenues therefrom, including revenues received from the fees charged and Basic Rent received pursuant to the Lease; and

WHEREAS, the Tenant has heretofore subleased the Project to the Silverstone, Inc. (the “Sublessor”) pursuant to a Sublease Agreement, dated as of June 20, 2017 (the “Sublease”); and

WHEREAS, the payment of the principal of and interest on the Series 2008 Bonds is guaranteed by the Silverstone, Inc., Thomas R. Whyte, Jr. and Frederick B. Taylor pursuant to the

terms of a certain Guaranty Agreement, dated as of December 29, 2008 and the payment of the principal and interest on the Series 2008 Bonds is further guaranteed by the Tenant, Subtenant, Thomas R. Whyte, and Frederick B. Taylor pursuant to the terms of a certain Guaranty Agreement, dated as of June 28, 2017, and

WHEREAS, Section 17.1 of the Lease provides for the purchase of the Project by the Tenant upon the proper exercise of the Tenant's option to purchase and the payment (pursuant to Section 17.2) to the Bank of the full amount necessary and incidental to the retirement and defeasance of the Bonds, plus the payment to the Issuer of \$100; and

WHEREAS, the Tenant has provided notice of its election to purchase the Project on or about August 20, 2020 (the "Closing Date") and has previously paid and retired the outstanding Bonds; and

WHEREAS, the Issuer finds it necessary to authorize the execution and delivery of (1) a Special Warranty Deed, (2) Bill of Sale, (3) Termination and Release of Lease, Sublease, and Collateral Assignment of Lease, and (4) Satisfaction, Release and Discharge of Bond Agreement, in connection with the exercise by the Tenant of its option to purchase the Project and or otherwise waives any additional notice requirements under the Lease or Bond Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HESSTON, KANSAS, AS FOLLOWS:

Section 1. Definition of Terms. All terms and phrases not otherwise defined herein shall have the respective meanings set forth in the Lease, the Sublease, and the Bond Agreement (all as defined above).

Section 2. Sale of the Project. The Issuer is hereby authorized to convey the Project to the Tenant upon (1) sufficient moneys having been previously deposited with the Bank as Paying Agent, so as to completely defease and pay the Bonds in accordance with the terms of the Bond Agreement, the sufficiency of which amount is to be acknowledged by the Bank in writing, and/or surrender of the Bonds or any portion thereof in satisfaction of the payment of all principal of, interest on, and premium, if any, due and payable on such Bonds or such portion thereof at redemption, and (2) receipt by the Issuer of the \$100 to which it is entitled pursuant to Section 17.2 of the Lease and otherwise waives any additional notice requirements under the Lease or the Bond Agreement.

Section 3. Authorization of Special Warranty Deed. The Issuer is hereby authorized to execute and deliver its Special Warranty Deed (the "Special Warranty Deed") for the real property portions of the Project to the Tenant, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the deed before the governing body on this date.

Section 4. Authorization of Bill of Sale. The Issuer is hereby authorized to execute and deliver its Bill of Sale (the "Bill of Sale") for the personal property portions of the Project to the Tenant, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the Bill of Sale before the governing body on this date.

Section 5. Authorization of Termination and Release of Lease and Sublease. The Issuer is hereby authorized to execute and deliver a Termination and Release of Lease, Sublease, and Collateral Assignment of Lease (the “Lease Termination”) by and between the Tenant, the Sublessor, the Issuer and the Bank, upon satisfaction of the conditions contained in the Lease and set forth in Section 2 hereof, and in substantially the same form as the Lease Termination before the governing body on this date.

Section 6. Authorization of Satisfaction, Release and Discharge of Bond Agreement. The Issuer is hereby authorized to execute and deliver a Satisfaction, Release and Discharge of Bond Agreement (the “Bond Agreement Release”) by and between the Issuer, the Bank, and Tenant, upon satisfaction of the conditions contained in the Bond Agreement and set forth in Section 2 hereof, and in substantially the same form as the Bond Agreement Release before the governing body on this date.

Section 7. Execution of Documents. The Mayor of the Issuer is hereby authorized and directed to execute the Special Warranty Deed, Bill of Sale, Lease Termination, and Bond Agreement Release, for and on behalf of and as the act and deed of the Issuer in substantially the forms as they are presented today with such minor corrections or amendments thereto as the Mayor of the governing body of the Issuer shall approve, which approval shall be evidenced by his execution thereof, and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the purposes and intent of this Resolution, including specifically any applicable UCC Termination Statements. The City Clerk or any Deputy City Clerk of the Issuer are hereby authorized and directed to attest the execution of the Special Warranty Deed, Bill of Sale, Lease Termination, and Bond Agreement Release, on behalf of the Issuer and such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 8. Delivery of Documents. The Special Warranty Deed, Bill of Sale, Lease Termination, and Bond Agreement Release, shall be delivered by the Mayor, City Clerk or other appropriate staff member of the Issuer concurrently upon the satisfaction of the requirements set forth in the Lease and in Section 2 of this Resolution. Prior escrow delivery of the aforesaid documents may be made to the Issuer’s Bond Counsel.

Section 9. Further Authority. The Issuer shall, and the officers, agents and employees of the Issuer are hereby authorized and directed to, take such action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the provisions of this Resolution and to carry out, comply with and perform the duties of the Issuer with respect to the Special Warranty Deed, Bill of Sale, Lease Termination, and Bond Agreement Release, and the early redemption, satisfaction and discharge of the Bonds, all as necessary to carry out and give effect to the transaction contemplated hereby and thereby.

Section 10. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the Issuer.

[Remainder of Page Intentionally Left Blank]

PASSED, ADOPTED AND APPROVED by the governing body of the City of Hesston,
Kansas this 10th day of August, 2020.

CITY OF HESSTON, KANSAS

[seal]

David K. Kauffman, Mayor

ATTEST:

Jason Thrasher, City Clerk

EXCERPT OF MINUTES

The governing body of the City of Hesston, Kansas met at the normal meeting place in the City on August 10, 2020 at 6:00 p.m., with the Mayor David K. Kauffman presiding, and the following members of the governing body present:

and the following members absent:

Thereupon, and among other business, there was presented to the governing body a Resolution entitled:

A RESOLUTION OF THE CITY OF HESSTON, KANSAS APPROVING THE SALE OF A CERTAIN PROJECT FINANCED WITH THE PROCEEDS OF REVENUE BONDS OF THE CITY; AUTHORIZING THE EXECUTION AND DELIVERY OF (1) A SPECIAL WARRANTY DEED, (2) A BILL OF SALE, (3) A TERMINATION AND RELEASE OF LEASE, SUBLEASE, AND COLLATERAL ASSIGNMENT OF LEASE, AND (4) A SATISFACTION, DISCHARGE AND RELEASE OF BOND AGREEMENT.

Thereupon, the Resolution was considered and discussed; and on motion of _____, seconded by _____, the Resolution was adopted by a majority vote of all members present.

Thereupon, the Resolution having been adopted by a majority vote of the members of the governing body, it was given No. ____, and was directed to be signed by the Mayor and attested by the City Clerk.

CITY CLERK'S
CERTIFICATION OF EXCERPT OF MINUTES

I hereby certify that the foregoing is a true and correct Excerpt of the Minutes of the proceedings at the August 10, 2020 meeting of the governing body of the City of Hesston, Kansas.

[seal]

Jason Thrasher, City Clerk

TW Properties Hesston LLC

4350 McKinley St
Omaha, NE 68112

Phone 1-888-455-4910 Fax: 402-455-4692

August 3, 2020

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

CITY OF HESSTON, KANSAS

Attn: Jason Thrasher, City Clerk

115 E. Smith

P. O. Box 100

Hesston, Kansas 67062-0100

BANK OF AMERICA, N.A.

Attn: Gary Piercy, Vice President

13321 California St, Suite 210

NE1-500-01-01

Omaha, NE 68154

*Re: City of Hesston, Kansas
Not Exceeding \$450,500 – Taxable Industrial Revenue Bonds – Series 2008
\$1,100,000 – Taxable Industrial Revenue Bonds – Series 2009
(Silverstone, Inc.) (collectively, the “Bonds”)*

Ladies and Gentlemen:

The above referenced Bonds were issued by the City of Hesston, Kansas (the “City”) for the benefit of Silverstone, Inc. (“Silverstone”) for the purpose of purchasing, acquiring, constructing, furnishing, equipping and improvement a commercial warehouse facility (the “Project”). The paying agent for the Bonds is Bank of America, N.A., Wichita, Kansas. In connection with the issuance of the Bonds, the Project was leased by the City to Silverstone pursuant to certain Lease, dated as of December 29, 2008, as supplemented and amended by a Supplemental Lease No. 1, dated as of December 22, 2009 (collectively, the “Lease”). The Lease was subsequently assigned to TW Properties Hesston, LLC (the “Company”). The Bonds have been fully paid and retired.

TW Properties Hesston LLC

4350 McKinley St
Omaha, NE 68112

Phone 1-888-455-4910 Fax: 402-455-4692


This letter is to provide any and all necessary notice pursuant to Section 17.1 of the Lease, that the Company hereby intends and elects to purchase the Project on Thursday, August 20, 2020, or as soon thereafter as practicable at City Hall, 115 E. Smith, Hesston, Kansas.

The Resolution and documents necessary for the City to act upon this request have been prepared by Triplett Woolf Garretson, LLC and you may contact J. T. Klaus or Andrew Kovar at (316) 630-8100 with any questions. The Company respectfully requests that the enclosed Resolution and related documents be considered by the City at its August 10, 2020 meeting.

A check for the \$100 purchase option price (made payable to the City of Hesston, Kansas) required by Section 17.2(2) of the Lease is enclosed herewith. Words and terms not otherwise defined herein shall have the meaning ascribed to them by the Lease and the Bond Agreement.

Very truly yours,

TW PROPERTIES HESSTON, LLC

By 

Thomas R. White, Jr., Manager

Enclosures



Agenda Item Summary

Meeting date: August 10, 2020

Subject Dollar Store Proposals – Set Date and Times for Interviews

Background Information:

Briefed by: City Administrator Gary Emry

Summary: Hold discussion to determine date and time to invite Dollar Stores developers to review their proposals with the Council.



Agenda Item Summary

Meeting date: Aug 10, 2020

Summary: MKEC Proposal – Ridge Pointe Engineering Services

Background Information:

Briefed by: City Administrator Gary Emry

Summary: As requested, MKEC has presented a proposal to provide professional engineering services as outlines below:

PHASE ONE

Fee compensation for Land/Master Planning services: \$6,000

PHASE TWO

Fee compensation for Boundary Survey, Zoning Support, Prelim and Final Plat: \$29,500

TOTAL CONTRACT BASE FEE: \$35,500

Recommendation: I recommend approval of this agreement. My understanding in talks with MKEC is that Phase One can be completed inside of 4 weeks. During this time our next step is to address a General Contracting agreement with Preferred Builders, as directed by the council.

Funding: These services will be funded from the Ridge Pointe economic development fund.



July 28, 2020

Mr. Gary Emry
City Administration
115 E. Smith
Hesston, KS 67062-8811
[Gary Emry <gemery@hesstonks.org>](mailto:gemery@hesstonks.org)
620.327.4412

SENT VIA EMAIL

REFERENCE

Ridge Pointe Addition - Development Services

Hesston, KS

Mr. Emry

We appreciate your interest in MKEC Engineering, Inc.'s professional services and welcome the opportunity to respond to your request for a proposal. The following Scope of Services outlines tasks related to the civil engineering services you have requested. The scope of our services shall be limited to Attachment 'B'. MKEC Engineering, Inc. proposes a lump sum fee of \$35,500 for the described services plus owner direct expenses.

GENERAL CORRESPONDENCE & MEETINGS *(Incorporated into each task)*

1. General correspondence & meetings with the Owner, Design Team, and project stake holder's members.
2. General correspondence with the City.

BASE CONTRACT – FEE COMPENSATION

The professional fees MKEC requests for the above-outlined scope of services are as follows:

TASK	DESCRIPTION	ESTIMATED FEE
01	Land/Master Planning	\$6,000
02	Boundary Survey, Zoning Support, Preliminary and Final Plat	\$29,500
TOTAL BASE CONTRACT FEE (TIME & EXPENSE)		\$35,500

BILLING

Professional services under the base contract will be billed monthly, on a time and expense basis, for work completed. **Reimbursable expenses, including but not limited to sub-consultants, printing, and deliverables will be billed in addition to actual cost plus 10%. Travel will be billed at actual cost.** Invoices are due within 30 days of the date of invoice. Invoices past due are subject to interest at the rate of 1½% per month. This proposal will become void after 60-days from the date submitted. Full payment is required prior to the recording of the final plat.

ATTACHMENTS TO THIS PROPOSAL

As a supplement to this proposal please find the following documents:

- **Attachment “A”** - Subject Property Map
- **Attachment “B”** - Scope of Services
- **Attachment “C”** - Additional Services
- **Attachment “D”** - Reimbursable Expenses
- **Attachment “E”** - MKEC 2020 Hourly Rate Schedule
- **Attachment “F”** - MKEC Engineering, Inc. General Conditions for professional services

Should you have any questions, please do not hesitate to call us, as we want to ensure that we have a clear understanding of the project and thus are identifying those items clearly in this proposal. If you concur with this proposal, please sign and date this letter, then return stating your approval for MKEC Engineering, Inc. to begin work on this project. We welcome this opportunity.

Sincerely,

MKEC ENGINEERING, INC.



Keith Ayotte, PE
Senior Project Manager

NOTICE TO PROCEED

The above proposal is understood and accepted. By accepting this proposal, you are also agreeing to MKEC Engineering, Inc. GENERAL CONDITIONS (PROFESSIONAL SERVICES) attached to this proposal.

By: _____ For: _____
Signature Organization
Date: _____

ATTACHMENT 'A': SUBJECT PROPERTY EXHIBIT (Provided Example)



ATTACHMENT 'B': SCOPE OF SERVICES**Assumptions:**

1. Any "off-site" agreements, if any, with neighboring property owner's shall be the responsibility of the client. MKEC can provide guidance as necessary. Example, Cross Lot Access Agreements or otherwise.
2. Any permitting or services beyond that listed below will be negotiated for an additional fee see Attachment 'C' (ASR).
3. The client shall provide an architectural survey of the subject property in a CAD file format.
4. Application fees for zoning and platting by Client.

TASK 01 – Land/Master Planning

MKEC has prepared similar mixed-use masterplans for other suburban communities. We take into account the unique characteristics of the community with an emphasis on land use coupled with market conditions that can drive the success of the development. We tailor the plan to the individual project. We are eager to provide our insights united with stakeholder feedback to create a project that the community can be proud of.

We estimate the master planning process to occur over a time frame of approximately 3 to 4 weeks. This schedule is mostly influenced by the speed at which the Client can organize stakeholder meetings and provide review comments. Besides developing plans some goals along the way are to create a theme or project identity. These will aid in providing a vision and place-making qualities for this new neighborhood.

1. Kickoff programming meeting with Clients and stakeholders.
2. MKEC to prepare 2 master plan concepts influenced by the Subject Property Exhibit (Attachment 'A') market types.
3. MKEC presentation of concepts.
4. Client to review and provide feedback comments. Selection of concept or best elements from each to incorporate.
5. MKEC to revise land a final draft land plan.
6. The client to review and approve the final land plan layout before initiation of the platting process.
7. Preparation of color master plan for display/marketing purposes.

TASK 02 – Boundary Survey, Zoning Support, Preliminary and Final Plat**Boundary Survey**

1. MKEC will provide a boundary and improvement survey in accordance with the Kansas Minimum Standards for boundary surveys. The Horizontal datum will be tied to the NAD83, State Plane coordinate system (US Survey Feet Definition) and will be modified to the ground using a calculated Combined Adjustment Factor that will be provided on the survey drawing.

Zoning Support

A change of zoning for two distinct zoning classifications for the desired land uses on the project. As necessary, modify provisions and restrictions to allow the desired permitted uses, setbacks, building heights, and other provisions. Most of this effort will be performed by the Client as noted.

1. Meeting with city staff to review before application.
2. Preparation zone change application materials, as requested.
 - a. Prepare Legal Description.
 - b. Obtain ownership list (by Client)
 - c. Prepare ownership list map (by Client)
 - d. Prepare as needed zoning overlays (by Client)
3. Work with staff before mail out of the staff report.
4. Client to assist with fielding phone calls from the public.
5. Prepare for meetings with the client.

6. Prepare additional materials for the Planning and Zoning Commission, as needed.
7. Presentation at PZC meeting (by Client).
8. Address PZC concerns before City Council (by Client).
9. Present at City Council hearing (by Client).
10. If a protest is filed, coordinate with the client before additional efforts incurred. Any additional effort shall be provided to the client in a written statement and any such estimated additional fee to cover such effort shall be provided therein.
11. Achieve approval at City Council (by Client).

Preliminary and Final Plat

1. We will vacate and replat the unnecessary easements, setbacks, and reserves in proximity to the project within the bounds of the plat using K.S.A. 12-512b.
2. Client to name the development.
3. Meetings with city/county staff to review before plat application to review any such special provisions.
4. Preparation of a concurrent Preliminary and Final Plat application materials.
 - a. Prepare Application and obtain owner signature.
 - b. Prepare Preliminary Plat.
 - c. Prepare Utility Plan
 - d. Prepare a preliminary estimate of costs for determining phase 1 improvements.
 - e. Prepare Final Plat
 - f. Preparation of petitions for phase 1 improvements only.
 - g. Prepare legal documents associated with the case.
5. Review staff reports and alter accordingly before the hearing.
6. Address staff/committee comments.
7. Present Preliminary Plat and Final Plat at Planning and Zoning Commission public hearing.
8. Address staff/committee comments.
9. Submit finalized documents per staff report for signatures.
10. Obtain all owner signature on all required legal documents.
11. Submit executed documents to the City for approval at the City Commission meeting.
12. Survey set boundary corners of plat if different than existing corners.
13. Record plat and associated legal documents.
14. Achieve recorded plat and distribute recorded documents.

ATTACHMENT 'C': ADDITIONAL SERVICES

Services that are not associated with the agreed Scope of Services (outlined above) shall be considered as additional services. Additional services would include Client directed work that is clearly outside of the original scope of services. A fee structure for additional services shall be negotiated prior to services being rendered and shall be provided in the form of an ASR (Additional Services Request) to outline an hourly 'not-to-exceed' fee. If a fee structure is not determined prior to required submittals and services are required during that time then hourly rates shall apply.

Additional services would include the following:

- **Geotechnical Work** – Contracting for and review of such work.
- **Landscape Plan Preparation**
- **Permitting**

ATTACHMENT 'D': REIMBURSABLE EXPENSES

In addition to professional fees outlined, the Client shall pay all out-of-pocket expenses which are defined as actual expenditures made by MKEC, their employees, and / or professional consultants in the interest of the project and include, but are not limited to, the following expenses, unless another arrangement has been made (i.e. per diem, etc.) Items that are directly reimbursable are:

- Recording fees.
- Printing costs to include blueprinting, photocopying, and reproductions.
- Photographic supplies and processing.
- Study model materials.
- Special renderings, models, photographs, and special consultants, when authorized by Client.
- Plotting and reproduction for progress meetings, presentations, and submittals.
- Large format scans (11" x 17" and larger documents)
- Large format colored plots (11" x 17" and larger documents)
- Board mounted presentation graphics
- Mock-up time and materials (if mock-up is requested by the Client)
- Postage, freight, facsimile, overnight express mail and courier services.
- All travel expenses for meetings outside of Wichita including (but not limited to) airfare, hotel, car rental, taxis, and meals. Per Diem costs of \$50.00 per day for miscellaneous tips and food expenditures.
- Mileage to/from meetings at IRS allowed rate.
- Hotel and car rental.

ATTACHMENT 'E': HOURLY RATE SCHEDULE (2020)

**MKEC Engineering, Inc.
Classification Billing Rate per Hour**

Principal/Project Manager	168.00
Senior Engineer	156.00
Engineer Level I/Landscape Architect I	124.00
Engineer Level II/Senior Technician/Landscape Architect II	113.00
Clerical	61.00
Survey Team/2 Man.....	171.00
Survey/GPS	171.00
Survey/Leica	370.00
PLS	113.00
Inspector	113.00
Technician I.....	99.00
Technician II.....	76.00

EXPENSES:

Xerox Copies.....	Current Market Rate
Plot Prints.....	1.10 per S.F.
Color / Mylar Plot Prints	2.50 per S.F.
Mileage.....	IRS Allowed Rate
Project Expenses	Cost + 10%
Sub consultants.....	Cost + 10%

ATTACHMENT 'F': GENERAL CONDITIONS**MKEC Engineering, Inc. GENERAL TERMS AND CONDITIONS (PROFESSIONAL SERVICES)**

1. **Agreement.** There is an "Agreement" between you, the "Client," and MKEC Engineering, Inc. ("Consultant"). This Agreement includes the Project proposal, these General Terms and Conditions, Consultant's Addenda, and the Fee Schedule. The Agreement represents the entire and only agreement between the parties and supersedes any and all agreements between the parties, either oral or in writing, including any purchase or work order issued by Client relating to the Project. If any term or provision of these General Terms and Conditions is found to be invalid under any applicable law, rule or regulation, that provision shall, to the narrowest extent possible, be deemed omitted and the remainder of the Agreement shall remain in full force and effect. This Agreement is exclusive of any other agreement(s) that may exist between Client and Consultant for separate proposals or projects not enumerated in the Project that is the subject of this Agreement. The rights and obligations of the parties under this Agreement and those of any other agreement are autonomous and exclusive to the individual agreement.
2. **Services.** Client engages Consultant to provide professional services ("Services") in connection with the project described in Consultant's proposal ("Project") to which these General Terms and Conditions are attached. Client agrees that services not specifically described in the Scope of Services identified in Consultant's proposal are covered by this Agreement but, at the Consultant's discretion, may require an amended Scope of Services and will require additional compensation to Consultant.
3. **Payment.** Client shall pay invoices upon receipt. Invoices not paid within thirty (30) days of the invoice date shall be subject to a late payment fee of 1 ½% per month from the date of invoice. In the event Client's invoice remains unpaid for thirty (30) days from the date of invoice, Consultant may suspend all Services until paid in full and, in addition, may terminate the Agreement.
4. **Work Product.** Services provided under this Agreement, including, but not limited to, all drawings, reports, information, recommendations, opinions or other work product prepared or issued by Consultant, are for the exclusive use and benefit of Client or its agents in connection with this Project, and are not intended to inform, guide, or otherwise influence any other entities or persons with respect to any particular business transactions, and should not be relied upon by any entities or persons other than Client or its agents for any purpose other than the Project. Client will not distribute or convey or disclose such Services to any other persons or entities without Consultant's prior written consent, which shall include a release of Consultant from liability and indemnification by the third party. Consultant's Services are part of Consultant's professional services, do not constitute goods or products, and are copyrighted works of Consultant. However, such copyright is not intended to limit the Client's use of its work product in connection with the Project.
5. **Standard of Care.** Consultant will strive to perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the Consultant's profession practicing in the same locality under similar circumstances at the time the Services are performed. This Agreement creates no other representation, warranty, or guarantee, express or implied. **CONSULTANT HEREBY EXCLUDES AND DISCLAIMS ANY AND ALL IMPLIED WARRANTIES INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE AND ANY IMPLIED WARRANTY OF MERCHANTABILITY.**
6. **Limitation of Liability.** To the fullest extent permitted by law, the total liability of Consultant for any damages, costs, fees, or other losses, for any claim or cause of action related in any way to the Project or Services, shall be limited to the greater of compensation actually paid to Consultant for the Services under the Project or \$25,000.00. Client hereby releases Consultant from any and all liability above such amount. This Limitation of Liability shall include any losses payable to Client. This Limitation of Liability applies to any and all claims, no matter how pleaded, including but not limited to, claims for errors and omissions, breach of contract, tort/negligence, quantum meruit/unjust enrichment, or breach of fiduciary duty, and applies to all phases of Services performed under this Agreement. Client agrees Consultant's Services will not involve the design of any equipment or the implementation of equipment in any use. Client agrees Consultant will not be liable for any claims, damages, costs, or expenses for personal injury brought by Client or any third party relating to design or implementation. Client agrees to defend, indemnify, and hold harmless Consultant from any liability for such claim.
7. **Client Responsibilities.** Client shall bear sole responsibility for (a) jobsite safety; (b) notifying third-parties, including any governmental agency or prospective purchaser, of the existence of any hazardous or dangerous materials located in or around the Project site; and (c) cooperation with all requests by Consultant, including obtaining permission for access to the Project site. Client releases Consultant from liability for any incorrect advice, judgment, or decision based on inaccurate information furnished by Client or others. If reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including hazardous materials, encountered on the Project site, Consultant shall immediately stop work in the affected area and report the condition to Client.
8. **Electronic Media.** Because data stored on electronic media can deteriorate undetected or be modified without Consultant's knowledge, the Client accepts responsibility for the completeness or readability of the electronic media.
9. **Dispute Resolution.** The parties shall attempt resolution of any dispute arising under or related to this Agreement by mediation. Notwithstanding the foregoing, in the event of Client non-payment, Consultant may, at its sole option, waive mediation. Either party may demand mediation by serving a written notice on the other party stating the essential nature of the dispute. The mediation shall be conducted in accordance with the AAA Construction Industry Mediation Procedures then in effect within forty-five (45) days from the service of notice. The parties shall share the fees equally. If mediation fails, either party may institute litigation in the state or federal court of the county in which Consultant's office issuing the proposal is located. The prevailing party shall be entitled to attorneys' fees, cost, including costs incurred in the mediation and costs of enforcement of any judgment. The parties expressly waive any statute of limitations for a longer period of time and agree that any action shall be brought within one year from the date of Consultant's final invoice; however, this limitation on the statute of limitations shall not apply in the event of Client non-payment. In the event of Client non-payment, the standard Kansas statute of limitations applicable to actions related to written contracts shall apply. The parties expressly waive any and all rights to a trial by jury in any action, proceeding, or counterclaim brought by either of the parties against the other with respect to any matter relating to, arising out of, or in any way connected with this Agreement.
10. **Changed Conditions.** If during the course of performance of this Agreement conditions or circumstances are discovered that were not contemplated by Consultant at the commencement of this Agreement, Consultant shall notify Client of the newly discovered conditions or circumstances, and Client and Consultant shall renegotiate, in good faith, the terms and conditions of this Agreement. If amended terms and conditions cannot be agreed upon within thirty (30) days after the notice, Consultant may terminate this Agreement, and Consultant shall be paid for its services through the date of termination.
11. **Construction Observation.** If included in the Services, Consultant's construction observation service shall be limited to general observation of construction operations. Consultant shall not be responsible for constant or exhaustive inspection of the work, the means and methods of construction, or the safety procedures employed by Client's contractor. Performance of construction observation services does not constitute a warranty or guarantee of any type, since even with diligent observation, some construction defects, deficiencies or omissions in the Contractor's work may occur. Client shall hold its contractor solely responsible for the quality and completion of the Project, including construction in accordance with the construction documents. Any duty hereunder is for the sole benefit of the Client and not for any third party, including the contractor or any subcontractor. Client, or its designees, shall notify Consultant at least twenty-four (24) hours in advance of any observations required by the construction documents.
12. **Governing Law.** The laws of the State where the Agreement was entered into shall govern interpretation of this Agreement. If any term is deemed unenforceable, the remainder of the Agreement shall stay in full force and effect.
13. **Supplemental Conditions.** If any of the following conditions occur during the course of design or construction of the Project, this Agreement is terminated, billing of engineering Services completed to date will be provided, and a new engineering services contract will be negotiated to accommodate the new scope:
 - a. Redesign or analysis of alternates after Design Development is accepted to accommodate value engineering items due to lack of funding or contractor requests that requires a re-negotiated engineering services contract. Consultant assumes project team leaders directly contracted to the client have budgeted and revealed all costs with Client and has accepted the values given. Consultant assumes no responsibility as to final contractor bidding that might deviate from the proposed budget. If rough budget values are required by any engineering discipline, it will be the responsibility of Client to request these values unless the original project's scope included engineering cost estimates provisions.
 - b. If the project is put on hold or temporarily terminated for more than 15 calendar days, the Agreement will have to be re-negotiated prior to restart of the Project to re-establish a new schedule into Consultant's current work load.



Agenda Item Summary

Meeting date: August 10, 2020

Subject: School Resource Officer Agreement

Recommendation: Consider approval of the agreement.

Background Information:

Briefed by: City Administrator Gary Emry

Summary: The attached document is an agreement between the City and USD460 that outlines the division of responsibilities related to the hiring of a School Resource Officer.

Financial Impact:

				25%	75%
Year	Federal Grant	City/School	Total	City	School
1	40,876	32,390	73,266	8,098	24,293
2	42,045	33,402	75,447	8,351	25,052
3	42,079	35,426	77,505	8,857	26,570
4	0	79,600	79,600	19,900	59,700
	125,000	180,818	305,818	45,205	135,614

Attachment: School Resource Officer Agreement

SCHOOL RESOURCE OFFICER AGREEMENT

THIS AGREEMENT (the “Agreement”) entered into this _____ day of _____, 2020, by and between the City of Hesston, Kansas, hereinafter referred to as “City”; and Hesston Public Schools USD 460, hereinafter referred to as “USD”.

WHEREAS, the parties desire that the City hire an additional law enforcement officer whose primary responsibility will be that of a School Resource Officer (“SRO”); and,

WHEREAS, it is the mutual desire of the parties to reduce to writing their agreement as to their expectation of services together with the expenses and liabilities associated with such officer;

NOW, THEREFORE, it is agreed as follows:

1. **CITY TO HIRE OFFICER:** The City hereby agrees to hire and maintain one (1) law enforcement officer who at all times will be under the control of and considered an employee of the City and not of the USD. Officers assigned to the USD as SROs must be accepted by the the USD’s Superintendent of Schools or designee; said acceptance may be withdrawn by the USD’s Superintendent of Schools in his reasonable discretion at any time with written notice to City. No substitute officers may be employed under this Agreement without the prior consent of the USD’s Superintendent of Schools or designee. The position to be created shall be funded between the two parties.
2. **OFFICER’S QUALIFICATIONS:** The officer to be assigned to the USD as an SRO shall meet the minimum qualifications for training and experience as established by the City and the USD.
3. **OFFICER’S RESPONSIBILITIES:** The officer assigned to USD as SRO shall be selected by mutual decision of both the USD and City. The City and the USD will be responsible for evaluation of the officer and determination of continued employment. After consultation with the other party, should either party determine that a change of placement is warranted, a new officer will be obtained for this position. His/her duties and responsibilities to the parties shall be allocated generally as follows:
 - (A) **Regular School Session** - During the regular fall and spring semester school terms, except during school recesses such as Fall Recess, Winter Recess, Spring Recess and Summer Recess, the SRO shall devote full-time activities to USD. Those duties shall be as follows, with the understanding that the USD may redefine those duties from time to time as they shall deem appropriate:

1. Work in concert with the school principal(s), meeting with the principal(s) on a weekly or as needed basis.
2. Provide a program of law and education-related issues to the school community, including parents, on such topics as: tobacco, alcohol, and other drug issues, violence diffusion, violence prevention, and other safety issues in the school community.
3. Act as a communication liaison with law enforcement agencies, providing basic information concerning students on campuses served by the SRO to the extent allowable by law.
4. Provide information in-services and be a general resource for the faculty and staff on issues related to alcohol and other drugs, violence prevention, gangs, safety and security, and other topics agreed upon by the parties.
5. Gather information regarding potential problems including, but not limited to, criminal or gang activity.
6. Take steps the SRO deems appropriate and consistent with a Kansas law enforcement officer's duties when a crime occurs.
7. Refer students and/or their families to the appropriate agencies for assistance when a need is determined.
8. Work with the school principal(s) and superintendent to facilitate an arrest of a USD student or employee when reasonable.
9. Follow all USD Board Policies while on duty as an SRO, subject to the SRO's duties under the law.
10. Attend as many extra-curricular or social activities as possible, such as sporting events and school dances, to interact with students and help maintain order, and will provide notice of attendance or absence.
11. Perform such other duties as assigned by the principal(s), so long as the performance of such duties are legitimately and reasonably related to the SRO Program, and are consistent with the policies and procedures of the Hesston Police Department.

Notwithstanding the full-time allocation of the officer's time to the affairs of the school district during the regular school term, the officers may be called out by the City to respond to emergency situations and/or to provide backup to other regular City officers.

- (B) Summer Recess – During the traditional summer recess the officer shall devote his/her full-time activities to the City. Those duties shall be defined and directed by the Hesston Chief of Police or his designee

provided, however, that the officer will be made available to the school district for necessary training programs and as would be the case with any other regular City officer, if called upon by the USD.

4. **DIVISION OF EXPENSES:** In general, the parties agree that all salary expenses associated with the one (1) officer to be hired pursuant to the terms of this Agreement will be divided one-fourth (25%) by the City and three-fourths (75%) by the USD.

This allocation is based upon the expectations of both parties that the officers will be devoting approximately 75% of their time to school related activities and 25% of their time to matters totally related to the affairs of the City. Should the officers' allocation of time be substantially disproportionate to the expectations of the parties, it is agreed that the parties may mutually negotiate a modification of the allocation of expenses as provided for herein.

Officers Salary and Compensation – To the extent that the SROs are paid a salary, benefits, or other compensation by the City, the USD shall reimburse to the City 75% of that amount. Said reimbursement shall be on a monthly basis upon receipt by the USD of the detail expenses by the City.

Miscellaneous Expenses – Other expenses which are the responsibility of the City include uniforms, radios, equipment (non-SRO educational supplies) training not directly associated with SRO training and major vehicle expenses. Expenses which are the responsibility of the USD include all educational supplies and training associated with SRO functions, including an office within the assigned school, filing space capable of being secured, office supplies, and access to a computer. All other equipment needed shall be provided by the Hesston Police Department pursuant to Section 1 of this Agreement.

Clarification of Expenses – Any expenses that are unclear as to the responsibility party will be determined by mutual agreement between the two parties.

5. **RECORDS TO BE MAINTAINED:** An officer assigned to the SRO position will prepare a weekly report and year-end report documenting all activities, including student, parent and staff contacts, and forward said report(s) to the Police Supervisor, the USD Superintendent and appropriate principals. SROs will also be responsible for the preparation and submission of all Police Department reports and documents which will be maintained by the Police Department Records Section.
6. **ANNUAL EVALUATION AND RENEWAL:** Annual Performance Evaluations for each assigned SRO will be prepared by the SRO's Police

Supervisor with input from school personnel. Additionally, no later than May 15 of each year, the parties will conduct an evaluation of the SRO program and determine if they desire to continue with the program for the following year. The current written agreement will continue in force unless one or both of the parties' desire to submit changes or terminate the agreement.

7. BUDGET AND APPROPRIATION: The City and the USD currently intend to continue the SRO Program under the terms outlined in this Agreement. Each party reasonably believes that legally available funds in an amount sufficient to make payments to, and investment in, the SRO's can be obtained. Each party intends to do all things lawfully within its power to obtain and maintain funds from which the SRO program will continue to operate as set forth herein, including making provision for such payments to the extent necessary in each budget or appropriation request submitted and adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, the decision whether or not to budget and appropriate funds is within the discretion of the governing body of each party. Each party is only obligated to pay such moneys and continue this Agreement as the same may lawfully be paid from funds lawfully budgeted and appropriated for that purpose during the party's current budget year. Should either party fail to budget, appropriate or otherwise make available funds for the SRO program as set forth herein, such Agreement shall be deemed terminated at the end of the then current budget year. Each party agrees to deliver notice of any such termination to the other party at least 30 days prior to the end of the then current budget year, but failure to give such notice shall not extend the term beyond such year.
8. LEGAL CONTINGENCIES: It is agreed that nothing contained herein is intended or should be construed in any manner as creating or establishing a partnership or joint venture between the Parties. It is understood and agreed that this Agreement is entered into solely for the benefit of the parties hereto and gives no right to any other party. Each party agrees to be responsible for its own actions and omissions and those of its officers, teachers, or staff for any incident arising out of or in connection with this Agreement, to the fullest extent required by the law. The SRO shall at all times be considered an employee solely of the City and as it relates to USD, shall be considered to be an independent contractor.
9. TERMINATION: This Agreement may be terminated by either party, by giving the other party ninety (90) days advance written notification of such intent.
10. JURISDICTION: This Agreement shall be governed by the laws of the State of Kansas.

11. CITY BENEFITS: The rights, duties and benefits of officers assigned to the USD as a SRO under this Agreement shall not be abridged by the City, nor shall their service to the department be discounted. The officer(s) will not be adversely affected, nor shall they suffer any reduction of any employment right as a City employee, including opportunity for all promotional or training opportunities and fringe benefits.

IN WITNESS WHEREOF, the parties hereto have set their hands to this Agreement on the date and year first written above.

CITY OF HESSTON, KANSAS

[seal]

David Kaufman, Mayor

ATTEST:

Jason Thrasher, City Clerk

UNIFIED SCHOOL DISTRICT 460

Layne Frick, Board of Education President

ATTEST:

Name (Printed)

Title Clerk, Board of Education



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Executive Session

Recommendation: Recess to Executive Session

Subject: To discuss a contract dispute

Justification: Item #2 below: Attorney-Client privilege

Background Information:

The Kansas Open Meetings Act (K.S.A. 75-4319(b)) allows bodies subject to the Act to recess their open meetings for closed or executive sessions for purposes of discussing certain topics and those topics only. The subjects that may be handled in an executive session include the following:

1. personnel matters of non-elected personnel;
2. consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
3. matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
4. confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
5. matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
6. preliminary discussions relating to the acquisition of real property; and
7. matters relating to security measures, if discussion at an open meeting would jeopardize the security measures.



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Other Business

Agenda item to discuss any other business brought before the Council.



Agenda Item Summary

Meeting date: August 10, 2020

Subject: Adjourn Meeting

At the conclusion of the agenda the Mayor can request a motion to adjourn the meeting.

Next Regular Council Meeting: September 14, 2020