



CITY OF HESSTON AGENDA

Monday, October 12, 2020

Council Chamber/Municipal Court Building
110 E. Smith Street

Join Zoom Meeting

<https://us02web.zoom.us/j/83775736784>

Present

David Kauffman, Mayor _____
Brad Unruh, City Council _____
Jason Jones, City Council _____
Larry Fuqua, City Council _____
Clare Moore, City Council _____
Susan Swartzendruber, City Council _____

Others Present

1. _____
2. _____
3. _____
4. _____
5. _____

Gary Emry, City Administrator _____
J.T. Klaus, City Attorney _____
Jason Thrasher, City Clerk _____

1. Call to Order - 6:00pm

2. Additions to Agenda

A. _____
B. _____
C. _____
D. _____

3. Consent Agenda

- A. Council Minutes
- B. Appropriations
- C. Financial Statements
- D. Board Minutes

[E.](#) Building Permits

4. Constituency Comments

[F.](#) Constituency Comments

5. Proclamations and Awards

6. Public Hearing

7. Ordinances & Resolutions

[G.](#) Ordinance No. 010-2020-221 Brush Pit Fines

[H.](#) Resolution No. 1155 Brush Pit Hours of Operation

[I.](#) Resolution No. 1156 KDOT Grant

8. Old Business

[J.](#) Cross Wind Neighborhood Revitalization Request Brief

9. New Business

[K.](#) Eagle Scout Request

[L.](#) Ridge Pointe Master Plan Draft

[M.](#) King Park Sidewalk Proposal

[N.](#) Harvey County Road Maintenance Proposal

10. Other Business

11. Executive Session

[O.](#) Executive Session

12. Adjourn Meeting

[P.](#) Adjourn Meeting

Note: Hearing impaired persons may request an interpreter.

**CITY OF HESSTON
CITY COUNCIL MEETING**

Item A.

MINUTES of September 14, 2020

Council Meeting No. 13

The regular meeting of the Hesston City Council was held on Monday, September 14, 2020 at 6:00 p.m. via online video meeting software. The Council Chambers / Municipal Court Building located at 110 E. Smith Street was open to the public to view and/or participate in the meeting.

PRESENT

Council members Larry Fuqua, Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry, City Attorney J.T. Klaus, and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT

Police Chief Doug Schroeder, Steve Brecheisen with Cross Winds Conference Center, Hesston Chamber Director Megan Smith, Grocery Store Committee Member Luke Logan, area resident John Schmeling, and Jackie Nelson with the Hesston Record.

CONSENT AGENDA

Jason Jones moved to approve the consent agenda as presented. Larry Fuqua seconded. Motion carried 5-0.

CONSTITUENCY COMMENTS

Mayor Kauffman opened the floor for constituency comments.

Hearing no comments, Mayor Kauffman proceeded to the next item of business.

PROCLAMATIONS AND AWARDS

EMPLOYEE SERVICE AWARDS

Mayor Kauffman congratulated and thanked the following employees for their years of service to the City:

- Warren Schmidt.....15 years
- Chris Purvis..... 15 years
- Chris Eilert...20 years
- Chris Carter....25 years
- Delvin Wohlgemuth...25 years
- Russ Buller....40 years

ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 020-2020-176: 2020 UPOC

Brad Unruh made a motion to adopt Ordinance No. 020-2020-176: 2020 Uniform Public Offense Code. Susan Swartzendruber seconded. Motion carried 5-0.

ORDINANCE NO. 020-2020-177: 2020 STO

Jason Jones made a motion to adopt Ordinance No. 020-2020-177: 2020 Standard Traffic Ordinance. Clare Moore seconded. Motion carried 5-0

ORDINANCE NO. 010-2020-220: BRUSH PIT POLICY

Clare Moore made a motion to adopt Ordinance No. 010-2020-220: Brush Pit Policy. Larry Fuqua seconded. Motion carried 5-0

SET FINES ASSOCIATED WITH BRUSH PIT POLICY

Larry Fuqua directed staff to draft a resolution for consideration at the October council meeting to set fines and hours of operation associated with Brush Pit Policy Violations as follows:

- \$100 fine for each non-resident violation
- \$250 fine for each non-resident contractor/business violation
- Set hours of operation from dawn to dusk.

Clare Moore seconded. Motion carried 5-0.

NEW BUSINESS

Item A.

POLICE DEPARTMENT COPIER AGREEMENT

Clare Moore moved to approve the Police Department copier lease with 360 Document Solutions. Jason Jones seconded. Motion carried 5-0.

EXECUTIME TIME & ATTENDANCE ACCOUNTING SOFTWARE

Susan Swartzendruber moved to approve the purchase of ExecuTime Timekeeping and Attendance software from Incode. Clare Moore seconded. Motion carried 5-0.

CROSS WINDS REQUEST

Steve Brecheisen, Executive Director of Cross Wind Camp and Conference Center was present to request the property be added to the Neighborhood Revitalization Program.

This item was referred to staff to be reconsidered at the October Council Meeting.

APPOINT VOTING DELEGATES TO LKM ANNUAL MEETING

Larry Fuqua moved to nominate Jason Jones and Gary Emry as the voting delegates to the 2020 League of Kansas Municipalities Annual Meeting. Clare Moore seconded. Motion carried 5-0.

OTHER BUSINESS

CORONAVIRUS RELIEF FUNDS: DIRECT AID PROGRAM

City Administrator Gary Emry reviewed the Direct Aid Program list of projects and expenditures that the City submitted for the CARES Act – Coronavirus Relief Fund grant program.

PIPELINE SAFETY FOR PUBLIC OFFICIALS

The City Council was provided annual Natural Gas Pipeline Safety Information per KCC requirements.

REMINDER – GROCERY STORE INTERVIEW DATES

The following dates and times for grocery store proposal interviews were reviewed with the Council:

- September 28th at 6:00 pm Family Dollar
- September 29th at 6:00 pm Dollar General
- October 5th at 6:00 pm Icon structures / SPK (Grocery Store)

CONSTITUENCY COMMENTS

Mayor Kauffman opened the floor again for constituency comments.

Hearing no comments, Mayor Kauffman proceeded to the next item of business.

ADJOURN MEETING

At 7:38 p.m. Clare Moore moved to adjourn the meeting. Jason Jones seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk

**CITY OF HESSTON
SPECIAL CITY COUNCIL MEETING**

MINUTES of September 28, 2020

Council Meeting No. 14

The Special Meeting of the Hesston City Council was held on Monday, September 28, 2020 at 6:00 p.m. at the Council Chambers / Municipal Court building located at 110 E. Smith and online via Zoom video meeting software.

PRESENT

Council members Larry Fuqua, Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT VIA ZOOM SOFTWARE

Brad Saville with Landmark Commercial Real Estate, Hesston Chamber Director Megan Smith, and Jackie Nelson with the Hesston Record. Several members of the community were also present.

PROPOSAL INTERVIEW – LANDMARK COMMERCIAL REAL ESTATE – FAMILY DOLLAR

Brad Saville with Landmark Commercial Real Estate – Family Dollar was present to review his proposal and answer Council questions.

At 6:45 p.m. Mayor Kauffman opened the floor to constituency questions.

ADJOURN MEETING

At 6:54 p.m. Brad Unruh moved to adjourn the meeting. Jason Jones seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk

**CITY OF HESSTON
SPECIAL CITY COUNCIL MEETING**

MINUTES of September 29, 2020

Council Meeting No. 15

The Special Meeting of the Hesston City Council was held on Tuesday, September 29, 2020 at 6:00 p.m. at the Council Chambers / Municipal Court building located at 110 E. Smith and online via Zoom video meeting software.

PRESENT

Council members Larry Fuqua, Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT VIA ZOOM SOFTWARE

Mike Mantle with Rupe Helmer Group, Hesston Chamber Director Megan Smith, and Jackie Nelson with the Hesston Record. Several members of the community were also present.

PROPOSAL INTERVIEW – RUPE HELMER GROUP / DOLLAR GENERAL

Mike Mantle with Rupe Helmer Group was present to review his proposal and answer Council questions.

At 7:04 p.m. Mayor Kauffman opened the floor to constituency questions.

ADJOURN MEETING

At 7:10 p.m. Clare Moore moved to adjourn the meeting. Jason Jones seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk

**CITY OF HESSTON
SPECIAL CITY COUNCIL MEETING**

MINUTES of October 5, 2020

Council Meeting No. 16

The Special Meeting of the Hesston City Council was held on Monday, October 5, 2020 at 6:00 p.m. at the Council Chambers / Municipal Court building located at 110 E. Smith and online via Zoom video meeting software.

PRESENT

Council members Larry Fuqua, Jason Jones, Brad Unruh, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

OTHERS PRESENT VIA ZOOM SOFTWARE

Brandon Wilson and Denny Marlin with Icon Structures, Inc., Kimberly Schrant with SPK Grocers, Hesston Chamber Director Megan Smith, and Jackie Nelson with the Hesston Record. Several members of the community were also present.

PROPOSAL INTERVIEW – ICON STRUCTURES, LLC / SPK GROCERS

Brandon Wilson and Denny Marlin with Icon Structures, Inc. and Kimberly Schrant with SPK Groceries were present to review their proposal and answer Council questions.

At 6:36 p.m. Mayor Kauffman opened the floor to constituency questions.

Jason Jones moved to grant an additional 2-3 weeks for this proposal to develop with the goal of the proposal being presented at the November 9th Council meeting. Clare Moore seconded.

Mayor Kauffman asked for a roll call vote:

Jason Jones - Yea
Clare Moore - Yea
Brad Unruh - Yea
Larry Fuqua - Yea
Susan Swartzendruber – Nay

Vote passed 4-1.

ADJOURN MEETING

At 6:52 p.m. Larry Fuqua moved to adjourn the meeting. Susan Swartzendruber seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk

9/30/2020 3:02 PM
VENDOR SET: 01 City of Hesston
BANK: * ALL BANKS
DATE RANGE: 9/01/2020 THRU 9/30/2020

A/P HISTORY CHECK REPORT

PAGE: 1

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|-------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 09225 | DREIER'S LAWN IRRIGATION, LLC | | | | | | | |
| C-CHECK | DREIER'S LAWN IRRIGATION | VOIDED | V 9/24/2020 | | | 064085 | | 1,437.25CR |

| * * T O T A L S * * | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------|---------------|----------------|------------|--------------|
| REGULAR CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 0 | 0.00 | 0.00 | 0.00 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 1 VOID DEBITS | 0.00 | | |
| | VOID CREDITS | 1,437.25CR | 1,437.25CR | 0.00 |

TOTAL ERRORS: 0

| VENDOR SET: 01 | BANK: * | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|----------------|---------|---------|----|----------------|-----------|--------------|
| | | | 1 | 1,437.25CR | 0.00 | 0.00 |
| BANK: * | | TOTALS: | 1 | 1,437.25CR | 0.00 | 0.00 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|--|------------------|--|--|----------|--------------------------------------|--------------|--------------|
| 00685 | DIVISION SALES & EXCISE TAXES I-09182020 AUGUST SALES TAX | D | 9/18/2020 | 6,335.56 | | 000249 | | 6,335.56 |
| 07260 | IMAGE QUEST I-IN361979 COPY SERVICE:CITY HALL/SHOP | V | 7/31/2020 | 56.79 | | 063802 | | 56.79 |
| 07260 | IMAGE QUEST M-CHECK IMAGE QUEST | UNPOST V | 9/24/2020 | | | 063802 | | 56.79CR |
| 02920 | ATOMIC SPORTS I-19697 CAPS W/LOGO;EMBROIDERY SERVICE | R | 9/14/2020 | 324.00 | | 063992 | | 324.00 |
| 07505 | CALLAWAY GOLF COMPANY C-931744191 CREDIT ON SUPERSOFT 19 C-931771231 CREDIT ON STROKE LAB 19 I-931890797 GOLF BALLS (12 DZ) I-931892080 GOLF BALLS (12 DZ) | R R R R | 9/14/2020 9/14/2020 9/14/2020 9/14/2020 | 31.00CR 67.00CR 465.96 465.96 | | 063993 063993 063993 063993 | | 833.92 |
| 00485 | CITIZENS STATE BANK I-SEP2020-MONTHLY SEP 2020 GOLF CARTS LEASE PUR | R | 9/14/2020 | 4,293.85 | | 063994 | | 4,293.85 |
| 04330 | COX COMMUNICATIONS I-CITYHALL 9/2020 SEPT CITY HALL INTERNET/TV I-COUNCIL 9/2020 SEPT COUNCIL RM INTERNET I-GOLF 9/2020 SEPT GOLF PHONE/INTERNET/TV | R R R | 9/14/2020 9/14/2020 9/14/2020 | 165.47 134.41 362.25 | | 063995 063995 063995 | | 662.13 |
| 01660 | EVERGY I-GROUP 9/2020 GROUP BILL SERVICE THRU 8/24 I-ST LGT 9/2020 STREET LGT SERVICE THRU 8/26 | R R | 9/14/2020 9/14/2020 | 14,920.21 3,987.49 | | 063996 063996 | | 18,907.70 |
| 01070 | HARVEY COUNTY SOLID WASTE I-09112020 AUG LANDFILL/SLUDGE FEES | R | 9/14/2020 | 4,187.24 | | 063997 | | 4,187.24 |
| 02525 | HESSTON RESOURCE CENTER I-09112020 GRANT: UTILITES (3) | R | 9/14/2020 | 475.59 | | 063998 | | 475.59 |
| 04920 | KANSAS ELECTRIC, INC I-14413 NEW ENTRANCE SIGN LIGHTING I-20312B REPAIR: AERATION SYSTEM I-20484 REPAIR HICKORY LIFT STATION | R R R | 9/14/2020 9/14/2020 9/14/2020 | 5,900.00 1,079.56 175.00 | | 063999 063999 063999 | | 7,154.56 |
| 01780 | KMGA-GAS SUPPLY OPERATING I-KMGA-HE-2020-07 SEPT NOM/JUL ACT'L NAT'L GAS | R | 9/14/2020 | 20,850.94 | | 064000 | | 20,850.94 |

Item B.

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| 05120 I-51202 | MID-KANSAS COOPERATIVE AUG DIESEL/GASOLINE FUEL | R | 9/14/2020 | 3,302.14 | | 064001 | | 3,302.14 |
| 08930 I-09112020 | MONITOR PRODUCTIONS, INC ANNUAL GOLF ADVERTISING | R | 9/14/2020 | 340.00 | | 064002 | | 340.00 |
| 07770 I-204851 | NISLY BROTHERS TRASH SERVICE, AUG REFUSE/RECYCLE/SLUDGE | R | 9/14/2020 | 14,094.50 | | 064003 | | 14,094.50 |
| 07545 I-64588 | S&Y ENTERPRISES SNACK STICKS (6 BX) | R | 9/14/2020 | 123.00 | | 064004 | | 123.00 |
| 04120 I-146034 | TRIPLETT,WOOLF,GARRETSON JULY 2020 CITY ATTORNEY FEE | R | 9/14/2020 | 2,500.00 | | 064005 | | 2,500.00 |
| 07145 I-69433060 | 360 DOCUMENT SOLUTIONS POLICE COPY SERVICE | R | 9/18/2020 | 175.59 | | 064006 | | 175.59 |
| 07470 I-909475888 I-909514541 I-909516820 | ACUSHNET COMPANY GOLF BALLS (6 DZ) GOLF BALLS (6 DZ) GOLF GLOVES (48) | R R R | 9/18/2020 9/18/2020 9/18/2020 | 188.39 167.59 464.50 | | 064007 064007 064007 | | 820.48 |
| 00105 I-09182020 | ADVANCE INSURANCE COMPANY OCTOBER LIFE INSURANCE PREMIUM | R | 9/18/2020 | 584.62 | | 064008 | | 584.62 |
| 02575 I-1062667 I-1062871 | BERRY TRACTOR & EQUIPMENT CO. MIRRORS/WIPER BLADE RENTAL FFE: ROLLER | R R | 9/18/2020 9/18/2020 | 122.29 2,500.00 | | 064009 064009 | | 2,622.29 |
| 02310 I-9182020 | BLACK HILLS ENERGY TRANSPORT GAS THRU 8/31 | R | 9/18/2020 | 788.65 | | 064010 | | 788.65 |
| 07165 I-10759579 | BLUE CROSS & BLUE SHIELD OF KA OCT HEALTH CARE PREMIUM | R | 9/18/2020 | 37,238.32 | | 064011 | | 37,238.32 |
| 06470 I-62819 | BUILDERS CONCRETE & SUPPLY, IN CONCRETE: REPAIR MANHOLE | R | 9/18/2020 | 145.00 | | 064012 | | 145.00 |
| 05380 I-09182020 | CASEY'S BUSINESS MASTERCARD AUGUST GASOLINE | R | 9/18/2020 | 2,308.61 | | 064013 | | 2,308.61 |
| 08980 I-09182020 | COLLECTION BUREAU OF KANSAS, I OVERPAYMENT:STEPHEN OLIVER | R | 9/18/2020 | 70.00 | | 064014 | | 70.00 |

Item B.

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|--|---|-------------|-------------------------------------|----------------------------------|----------|----------------------------|-----------------|-----------------|
| 08480 I-M957320 | CORE & MAIN LP ELL/SETTERS/CPLG/TUBING | R | 9/18/2020 | 234.39 | | 064015 | | 234.39 |
| 04330 I-POLICE 9/2020 | COX COMMUNICATIONS SEPT INTERNET: POLICE | R | 9/18/2020 | 129.00 | | 064016 | | 129.00 |
| 08910 I-95257511 | CUTTER & BUCK GOLF JACKETS (24) | R | 9/18/2020 | 788.52 | | 064017 | | 788.52 |
| 09265 I-09182020 | DONALD SNAPP COURT APPT ATTNY: BASURTO | R | 9/18/2020 | 135.00 | | 064018 | | 135.00 |
| 08515 I-9837 | EMPAC, INC OCT-DEC 2020 EAP SERVICES | R | 9/18/2020 | 546.00 | | 064019 | | 546.00 |
| 07480 I-497499 | EVCO WHOLESALE FOOD CORP. CHIPS/CUPS/BREAD/HOT DOGS | R | 9/18/2020 | 447.50 | | 064020 | | 447.50 |
| 05870 I-70275107 | FARMER BROTHERS COFFEE COFFEE: CITY SHOP | R | 9/18/2020 | 101.92 | | 064021 | | 101.92 |
| 08075 I-25089 I-25102 I-25116 | FLINT HILLS MATERIALS ASPHALT: E. PINE ASPHALT: E. PINE ASPHALT: PINE/STREETER | R R R | 9/18/2020 9/18/2020 9/18/2020 | 4,709.88 5,771.49 3,711.42 | | 064022 064022 064022 | | 14,192.79 |
| 03240 I-PS000202951 | FOLEY EQUIPMENT COMPANY GLASS/BULK SEAL | R | 9/18/2020 | 391.96 | | 064023 | | 391.96 |
| 08625 I-09182020 | GILMORE SOLUTIONS, INC 4TH QTR PAYMENT: I.T. SERVICES | R | 9/18/2020 | 9,768.00 | | 064024 | | 9,768.00 |
| 00885 I-250667 | GOERING HARDWARE CORPORATION SWIMMING POOL:REBED SOFTENER | R | 9/18/2020 | 1,729.64 | | 064025 | | 1,729.64 |
| 01005 I-12117180 | HACH COMPANY COLORIMETER/ACCUVAC:TESTING | R | 9/18/2020 | 1,639.76 | | 064026 | | 1,639.76 |
| 06585 I-34028 | HALE'S SALES & SERVICE HUSTLER CLUTCH (1) | R | 9/18/2020 | 536.20 | | 064027 | | 536.20 |
| 01045 I-9182020 | HARVEY COUNTY SHERIFF OFFICE CITY PRISONERS HOUSED IN AUG | R | 9/18/2020 | 385.00 | | 064028 | | 385.00 |

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|-----------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 01225 | HESSTON MACHINE/WELD INC | | | | | | | |
| I-16676 | OXYGEN GAS (1) | R | 9/18/2020 | 39.12 | | 064029 | | 39.12 |
| 01235 | HESSTON PHARMACY | | | | | | | |
| I-09182020 | CARDS: FIRE/EMS | R | 9/18/2020 | 13.22 | | 064030 | | 13.22 |
| 01245 | HESSTON PRESTIGE PRINTING | | | | | | | |
| I-28761 | UPS CHG:UTILITIES; POST-ITS | R | 9/18/2020 | 19.70 | | 064031 | | |
| I-28806 | UPS CHARGE: EMS | R | 9/18/2020 | 22.21 | | 064031 | | |
| I-28821 | UPS CHARGE: UTILITIES | R | 9/18/2020 | 22.74 | | 064031 | | |
| I-28881 | RECEIPT FOR PROPERTY FORMS | R | 9/18/2020 | 87.50 | | 064031 | | |
| I-28882 | UPS CHARGE: FIRE | R | 9/18/2020 | 26.21 | | 064031 | | 178.36 |
| 01210 | HESSTON TRUE VALUE | | | | | | | |
| I-09182020 | AUGUST SUPPLIES | R | 9/18/2020 | 519.14 | | 064032 | | 519.14 |
| 01325 | HUTCHINSON COMMUNITY COLLEGE | | | | | | | |
| I-57416 | TUITION:MAX/KAYLA/JORDYN/MEGAN | R | 9/18/2020 | 3,971.62 | | 064033 | | 3,971.62 |
| 01325 | HUTCHINSON COMMUNITY COLLEGE | | | | | | | |
| I-57417 | FALL 2020 TUITION:MADELINE/LUK | R | 9/18/2020 | 2,783.24 | | 064034 | | 2,783.24 |
| 01325 | HUTCHINSON COMMUNITY COLLEGE | | | | | | | |
| I-57576 | CPR/FA/ACLAS TRAINING CARDS | R | 9/18/2020 | 31.00 | | 064035 | | 31.00 |
| 07910 | IMPERIAL | | | | | | | |
| I-317227 | GOLF HATS (100) | R | 9/18/2020 | 1,275.03 | | 064036 | | 1,275.03 |
| 1 | JAN POLLET | | | | | | | |
| I-POLLET 9/2020 | JAN POLLET: | R | 9/18/2020 | 45.00 | | 064037 | | 45.00 |
| 08790 | JAY'S UNIFORMS LLC | | | | | | | |
| I-202028335 | GOLD BUCKLE BELT (1) | R | 9/18/2020 | 38.88 | | 064038 | | 38.88 |
| 05750 | KANSAS GOLF & TURF, INC. | | | | | | | |
| I-01-231274 | STEERING BOX:CUSHMAN HAULER | R | 9/18/2020 | 610.12 | | 064039 | | |
| I-227158 | KEY SWITCH (1) | R | 9/18/2020 | 34.61 | | 064039 | | |
| I-231271 | REPAIR GOLF CARTS (6) | R | 9/18/2020 | 2,494.54 | | 064039 | | 3,139.27 |
| 01690 | KANSAS ONE-CALL SYSTEM INC | | | | | | | |
| I-80283 | LOCATES (83) | R | 9/18/2020 | 99.60 | | 064040 | | 99.60 |
| 04480 | KANSAS PAVING | | | | | | | |
| I-10080251 | BM2 CITY SURFACE: E. PINE | R | 9/18/2020 | 1,161.05 | | 064041 | | 1,161.05 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|--|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 05340 | KANSAS RURAL WATER ASSOC I-09182020 BACKFLOW RECERTIFICATION:CHAD | R | 9/18/2020 | 150.00 | | 064042 | | 150.00 |
| 1 | KENT LAMBERT I-LAMBERT 9/2020 KENT LAMBERT: | R | 9/18/2020 | 1,415.00 | | 064043 | | 1,415.00 |
| 01860 | LEAGUE OF KANSAS MUNICIPALITIE I-20-1867 STO/UPOC BOOKS (42) | R | 9/18/2020 | 305.38 | | 064044 | | |
| | I-20-1929 10/13-16 CONFERENCE: J.JONES | R | 9/18/2020 | 119.00 | | 064044 | | 424.38 |
| 03770 | LIFE-ASSIST, INC I-1030526 DISINFECTANT WIPES (2) | R | 9/18/2020 | 80.52 | | 064045 | | 80.52 |
| 00540 | M6 CONCRETE ACCESSORIES I-878851-IN 2" SLAB BOLSTER | R | 9/18/2020 | 97.39 | | 064046 | | 97.39 |
| 00530 | MARTIN AUTO PARTS, INC. I-27521 GREASE FITTING (2) | R | 9/18/2020 | 7.98 | | 064047 | | |
| | I-27542 HYD HOSE/JIC SWIVEL | R | 9/18/2020 | 81.60 | | 064047 | | |
| | I-27737 BOXED MINIATURE LAMPS (1) | R | 9/18/2020 | 2.69 | | 064047 | | |
| | I-27863 #55: FUEL CAP (1) | R | 9/18/2020 | 28.99 | | 064047 | | |
| | I-27877 WIPER BLADE/EXACTFIT BLADE | R | 9/18/2020 | 33.97 | | 064047 | | |
| | I-27878 RED-TACKY GREASE (10) | R | 9/18/2020 | 66.90 | | 064047 | | |
| | I-27885 OIL FILTER (1) | R | 9/18/2020 | 8.49 | | 064047 | | |
| | I-27891 10W30 OIL (12) | R | 9/18/2020 | 27.48 | | 064047 | | 258.10 |
| 09270 | MCCONNELL & ASSOCIATES I-2008-027334 TROWEL GRADE CRACK FILLER | R | 9/18/2020 | 1,258.20 | | 064048 | | |
| | I-2009-028044 FAST SET MORTAR (4)/SQUEEGEE | R | 9/18/2020 | 231.94 | | 064048 | | 1,490.14 |
| 02150 | NAVRAT'S I-174249-001 ADDRESS/SIGNATURE STAMPS (3) | R | 9/18/2020 | 79.70 | | 064049 | | 79.70 |
| 02195 | NEWTON MEDICAL CENTER I-33378 AUGUST DRUG CHARGES | R | 9/18/2020 | 380.33 | | 064050 | | 380.33 |
| 07885 | OFFICE ALLY I-IH24811-IN AUGUST CLAIMS: EMS | R | 9/18/2020 | 35.00 | | 064051 | | 35.00 |
| 05900 | PACE ANALYTICAL SERVICES, INC. I-2060113430 COLIFORM TESTING | R | 9/18/2020 | 86.25 | | 064052 | | |
| | I-2060114785 SWR SAMPLE ANALYSIS 9/2 | R | 9/18/2020 | 404.50 | | 064052 | | 490.75 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---|---|-------------|-------------------------------------|----------------------------|----------|----------------------------|-----------------|-----------------|
| 02295 I-3369479 | PAUL'S, INC. REPAIR BASEMENT COPPER PIPE | R | 9/18/2020 | 267.57 | | 064053 | | 267.57 |
| 07595 I-32774406 | PEPSI-COLA POP (18 CS) | R | 9/18/2020 | 319.26 | | 064054 | | 319.26 |
| 07125 I-09182020 | PLAZA TRUCK WASH AUGUST CAR WASHES (5) | R | 9/18/2020 | 45.27 | | 064055 | | 45.27 |
| 09275 I-09182020 | PYE BARKER FIRE & SAFETY, LLC REFILL FIRE EXTINGUISHER | R | 9/18/2020 | 29.50 | | 064056 | | 29.50 |
| 07930 I-21373179 | QUIKRETE COMPANIES BULK MEDIUM SAND | R | 9/18/2020 | 1,151.50 | | 064057 | | 1,151.50 |
| 08895 I-20200910084689 | RED WING BUSINESS ADVANTAGE BOOTS (2) | R | 9/18/2020 | 259.90 | | 064058 | | 259.90 |
| 02595 I-8562 | ROBINSON ELECTRIC, INC FUSE/LED LAMPS (2) | R | 9/18/2020 | 29.50 | | 064059 | | 29.50 |
| 02550 I-296230-IN | SENSIT TECHNOLOGIES REPAIR GAS DETECTOR | R | 9/18/2020 | 67.54 | | 064060 | | 67.54 |
| 06170 I-8180363389 | SHRED-IT 8/18 SHREDDING SERVICES | R | 9/18/2020 | 65.06 | | 064061 | | 65.06 |
| 02745 I-15592 I-15609 | SKEET'S SERVICE INC #51: OIL CHANGE #16: OIL CHG/MOUNT REAR TIRE | R R | 9/18/2020 9/18/2020 | 97.34 111.39 | | 064062 064062 | | 208.73 |
| 02820 I-09182020 | STATE TREASURER 2009 BOND REFUNDING FEE | R | 9/18/2020 | 1,655.00 | | 064063 | | 1,655.00 |
| 02820 I-9182020 | STATE TREASURER AUGUST COURT FEES | R | 9/18/2020 | 211.50 | | 064064 | | 211.50 |
| 08780 I-CC6BDDDB5 | UNIVERSITY OF KANSAS - KU EDWA 9/16 WKSP REG: 7 EMPLOYEES | R | 9/18/2020 | 245.00 | | 064065 | | 245.00 |
| 04093 I-VISA #1 9/2020 I-VISA #2 9/2020 I-VISA #3 9/2020 | VISA #1205 - CITIZEN'S STATE B GATORADE/WATER/TEA/LITTLE DEBS DRIVING RANGE EQUIPMENT LIGHT BAR/PUMP DIAPHRAM/CLEANR | R R R | 9/18/2020 9/18/2020 9/18/2020 | 402.86 779.79 434.98 | | 064066 064066 064066 | | 1,617.63 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|------------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 04101 | VISA #2450 - CITIZEN'S STATE B | | | | | | | |
| I-VISA #1 9/2020 | COVERALL (1) (COVID) | R | 9/18/2020 | 98.97 | | 064067 | | |
| I-VISA #2 9/2020 | POSTAGE: FIRE | R | 9/18/2020 | 12.80 | | 064067 | | |
| I-VISA #3 9/2020 | POSTAGE: POLICE | R | 9/18/2020 | 1.60 | | 064067 | | |
| I-VISA #4 9/2020 | 8/24 FIRE MTG MEAL | R | 9/18/2020 | 55.77 | | 064067 | | |
| I-VISA #5 9/2020 | GIFT CARDS (2): BEEBE/DENNY | R | 9/18/2020 | 80.00 | | 064067 | | |
| I-VISA #6 9/2020 | KEMSA MEMBERSHIP FEES | R | 9/18/2020 | 615.00 | | 064067 | | |
| I-VISA #7 9/2020 | 8/18-21 WKSP MEALS: CHAD | R | 9/18/2020 | 29.71 | | 064067 | | |
| I-VISA #8 9/2020 | THERMAL PAPER (5 BOXES) | R | 9/18/2020 | 129.75 | | 064067 | | 1,023.60 |
| 04098 | VISA #2567 - CITIZEN'S STATE B | | | | | | | |
| I-VISA #1 9/2020 | COVERALL (1) (COVID) | R | 9/18/2020 | 59.49 | | 064068 | | |
| I-VISA #2 9/2020 | COVERALL (1) (COVID) | R | 9/18/2020 | 58.49 | | 064068 | | |
| I-VISA #3 9/2020 | 20V MAX LED WORK LIGHT | R | 9/18/2020 | 46.49 | | 064068 | | |
| I-VISA #4 9/2020 | IGNITION COIL MODULE (1) | R | 9/18/2020 | 59.99 | | 064068 | | |
| I-VISA #5 9/2020 | SPARE CONTROLLER: LIFT STNS | R | 9/18/2020 | 352.00 | | 064068 | | |
| I-VISA #6 9/2020 | PRINTER CARTRIDGES (1) | R | 9/18/2020 | 138.89 | | 064068 | | |
| I-VISA #7 9/2020 | AD: LAND BANK #445;449 | R | 9/18/2020 | 26.40 | | 064068 | | |
| I-VISA #8 9/2020 | CLEAR YARD BAGS: EMS/FIRE | R | 9/18/2020 | 24.49 | | 064068 | | |
| I-VISA #9 9/2020 | RED LED LAMP MODULE (7) | R | 9/18/2020 | 108.28 | | 064068 | | 874.52 |
| 04502 | VISA #2625 CITIZEN'S STATE BAN | | | | | | | |
| I-VISA #1 9/2020 | POSTAGE | R | 9/18/2020 | 17.25 | | 064069 | | |
| I-VISA #2 9/2020 | DOG FOOD: ATLAS | R | 9/18/2020 | 50.50 | | 064069 | | |
| I-VISA #3 9/2020 | DISINFECTING WIPES (COVID) | R | 9/18/2020 | 11.04 | | 064069 | | |
| I-VISA #4 9/2020 | FISH OIL-ATLAS/SCREEN PROTECT | R | 9/18/2020 | 35.97 | | 064069 | | |
| I-VISA #5 9/2020 | CAR JUMP STARTER/CABLE | R | 9/18/2020 | 404.59 | | 064069 | | |
| I-VISA #6 9/2020 | TASER CARTRIDGES (3) | R | 9/18/2020 | 209.97 | | 064069 | | |
| I-VISA #7 9/2020 | 8/21 WORK SESSION MEAL | R | 9/18/2020 | 80.68 | | 064069 | | |
| I-VISA #8 9/2020 | TASER INSTRUCTOR COURSE:STEVEN | R | 9/18/2020 | 495.00 | | 064069 | | 1,305.00 |
| 04190 | WATCHGUARD VIDEO | | | | | | | |
| I-ACCINV0027008 | BODY MIC MOUNTS (4) | R | 9/18/2020 | 242.00 | | 064070 | | 242.00 |
| 06720 | WITMER PUBLIC SAFETY GROUP | | | | | | | |
| I-E1988527 | LOW RIDER HELMET (1) | R | 9/18/2020 | 299.99 | | 064071 | | |
| I-E1993800 | HELMET SUSPENSION KIT | R | 9/18/2020 | 456.89 | | 064071 | | 756.88 |
| 04160 | XEROX FINANCIAL SERVICES | | | | | | | |
| I-2251583 | SEPT COPY SERVICE | R | 9/18/2020 | 482.85 | | 064072 | | 482.85 |
| 07470 | ACUSHNET COMPANY | | | | | | | |
| I-909552862 | GOLF BALLS (6 DZ) | R | 9/24/2020 | 170.77 | | 064081 | | |
| I-909559968 | GOLF BALLS (18 DZ) | R | 9/24/2020 | 672.61 | | 064081 | | |
| I-909571921 | GOLF WINTER GLOVES (3 DZ) | R | 9/24/2020 | 464.21 | | 064081 | | |
| I-909575809 | GOLF BALLS (6 DZ) | R | 9/24/2020 | 450.00 | | 064081 | | 1,757.59 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|----------------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 09080 | AT&T MOBILITY | | | | | | | |
| I-09252020 | 8/12-9/11 MOBILE SERV: EMS | R | 9/24/2020 | 150.15 | | 064082 | | |
| I-9252020 | 8/12-9/11 MOBILE SERV: POLICE | R | 9/24/2020 | 314.22 | | 064082 | | 464.37 |
| 02920 | ATOMIC SPORTS | | | | | | | |
| I-13236 | LONG SLEEVE T-SHIRTS: PARKS | R | 9/24/2020 | 82.50 | | 064083 | | 82.50 |
| 07265 | CBS MANHATTAN, LLC | | | | | | | |
| I-712119 | KEY LOCK/KEYS | R | 9/24/2020 | 296.20 | | 064084 | | 296.20 |
| 09225 | DREIER'S LAWN IRRIGATION, LLC | | | | | | | |
| I-23660 | SPRINKLER HEAD 5000/RISER | V | 9/24/2020 | 1,437.25 | | 064085 | | 1,437.25 |
| 09225 | DREIER'S LAWN IRRIGATION, LLC | | | | | | | |
| M-CHECK | DREIER'S LAWN IRRIGATIONVOIDED | V | 9/24/2020 | | | 064085 | | 1,437.25CR |
| 01500 | HARVEY COUNTY EDC, INC | | | | | | | |
| I-2013-1086 | SEPT ECONOMIC CONTRIBUTION | R | 9/24/2020 | 3,000.00 | | 064086 | | 3,000.00 |
| 07260 | IMAGE QUEST | | | | | | | |
| I-IN361979 - REISSUE | COPY SERVICE: CITY HALL/SHOP | R | 9/24/2020 | 56.79 | | 064087 | | 56.79 |
| 1 | JULIE MORRISON | | | | | | | |
| I-MORRISON 9/2020 | JULIE MORRISON: | R | 9/24/2020 | 1,134.20 | | 064088 | | 1,134.20 |
| 01610 | KANSAS EMPLOYMENT SECURITY FUN | | | | | | | |
| I-09242020 | 3RD QTR 2020 UNEMPLOYMENT | R | 9/24/2020 | 550.99 | | 064089 | | 550.99 |
| 05750 | KANSAS GOLF & TURF, INC. | | | | | | | |
| I-01-231654 | GOLF CART REPAIRS (4) | R | 9/24/2020 | 1,156.32 | | 064090 | | |
| I-01-233648 | GOLF CART REPAIR (3) | R | 9/24/2020 | 1,680.35 | | 064090 | | 2,836.67 |
| 07805 | PROACTIVE SPORTS GROUP | | | | | | | |
| I-1191580-00 | GOLF HAND WARMERS (2 CS) | R | 9/24/2020 | 78.60 | | 064091 | | 78.60 |
| 07930 | QUIKRETE COMPANIES | | | | | | | |
| I-21355945 | MEDIUM SAND | R | 9/24/2020 | 1,147.32 | | 064092 | | |
| I-21355946 | MEDIUM SAND | R | 9/24/2020 | 1,176.11 | | 064092 | | 2,323.43 |
| 07765 | TURF EQUIPMENT SERVICES | | | | | | | |
| I-09252020 | 9/10 AERATION SERVICE | R | 9/24/2020 | 2,000.00 | | 064093 | | 2,000.00 |
| 08560 | VERONCIA MOSQUEDA-BARGDILL | | | | | | | |
| I-09252020 | SEPT PROBATION SERV (15 CS) | R | 9/24/2020 | 375.00 | | 064094 | | 375.00 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------------|--------------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 07160 | VSP VISION | | | | | | | |
| I-09252020 | OCTOBER VISION PREMIUM | R | 9/24/2020 | 451.38 | | 064095 | | 451.38 |
| 04615 | WAL-MART CREDIT CARD | | | | | | | |
| I-09252020 | GUM/CHOCOLATE MILK/DAWN | R | 9/24/2020 | 79.94 | | 064096 | | 79.94 |
| 07115 | 360 DOCUMENT SOLUTIONS LLC | | | | | | | |
| I-IN14940 | COPY OVERAGE CHARGE | R | 9/30/2020 | 68.32 | | 064099 | | 68.32 |
| 07470 | ACUSHNET COMPANY | | | | | | | |
| I-909603987 | GOLF FJ BACKPACK (2) | R | 9/30/2020 | 139.56 | | 064100 | | 139.56 |
| 04275 | AMERICAN FUN FOOD CO. | | | | | | | |
| I-2016032-0 | CANDY (3 BX) | R | 9/30/2020 | 131.75 | | 064101 | | 131.75 |
| 04290 | APGA SECURITY & INTEGRITY | | | | | | | |
| I-09302020 | GAS: SHRIMP ACCESS FEE | R | 9/30/2020 | 395.00 | | 064102 | | 395.00 |
| 05150 | BARCO MUNICIPAL PRODUCTS | | | | | | | |
| I-IN-238354 | ORANGE STREET CONES (24) | R | 9/30/2020 | 498.95 | | 064103 | | 498.95 |
| 05135 | CENTURYLINK | | | | | | | |
| I-09302020 | LOCAL/LONG DIS/DSL THRU 10/17 | R | 9/30/2020 | 926.55 | | 064104 | | |
| I-3272691 9/2020 | UNRUH LIFT STN SERV THRU 10/17 | R | 9/30/2020 | 62.29 | | 064104 | | 988.84 |
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-SEP2020-MOWERS | OCT GOLF MOWER LEASE/PURCHASE | R | 9/30/2020 | 1,332.00 | | 064105 | | 1,332.00 |
| 09190 | CLUBPROCURE | | | | | | | |
| I-1079597 | CLUBPROCURE DUES | R | 9/30/2020 | 360.00 | | 064106 | | 360.00 |
| 04085 | DELTA DENTAL OF KANSAS | | | | | | | |
| I-10030032020210 | OCT DENTAL PREMIUM | R | 9/30/2020 | 2,161.01 | | 064107 | | 2,161.01 |
| 09225 | DREIER'S LAWN IRRIGATION, LLC | | | | | | | |
| I-23660 REISSUE | SPRINKLER HEAD 5000/RISER | R | 9/30/2020 | 610.79 | | 064108 | | 610.79 |
| 07480 | EVCO WHOLESALE FOOD CORP. | | | | | | | |
| I-502630 | BEANS/MEAT/CHIPS/BREAD/COOKIES | R | 9/30/2020 | 985.94 | | 064109 | | 985.94 |
| 01660 | EVERGY | | | | | | | |
| I-110 SMITH A 10/20 | 110 SMITH A SERVICE THRU 9/18 | R | 9/30/2020 | 164.38 | | 064110 | | |
| I-110 SMITH B 10/20 | 110 SMITH B SERVICE THRU 9/18 | R | 9/30/2020 | 153.48 | | 064110 | | |
| I-COMMERCE 10/20 | COMMERCE SIREN SERV THRU 9/18 | R | 9/30/2020 | 33.92 | | 064110 | | |
| I-GOLF CLBHS 10/20 | GOLF CLUBHOUSE SERV THRU 9/17 | R | 9/30/2020 | 499.76 | | 064110 | | |
| I-GOLF FOUNT 10/20 | GOLF FOUNTAIN SERV THRU 9/18 | R | 9/30/2020 | 25.88 | | 064110 | | |
| I-GOLF PUMP 10/20 | GOLF PUMP SERVICE THRU 9/17 | R | 9/30/2020 | 1,849.60 | | 064110 | | |
| I-GOLF RD 10/20 | GOLF ROAD SERVICE THRU 9/17 | R | 9/30/2020 | 77.81 | | 064110 | | |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------|----------------------|--|------------|----------------|----------|----------|--------------|--------------|
| | I-GOLF STRGE 10/20 | GOLF STORAGE SERV THRU 9/17 | R | 9/30/2020 | 628.83 | 064110 | | |
| | I-HICKY SIGN 10/20 | HICKORY ENTR SIGN THRU 9/17 | R | 9/30/2020 | 12.48 | 064110 | | |
| | I-LINCOLN ENTR 10/20 | LINCOLN ENTR SIGN THRU 9/21 | R | 9/30/2020 | 20.23 | 064110 | | |
| | I-SKATE PK 10/20 | SKATE PARK SERVICE THRU 9/18 | R | 9/30/2020 | 25.47 | 064110 | | 3,491.84 |
| 00415 | I-KSNEW102233 | FASTENAL COMPANY REPAIR OLD POOL METER | R | 9/30/2020 | 30.16 | 064111 | | 30.16 |
| 07375 | I-373897-IN | FELD FIRE SPECTACLE KIT ASSY (1) | R | 9/30/2020 | 61.50 | 064112 | | 61.50 |
| 09175 | I-INV01415511 | HARRELL'S LLC GRASS SEED: FESCUE/RYEGRASS | R | 9/30/2020 | 3,150.00 | 064113 | | 3,150.00 |
| 02525 | I-09302020 | HESSTON RESOURCE CENTER GRANT: UTILITIES/ELECTRIC (3) | R | 9/30/2020 | 475.59 | 064114 | | 475.59 |
| 07195 | I-1840504 | HUB INTERNATIONAL MID-AMERICA OCT BENEFIT BROKERS FEE | R | 9/30/2020 | 500.00 | 064115 | | 500.00 |
| 07260 | I-IN377008 | IMAGE QUEST COPY SERVICE:CITY HALL/SHOP | R | 9/30/2020 | 37.45 | 064116 | | 37.45 |
| 07910 | I-321867 | IMPERIAL GOLF WINTER HATS (42) | R | 9/30/2020 | 521.56 | 064117 | | 521.56 |
| 04920 | I-20479 | KANSAS ELECTRIC, INC REPAIR HOOVER LIFT STATION | R | 9/30/2020 | 260.95 | 064118 | | 260.95 |
| 04525 | I-09302020 | KDHE-BUREAU OF WATER WATER SUPPLY OPERATOR:SCOTT | R | 9/30/2020 | 20.00 | 064119 | | 20.00 |
| 05330 | I-SEP2020-MONTHLY | LLAMAS LAW OFFICES SEPT 2020 PROSECUTOR FEE | R | 9/30/2020 | 750.00 | 064120 | | 750.00 |
| 02835 | I-4034549-0 | OFFICE PLUS OF KANSAS IMPRINTED ENVELOPES (10 BX) | R | 9/30/2020 | 270.00 | 064121 | | |
| | I-4034608-1 | PAPER TOWELS (3 CT) | R | 9/30/2020 | 177.84 | 064121 | | |
| | I-4035607-0 | PERFORATED UTILITY PAPER(10 RM | R | 9/30/2020 | 129.90 | 064121 | | |
| | I-4035692-0 | WTR/SUGAR/FILES/PENS/UTENSILS | R | 9/30/2020 | 135.67 | 064121 | | |
| | I-4036039-0 | MARKERS/POST-ITS | R | 9/30/2020 | 37.58 | 064121 | | |
| | I-41034712-0 | LINERS (2 BX) | R | 9/30/2020 | 33.18 | 064121 | | 784.17 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|-------------------|--------------------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 03245 | RANDALL J. PANKRATZ | | | | | | | |
| I-SEP2020-MONTHLY | SEPT 2020 COURT FEE | R | 9/30/2020 | 1,083.33 | | 064122 | | 1,083.33 |
| 02800 | SPRINT PCS | | | | | | | |
| I-519277819-154 | TABLET SERVICE THRU 9/20 | R | 9/30/2020 | 60.00 | | 064123 | | 60.00 |
| 04120 | TRIPLETT,WOOLF,GARRETSON | | | | | | | |
| I-146665 | AUG 2020 CITY ATTORNEY FEE | R | 9/30/2020 | 2,506.40 | | 064124 | | 2,506.40 |
| 03100 | UNIFIRST CORPORATION | | | | | | | |
| I-2400964870 | UNIFORM CLEANING/DAMAGED SHIRT | R | 9/30/2020 | 374.47 | | 064125 | | |
| I-2400966210 | BAGGED WIPERS (3) | R | 9/30/2020 | 42.25 | | 064125 | | |
| I-2400966318 | UNIFORM CLEANING 9/4 | R | 9/30/2020 | 79.67 | | 064125 | | |
| I-2400967744 | UNIFORM CLEANING/DAMAGED SHIRT | R | 9/30/2020 | 161.32 | | 064125 | | |
| I-2400969221 | UNIFORM CLEANING 9/18 | R | 9/30/2020 | 79.67 | | 064125 | | 737.38 |
| 02995 | USA BLUE BOOK | | | | | | | |
| I-354122 | VDC SUBMERSIBLE PUMP | R | 9/30/2020 | 988.76 | | 064126 | | 988.76 |
| 09130 | VW GOLF INC. | | | | | | | |
| I-49669 | GOLF GRIPS (20) | R | 9/30/2020 | 203.90 | | 064127 | | 203.90 |
| 06720 | WITMER PUBLIC SAFETY GROUP | | | | | | | |
| I-E1996477 | STRUCTURAL GLOVES (6) | R | 9/30/2020 | 461.69 | | 064128 | | 461.69 |

| | | | | |
|---------------------|---------------|----------------|------------|--------------|
| * * T O T A L S * * | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
| REGULAR CHECKS: | 126 | 223,604.21 | 0.00 | 222,166.96 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 1 | 6,335.56 | 0.00 | 6,335.56 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| VOID CHECKS: | 2 VOID DEBITS | 0.00 | | |
| | VOID CREDITS | 1,494.04CR | 1,494.04CR | 0.00 |

TOTAL ERRORS: 0

| | | | | | | |
|----------------|----------|---------|-----|----------------|-----------|--------------|
| VENDOR SET: 01 | BANK: 99 | TOTALS: | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
| | | | 129 | 228,502.52 | 0.00 | 228,502.52 |
| BANK: 99 | TOTALS: | | 129 | 228,502.52 | 0.00 | 228,502.52 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------|-------------------------|--------|------------|----------------|----------|----------|--------------|--------------|
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-T1 09062020 | FEDERAL WITHHOLDING TAX | D | 9/11/2020 | 6,669.93 | | 000243 | | 6,669.93 |
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-T3 09062020 | FICA W/H TAX | D | 9/11/2020 | 9,723.70 | | 000244 | | 9,723.70 |
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-T4 09062020 | MEDICARE W/H TAX | D | 9/11/2020 | 2,274.14 | | 000245 | | 2,274.14 |
| 01355 | I.C.M.A. | | | | | | | |
| I-37 09062020 | EMPLOYEE RETIREMENT | D | 9/11/2020 | 1,705.00 | | 000246 | | |
| I-37109062020 | EMPLOYEE RETIREMENT | D | 9/11/2020 | 319.82 | | 000246 | | |
| I-37209062020 | ICMA - 2.5% CONT | D | 9/11/2020 | 309.27 | | 000246 | | |
| I-37309062020 | ICMA - 3% | D | 9/11/2020 | 1,046.71 | | 000246 | | 3,380.80 |
| 01620 | KANSAS WITHHOLDING TAX | | | | | | | |
| I-T2 09062020 | KANSAS STATE W/H TAX | D | 9/11/2020 | 3,011.53 | | 000247 | | 3,011.53 |
| 01615 | KPERS | | | | | | | |
| I-31 09062020 | KPERS | D | 9/11/2020 | 6,168.07 | | 000248 | | |
| I-31209062020 | KPERS-TR2 | D | 9/11/2020 | 1,603.27 | | 000248 | | |
| I-31309062020 | KPERS-TR3 | D | 9/11/2020 | 2,293.08 | | 000248 | | |
| I-31I09062020 | K-INSUR.MORATORIUM | D | 9/11/2020 | 688.90 | | 000248 | | |
| I-31L09062020 | KPERS OPTIONAL LIFE INS | D | 9/11/2020 | 278.00 | | 000248 | | 11,031.32 |
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-T1 09202020 | FEDERAL WITHHOLDING TAX | D | 9/25/2020 | 6,599.45 | | 000250 | | 6,599.45 |
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-T3 09202020 | FICA W/H TAX | D | 9/25/2020 | 9,607.36 | | 000251 | | 9,607.36 |
| 00485 | CITIZENS STATE BANK | | | | | | | |
| I-T4 09202020 | MEDICARE W/H TAX | D | 9/25/2020 | 2,246.88 | | 000252 | | 2,246.88 |
| 01355 | I.C.M.A. | | | | | | | |
| I-37 09202020 | EMPLOYEE RETIREMENT | D | 9/25/2020 | 1,705.00 | | 000253 | | |
| I-37109202020 | EMPLOYEE RETIREMENT | D | 9/25/2020 | 337.91 | | 000253 | | |
| I-37209202020 | ICMA - 2.5% CONT | D | 9/25/2020 | 321.57 | | 000253 | | |
| I-37309202020 | ICMA - 3% | D | 9/25/2020 | 1,053.32 | | 000253 | | 3,417.80 |
| 01620 | KANSAS WITHHOLDING TAX | | | | | | | |
| I-T2 09202020 | KANSAS STATE W/H TAX | D | 9/25/2020 | 2,989.48 | | 000254 | | 2,989.48 |

Item B.

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NO | CHECK STATUS | CHECK AMOUNT |
|---------------|--------------------|--------|---------------|-------------------|----------|-------------|-----------------|-----------------|
| 01615 | KPERS | | | | | | | |
| I-31 09202020 | KPERS | D | 9/25/2020 | 6,197.73 | | 000255 | | |
| I-31209202020 | KPERS-TR2 | D | 9/25/2020 | 1,716.90 | | 000255 | | |
| I-31309202020 | KPERS-TR3 | D | 9/25/2020 | 2,390.33 | | 000255 | | |
| I-31I09202020 | K-INSUR.MORATORIUM | D | 9/25/2020 | 705.35 | | 000255 | | 11,010.31 |

| | | | | | | | | |
|---------------|---------------------|---|-----------|--------|--|--------|--|--------|
| 05605 | AFLAC | | | | | | | |
| I-40 09062020 | AFLAC | R | 9/25/2020 | 112.55 | | 064080 | | |
| I-40 09202020 | AFLAC | R | 9/25/2020 | 112.55 | | 064080 | | |
| I-41 09062020 | AFLAC | R | 9/25/2020 | 26.07 | | 064080 | | |
| I-41 09202020 | AFLAC | R | 9/25/2020 | 26.07 | | 064080 | | |
| I-41209062020 | AFLAC EMPLOYER PAID | R | 9/25/2020 | 28.56 | | 064080 | | |
| I-41209202020 | AFLAC EMPLOYER PAID | R | 9/25/2020 | 28.56 | | 064080 | | 334.36 |

| * * T O T A L S * * | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------|----|----------------|-----------|--------------|
| REGULAR CHECKS: | 1 | 334.36 | 0.00 | 334.36 |
| HAND CHECKS: | 0 | 0.00 | 0.00 | 0.00 |
| DRAFTS: | 12 | 71,962.70 | 0.00 | 71,962.70 |
| EFT: | 0 | 0.00 | 0.00 | 0.00 |
| NON CHECKS: | 0 | 0.00 | 0.00 | 0.00 |

| | | | | |
|--------------|---------------|------|------|------|
| VOID CHECKS: | 0 VOID DEBITS | 0.00 | | |
| | VOID CREDITS | 0.00 | 0.00 | 0.00 |

TOTAL ERRORS: 0

| | NO | INVOICE AMOUNT | DISCOUNTS | CHECK AMOUNT |
|---------------------------------|-----|----------------|-----------|--------------|
| VENDOR SET: 01 BANK: PR TOTALS: | 13 | 72,297.06 | 0.00 | 72,297.06 |
| BANK: PR TOTALS: | 13 | 72,297.06 | 0.00 | 72,297.06 |
| REPORT TOTALS: | 142 | 300,799.58 | 0.00 | 300,799.58 |

SELECTION CRITERIA

Item B.

VENDOR SET: 01-CITY OF HESSTON
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 9/01/2020 THRU 9/30/2020
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

CITY OF HESSTON



MONTHLY FINANCIAL STATEMENT

**For the Ninth Month Ended
September 30, 2020**

**Monthly Financial Statement
For the Ninth Month Ended September 30, 2020**

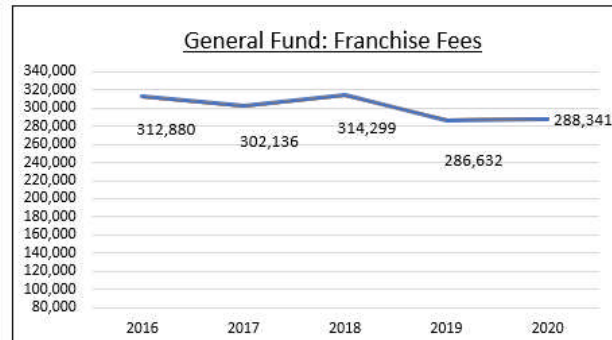
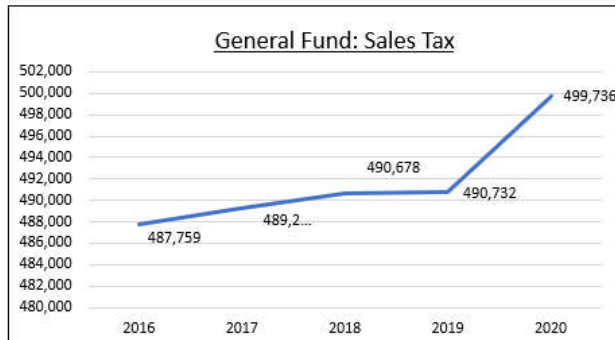
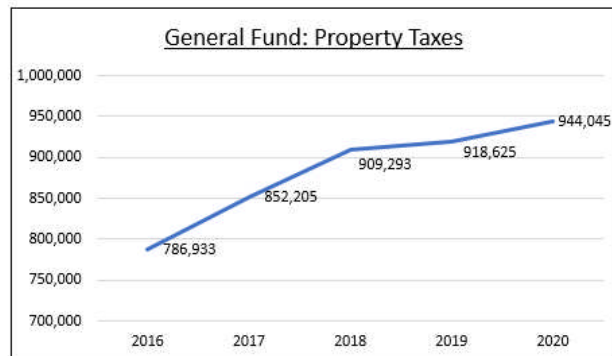
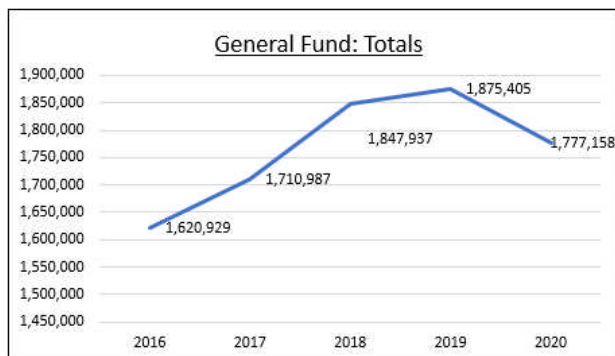
EXECUTIVE SUMMARY

Pooled Cash and Debt (Exhibit I) – The City's total pooled cash position is approximately \$10.75 million. The City's debt of \$12.4 million is made up of four G.O. Bonds that are paid primarily through special assessments, two PBC Bonds for the library building and the recreation project, the golf cart lease-purchase, two golf cart grounds equipment lease-purchases and a revolving loan for the wastewater treatment plant upgrades.

Operating Expenses to Budget (Exhibit I) – All funds are within budget for the first nine months of the year.

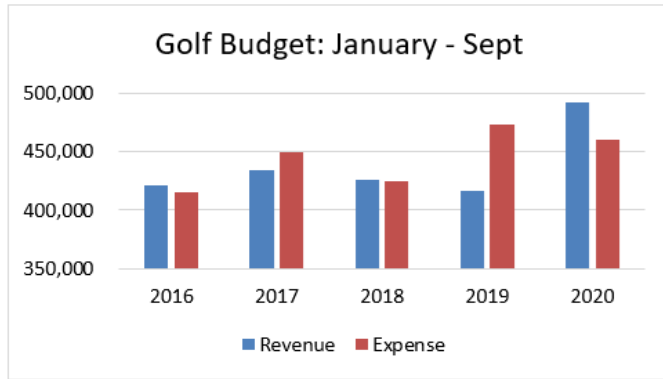
The General Fund (Exhibit II) – The following is a General Fund analysis of certain revenue categories from Jan – September for years 2016-2020. The change in revenue is primarily the result of lower interest rate of return on cash balances.

| General Fund | 2016 | 2017 | 2018 | 2019 | 2020 |
|-------------------------|------------------|------------------|------------------|------------------|------------------|
| Property Tax | 704,048 | 771,190 | 821,600 | 831,769 | 852,452 |
| 16/20 Vehicle Tax | 255 | 171 | 214 | 125 | 194 |
| Delinquent Tax | 3,870 | 4,283 | 7,939 | 3,303 | 4,018 |
| RV Vehicle Tax | 1,058 | 1,039 | 652 | 686 | 675 |
| Motor Vehicle Tax | 77,702 | 75,523 | 78,887 | 82,742 | 86,707 |
| Local Sales Tax | 487,759 | 489,246 | 490,678 | 490,732 | 499,736 |
| Franchise Taxes | 312,880 | 302,136 | 314,299 | 286,632 | 288,341 |
| Building Permits | 6,610 | 6,995 | 3,905 | 6,752 | 4,905 |
| Shelter House Fees | 7,148 | 7,313 | 7,740 | 7,795 | 3,150 |
| Interest on Investments | 19,600 | 53,092 | 122,021 | 164,868 | 36,981 |
| Total | 1,620,929 | 1,710,987 | 1,847,937 | 1,875,405 | 1,777,158 |

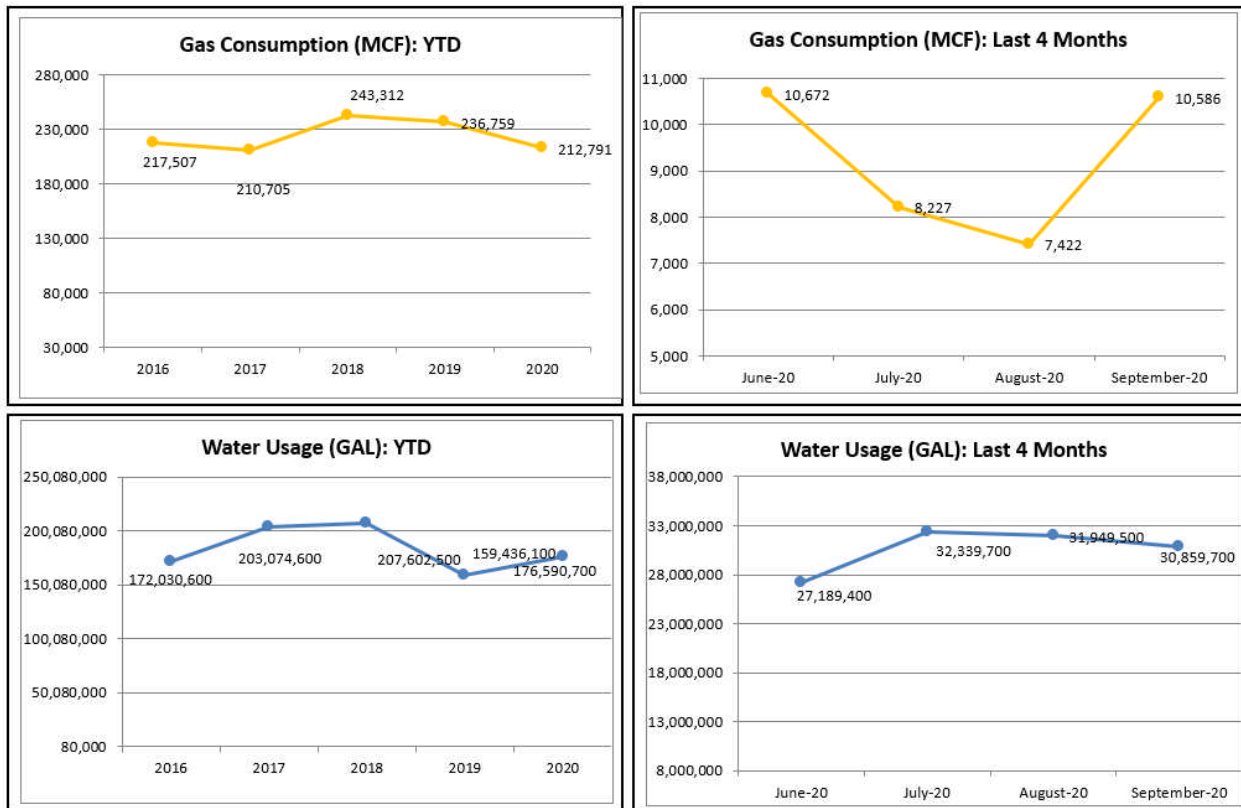


Golf Fund (Exhibit III) – The following is a 5-year comparison of Golf Course activity:

| Golf Course Current Month - YTD Comparison | | | |
|---|---------|---------|--------------|
| Year | Revenue | Expense | Rev. vs. Exp |
| 2016 | 421,341 | 414,744 | 6,597 |
| 2017 | 434,373 | 450,052 | (15,679) |
| 2018 | 425,657 | 424,655 | 1,002 |
| 2019 | 415,989 | 472,747 | (56,758) |
| 2020 | 492,205 | 459,937 | 32,269 |



Utility Operations (Exhibit IV - IX) – The following graphs shows comparisons of gas and water usage year-to-date over the last 5 years. It also shows gas and water usage over the last 4 months.



Economic Development & Revolving Loan (Exhibit IX) – The Revolving Loan fund has a balance of \$186,080 available for new loans. There is currently a moratorium on this program.

Transient Guest Tax (Exhibit XI) – No comments.

PBC, Land Bank, Business Utility Grants (Exhibit XII) – The Business Utility Grant Fund was added to this section of the financial statements. In April the \$5K City portion of the grant was added to the fund as revenue. In May the \$5K Community Foundation grant was received. Business Utility Grant Assistance was provided in the amount of \$8,070 that went to 9 Hesston businesses.

**CITY OF HESSTON
POOLED CASH
As of September 30, 2020**

| | BEGINNING BALANCE | CURRENT ACTIVITY | CURRENT BALANCE |
|----------------------------------|------------------------------|-----------------------------|----------------------------|
| 01 - General | 1,612,786 | 22,479 | 1,635,264 |
| Unreconciled Claim on Cash | 0 | 0 | 0 |
| 02 - Library | (7,094) | (2,355) | (9,449) |
| 03 - Library Maintenance | 22,470 | 0 | 22,470 |
| 04 - Special Street & Highway | 370,570 | (17,854) | 352,716 |
| 06 - Golf | 138,264 | (452) | 137,812 |
| 07 - Ambulance (EMS) | 122,856 | (11,656) | 111,200 |
| 08 - Community Service Program | 85,411 | 395 | 85,806 |
| 09 - Bond & Interest | 67,352 | 7,372 | 74,724 |
| 12 - Utility | 3,491,992 | 117,407 | 3,609,399 |
| 13 - Utility Maintenance Reserve | 1,073,863 | 0 | 1,073,863 |
| 27 - Construction | 566,066 | 20,195 | 586,261 |
| 30 - Capital Improvement | 1,189,643 | (5,900) | 1,183,743 |
| 31 - Transient Guest Tax | 0 | 0 | 0 |
| 33 - Economic Development | 45,402 | 0 | 45,402 |
| 34 - Golf Maintenance Reserve | 33,512 | (2,295) | 31,217 |
| 38 - Special Law Enforcement | 0 | 0 | 0 |
| 42 - Fire Equipment Tax | 572,702 | 9,014 | 581,716 |
| 45 - Equipment Reserve | 902,657 | (1,730) | 900,927 |
| 46 - Special Parks | 2,209 | 6 | 2,215 |
| 47 - Utility Deposits | 57,310 | 40 | 57,350 |
| 48 - Gift Certificates (Golf) | 9,161 | (20) | 9,141 |
| 50 - Revolving Loan Fund | 186,080 | 0 | 186,080 |
| 55 - PBC | 16,661 | 0 | 16,661 |
| 56 - HLB | 20,619 | 2,358 | 22,977 |
| 65 - Business Utility Support | 1,930 | 0 | 1,930 |
| 66 - COVID Direct Aid | (4,754) | (309) | (5,062) |
| TOTAL CLAIM ON CASH | 10,577,669 | 136,695 | 10,714,364 |

**EXPENSE COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020**

| FUND | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|----------------------------------|--------------------------|--------------------------|-----------------------|------------------------|-----------------------------|
| 01 - General | 2,231,377 | 137,668 | 1,376,206 | 61.7% | 855,171 |
| 02 - Library (Appropriations) | 236,679 | 14,625 | 221,009 | 93.4% | 15,670 |
| 03 - Library Maintenance | | 0 | 0 | | |
| 04 - Special Street & Highway | 225,000 | 17,854 | 131,659 | 58.5% | 93,341 |
| 06 - Golf | 623,854 | 62,259 | 459,937 | 73.7% | 163,917 |
| 07 - Ambulance (EMS) | 400,826 | 29,056 | 265,759 | 66.3% | 135,067 |
| 08 - Community Service Program | 25,000 | 951 | 9,505 | 38.0% | 15,495 |
| 09 - Bond & Interest | 1,929,814 | 1,655 | 1,697,825 | 88.0% | 231,989 |
| 12 - Utility | 3,109,122 | 130,638 | 1,776,528 | 57.1% | 1,332,594 |
| 13 - Utility Maintenance Reserve | | 0 | 62,993 | | |
| 27 - Construction | | 0 | 52,686 | | |
| 30 - Capital Improvement | | 5,900 | 398,491 | | |
| 31 - Transient Guest Tax | 35,000 | 0 | 16,200 | 46.3% | 18,800 |
| 33 - Economic Development | 8,500 | 0 | 5,720 | 67.3% | 2,780 |
| 34 - Golf Maintenance Reserve | | 2,495 | 49,531 | | |
| 38 - Special Law Enforcement | | 0 | 0 | | |
| 42 - Fire Equipment Tax | 0 | 0 | 0 | 0.0% | 0 |
| 45 - Equipment Reserve | | 1,730 | 253,975 | | |
| 46 - Special Parks | 1,189 | 0 | 0 | 0.0% | 1,189 |
| 50 - Revolving Loan Fund | | 0 | 0 | | |
| 55 - PBC (Library Bldg. Payment) | 694,959 | 0 | 613,216 | 88.2% | 81,743 |
| 56 - Hesston Land Bank | 18,885 | 0 | 2,093 | 11.1% | 16,792 |
| 65 - Business Utility Grant | 0 | 0 | 8,070 | 0.0% | (8,070) |
| 66 - Covid Direct Aid | 0 | 309 | 5,062 | 0.0% | (5,062) |
| TOTAL EXPENSES | 9,540,205 | 405,139 | 7,406,465 | 68.7% | 2,956,477 |

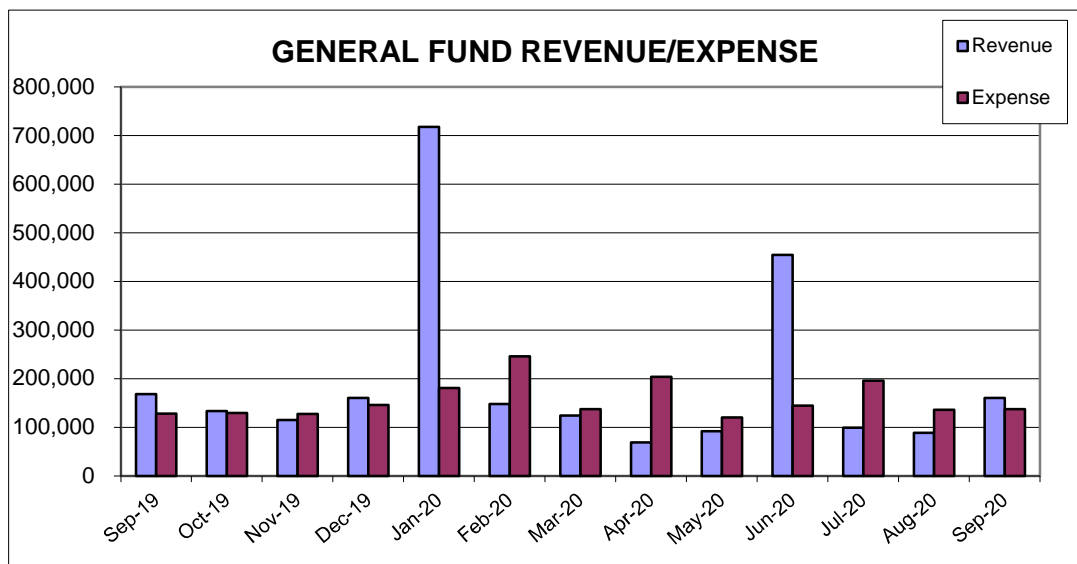
Standard 75.0%

**INDEBTEDNESS
As of September 30, 2020**

| | |
|------------------------------|-------------------|
| General Obligation Bonds | 4,545,000 |
| PBC Bonds - Library Building | 560,000 |
| PBC Bonds - Rec. Project | 4,940,000 |
| Temporary Notes | - |
| Lease Purchase Agreements | 149,206 |
| WWTP Loan | 2,229,038 |
| TOTAL INDEBTEDNESS | 12,423,244 |

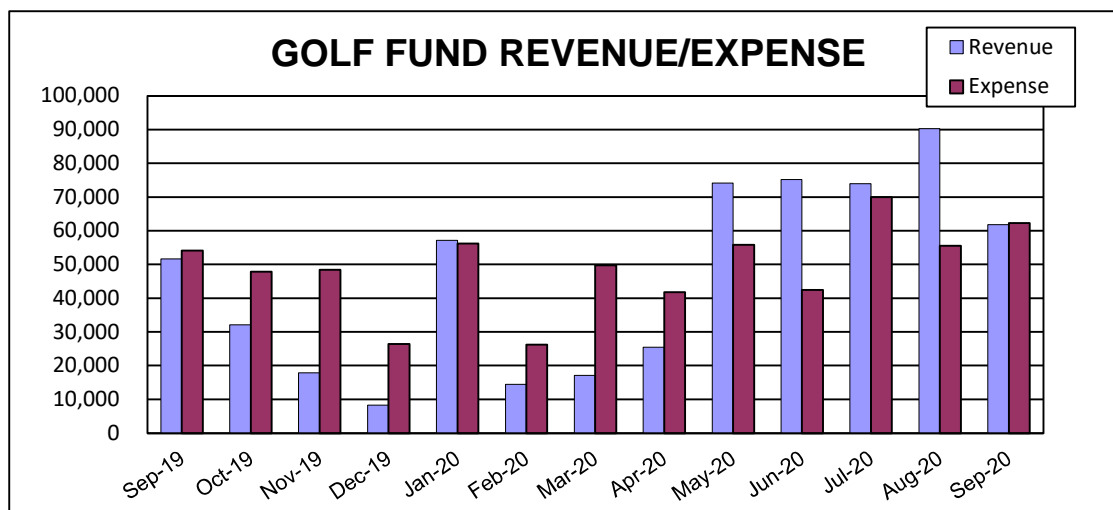
CITY OF HESSTON
GENERAL FUND COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|-------------------------|------------------|------------------|------------------|----------------|---------------------|
| REVENUE: | | | | | |
| Property Tax | 902,822 | 13,602 | 856,470 | 94.9% | 46,352 |
| Motor Vehicle Taxes | 111,828 | 40,162 | 87,575 | 78.3% | 24,253 |
| Local Sales Tax | 650,000 | 62,525 | 499,736 | 76.9% | 150,264 |
| Franchise Taxes | 415,000 | 31,737 | 288,341 | 69.5% | 126,659 |
| Court Fees & Costs | 43,400 | 3,389 | 23,357 | 53.8% | 20,043 |
| Interest on Investments | 200,000 | 871 | 36,981 | 18.5% | 163,019 |
| Lease Revenue | 37,057 | 314 | 11,481 | 31.0% | 25,576 |
| Fees | 24,100 | 2,465 | 11,235 | 46.6% | 12,865 |
| Miscellaneous Income | 24,312 | 616 | 9,247 | 38.0% | 15,065 |
| Reimbursements | 50,000 | 4,854 | 33,755 | 67.5% | 16,245 |
| Intra Fund Transfers | 0 | 0 | 0 | 0.0% | 0 |
| TOTAL REVENUE | 2,458,519 | 160,536 | 1,858,179 | 75.6% | 600,340 |
| EXPENDITURES: | | | | | |
| Administration | 153,730 | 12,589 | 130,349 | 84.8% | 23,381 |
| Police | 818,548 | 61,631 | 606,873 | 74.1% | 211,675 |
| Street | 259,579 | 19,196 | 205,124 | 79.0% | 54,455 |
| Fire | 179,245 | 12,467 | 116,661 | 65.1% | 62,584 |
| Parks | 246,075 | 16,227 | 170,737 | 69.4% | 75,338 |
| Municipal Court | 46,300 | 2,940 | 31,251 | 67.5% | 15,049 |
| Lease Purchase | 25,509 | 0 | 0 | 0.0% | 25,509 |
| Transfers | 295,083 | 0 | 0 | 0.0% | 295,083 |
| Other Expenses | 207,308 | 12,618 | 115,211 | 55.6% | 92,097 |
| TOTAL EXPENSES | 2,231,377 | 137,668 | 1,376,206 | 61.7% | 855,171 |
| NET GAIN/(LOSS) | 227,142 | 22,868 | 481,973 | | (254,831) |



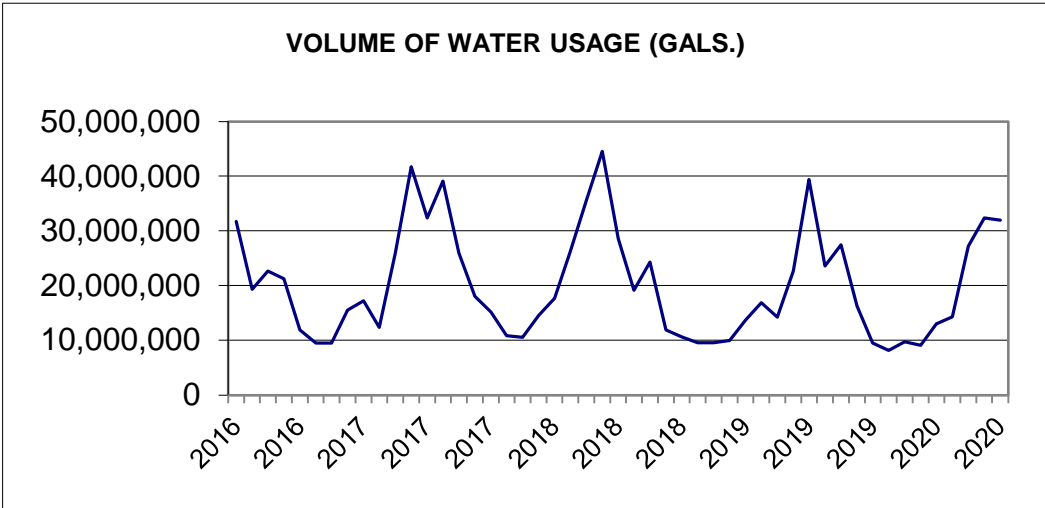
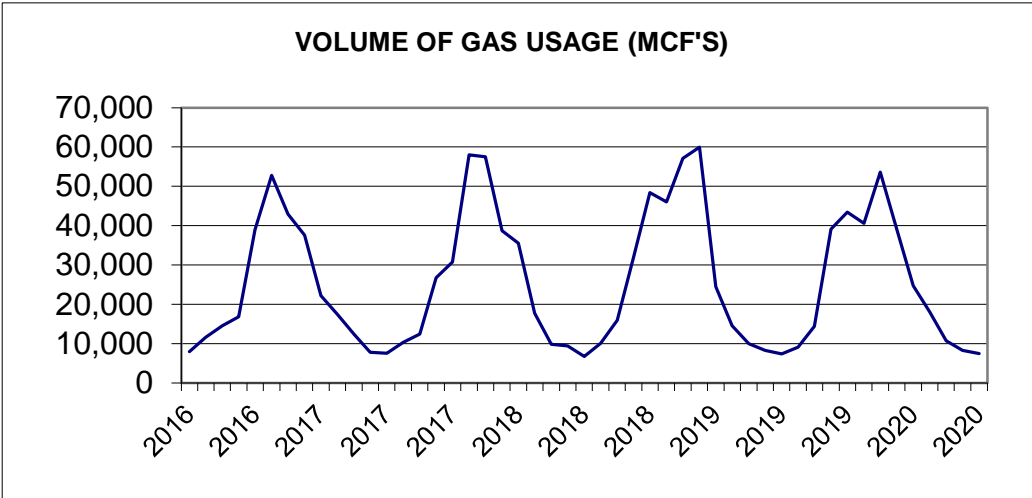
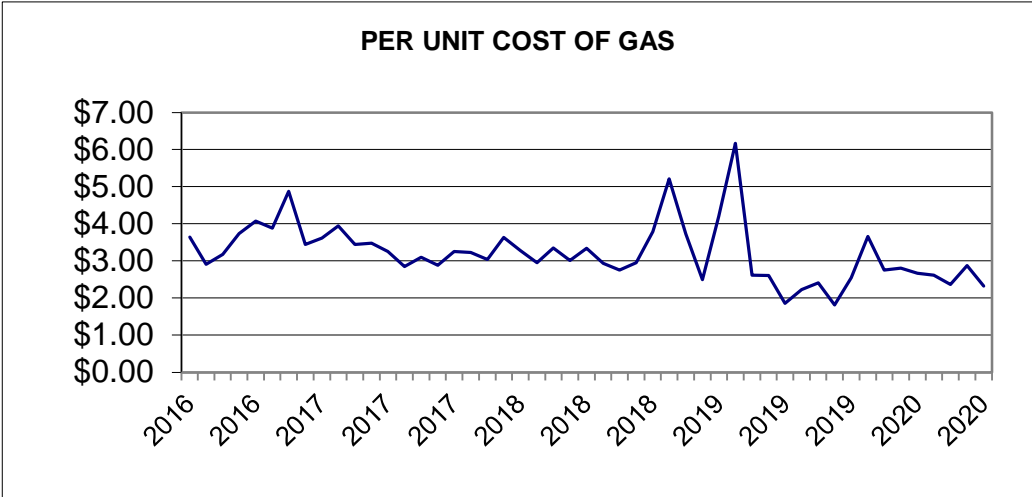
CITY OF HESSTON
GOLF FUND COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|--------------------------------|------------------|------------------|----------------|----------------|---------------------|
| REVENUE: | | | | | |
| Green Fees | 120,000 | 19,832 | 159,609 | 133.0% | (39,609) |
| Golf Cart Fee | 116,000 | 16,972 | 130,133 | 112.2% | (14,133) |
| Commission Golf Lessons | 0 | 120 | 830 | 0.0% | (830) |
| Practice Facility | 11,000 | 990 | 9,893 | 89.9% | 1,107 |
| Banquet Room Rental | 0 | 0 | 0 | 0.0% | 0 |
| Miscellaneous | 4,000 | 105 | 3,339 | 83.5% | 661 |
| Tournament Fees | 50,000 | 6,104 | 26,407 | 52.8% | 23,593 |
| Membership Fees | 65,000 | 2,849 | 69,736 | 107.3% | (4,736) |
| Concessions | 85,000 | 8,690 | 52,543 | 61.8% | 32,457 |
| Golf Shop Sales | 46,000 | 5,470 | 30,056 | 65.3% | 15,944 |
| Advertisement Proceeds | 0 | 675 | 5,820 | 0.0% | (5,820) |
| Reimbursements | 0 | 0 | 3,840 | 0.0% | (3,840) |
| TOTAL REVENUE | 497,000 | 61,807 | 492,205 | 99.0% | 4,795 |
| EXPENDITURES: | | | | | |
| Personnel | 267,486 | 22,817 | 198,519 | 74.2% | 68,967 |
| Contractual Services | 87,500 | 14,919 | 81,513 | 93.2% | 5,987 |
| Commodities | 180,750 | 18,118 | 112,968 | 62.5% | 67,782 |
| Capital Outlay | 88,118 | 6,406 | 65,574 | 74.4% | 22,544 |
| Reimbursement | 0 | 0 | 1,362 | 0.0% | (1,362) |
| TOTAL EXPENDITURES | 623,854 | 62,259 | 459,937 | 73.7% | 163,917 |
| Net Bef. Franchise Fees | (126,854) | (452) | 32,269 | 0 | (159,123) |
| Add: Transfer | 127,000 | 0 | 0 | | 127,000 |
| NET GAIN/(LOSS) | 146 | (452) | 32,269 | 0.0% | (32,123) |



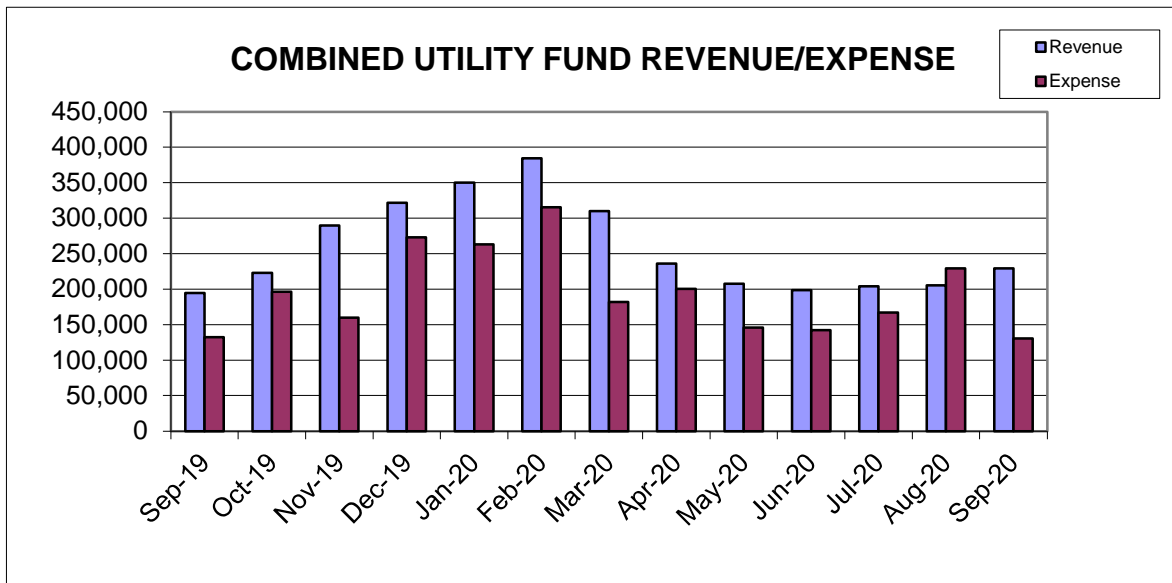
HISTORICAL UTILITY INFORMATION

As of September 30, 2020



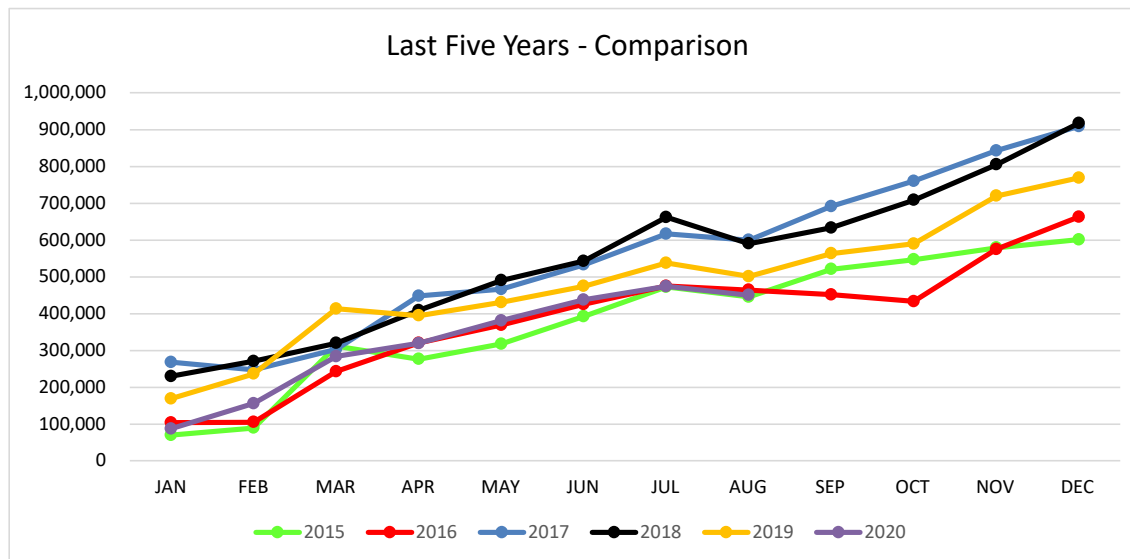
CITY OF HESSTON
COMBINED UTILITY FUND COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|-----------------------------|------------------|------------------|----------------|----------------|---------------------|
| <u>GAS</u> | | | | | |
| Revenue | 1,739,000 | 59,334 | 1,128,138 | 64.9% | 610,862 |
| Expenditures | 1,633,556 | 49,122 | 801,205 | 49.0% | 832,351 |
| NET GAIN/(LOSS) | 105,444 | 10,212 | 326,933 | 310.1% | (221,489) |
| <u>WATER</u> | | | | | |
| Revenue | 639,000 | 90,396 | 475,680 | 74.4% | 163,320 |
| Expenditures | 636,104 | 34,805 | 358,462 | 56.4% | 277,642 |
| NET GAIN/(LOSS) | 2,896 | 55,591 | 117,217 | 4047.6% | (114,321) |
| <u>SEWER</u> | | | | | |
| Revenue | 764,000 | 62,493 | 570,974 | 74.7% | 193,026 |
| Expenditures | 649,312 | 30,310 | 484,123 | 74.6% | 165,189 |
| NET GAIN/(LOSS) | 114,688 | 32,183 | 86,851 | 75.7% | 27,837 |
| <u>REFUSE</u> | | | | | |
| Revenue | 196,000 | 16,874 | 150,353 | 76.7% | 45,647 |
| Expenditures | 190,150 | 16,402 | 132,738 | 69.8% | 57,412 |
| NET GAIN/(LOSS) | 5,850 | 473 | 17,615 | 301.1% | (11,765) |
| <u>COMBINED FUND</u> | | | | | |
| Revenue | 3,338,000 | 229,097 | 2,325,145 | 69.7% | 1,012,855 |
| Expenditures | 3,109,122 | 130,638 | 1,776,528 | 57.1% | 1,332,594 |
| NET GAIN/(LOSS) | 228,878 | 98,459 | 548,617 | 239.7% | (319,739) |



Utilities: Revenue over / (under) Expense

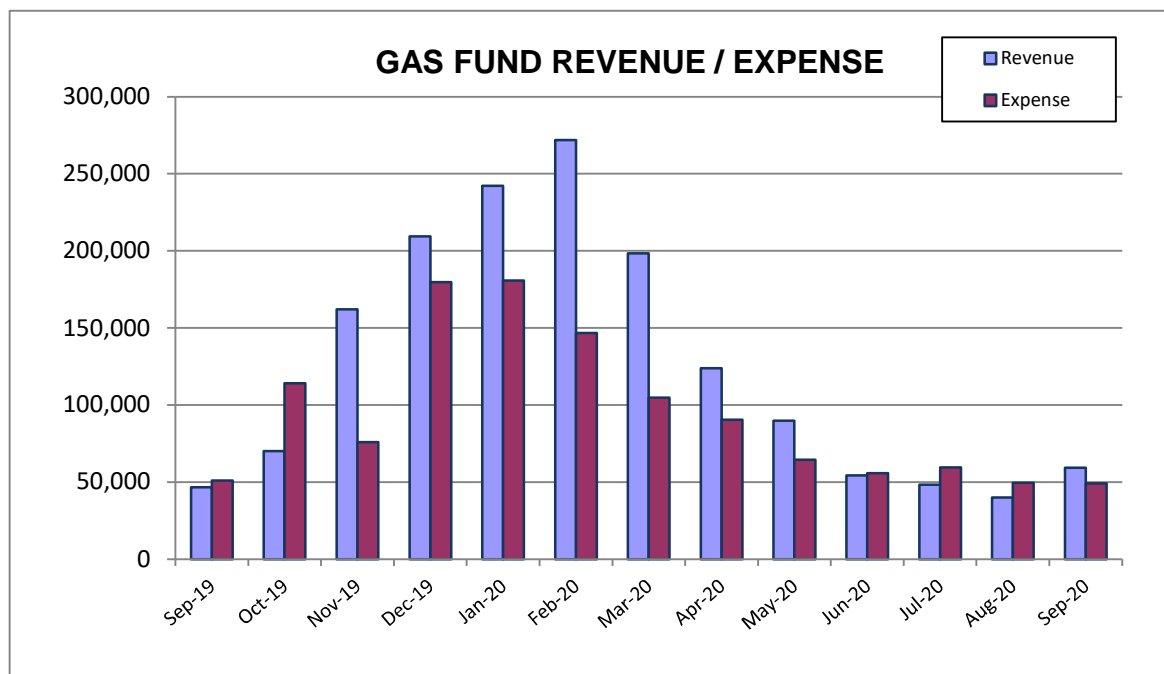
| | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 |
|-----|-----------|---------|---------|---------|---------|---------|---------|
| JAN | 287,054 | 69,479 | 103,588 | 268,310 | 229,858 | 169,068 | 87,092 |
| FEB | 523,370 | 89,260 | 105,170 | 246,697 | 270,632 | 236,442 | 156,022 |
| MAR | 744,597 | 311,446 | 242,869 | 303,165 | 319,855 | 413,590 | 283,871 |
| APR | 816,747 | 276,496 | 320,438 | 448,385 | 408,811 | 394,638 | 319,556 |
| MAY | 747,068 | 317,442 | 368,749 | 466,463 | 490,443 | 430,999 | 381,414 |
| JUN | 822,929 | 392,735 | 425,627 | 532,825 | 542,898 | 474,762 | 437,570 |
| JUL | 900,779 | 472,495 | 475,320 | 617,006 | 662,021 | 537,517 | 474,255 |
| AUG | 986,012 | 445,584 | 464,355 | 599,973 | 590,399 | 501,057 | 450,158 |
| SEP | 1,073,394 | 520,844 | 451,480 | 691,684 | 633,244 | 563,220 | 548,617 |
| OCT | 1,105,724 | 546,762 | 433,275 | 760,301 | 708,449 | 589,865 | 0 |
| NOV | 1,120,085 | 578,976 | 575,301 | 842,849 | 805,091 | 719,774 | 0 |
| DEC | 1,155,029 | 600,932 | 662,867 | 908,409 | 917,580 | 768,607 | 0 |



CITY OF HESSTON
GAS COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

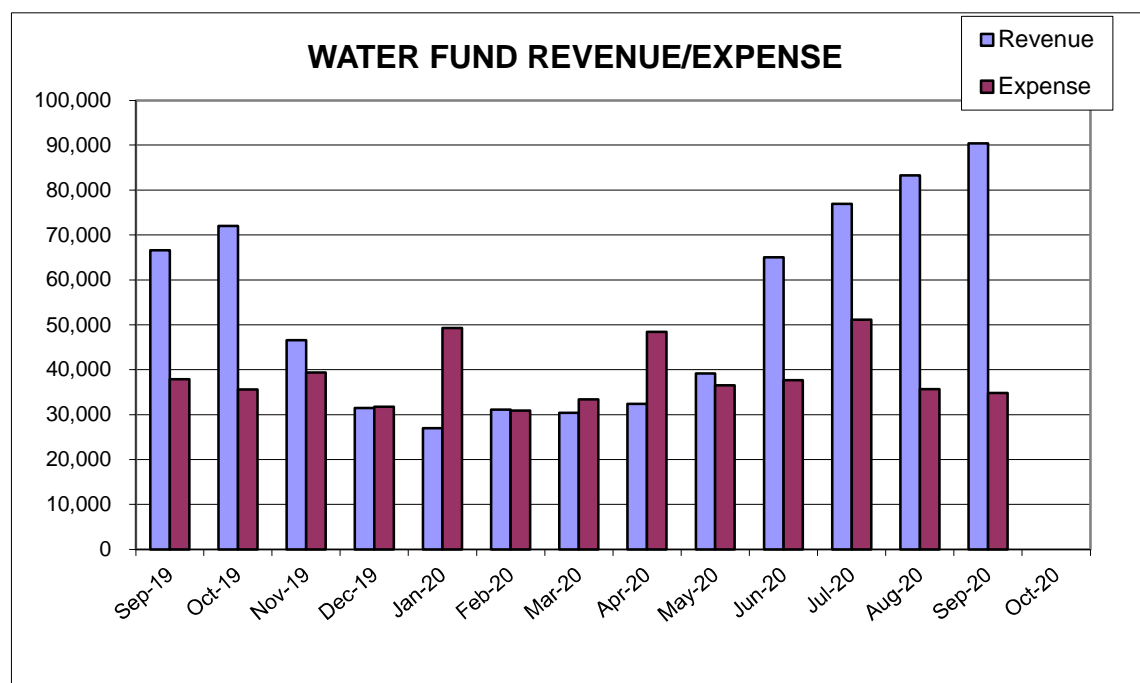
| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|---------------------------|------------------|------------------|----------------|----------------|---------------------|
| REVENUE: | | | | | |
| Gas Fees & Sales | 1,739,000 | 59,334 | 1,128,138 | 64.9% | 610,862 |
| Less: Gas Purchases | 1,000,000 | 21,640 | 498,635 | 49.9% | 501,365 |
| NET GAS MARGIN | 739,000 | 37,694 | 629,503 | 85.2% | 109,497 |
| EXPENDITURES: | | | | | |
| Personnel | 338,556 | 23,102 | 230,651 | 68.1% | 107,905 |
| Contractual | 52,500 | 3,492 | 49,252 | 93.8% | 3,248 |
| Commodities | 23,000 | 887 | 13,695 | 59.5% | 9,305 |
| Capital Outlay | 11,000 | 0 | 8,064 | 73.3% | 2,936 |
| Reimbursements | 0 | 0 | 908 | 0.0% | (908) |
| Transfers | 208,500 | 0 | 0 | 0.0% | 208,500 |
| TOTAL EXPENDITURES | 633,556 | 27,482 | 302,570 | 47.8% | 330,986 |
| NET GAIN/(LOSS) | 105,444 | 10,212 | 326,933 | 32.3% | (221,489) |

| | | | |
|---------------|-----------|--------|---------|
| Comm. Totals | 1,023,000 | 22,527 | 512,330 |
| Gas Purchases | 1,000,000 | 21,640 | 498,635 |
| | 23,000 | 887 | 13,695 |
| Total Exp. | | 49,122 | 801,205 |



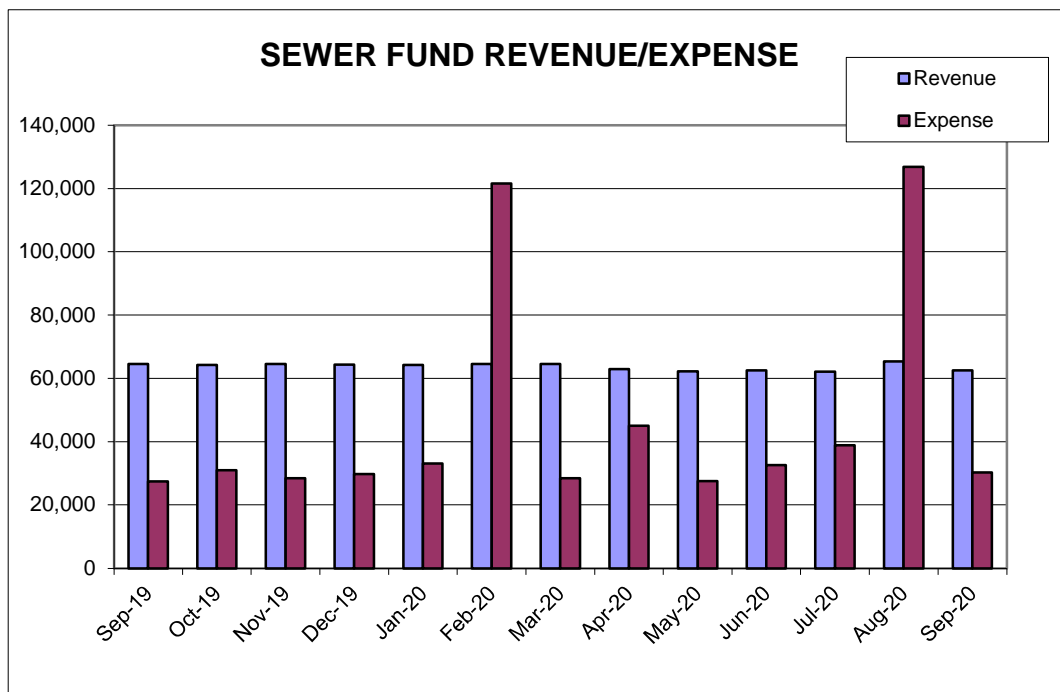
CITY OF HESSTON
WATER COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|---------------------------|--------------------------|--------------------------|-----------------------|------------------------|-----------------------------|
| REVENUE: | | | | | |
| Water Fees & Sales | 639,000 | 90,396 | 475,680 | 74.4% | 163,320 |
| EXPENDITURES: | | | | | |
| Personnel | 339,669 | 22,982 | 230,583 | 67.9% | 109,086 |
| Contractual | 124,450 | 10,244 | 98,107 | 78.8% | 26,343 |
| Commodities | 43,500 | 1,579 | 23,406 | 53.8% | 20,094 |
| Capital Outlay | 10,000 | 0 | 5,563 | 55.6% | 4,437 |
| Reimbursements | 0 | 0 | 804 | 0.0% | (804) |
| Transfers | 118,485 | 0 | 0 | 0.0% | 118,485 |
| TOTAL EXPENDITURES | 636,104 | 34,805 | 358,462 | 56.4% | 277,642 |
| NET GAIN/(LOSS) | 2,896 | 55,591 | 117,217 | 2.5% | (114,321) |



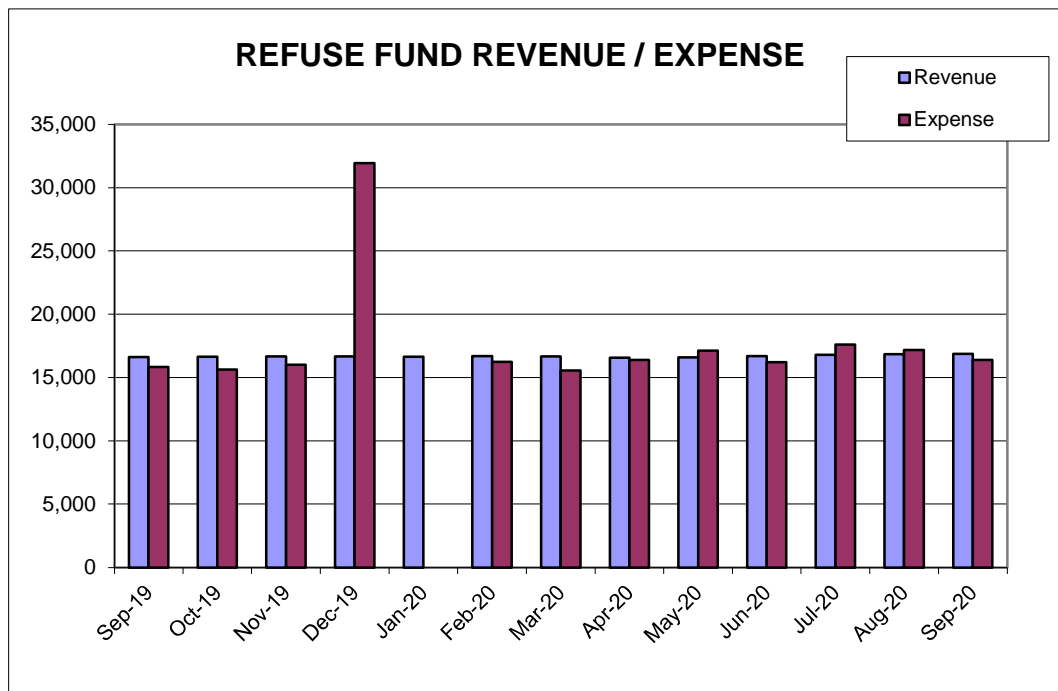
CITY OF HESSTON
SEWER COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|--------------------------|----------------------|----------------------|-------------------|--------------------|-------------------------|
| REVENUE: | | | | | |
| Sewer Fees & Sales | 764,000 | 62,493 | 570,974 | 74.7% | 193,026 |
| EXPENDITURES: | | | | | |
| Personnel | 234,828 | 18,704 | 181,401 | 77.2% | 53,427 |
| Contractual | 142,650 | 10,465 | 99,350 | 69.6% | 43,300 |
| Commodities | 22,980 | 761 | 13,678 | 59.5% | 9,302 |
| Capital Outlay | 185,354 | 0 | 185,354 | 100.0% | 0 |
| Reimbursements | 0 | 381 | 4,340 | 0.0% | (4,340) |
| Transfers | 63,500 | 0 | 0 | 0.0% | 63,500 |
| TOAL EXPENDITURES | 649,312 | 30,311 | 484,123 | 74.6% | 165,189 |
| NET GAIN/(LOSS) | 114,688 | 32,183 | 86,851 | 75.7% | 27,837 |



CITY OF HESSTON
REFUSE COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD ACTUAL | % OF BUDGET | AVAILABLE BUDGET |
|--------------------------|------------------|------------------|----------------|----------------|---------------------|
| REVENUE: | | | | | |
| Refuse Fees & Sales | 196,000 | 16,874 | 150,353 | 76.7% | 45,647 |
| EXPENDITURES: | | | | | |
| Contractual | 190,150 | 16,402 | 132,738 | 69.8% | 57,412 |
| Transfers | 0 | 0 | 0 | 0.0% | 0 |
| TOAL EXPENDITURES | 190,150 | 16,402 | 132,738 | 69.8% | 57,412 |
| NET GAIN/(LOSS) | 5,850 | 473 | 17,615 | 301.1% | (11,765) |



CITY OF HESSTON
ECONOMIC DEVELOPMENT COMPARISON OF ACTUAL TO BUDGET
For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD TOTAL | % OF BUDGET | AVAILABLE BUDGET |
|--|------------------|------------------|--------------|----------------|---------------------|
| REVENUE: | | | | | |
| Transfer From Utilities | 20,000 | 0 | 0 | 0.0% | 20,000 |
| TOTAL REVENUE | 20,000 | 0 | 0 | 0.0% | 20,000 |
| EXPENDITURES: | | | | | |
| Contractual Services* | 7,500 | 0 | 4,597 | 61.3% | 2,903 |
| Commodities (33-501-315) | 1,000 | 0 | 1,123 | 112.3% | (123) |
| Capital Outlay (33-501-401) | 0 | 0 | 0 | 0.0% | 0 |
| Reimbursements | 0 | 0 | 0 | 0.0% | 0 |
| Transfer to Transient Guest Tax (33-501-600) | 0 | 0 | 0 | 0.0% | 0 |
| TOTAL EXPENDITURES | 8,500 | 0 | 5,720 | 67.3% | 2,780 |
| NET GAIN / (DEFICIT) | 11,500 | 0 | (5,720) | | 17,220 |

* The housing incentive expenditure is included in the Economic Development Contractual Services line item. This line includes:
(33-501-205), (33-501-207), (33-501-219), (33-501-228)

| | | | | | |
|---|-------|---|-------|-------|-------|
| HOUSING INCENTIVE PROGRAM (33-501-220) | 5,000 | 0 | 3,000 | 60.0% | 2,000 |
|---|-------|---|-------|-------|-------|

Note: Housing Incentive Program activity includes incentives paid as well as those committed, but unpaid.

REVOLVING LOAN PROGRAM
As of September 30, 2020

| ACCOUNT | BALANCE 1/1/19 | CURRENT MONTH | YTD TOTAL | BALANCE YTD |
|------------------------|-------------------|------------------|--------------|----------------|
| Weaver Grocers | 75,296 | 0 | 0 | 75,296 |
| TOTAL | 75,296 | 0 | 0 | 75,296 |
| Available Funds | 186,080 | | | |

CITY OF HESSTON

TRANSIENT GUEST TAX COMPARISON OF ACTUAL TO BUDGET

For the Ninth Month Ended September 30, 2020

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD TOTAL | % OF BUDGET | AVAILABLE BUDGET |
|-----------------------------|------------------|------------------|--------------|----------------|---------------------|
| REVENUE: | | | | | |
| Transient Guest Tax | 35,000 | 0 | 16,200 | 46.3% | 18,800 |
| Transfer From Eco Devo | 0 | 0 | 0 | 0.0% | 0 |
| TOTAL REVENUE | 35,000 | 0 | 16,200 | 0.0% | 18,800 |
| EXPENDITURES: | | | | | |
| Contractual Services | | | | | |
| Transfer to Chamber/CVB | 35,000 | 0 | 16,200 | 46.3% | 18,800 |
| Transfer to Eco. Devo | 0 | 0 | 0 | 0.0% | 0 |
| TOTAL EXPENDITURES | 35,000 | 0 | 16,200 | 46.3% | 18,800 |
| NET GAIN / (DEFICIT) | 0 | 0 | 0 | | 0 |

**CITY OF HESSTON
PUBLIC BUILDING COMMISSION FUND #55**

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD TOTAL | % OF BUDGET | AVAILABLE BUDGET |
|------------------------------------|---------------|---------------|-----------|-------------|------------------|
| REVENUE: | | | | | |
| Transfer from General Fund | 65,083 | 0 | 0 | 0.0% | 65,083 |
| Bond Refinance Revenue | 0 | 0 | 560,913 | 0.0% | 0 |
| TOTAL REVENUE | 65,083 | 0 | 560,913 | 861.8% | 65,083 |
| EXPENDITURES: | | | | | |
| Library Bond Payment - Principal | 40,000 | 0 | 565,000 | 1412.5% | (525,000) |
| Library Bond Payment - Interest | 25,083 | 0 | 25,083 | 100.0% | 1 |
| Library Project - Cost of Issuance | 0 | 0 | 23,134 | | |
| TOTAL EXPENDITURES | 65,083 | 0 | 613,216 | 15 | (525,000) |
| NET GAIN / (DEFICIT) | 0 | 0 | (52,303) | | 590,083 |

**CITY OF HESSTON
HESSTON LAND BANK FUND #56**

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD TOTAL | % OF BUDGET | AVAILABLE BUDGET |
|-----------------------------|---------------|---------------|-----------|-------------|------------------|
| REVENUE: | | | | | |
| Transfer from General | 15,000 | 0 | 0 | 0.0% | 0.0% |
| Land Sales | 0 | 2,358 | 2,358 | 0.0% | 0.0% |
| TOTAL REVENUE | 15,000 | 2,358 | 2,358 | 0.0% | 0.0% |
| EXPENDITURES: | | | | | |
| Legal Fees | 5,000 | 0 | 0 | 0.0% | 5,000 |
| Utilities | 2,500 | 0 | 0 | 0.0% | 2,500 |
| Taxes | 4,500 | 0 | 0 | 0.0% | 4,500 |
| Specials | 0 | 0 | 2,093 | 0.0% | (2,093) |
| Insurance | 0 | 0 | 30 | 0.0% | (30) |
| Marketing | 5,000 | 0 | 0 | 0.0% | 5,000 |
| Misc. Expense | 1,885 | 0 | 0 | 0.0% | 1,885 |
| TOTAL EXPENDITURES | 18,885 | 0 | 2,123 | 11.2% | 16,762 |
| NET GAIN / (DEFICIT) | (3,885) | 2,358 | 235 | | (16,762) |

**CITY OF HESSTON
BUSINESS UTILITY GRANT FUND #65**

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD TOTAL | % OF BUDGET | AVAILABLE BUDGET |
|---------------------------------|---------------|---------------|-----------|-------------|------------------|
| REVENUE: | | | | | |
| Transfer from Community Service | 5,000 | 0 | 5,000 | 0.0% | 0.0% |
| Grant from Community Foundation | 5,000 | 0 | 5,000 | 0.0% | 0.0% |
| TOTAL REVENUE | 10,000 | 0 | 10,000 | 0.0% | 0.0% |
| EXPENDITURES: | | | | | |
| Business Utility Grants | 10,000 | 0 | 8,070 | 0.0% | 1,930 |
| TOTAL EXPENDITURES | 10,000 | 0 | 8,070 | 0.0% | 1,930 |
| NET GAIN / (DEFICIT) | 0 | 0 | 1,930 | | (1,930) |

**CITY OF HESSTON
COVID DIRECT AID FUND #66**

| ACCOUNT | ANNUAL BUDGET | CURRENT MONTH | YTD TOTAL | % OF BUDGET | AVAILABLE BUDGET |
|-----------------------------|---------------|---------------|-----------|-------------|------------------|
| REVENUE: | | | | | |
| Federal AID | 0 | 0 | 0 | 0.0% | 0.0% |
| TOTAL REVENUE | 0 | 0 | 0 | #DIV/0! | 0.0% |
| EXPENDITURES: | | | | | |
| Direct Aid Expense | 0 | 309 | 5,062 | #DIV/0! | (5,062) |
| TOTAL EXPENDITURES | 0 | 309 | 5,062 | #DIV/0! | (5,062) |
| NET GAIN / (DEFICIT) | 0 | (309) | (5,062) | | 5,062 |

HPL Board of Trustees | September 21th, 2020 via Zoom
Hesston Public Library, 300 North Main

Agenda

Library trustees Present: Jen Person, Becky Herron, Joel Kauffman, Rachel Bucklin, and Emma Gunden.

Absent: Frank Brenneman and Debra Voth

Melissa Carlson, Director

Called to order at 5:33

1. August Minutes/September Agenda- Minutes and Agenda approved by Joel Kauffman and seconded by Jen Person.

2. Circulation/Programs/Librarian's Report-

a. Circulation and Programs Reports- Discussed how the closing of other libraries affects our ILL numbers. We are asked to send out more items if libraries close, because it does not go to their lender list. It is a very small amount, but we have the right to not lend a book, if we feel our patrons would need it first.

b. Important Dates:

October 3- Outdoor Vintage Book Sale

October 29th- KLA conference- Virtual for one full day- Closed for Staff training day.

c. Programs:

September/October- DIY Craft night, Outdoor story time, Virtual Creation Club, Nature Book Club.

3. Financial/Budget Report-

a. Fund Report- Budget is looking good for the year and the grant money has been very helpful. We have not heard of any additional cuts that may come from the pandemic.

b. Budget- Grant completions for September- Kansas Cares and the KLA Summer reading grants are both complete. We are still working with the Kansas Notable Book Grant and the County Covid-19 reimbursement grant. We can submit COVID related expenses through the end of the year.

4. Other:

- a. New Hire/Staff Shifting- Moving Emily into some of the program hours has been a very productive move. She has the energy, time, and creative flow to focus on quality programs for our patrons. This frees up the directors time to focus on staff, budgets, grants, and other projects that move they library forward. Gina Baldauf has been hired to fill those programming hours that we lost due to Emily moving into programming. Gina is still in training, but is jumping in and learning new things each day.
- b. Gating Criteria for moving between phases- Board discussed how we are currently in the yellow phase and that we feel it is best to stay in this phase for a while. We are providing all possible services and have adjusted hours to make the library more accessible to working patrons. This has helped. We will stay here until the mask mandate is lifted and then wait and see if the numbers stay down after that. We are in no hurry to move. Board and Staff will review our current phase each month and make a decision at that time.
- c. Other-
*Frank Brenneman will resign his position on the board. We will need to seek a new board member that will fill his term plus then start their own term.

HESSTON PUBLIC LIBRARY GOALS (EST. 2019)

Goals...

- Hesston Public Library, in collaboration with Board and Staff, will offer a variety of resources for community members to experience economic benefits and well-being.
- Hesston Public Library, in collaboration with Board and Staff, will engage in and promote projects that have a collective impact on the community.
- Hesston Public Library, in collaboration with Board and Staff, will provide technology and resources to support the diverse needs of community members of all ages and digital abilities.

*Every September the director's evaluation is completed, but with all going on this year the goal is to have the evaluation complete by December. Melissa will conduct staff evaluations in December. We have a hold the line budget for 2021, so we will not be giving raises next year. Becky and Jen will work together to find and develop a better evaluation tool for the director's position over the next few months.

Adjourned at 6:10pm

Next meeting: October 19st, 2020

Warren M. Schmidt

From: Kendall Schwanke <scout3112@yahoo.com>
Sent: Thursday, September 10, 2020 11:46 AM
To: Mike Hulteen; John Kaegi; James Yoder; Marty Pruitt; Warren M. Schmidt
Subject: September Tree Board Agenda

Chair Ken S. conducting email meeting, members respond with input, Warren S. will track emails.

1. Additions or corrections of April/May minutes.
2. Michelle Pfautz resigned June 1, schedule conflicts, term was to 12/2021.
3. Should the Board run the Fall Plant A Tree program? Dates could run from 9/18/20 thru 12/30/20.
3 Ad's in Newton Now, Chamber News and place some posters in the City.
4. Dead Pines- many were removed, many remain even though the address received a notice from the Tree Board. Notice will need to go out early 2021.
Bagworms returned to many areas of the City. Minimal report of Oak Mites this summer. Fortunate to go without major storms damage here, however the drought stretch was hard on younger trees.
5. Tree Board Terms- Marty P. and Ken S. expire 12/2020, Michelle P. vacant to 12/2021, 1 term vacant to 12/2021, James Y. and John K. thru to 12/2022, Mike H. City TB representative, thus leaving 2 members.
6. Ken S. asks the QUESTION--- Does the City of Hesston/City Council desire to maintain a City Tree Board, Ordinance, TCUSA status for 2021 and beyond ???
T. Board established 1985, seedlings to students since 1989, neighborhood tree recovery after 1990 tornado, one state Arbor Day Poster winner, helped with Greensburg tree planting.
Members respond

Warren M. Schmidt

From: Kaegi, John <John.Kaegi@agcocorp.com>
Sent: Thursday, September 10, 2020 2:56 PM
To: Kendall Schwanke; Mike Hulteen; James Yoder; Marty Pruitt; Warren M. Schmidt
Subject: RE: [External] September Tree Board Agenda

Hi Ken,

Here are my responses, thank you for asking.

Chair Ken S. conducting email meeting, members respond with input, Warren S. will track emails.

1. Additions or corrections of April/May minutes.
2. Michelle Pfautz resigned June 1, schedule conflicts, term was to 12/2021.
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 3 Ad's in Newton Now, Chamber News and place some posters in the City.
 Yes, I can also print and post the flyers around town like we did in the spring.
4. Dead Pines- many were removed, many remain even though the address received a notice from the Tree Board. Notice will need to go out early 2021.
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 T. Board established 1985, seedlings to students since 1989, neighborhood tree recovery after 1990 tornado, one state Arbor Day Poster winner, helped with Greensburg tree planting.

Members respond

Yes, I believe the existence of an active tree board is important to educate and bring awareness about the importance of trees in a community. Although I am new to the board, I have already noticed the impact that we make on our community and hopefully we can continue serving on the board.

Best Regards,

John Kaegi



John Kaegi
 North American Logistics Program Manager
AGCO
 Tel +1 620.327.6861 Fax +1 620.327.6617
 Cell +1 620.504.2363
 420 W. Lincoln Boulevard
 Hesston, KS 67062-0969 USA
John.Kaegi@AGCOcorp.com
www.AGCOcorp.com

Warren M. Schmidt

From: Kendall Schwanke <scout3112@yahoo.com>
Sent: Thursday, September 10, 2020 4:13 PM
To: Mike Hulteen; James Yoder; Marty Pruitt; Warren M. Schmidt; Kaegi, John
Subject: Re: [External] September Tree Board Agenda

We can update the ad, check dates if okay, then distribute. Thanks for input.

On Thursday, September 10, 2020, 02:56:28 PM CDT, Kaegi, John <john.kaegi@agcocorp.com> wrote:

Hi Ken,

Here are my responses, thank you for asking.

Chair Ken S. conducting email meeting, members respond with input, Warren S. will track emails.

1. Additions or corrections of April/May minutes.

2. Michelle Pfautz resigned June 1, schedule conflicts, term was to 12/2021.

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Bagworms returned to many areas of the City. Minimal report of Oak Mites this summer. Fortunate to go without major storms damage here, however the drought stretch was hard on younger trees.

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Warren M. Schmidt

From: Kendall Schwanke <scout3112@yahoo.com>
Sent: Friday, September 11, 2020 10:53 AM
To: Mike Hulteen; James Yoder; Marty Pruitt; Warren M. Schmidt; Kaegi, John
Subject: Re: [External] September Tree Board Agenda

T B members, any other comments/input in regards to the agenda items?
 I'll check with City Hall about program ad, make adjustments, then flyers for posting can be made.

On Thursday, September 10, 2020, 04:12:43 PM CDT, Kendall Schwanke <scout3112@yahoo.com> wrote:

We can update the ad, check dates if okay, then distribute. Thanks for input.

On Thursday, September 10, 2020, 02:56:28 PM CDT, Kaegi, John <john.kaegi@agcocorp.com> wrote:

Hi Ken,

Here are my responses, thank you for asking.

Chair Ken S. conducting email meeting, members respond with input, Warren S. will track emails.

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BOARD OF DIRECTORS MEETING

MINUTES

Wednesday, August 26, 2020, 4:00 p.m.

Zoom Meeting Online

In Attendance:

Jason Jones, Dr. Jon Gering Bob Myers, Joe Turner, Ken Knepper, Ron Lang, Joel Gaeddert, Carl Harris, Anthony Swartzendruber, Pam Stevens, Dennis Travis, Kelly McElroy, Beth Shelton, Gary Denny, Ethan Reimer, John Waltner, John Carder, Melvin Schadler, and Megan Smith.

Absent: Karl Matlack, Jeremy Ashby, Tony Wheeler, Stephanie Ashby, Gary Emery, Josh Durner, John Torline, Gary Emery. Bryan Chapman, Mindy Budde, and Randy Hague

I. CALL TO ORDER & OPENING REMARKS

Vice-President Jason Jones called the meeting to order.

II. 2019 AUDIT

- a. Daryl Wedel of Knudsen Monroe & Company LLC report to the board the 2019 audit and presented the 990 for the boards review. The group reviewed the Audit.
- b. John Carder motioned to accept the 990 and 2019 Audit. Ken Knepper second. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETINGS

The minutes of the June 24, 2020 were presented. Bob Myers motioned to accept the minutes as presented. Dr. Jon Gering seconded. Motion carried.

III. TREASURER'S REPORT

The June and July financials were presented. Beth noted that Greater Wichita Partnership membership was a larger ask this year and will be over the line item budget number but the new membership dues are reflected on the 2021 budget. Rod Kreie made a motion to accept the June and July 2020 financials as presented. Carl Harris seconded. Motion carried.

IV. EDC ACTIVITY UPDATE

- a. Beth Shelton Report
 - i. Beth reported on the project tracker. Project Rich is a new direct project. This is an existing company looking to expand. Project Experience has completed and is Bunting Magnetics expansion of 1,500 sq. feet with a \$500 Capital investment. Project Safety is a PPE manufacturing company looking for 40 acres.
 - ii. No upcoming events as they have been cancelled or postponed.
 - iii. Anthony reported
- a. Jennifer Mueller Report
 - i. Jennifer reported visits with 14 companies and helped 6 companies. Jennifer reported that AGCO in July launched a new YouTube channel IDEAL live from Hesston to showcase the latest offerings on high capacity combines. AGCO is hiring and did experience their normal summer shutdown for regularly scheduled maintenance. Jennifer met with Bradley Trucking and sales are up over last year and the warehouse business is growing and are looking for experienced drivers. Other companies have reported small lay-offs. Harvey County unemployment claims have been trending downward and were 559 on Aug. 22,

- ii. Upcoming meeting SCKEDD board meeting August 27, Chamber economic council Sept 4, Chamber Private-Public Sept. 8, EDC Executive Meeting Sept. 8, Council of Gov. Sept. 9, GWP EDC Spt. 10, Consultant Connect Virtual Sep. 11, Chamber Breakfast Sept. 18, EDC Board Sept. 23.
- b. John Waltner Report
 - i. John reported that regional meetings have continued primarily via conference calls. The region continues to focus on employment and unemployment rates. The Framework for Growth, Kansas rankings in 2008 were 24th in growth rankings and 21th in wage rate growth. Kansas has fallen in 2018 to 28 for growth rate and 42nd in wage rates. Regional groups and the Department of Commerce will continue to have discussions about these topics. Regionally groups are looking at ways to attract talent and create eco-systems on target sectors. More information to follow in the fall. REAP is creating a taskforce to work with area business to overcome challenges on long-term recovery. They will be identifying hot jobs and train the laid off workers, many of those jobs will not come back. John also reported that Eisenhower Airport has been hit hard with a 92% drop in air travel during the shutdown from COVID and are now 50% less than last year. They are in the process to develop a survey for the business traveler and compile the information.

V. New Business

- a. Bob Myer suggested that the HEDC Executive Team discuss and review the audit management letter and compliance for next year. Jason Jones agreed and mentioned that the executive team would do that at the next meeting.

VI. Old Business

No old business

VII. Adjourn

Respectfully Submitted,

Jennifer Mueller

Business Retention Manager

Harvey County EDC

(316) 283-6033

www.harveycoedc.org

2020 Project Tracker

| | | | |
|---|--------------------------------|---|---|
| | | | |
| Project Rich August 2020 Direct | Warehouse/ Logistics | 100,000 SF New Warehouse/ Distribution Center | Existing company looking to expand. Toured an existing building in Newton and also Wichita. The Wichita building is move in ready. Would consider building if the time line works. Presented 40 acres at the KLP with access to the truck route. They have also met with Hutchinson on land available there. Waiting on the project questionnaire and to meet with the company president and developer. |
| Project Experience July 2020 Direct | Manufacturing | Local 1,500 building expansion and remodel | \$500K Capital investment, adding to FT positions at \$50/ hr |
| Project Safety July 2020 Kansas Dept. of Commerce | PPE Manufacturing | Existing building 70,000- 100,000 SF | \$50 Million in Capital Investment, would hire 16 employees with an average wage of \$40K |
| Project Augustus June 2020 Kansas Dept. of Commerce | Food Production Facility | Need a minimum of 40 acres, Building size approx. 210,000 SF. | Will hire around 135 workers with capital investment estimated at \$40 million. Submit Newton and Hesston Industrial Park |
| Project Valley June 2020 Kansas Dept. of Commerce | Global Aerospace Manufacturing | Looking for land sites greater than 20 acres | Submit Newton, Hesston, Sedgwick, Halstead Industrial Park. |
| Project Aniram May 2020 Kansas Dept. of Commerce | Aircraft Production & Testing | Need 30-80 acres, needs to be airport industrial park | Would create jobs for 1,000 employees. \$100k annual wages. \$200m capital investment. Submitted 70 acres at airport. |
| Project Capsule May 2020 Kansas Dept. of Commerce | Manufacturing | 100 acres minimum. Ability to add rail | Submitted Tindall Land |
| Project Turbo May 2020 | Manufacturing | 42 acres, rail served 200,000 SF new building | Looking at BNSF Site 1. \$14 Million Capital investment. 170 jobs after 2 years. Build wind towers. Here for site visit 5/7, coming back the week of 5/18. Second visit here 5/20 - 5/21. |

Red- Eliminated

Green- Still in running

Gray- Unable to submit

Gold- Complete/ located in HC

2020 Project Tracker

| | | | |
|---|--------------------------------------|---|--|
| Project Tesla April 2020 | Manufacturing | 800 acres rail served | Would create 600 jobs. Capital investment not provided. The region would like to submit a site in Harvey County but we are unable to come up with contiguous acres that are rail served and infrastructure ready. GWP will submit site in El Dorado. |
| Project Fish April 2020 | Manufacturing/ Professional Services | Looking at 4,000 SF existing space located in Hesston | New business looking at an existing space for some fabrication, business consulting and project management work. Estimate growth potential of 4-6 employees by year 5. They are working on completing their business plan and the project questionnaire. |
| Project Golf March 2020 | Misc. | New construction | Existing company considering expansion with construction of new facility. |
| Project Free March 2020 | Professional Services | New business | Would create 2-3 jobs initially. Working on business plan, establishing business with the State, and project questionnaire. |
| Project Margie Jan. 2020 | Hemp Processing | Investment group looking at specifically the Halstead Hospital | Met with the City of Halstead and potential investors for tour. Waiting on the business expansion questionnaire from lead contact. First investment group that toured is out and second investment group has toured. |
| Project Data 2 Jan. 2020 | Data Center | 6,000 sf facility | Creation of 3 jobs. |
| Project Proxima Jan. 2020 Kansas Department of Commerce | Manufacturing | Biotechnology Manufacturing Facility. Key driver of the site requirement is proximity to potential partners that are manufacturers processing grains such as wheat mills, corn mills, wet or dry starch mills, wet or dry bioethanol plant. | Must have 37 acres initially with expansion capability of 250 acres. Approximately 650,000 SF. 100 employees Made it to the second round but were advised this round includes 3 states with multiples sites |
| Project Rose Jan. 2020 | Distribution Warehouse/Production | E-Commerce Distribution Warehouse/ Production of organic/ | Looking for 20,000 to 30,000 square feet. 26 jobs over 3 years, \$16 to \$16.50 / hour average wage. Submitted ABI Building. |

Red- Eliminated

Green- Still in running

Gray- Unable to submit

Gold- Complete/ located in HC

2020 Project Tracker

| | | | |
|---|------------------------|---|---|
| Kansas Department of Commerce | | natural cosmetics, toiletries, skin care products | |
| Project Cook Jan. 2020 | Broadband Provider | Looking for 1,500 SF Space w/ acre outdoor storage space | 3 to 7 jobs |
| Project Mack Dec. 2019 Regional Partner | Ag Manufacturing | Processing and extraction of ag crop. Was considering another county in the region but ran into road blocks and were referred to us. | Looking for 60 acres with expansion potential. Sent over land options. |
| Project Transformers Nov. 2019 Existing Company- Direct | Commercial/ Industrial | Existing building, would add on an additional 10K square feet and need outside storage as well. \$350K Capital investment and 6 new FT jobs | Met with City, working on additional land availability. EDC is working on available incentives from the State. Waiting for questionnaire. |
| Project Eames August 2019 Kansas Department of Commerce | Manufacturing | Looking to build multiple 30,000 SF facilities across the state. Needs to be no more than 20 miles from at least 50,000 acres of corn | Would create 15-17 new jobs. Average wage: \$14-\$20/hr. We will be contacted for a site visit in December or January. |
| Project Ball July 2019 Existing Company | Aviation | 20,000 SF new construction | Existing w. located at Newton Airport. \$750,000 capital investment. 10 new jobs over 3 years. \$28/hr average wage |

Red- Eliminated

Green- Still in running

Gray- Unable to submit

Gold- Complete/ located in HC

| DATE | ADDRESS | OWNER | CONTRACTOR | RESIDENT COST | BUSINESS COST | PERMIT # |
|-----------|--|-----------------------------------|----------------------|------------------|------------------|----------|
| 1/3/2020 | 23 PARK VIEW RD. REROOF | L. DECKER Other | ROOFING SERVICES | 14,000 | | 20-3008 |
| 1/14/2020 | 15 SUNSET DR. REROOF | J. JONES Other | ROOFING SERVICES | 4,000 | | 20-3009 |
| 1/15/2020 | 719 RANDOM RD. REROOF | M. HOLMES Other | ROOFING SERVICES | 6,000 | | 20-3010 |
| 1/16/2020 | 9201 EMMA CREEK RD METAL SHED | AG SERVICE, INC. Other | SELF | | 5,000 | 20-3011 |
| 1/22/2020 | 407 S. HOOVER RD. CUSTOM HOME | D. KLASSEN New Residential | HERITAGE HOME WOR | 418,000 | | 20-3012 |
| 2/18/2020 | 101 N . HESS ADDITION | E. BROWN Remodel Residential | PREFERRED BUILDERS | 35,000 | | 20-3013 |
| 2/25/2020 | 330 E. KNOTT FENCE | M. KING Other | LOWES | 3,800 | | 20-3014 |
| 3/3/2020 | 16 PARK VIEW RD. REMODEL BATHROOM | G. EMRY Remodel Residential | SELF | 20,000 | | 20-3015 |
| 3/5/2020 | 726 / 728 SOUTH MEAD DUPLEX | D. WOODWARD New Residential | PREFERRED BUILDERS | 219,000 | | 20-3016 |
| 3/25/2020 | 101 WILLOW LANE FENCE | K. TUCKER Other | SELF | 2,000 | | 20-3017 |
| 3/27/2020 | 104 WILLOW LANE REROOF | J. GARVER Other | ROOFING SERVICES | 7,000 | | 20-3018 |
| 4/1/2020 | 440 S. MAIN SWIMMING POOL | E. HABEGGER Other | EBELING POOLS, INC. | 30,000 | | 20-3019 |
| 4/8/2020 | 405 MORNING DEW FENCE | T. LOWE Other | FENCE DOCTORS, LLC | 5,000 | | 20-3020 |
| 4/9/2020 | 715 RANDOM RD. REROOF | G. VOTH Other | ROOFING SERVICES | 7,000 | | 20-3021 |
| 4/20/2020 | 600 PLAZA BLVD. REMODEL DECK | C. FLAMING Remodel Residential | SELF | 7,500 | | 20-3022 |
| 4/24/2020 | 112 W. RANDALL REROOF | M. BROWN Other | SHIELD ROOFING | 6,646 | | 20-3023 |
| 4/24/2020 | 409 S. WEAVER REROOF | C. MASON Other | ROOFING SERVICES | 6,700 | | 20-3024 |
| 4/24/2020 | 712 RANDOM RD. NEW ELECTRIC SERVICE | J. GRILLIOT Other | KRAFT ELECTRIC, INC. | 2,480 | | 20-3025 |
| 4/24/2020 | 314 PARK RD. FENCE | J. HADAWAY Other | SELF | 1,100 | | 20-3026 |
| 4/24/2020 | 344 S. WEAVER SHED | D. HASTINGS Other | SELF | 1,000 | | 20-3027 |
| 4/24/2020 | 100 N HESS BATH REMODEL | J. MATZ Remodel Residential | HERITAGE HOME WOR | 34,815 | | 20-3028 |
| 4/24/2020 | 613 CLOVER LANE GARAGE ADDITION | C. STOPPEL Other | SELF | 7,000 | | 20-3029 |
| 5/4/2020 | 47 PARK VIEW RD. SHED | M. DILLER Other | SELF | 3,000 | | 20-3030 |
| 5/12/2020 | 34 PARK VIEW RD. FENCE | R. STAUFFER Other | WICHITA FENCE | 4,000 | | 20-3031 |
| 5/12/2020 | 302 WEDGEWOOD FENCE | D. GALYON Other | SELF | 15 | | 20-3032 |
| 5/19/2020 | 317 E. AMOS REROOF | C. NELSON Other | ROOFING SERVICES | 6,000 | | 20-3033 |
| 5/19/2020 | 500 S. STREETER SHED | K. SMITH Other | SELF | 2,300 | | 20-3034 |
| 5/19/2020 | 100 W. LINCOLN BLVD. FENCE | M. ANDERSON Other | SELF | 1,850 | | 20-3035 |

| | | | | | |
|-----------|--------------------------------------|---------------------------------|--------------------|--------|-------------|
| 5/21/2020 | 305 ROSEWOOD SHED | J. THRASHER Other | SELF | 2,795 | 20-3036 |
| 6/2/2020 | 455 S. HWY 81 SIGN | OAK LEAF PROPERTIES Other | PREFERRED BUILDERS | | 250 20-3037 |
| 6/2/2020 | 16 PARK VIEW RD. POOL EQUIPMENT SHED | G. EMRY Other | SELF | 750 | 20-3038 |
| 6/8/2020 | 517 N. STREETER EGRESS WINDOWS | D. KLUVER Other | JOHN EDWARDS | 6,000 | 20-3039 |
| 6/9/2020 | 624 CRESCENT DR. REROOF | M. YOUNG Other | ROOFING SERVICES | 6,500 | 20-3040 |
| 6/9/2020 | 210 S. ROUPP REROOF | A. GAMBLE Other | FLORY ROOFING | 8,544 | 20-3041 |
| 6/10/2020 | 714 CLOVER LANE GARAGE ADDITION | J. KOCHER Residential Garage | PREFERRED BUILDERS | 29,000 | 20-3042 |
| 6/12/2020 | 208 S. ROUPP REROOF | J. TURNER Other | ROOFING SERVICES | 4,000 | 20-3043 |
| 6/18/2020 | 212 WILLOW LANE SOLAR INSTALLATION | J. BRANDEWIEDE Other | SUNPRO SOLAR | 40,000 | 20-3044 |
| 6/18/2020 | 402 S HOOVER RD. REROOF | M. SWEIGART Other | ROOFING SERVICES | 12,000 | 20-3045 |
| 6/19/2020 | 404 N. MAIN DECK | L. BENDER Other | TONY GIESEL CONST. | 25,900 | 20-3046 |
| 6/23/2020 | 123 KINGSWAY REROOF | C. CRUMM Other | RAY DAVIS ROOFING | 17,000 | 20-3047 |
| 6/23/2020 | 13 SUNSET DR. DECK | R. HARPLEY Other | SELF | 2,001 | 20-3048 |
| 7/1/2020 | 10 BENTGRASS DR. SHED | D. WIEBE Other | SELF | 4,200 | 20-3049 |
| 7/1/2020 | 609 RANDOM CT. DECK | W. THOMPSON Other | SELF | 2,500 | 20-3050 |
| 7/8/2020 | 217 E. KNOTT FENCE | C. WALLS Other | SELF | 632 | 20-3051 |
| 7/10/2020 | 121 S. ROUPP DECK | R. WEAVER Other | MILLER CONSTRUCTIC | 8,000 | 20-3052 |
| 7/10/2020 | 766 RANDOM CT. EGRESS WINDOW | L. SCHRAG Other | PREFERRED BUILDERS | 5,500 | 20-3053 |
| 7/13/2020 | 204 S. ERB REROOF | C. NELSON Other | ROOFING SERVICES | 7,000 | 20-3054 |
| 7/14/2020 | 10 BLUEGRASS CT. REROOF | M. KLASSEN Other | EATON ROOFING | 11,500 | 20-3055 |
| 7/14/2020 | 500 S. STREETER FENCE | K. SMITH Other | SELF | 100 | 20-3056 |
| 7/16/2020 | 114 COMMERCE DR. ELECTRICAL OUTLETS | B. NEBEL Other | SELF | 500 | 20-3057 |
| 8/6/2020 | 209 ACADEMY FENCE | A. SCHEEF Other | SELF | 3,500 | 20-3058 |
| 8/7/2020 | 500 S. STREETER BASEMENT STAIRS CC | K. SMITH Other | SELF | 1,000 | 20-3059 |
| 8/12/2020 | 405 ROSEWOOD SHED | K. OBERLECHNER Other | STURDI-BILT | 2,600 | 20-3060 |
| 8/17/2020 | 209 S. COLLEGE DR. FENCE | J. BRUNING Other | SELF | 4,000 | 20-3061 |
| 8/17/2020 | 110 S. ROUPP FENCE | M. LINSCHIED Other | PRO FENCING | 5,500 | 20-3062 |
| 8/18/2020 | 505 SOUTH MEADOWS FENCE | C. STAUFFER Other | SELF | 4,000 | 20-3063 |
| 8/18/2020 | 116 EMBER WAY FENCE | T. GONZALEZ Other | FENCE DOCTORS, LLC | 8,486 | 20-3064 |
| 8/20/2020 | 101 EMBER WAY DETACHED GARAGE | M. LARSON Residential Garage | SELF | 15,000 | 20-3065 |

| | | | | | |
|-----------|--|---|---------------------|---------|---------|
| 8/20/2020 | 720 E. LINCOLN WATER LINE | PIZZA HUT Other | MR. ROOTER PLUMBING | 7,200 | 20-3066 |
| 8/26/2020 | 217 SPRUCE SOLAR INSTALLATION | J. JANZEN Other | CORNERSTONE ELECT | 9,600 | 20-3067 |
| 8/27/2020 | 505 SOUTH MEADOWS SHED | C. STAUFFER Other | SELF | 5,000 | 20-3068 |
| 8/27/2020 | 459 S. RIDGE RD. FENCE | J. LAMBERT Other | SELF | 3,000 | 20-3069 |
| 9/2/2020 | 437 HARVEST RD. CUSTOM HOME | L. MARTIN New Residential | LITWILLER CONSTRUCT | 180,000 | 20-3070 |
| 9/10/2020 | 1605 HEATHER CT. SPEC HOUSE | MENNONITE HOUSING New Residential | MENNONITE HOUSING | 142,000 | 20-3071 |
| 9/15/2020 | 116 KINGSWAY CUSTOM HOME | R. SCHILLING New Residential | HERITAGE HOME WOR | 290,938 | 20-3072 |
| 9/15/2020 | 5 BENTGRASS DR. SHED | B. EITZEN Other | RENEW CONSTRUCTIC | 11,000 | 20-3073 |
| 9/16/2020 | 449 HARVEST RD. SPEC HOUSE | STAN RATZLAFF CONST. New Residential | STAN RATZLAFF CONS | 189,700 | 20-3074 |
| 9/21/2020 | 704 LEWIS DR. REROOF | J. REUSSER Other | ROOFING SERVICES | 8,000 | 20-3075 |
| 9/21/2020 | 212 ACADEMY SHED & FENCE | M. DAHLSTEN Other | SELF | 3,000 | 20-3076 |
| 9/22/2020 | 6 PHEASANT RUN RD. REROOF | K. RICHTIG Other | S & J CONSTRUCTION | 6,000 | 20-3077 |
| 9/25/2020 | 95 S. ROUPP REROOF | B. WIEBE Other | ROOFING SERVICES | 6,000 | 20-3078 |
| 9/28/2020 | 201 S. HOOVER RD. MULTI-FUNCTION BUIL | CITY OF HESSTON New Institutional | PREFERRED BUILDERS | 387,114 | 20-3079 |

2020 Year to Date Building Permit Totals

| <u>Type of Permit</u> | <u>YTD Total # Permits</u> | <u>YTD Total Val.</u> |
|-----------------------|--------------------------------|---------------------------|
| New Residential | 6 | 1,439,638 |
| Remodel Residential | 4 | 97,315 |
| New Institutional | 1 | 387,114 |
| Remodel Institutional | 0 | 0 |
| New Business | 0 | 0 |
| Remodel Business | 0 | 0 |
| Addition to Business | 0 | 0 |
| Demolish | 0 | 0 |
| Move In | 0 | 0 |
| Residential Garage | 2 | 44,000 |
| Other | 59 | 379,449 |
| Total | 72 | \$2,347,516 |

| BUILDING PERMITS ISSUED BY MONTH | | | | | | | | |
|----------------------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|
| HESSTON 2020 | | | | | | | | |
| Type of Permit | Jan-20 # Permits | Jan-20 Total Val. | Feb-20 # Permits | Feb-20 Total Val. | Mar-20 # Permits | Mar-20 Total Val. | Apr-20 # Permits | Apr-20 Total Val. |
| New Residential | 1 | 418,000 | | | 1 | 219,000 | | |
| Remodel Residential | | | 1 | 35,000 | 1 | 20,000 | 2 | 42,315 |
| New Institutional | | | | | | | | |
| Remodel Institutional | | | | | | | | |
| New Business | | | | | | | | |
| Remodel Business | | | | | | | | |
| Addition to Business | | | | | | | | |
| Demolish | | | | | | | | |
| Move In | | | | | | | | |
| Residential Garage | | | | | | | | |
| Other | 4 | 29,000 | 1 | 3,800 | 2 | 9,000 | 9 | 66,926 |
| Total | 5 | 447,000 | 2 | 38,800 | 4 | 248,000 | 11 | 109,241 |
| Type of Permit | May-20 # Permits | May-20 Total Val. | Jun-20 # Permits | Jun-20 Total Val. | Jul-20 # Permits | Jul-20 Total Val. | Aug-20 # Permits | Aug-20 Total Val. |
| New Residential | | | | | | | | |
| Remodel Residential | | | | | | | | |
| New Institutional | | | | | | | | |
| Remodel Institutional | | | | | | | | |
| New Business | | | | | | | | |
| Remodel Business | | | | | | | | |
| Addition to Business | | | | | | | | |
| Demolish | | | | | | | | |
| Move In | | | | | | | | |
| Residential Garage | | | 1 | 29,000 | | | 1 | 15,000 |
| Other | 7 | 19,960 | 11 | 122,945 | 9 | 39,932 | 11 | 53,886 |
| Total | 7 | 19,960 | 12 | 151,945 | 9 | 39,932 | 12 | 68,886 |
| Type of Permit | Sep-20 # Permits | Sep-20 Total Val. | Oct-20 # Permits | Oct-20 Total Val. | Nov-20 # Permits | Nov-20 Total Val. | Dec-20 # Permits | Dec-20 Total Val. |
| New Residential | 4 | 802,638 | | | | | | |
| Remodel Residential | | | | | | | | |
| New Institutional | 1 | 387,114 | | | | | | |
| Remodel Institutional | | | | | | | | |
| New Business | | | | | | | | |
| Remodel Business | | | | | | | | |
| Addition to Business | | | | | | | | |
| Demolish | | | | | | | | |
| Move In | | | | | | | | |
| Residential Garage | | | | | | | | |
| Other | 5 | 34,000 | | | | | | |
| Total | 10 | 1,223,752 | 0 | 0 | 0 | 0 | 0 | 0 |



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Constituency Comments

Recommendation: Mayor Kauffman opens the floor to constituency comments.

Background Information:

Members of the audience may address the City Council on any item not listed on the agenda. Please limit your comments to 5 minutes.

If your comment pertains to an item listed on the agenda the Mayor will solicit public comments specific to that issue when the agenda item is taken up by the Council.



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Ordinance No. 010-2020-221 Brush Pit Fines

Recommendation: Adopt the Ordinance

Background Information:

Briefed by: City Administrator Gary Emry & city Attorney J.T. Klaus

Summary: At the council meeting on September 14th the City Council directed staff to prepare an ordinance that would set fines for violating Brush Pit regulations as follows:

- \$100 fine for each non-resident violation
- \$250 fine for each non-resident contractor/business violation

Attachment: Ordinance No. 010-2020-221

(Ordinance Summary published in The Hesston Record on October 22, 2020 and the full text of the Ordinance made available at www.hesstonks.org for a minimum of one (1) week from the date of publication.)

ORDINANCE NO. 010-2020-221

AN ORDINANCE AMENDING CHAPTER XII, ARTICLE 6, SECTION 12-604 OF THE CODE OF THE CITY OF HESSTON REGARDING MINIMUM PENALTIES FOR VIOLATIONS OF BRUSH PIT PROHIBITIONS.

WHEREAS, the City of Hesston, Kansas (the “City”) previously adopted Ordinance No. 010-2020-220 on September 14, 2020 which ordinance established Chapter XII, Article 6, Sections 12-601 through 12-604 of the Code of the City of Hesston, Kansas (the “Code”) creating and regulating the use of the City’s brush pit and establishing penalties for violating such use; and

WHEREAS, the City finds it necessary to amend Chapter XII, Article 6, Section 12-604 to establish set fines for violations.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HESSTON, HARVEY COUNTY, KANSAS:

SECTION 1. This Ordinance amends Chapter XII, Article 6, Section 12-604 of the Code of the City of Hesston, Kansas (the “Code”).

SECTION 2. Chapter XII, Article 6, Section 12-604 of the Code is hereby amended, as follows:

12-604. VIOLATIONS AND PENALTIES. Violation of any of the provisions of this Article shall be punishable as set forth in Section 1-116 of the Code, provided the fine for a first violation shall be \$100 for individuals and \$250 for commercial violators (persons being paid to dispose) and, in addition to any such penalty, any person violating any provision of this Article may be immediately ordered, directed, or forcibly removed from the City’s property.

SECTION 3. EFFECTIVE DATE. This Ordinance shall take effect and be in full force from and after its adoption by the governing body of the City, approval by the Mayor and either (a) publication once in the official newspaper of the City, or (b) publication of a summary of this Ordinance certified as legally accurate and sufficient by the City Attorney.

PASSED AND ADOPTED by the Governing Body of the City of Hesston, Kansas this
12th day of October, 2020.

CITY OF HESSTON, KANSAS

[seal]

David K. Kauffman, Mayor

ATTEST:

Jason Thrasher, City Clerk

(Ordinance Summary published in The Hesston Record on October 22, 2020 and the full text of the Ordinance made available at www.hesstonks.org for a minimum of one (1) week from the date of publication.)

Ordinance No. 010-2020-221 Summary

On October 12, 2020, the City of Hesston, Kansas adopted Ordinance No. 010-2020-221 amending Chapter XII, Article 6, Section 12-604 of the Code of the City of Hesston, Kansas establishing fines for the prohibited use of the City's brush pit. A complete copy of this ordinance may be obtained or viewed free of charge at the Office of the City Clerk at City Hall, 115 E. Smith or at www.hesstonks.org. This summary is certified legally accurate and sufficient by the Hesston City Attorney pursuant to K.S.A. 12-3001 *et seq.*

SUMMARY CERTIFIED:

City Attorney



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Resolution No. 1155 – Brush Pit Hours of Operation

Recommendation: Adopt the resolution

Background Information:

Briefed by: City Administrator Gary Emry & city Attorney J.T. Klaus

Summary: At the council meeting on September 14th the City Council directed staff to prepare a resolution that would set the hours of operation for the Brush Pit as “Daily, from Dawn to Dusk”.

Attachment: Resolution No. 1155

RESOLUTION NO. 1155**A RESOLUTION OF THE CITY OF HESSTON, KANSAS ESTABLISHING
THE HOURS OF OPERATION FOR THE CITY'S BRUSH PIT.**

WHEREAS, the City is authorized pursuant to the provisions of Chapter XII, Article 6, Section 12-603(a) of the Code of the City of Hesston, Kansas to designate the hours of operation for the City's brush pit as deemed appropriate by the governing body of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HESSTON, HARVEY COUNTY, KANSAS:

Section 1. The hours of operation for public access to the City's Brush Pit are hereby established as "Daily, From Dawn to Dusk". Said hours of operation will remain in effect until amended by the governing body of the City.

Section 2. This Resolution shall take effect upon its adoption by the Governing Body.

PASSED, ADOPTED AND APPROVED by the governing body of the City of Hesston, Kansas the 12th day of October, 2020.

CITY OF HESSTON, KANSAS

[seal]

David K. Kauffman, Mayor

ATTEST:

Jason Thrasher, City Clerk



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Resolution No. 1156 Eligibility to Submit Grant Application – KDOT

Recommendation: Discuss/Consider if the project will be submitted as one project with a grant request for the total estimated cost, or as a phased project and discuss the priorities recommended.

Background Information:

Briefed by: City Administrator Gary Emry

Summary: I am writing the grant to KDOT for submission in early November to apply for a Transportation Enhancement grant to partially fund the projects for our trail, sidewalks, crossings, and road diets as depicted in the master plan.

During the development of the master plan, we did not place priorities of the four different components of the plan. After submitting the preliminary application to KDOT for initial review, due to the estimated total cost of the projects it was suggested we prioritize our components in case the grant had to be re-sized in phases. However, the decision to submit the application proposing it as one project or as a phased project is our decision. Below is how I have suggested we would phase the project and prioritize it:

| PHASE | IMPROVEMENT | COST |
|--------|-------------|-------------|
| One | Trail | \$850,000 |
| Two | Sidewalks | \$973,178 |
| Three | Crosswalks | \$86,000 |
| Four | Road Diets | \$57,500 |
| TOTAL: | | \$1,966,678 |

Attachment: Resolution No. 1156

**RESOLUTION OF PROJECT SPONSORSHIP
For a Transportation Alternatives Program Application and Maintenance
Commitment**

RESOLUTION NO. 1156

A RESOLUTION DECLARING THE ELIGIBILITY OF THE CITY OF HESSTON, KANSAS TO SUBMIT AN APPLICATION TO THE KANSAS DEPARTMENT OF TRANSPORTATION FOR USE OF TRANSPORTATION ALTERNATIVES PROGRAM FUNDS SET FORTH BY MAP-21 FOR THE HESSTON PATHWAYS PROJECT IN THE CITY OF HESSTON, KANSAS AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE APPLICATION.

WHEREAS, the governing body of the City of Hesston, Kansas (the “City”) has the legal authority to apply for, receive, and administer federal, state, and other monies through Home Rule Power under the Constitution of the State of Kansas and authorized by K.S.A. 12-1662, regarding the expenditure of federal-aid to public agencies; and

WHEREAS, the City is submitting an application to the Kansas Department of Transportation for Transportation Alternatives (TA) Program funds in the amount \$_____ set forth by MAP-21 and as outlined in KDOT's Transportation Alternatives Program Guidance & Application Packet for 2017 and 2018; and

WHEREAS, the City is participating as an eligible Project Sponsor in the Kansas Department of Transportation's TA Program set forth by MAP-21; and

WHEREAS, Federal monies are available under a TA Program set forth by MAP- 21, administered by the State of Kansas, Department of Transportation, for the purpose of creating and promoting the planning and development of active transportation facilities and programs in Kansas; and

WHEREAS, the City acknowledges availability of the required local match of no less than 20% and the availability of funds to pay all upfront costs, since the TA Program is a cost reimbursement program; and,

WHEREAS, the City agrees to pay any costs that exceed the project amount if the application is selected for funding; and,

WHEREAS, after appropriate public input and due consideration, the City has recommended that an application be submitted to the State of Kansas for the Hesston Pathways Project (the “Project”).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HESSTON, HARVEY COUNTY, KANSAS:

SECTION 1. The governing body of the City of Hesston, Kansas (the “City”) does hereby authorize the City Administrator to submit an application to the Kansas Department of Transportation for TRANSPORTATION ALTERNATIVES PROGRAM funds set forth by MAP-21 on behalf of the citizens of the City.

SECTION 2. The City hereby assures the Kansas Department of Transportation that sufficient funding for the Hesston Pathways Project (the “Project”) is available, as the TRANSPORTATION ALTERNATIVES PROGRAM is a reimbursement program.

SECTION 3. The City hereby assures the Kansas Department of Transportation that sufficient funding for the operation and maintenance of the Project will be available for the life of the project.

SECTION 4. The City hereby assures the Kansas Department of Transportation that the City will have title or permanent easement to the Project by the time of project letting, if necessary.

SECTION 5. The City Administrator is authorized to sign the application to the Kansas Department of Transportation for TRANSPORTATION ALTERNATIVES PROGRAM funds set forth by MAP-21 on behalf of the citizens of the City. The City Administrator is also authorized to submit additional information as may be required and act as the official representative of the City in this and subsequent related activities.

SECTION 6. The City hereby assures the Kansas Department of Transportation that the City is willing and able to, if the Project is selected for funding, administer all activities involved with the Project.

PASSED, ADOPTED AND APPROVED by the Governing Body of the City of Hesston, Kansas on this ____ day of _____, 2020.

CITY OF HESSTON, KANSAS

[SEAL]

By _____
David K. Kauffman, Mayor

ATTEST:

By _____
Jason Thrasher, City Clerk



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Cross Wind Neighborhood Revitalization Request Brief

Recommendation: Hear City Attorney Briefing

Background Information:

Briefed by: City Attorney J.T. Klaus

Summary: At the Council meeting on September 14th Cross Winds Conference Center requested that their property be included in the Neighborhood Revitalization Program. The item was referred to staff to be briefed at the October 12th meeting.



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Eagle Scout Request

Recommendation: Consider the request.

Background Information:

Briefed by: Mayor David Kauffman

Summary: Eagle Scout Noah LeFevre would like to request \$200 to fund his Eagle Scout Project that would entail building five bat houses to install around Hesston.

Financial Impact: \$200.00

Attachment: Request Letter

Noah LeFevre

8/17/2020

The Importance of Flying Mammals in Hesston

Bats are often viewed as vile and scary flying mammals that suck blood and kill people and animals. These beliefs and views are quite false. People may fear the unique animal's appearance, but no harm will come from the small and timid creatures. Kansas is home to fifteen species of bats with the most common being the Big Brown Bat, Little Brown Bat, and the Evening Bat. None of these bats will injure people, and they are helpful for insect control and gardening. Guano or bat feces is very useful as a natural fertilizer and aids in plant growth. By helping the bats because of their decline in population from a variety of factors from loss of housing to a deadly fungal virus spreading throughout the country, we help ourselves and our environment.

Humans have a couple of ways that they can help bats. Bat houses are the easiest and most cost effective way of summoning bats and sheltering them with a house costing about \$40. In order to install a bat house, a water source must be near the general area, which is easy enough in Hesston with Emma Creek and the pond at Dyck Arboretum. The homes are simple wood creations or can be built from kits purchased from the internet. The homes are attached to a medium or high height post and are 24" x 16" x 4" in size. This allows for adequate thermal stability for the bats for an extended period of time. Hesston has bats that often migrate, but some live here for long periods of time which helps by lowering the bug populations, which can be high here. Bats rarely interact with humans and help with mosquitos which is a win-win situation for both parties. Bats are harder to attract, but their outcome is better for the environment and people.

Bats rarely interact with humans and help with mosquitos and is a win-win situation for both parties. Bats are harder to attract, but their outcome is better for the environment and people. I wish to install five bat houses around town with two at the Dyck Arboretum and three at parks around town.

Sources:

Adams, Bruce. "Bat Houses." Bat Conservation International, 27 July 2020,

www.batcon.org/about-bats/bat-houses/.

"Kansas Mammal Atlas." Big Brown Bat, 2018,

webapps.fhsu.edu/ksmammal/account.aspx?o=32&t=171.

Kansas Department of Wildlife, Parks and Tourism. "Bats in Houses." Bats in Houses / Wildlife Damage Control / Services / KDWPT - KDWPT, 207AD, ksoutdoors.com/Services/Wildlife-Damage-Control/Bats-in-Houses.



Agenda Item Summary

Meeting date: October 12, 2020

Summary: Ridge Pointe Master Plan Draft

Recommendation: Consider the presentation

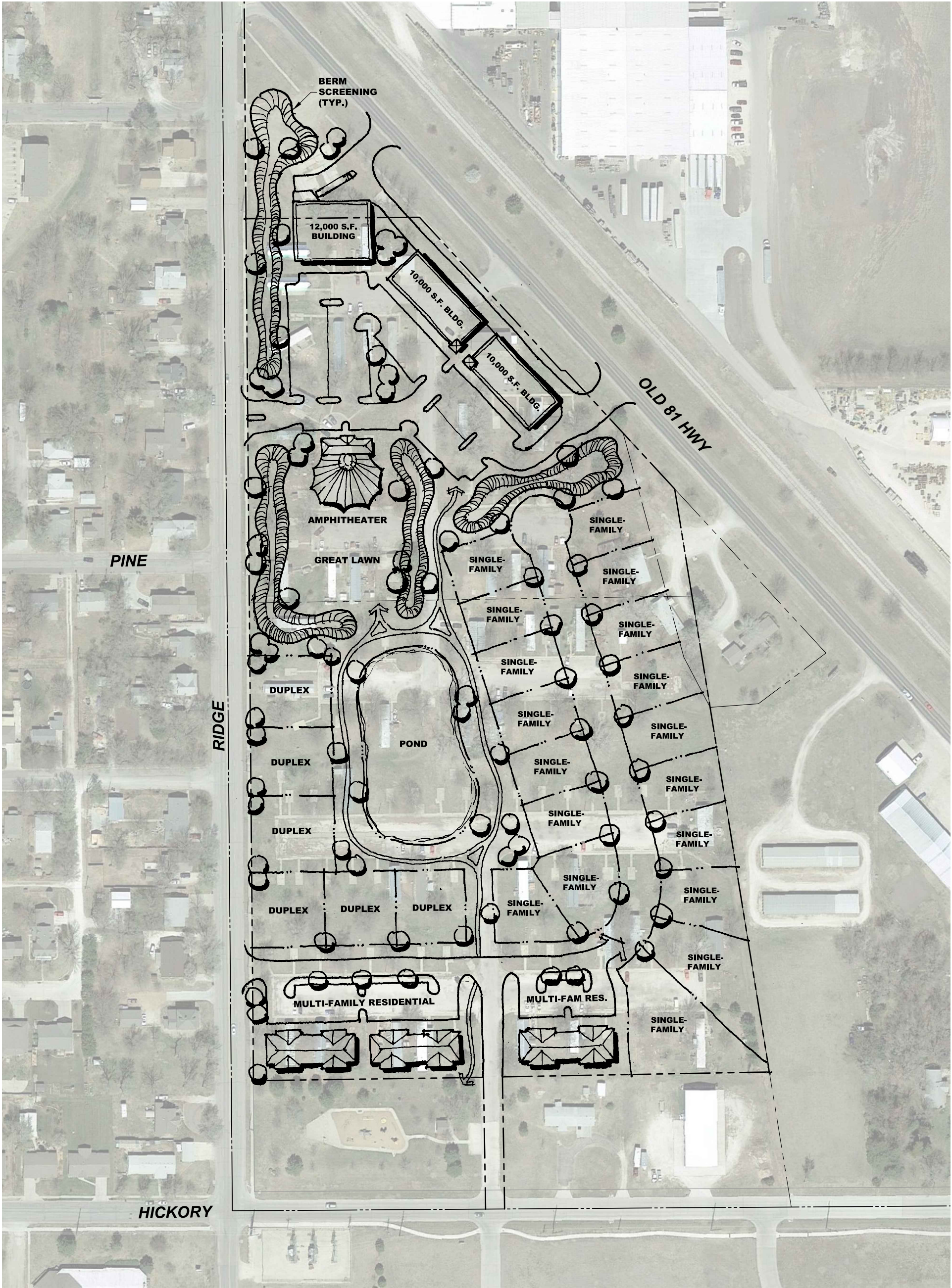
Background Information:

Briefed by: Keith Ayotte / Jason Gish – MKEC

Summary: MKEC will present the attached four concept renderings for review and discussion with council and staff. These concepts are for first consideration. After discussion, if the council feels so moved, you can choose a rendering that achieves all goals and expectations, or you can adjust to a hybrid comprised of one or more of these concepts.

Preferred builders also added a concept that agrees with concept #09-23-2020 with a variation of how they would like to site homes on the parcel. They would also like to talk about the drainage to see how it compares to their view of how the property is currently draining.

Attachment: Master Plan Draft Renderings



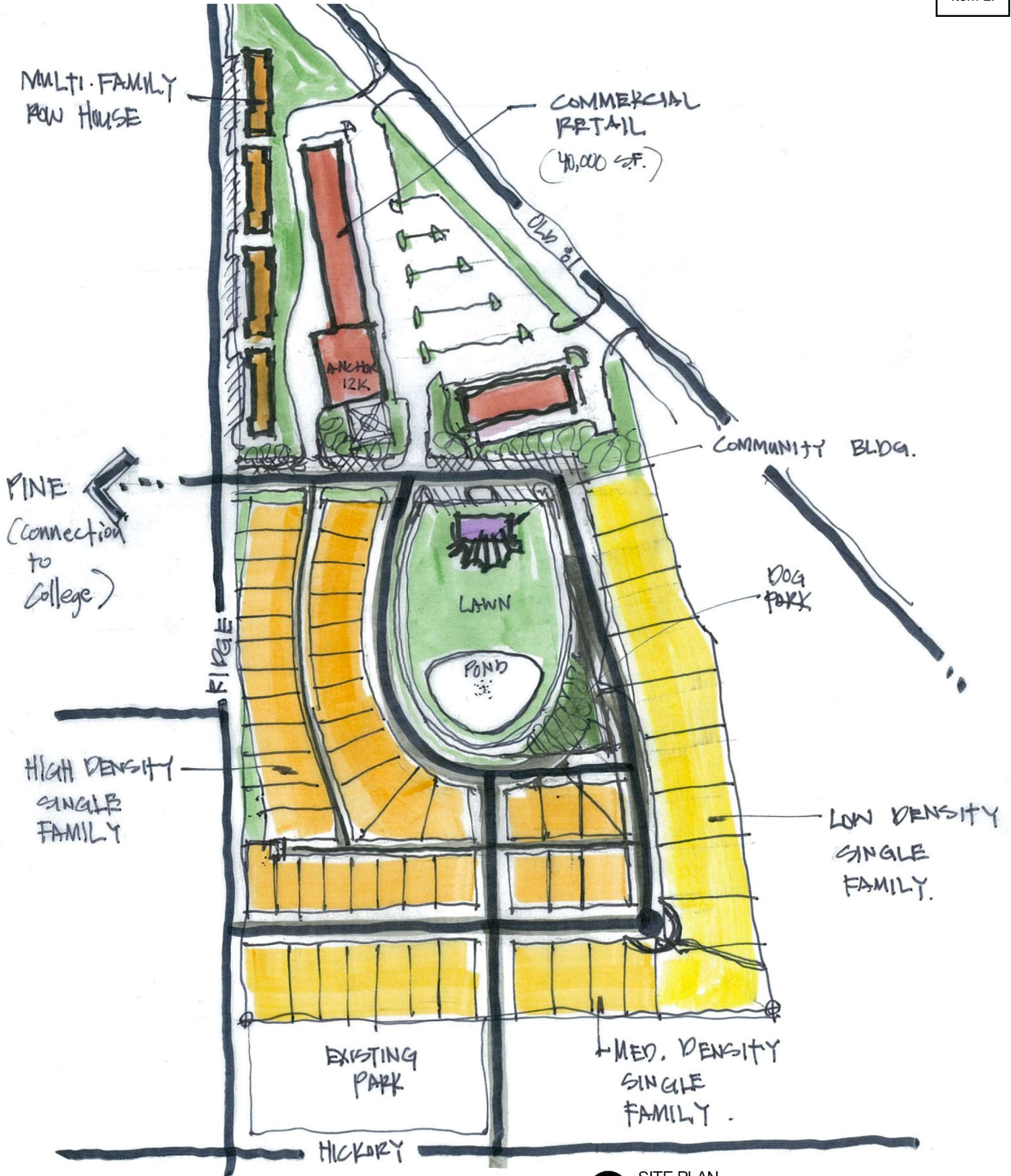
SITE PLAN

09.23.2020



CONCEPTUAL SITE PLAN

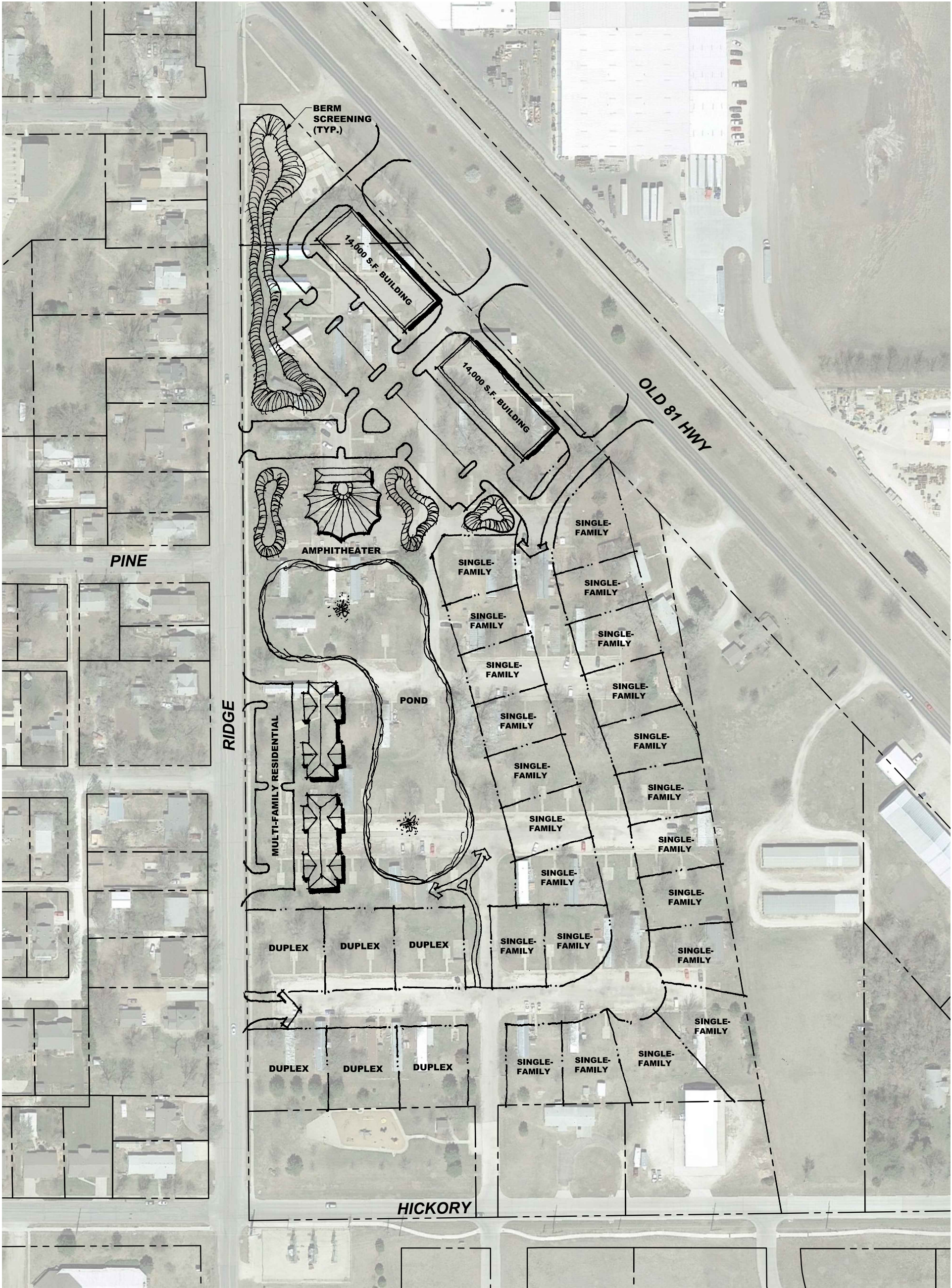
Ridge Pointe - Hesston, Kansas



SITE PLAN



10.05.2020



SITE PLAN

09.01.2020



CONCEPTUAL SITE PLAN 'A'

Ridge Pointe - Hesston, Kansas



09.01.2020



CONCEPTUAL SITE PLAN 'B'

Ridge Pointe - Hesston, Kansas



Agenda Item Summary

Meeting date: October 12, 2020

Subject: King Park Sidewalk Proposal

Recommendation: Consider the Proposal

Background Information:

Briefed by: City Administrator Gary Emry

Summary: The city received a grant of \$50,000 in September 2019 from the BCBS of Kansas Pathways to a Healthy Kansas program. \$31,804.38 was spent on the development of the master bike and pedestrian plan leaving a balance of \$18,195.62 available for projects. Staff would recommend using the remaining funds to replace and widen the sidewalk on the west side of King Park (see the attached map). The balance of \$1,791.38 not funded by the grant would come out of the Capital Improvement Fund.

Financial Impact: \$19,987.00

Attachments:

Map of project location

Bid - Preferred Builders

Proposed King Park Sidewalk Upgrade:





Office Number: 620-327-Item M.
Dean's cell: 620-327-3256
Office Fax: 620-327-3092

Office Address: 455 S.Old Hwy 81
Hesston, Ks 67062

September 23, 2020

City of Hesston
Attn: Gary Emery
115 E Smith
Hesston, KS 67062

Proposal
Replace Sidewalk at King Park
(Approx. 467 Lin. ft.)

- Remove and dispose of existing concrete
- Grade to 4" depth – 8' wide
- Reinforce with 6x6x10x10 paving mats
- Pour 3500 PSI concrete
- Install expansion as needed
- Install three ADA crosswalk pads (2'x4')
- Broom finish
- Strip and backfill

Total: \$19,987.00
(Sales Tax Not Included)

Note:

- City will provide signage as needed
- City will provide dirt to backfill



Agenda Item Summary

Meeting date: October 12, 2020

Summary: Harvey County Road Maintenance Proposal

Recommendation:

Background Information:

Briefed by: City Administrator Gary Emry

Summary: I received a call from Mr. Jim Meier, Harvey County Road and Bridge Superintendent to ask if the city would participate in a sealing project of Ridge Road and Lincoln Boulevard in 2021. The project is aimed at extending the life of the surface so that mill and overlay can be pushed into the future.

He has chosen a process called Micro-Surfacing. It is a seal designed to extend the life of pavement by restricting moisture intrusion, providing protection from oxidation (when oil becomes brittle due to UV exposure and adhesion to aggregate is lost), while also providing skid resistance. It fills minor ruts and is a very cost-effective surfacing and we have used with success in the past.

The price earlier this year was \$2.80 per square yard performed for us by Vance Brothers of Kansas City, Missouri. With our total square yards amounting to 26,916, the total cost estimate is for both roads is \$75,364.80. There will need to be some pavement patching done prior to this work that will involve both our jurisdictions, our street department would patch our lanes.

As you are aware we will be entering year three of our five-year street maintenance plan and have committed no less than \$250,000 per year to the plan. If you approve this request it would leave approximately \$175,000 in our 2021 maintenance plan.

Recommendation: Because of the maintenance agreement we have with Harvey County for maintain two lanes each on both of these roads, in order to keep maintenance of all lanes in equal status, I recommend we fund this request through our CIP fund, and keep the budget of our street maintenance plan for 2021 intact.

Attachment: Harvey County Roads and Bridge Letter

ROAD & BRIDGE DEPARTMENT

1425 N. Spencer
P.O. BOX 687
NEWTON, KANSAS 67114-0687

PHONE: 316-283-1890
FAX: 316-283-2927

October 7, 2020

Re: Hesston Participation in 2021 Harvey County Road & Bridge Pavement Improvements

Gary Emry
Hesston City Manager
115 E. Smith
Hesston, KS 67062

Gary,

The work I'm planning for 2021 involves both W. Dutch Avenue and N. Ridge Road through the city limits of Hesston. As you know, as per State Statute, Harvey County maintains the center 24 feet of each of these through Hesston, with the city owning the outside lanes. For Dutch Avenue, that would mean 2 – 10' lanes amounting to 10,518 square yards, and for Ridge Road 2 – 11' lanes amounting to 16,398 square yards the City of Hesston is responsible for.

The surface treatment I have chosen is Micro-Surfacing. It is a seal designed to extend the life of pavement by restricting moisture intrusion, providing protection from oxidation (when oil becomes brittle due to UV exposure and adhesion to aggregate is lost), while also providing skid resistance. It also has the ability to fill minor ruts. It is a very cost effective surfacing and we have used it with success in the past, and again earlier this year. KDOT even showed interest in the new design.

The price earlier this year was \$2.80 per square yard performed for us by Vance Brothers out of Kansas City, Missouri. With your total square yards amounting to 26,916, the total cost estimate is \$75,364.80. There will need to be some pavement patching done prior to this work that will involve both our jurisdictions.

I believe it is important to try to coordinate the inclusion of city's portions in cases like this. It is a responsible fiscal approach, and it keeps the whole road on the same surfacing schedule.

I would very much like to have a bid letting for this work late this year, and the contractor begin in May.

Please let me know if you have any questions, and ultimately what the council decides. Thank you for your consideration.

Jim Meier
Superintendent



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Executive Session

Recommendation: Recess to Executive Session for 30 min

Matter: Privileged in the Attorney Client Relationship

Purpose: Contractual Matters

Background Information:

The Kansas Open Meetings Act (K.S.A. 75-4319(b)) allows bodies subject to the Act to recess their open meetings for closed or executive sessions for purposes of discussing certain topics and those topics only. The subjects that may be handled in an executive session include the following:

1. personnel matters of non-elected personnel;
2. consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
3. matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
4. confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
5. matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
6. preliminary discussions relating to the acquisition of real property; and
7. matters relating to security measures, if discussion at an open meeting would jeopardize the security measures.



Agenda Item Summary

Meeting date: October 12, 2020

Subject: Adjourn Meeting

At the conclusion of the agenda the Mayor can request a motion to adjourn the meeting.

Next Regular Council Meeting: November 9, 2020