

CITY OF HESSTON AGENDA

Monday, January 11, 2021 Council Chamber/Municipal Court Building 110 E. Smith Street

<u>Present</u>	Others Present	
David Kauffman, Mayor	 1	_
Brad Unruh, City Council	 2	_
Jason Jones, City Council	 3	
Larry Fuqua, City Council	 4	_
Clare Moore, City Council	 5	
Susan Swartzendruber, City Council		
Gary Emry, City Administrator		
J.T. Klaus, City Attorney		
Jason Thrasher, City Clerk		
1. Call to Order - 6:00pm		
2. Additions to Agenda		
A		
B		
C		
D		
3. Consent Agenda		
A. Council Minutes		
B. Appropriations		
C. Financial Statements		
D. Board Minutes.		
F Building Permits		

4. Constituency Comments

- F. Constituency Comments
- 5. Proclamations and Awards
- 6. Public Hearing
- 7. Ordinances & Resolutions
 - G. Resolution No. 1157 G.A.A.P Waiver 2021
- 8. Old Business
- 9. New Business
 - H. Scorpius Industries LLC Proposal
 - I. EMS Write Offs 2020
 - J. Court Write Offs 2020
 - K. Utility Write Offs 2020
 - L. Hesston Land Bank Report 2020
 - M. USD/REC/City Facility MOU
 - N. Dog Park Lighting
- 10. Other Business
- 11. Executive Session
- 12. Adjourn Meeting
 - O. Adjournment

Note: Hearing impaired persons may request an interpreter.

CITY OF HESSTON CITY COUNCIL MEETING

MINUTES of December 14, 2020

Council Meeting No. 20

The regular meeting of the Hesston City Council was held on Monday, December 14, 2020 at 6:00 p.m. via online video meeting software. The Council Chambers / Municipal Court Building located at 110 E. Smith Street was open to the public to view and/or participate in the meeting.

PRESENT

Council members Larry Fuqua, Jason Jones, Clare Moore and Susan Swartzendruber, City Administrator Gary Emry, City Attorney J.T. Klaus, and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

ABSENT

Council Member Brad Unruh

OTHERS PRESENT

Hesston Fire/EMS Director Russ Buller, Larry Kleeman with Ranson Citycode Financial, Will Wesolowsky with AGCO, Hesston Chamber Director Megan Smith, and Jackie Nelson with the Hesston Record.

CONSENT AGENDA

Jason Jones moved to approve the consent agenda as presented. Clare Moore seconded. Motion carried 4-0.

CONSTITUENCY COMMENTS

Mayor Kauffman opened the floor for constituency comments.

Hearing no comments, Mayor Kauffman proceeded to the next item of business.

ORDINANCES

ORDINANCE NO. 180-2020-045: AGCO IRB

Will Wesolowsky with AGCO and Larry Kleeman with Ranson Citycode Financial were present to answer questions related to the AGCO IRB Ordinance.

Clare Moore moved to adopt Ordinance No. 180-2020-045 which authorizes the issuance of \$5,310,000 in Industrial Revenue Bonds for AGCO. Jason Jones seconded. Motion carried 4-0.

ORDINANCE NO. 010-2020-222: EVERGY FRANCHISE AGREEMENT

Susan Swartzendruber moved to adopt Ordinance No. 010-2020-222 which authorizes Evergy Kansas South, Inc. an electric franchise within the City of Hesston. Larry Fuqua seconded. Motion carried 4-0.

ORDINANCE NO. 080-2020-021: REFUSE / RECYCLE RATES

Clare Moore moved to adopt Ordinance No. 080-2020-021 which sets refuse/recycle rates at \$15.50 per month starting in January 2021. Larry Fuqua seconded. Motion carried 4-0.

OLD BUSINESS

2021 BOARD AND COMMITTEE APPOINTMENTS

Jason Jones moved to confirm the Mayors appointment to the following board:

	Library Board	Notes	Term Length	Term Begins	Term Expires
1	Mark Dahlsten		4 yrs.	Jan-19	Dec-22

Clare Moore seconded. Motion carried 4-0.

NEW BUSINESS

REPLACEMENT AMBULANCE

Larry Fuqua moved to authorize the purchase of an Ambulance in the amount of \$230,411 from Horton with the funds coming from the EMS Equipment Reserve. Clare Moore seconded. Motion carried 4-0.

EMS EKG/DEFIBULATOR GRANT

Jason Jones moved to authorize staff to submit a State of Kansas KRAF Grant for the purchase of an EKG/Defibrillator with the City out-of-pocket being \$18,136.36 if approved. Clare Moore seconded. Motion carried 4-0.

2021 CEREAL MALT BEVERAGE LICENSE APPLICATIONS

Clare Moore moved to approve the 2021 Cereal Malt Beverage Licenses for the Hesston Public Golf Course, and Casey's located at 724 E. Lincoln Blvd. and 209 S. Old 81 Hwy. Susan Swartzendruber seconded. Motion carried 4-0.

2021 COMMUNITY SERVICE GRANT RECOMMENDATIONS

Clare Moore moved to approve the 2021 Community Development Grants as noted below:

		Grant		
Applicant	Purpose	Request	Total	Recommendation
Hesston Area Seniors	Meals on Wheels / Health Fair	7,000	7,000	7,000
Hesston Public Library	H-Town – Hesston Rec	1,000	1,000	1,000
Hesston Resource Center	Utility & Rent Subsidies	9,000	9,000	9,000
				17,000

Jason Jones seconded. Motion carried 4-0.

2021 FIREWORKS DISCHARGE DATES

Larry Fuqua moved to set the 2021 fireworks discharge dates as July 1-3 from 8:00 a.m. to 10:00 p.m. and July 4th from 8:00 a.m. to midnight. Susan Swartzendruber seconded. Motion carried 4-0.

2021 HOLIDAY SCHEDULE

Larry Fuqua moved to approve the 2021 Holiday Schedule as presented and to authorize changing the policy manual to reflect removing Presidents Day and replacing it with Martin Luther King Jr. Day:

HOLIDAY	CITY POLICY	2021 SCHEDULE
MLK Jr. Day	3 rd Monday in January	January 18, 2021
Memorial Day	Last Monday in May	May 31, 2021
Independence Day	Independence Day (July 4 th - Sun)	July 5, 2021
Labor Day	1 st Monday in September	September 6, 2021
Thanksgiving	4 th Thursday & Friday of November	November 25 & 26, 2021
Christmas	Dec. 25 & ½ day before & day after	1/2 day - December 22 & December 23 & 24, 2021
New Year's	New Year's Day, January 1 and the day before or after.	December 31, 2021 & January 3, 2022

Clare Moore seconded. Motion carried 4-0.

EXECUTIVE SESSION #1

At 7:30 p.m. Larry Fuqua moved to enter an executive session for 15 minutes pursuant to the exemption related to the discussion of matters deemed privileged in the attorney-client relationship (K.S.A. 75-4319(b)(2)) for a confidential discussion with the City Attorney. The open meeting to resume in the city council chambers at 7:45 p.m. with those present in the executive session being the Mayor, City Council, City Administrator and City Attorney. Clare Moore seconded. Motion carried 4-0.

The executive session ended at 7:45 p.m. with no action taken during the session.

At 7:45 p.m. Jason Jones moved to renter an executive session for 5 minutes pursuant to the exemption related to the discussion of matters deemed privileged in the attorney-client relationship (K.S.A. 75-4319(b)(2)) for a confidential discussion with the City Attorney. The open meeting to resume in the city council chambers at 7:50 p.m. with those present in the executive session being the Mayor, City Council, City Administrator and City Attorney. Larry Fugua seconded. Motion carried 4-0.

The executive session ended at 7:50 p.m. with no action taken during the session.

At 7:50 p.m. Larry Fuqua moved to renter an executive session for 10 minutes pursuant to the exemption related to the discussion of matters deemed privileged in the attorney-client relationship (K.S.A. 75-4319(b)(2)) for a confidential discussion with the City Attorney. The open meeting to resume in the city council chambers at 8:00 p.m. with those present in the executive session being the Mayor, City Council, City Administrator and City Attorney. Jason Jones seconded. Motion carried 4-0.

The executive session ended at 8:00 p.m. with no action taken during the session.

ADJOURN MEETING

At 8:00 p.m. Jason Jones moved to adjourn the meeting. Clare Moore seconded. Motion carried 4-0.

Recorded by Jason Thrasher City Clerk VENDOR SET: 01 City of Hesston
BANK: 99 CITIZENS STATE BANK

DATE RANGE:12/01/2020 THRU 12/31/2020

| Item B. | CHECK INVOICE CHECK CHECK CHECK | C

VENDOR	I.D.	NAME	STATUS	DATE	THUOTOL	DISCOUNT NO	STATUS AMOUNT
00685	I-12182020	DIVISION SALES & EXCISE TAXES NOVEMBER SALES TAX	D	12/18/2020	5,407.15	000295	5,407.15
07145	I-70222847	360 DOCUMENT SOLUTIONS POLICE COPY SERVICE	V	11/13/2020	119.36	064319	119.36
07145	M-CHECK	360 DOCUMENT SOLUTIONS 360 DOCUMENT SOLUTIONS UNPOST	V	12/16/2020		064319	119.36CR
	I-14763 I-14764 I-14765	ABC TERMITE & PEST CONTROL NOV PEST CONTROL:CITY/COUNCIL NOV PEST CONTROL: POLICE BLDG NOV PEST CONTROL: GOLF CRSE	R	12/04/2020 12/04/2020 12/04/2020	45.00 25.00 16.28	064426 064426 064426	86.28
06470	1-63513	BUILDERS CONCRETE & SUPPLY, IN CONCRETE:UTILITY PAYMT BOX		12/04/2020	145.00	064427	145.00
1	I-DUGAN 12/2020	CAROLE DUGAN CAROLE DUGAN:	R	12/04/2020	70.00	064428	70.00
00285	I-547438 I-547477	CONRAD FIRE EQUIPMENT SENSIT GAS DETECTOR KIT (1) VALVE REPAIR KITS (2)		12/04/2020 12/04/2020	965.63 184.80	064429 064429	1,150.43
08480	I-N355143	CORE & MAIN LP BALL MTR VALVE/MUSHRM LIDS	R	12/04/2020	439.91	064430	439.91
00645	I-5203	D C & B SUPPLY, INC DRESSER ROOTS PULSE CABLE	R	12/04/2020	285.00	064431	285.00
04085	I-1003003202012	DELTA DENTAL OF KANSAS DEC DENTAL PREMIUM	R	12/04/2020	2,289.30	064432	2,289.30
01660	I-GROUP 12/2020 I-LINCOLN SIGN 12/20 I-ST LGT 12/2020	EVERGY GROUP BILL SERV THRU 11/20 LINCOLN ENTRN SIGN THRU 11/18 ST LGT SERVICE THRU 11/24	R	12/04/2020 12/04/2020 12/04/2020	9,786.06 23.86 3,865.93	064433 064433 064433	13,675.85
08625	I-19582 I-19608	GILMORE SOLUTIONS, INC PHONE SYS-2ND PAYMT:DIRECT AID LAPTOP-FINAL PAYMT:DIRECT AID	R R	12/04/2020 12/04/2020	4,244.91 6,814.20	064434 064434	11,059.11
01005	I-12219636	HACH COMPANY FLUORIDE RGT: TESTING (12)	R	12/04/2020	566.15	064435	566.15

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VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT	_
09305		HARVEY COUNTY NOW								
	I-12042020	1 YR SUBSCRIPTION: EMS	R	12/04/2020	54.25		064436		54.25	
01200		HESSTON FIREFIGHTERS RELIEF AS								
1	I-12042020	GRANT: FIREFIGHTERS INSURANCE	R	12/04/2020	4,000.00		064437		4,000.00	
01245		HESSTON PRESTIGE PRINTING								
	I-29148	UPS CHARGE: UTILITIES	R	12/04/2020	14.82		064438		14.82	
01210		HESSTON TRUE VALUE		/ /						
	I-12042020	NOVEMBER SUPPLIES		12/04/2020	216.90		064439			
	I-GAS 12042020	NOV GAS SUPPLIES	R	12/04/2020	185.16		064439		402.06	
07195		HUB INTERNATIONAL MID-AMERICA			/:					
	I-1840506	DEC BENEFIT BROKER FEE	R	12/04/2020	500.00		064440		500.00	
04745	- 405404	IMAGE TREND, INC	_	40/04/005	000.5		0.64445			
	I-125404	SOFTWARE CANCELLATION FEE	R	12/04/2020	800.00		064441		800.00	
1		JERILYN EDIGER								
	I-EDIGER 12/2020	JERILYN EDIGER:	R	12/04/2020	35.00		064442		35.00	
01690		KANSAS ONE-CALL SYSTEM INC								
	I-110285	LOCATES (43)	R	12/04/2020	51.60		064443		51.60	
01810		KROPF LUMBER CO								
	I-12042020	NOVEMBER SUPPLIES	R	12/04/2020	151.97		064444		151.97	
01860		LEAGUE OF KANSAS MUNICIPALITIE								
	I-21-71	2021 MEMBERSHIP DUES/SUBSCRIPT	R	12/04/2020	2,602.14		064445		2,602.14	
03770		LIFE-ASSIST, INC								
	I-1052817	CATHETER/DRESSING/AIRWAY		12/04/2020	428.39		064446			
	I-1052931	TRANSPORT UNIT/NEEDLE CONNECT	R	12/04/2020	686.76		064446		1,115.15	
00530		MARTIN AUTO PARTS, INC.								
	I-28960	3/4 MP - SEWER (1)		12/04/2020	7.95		064447			
	I-28973	HOSE END (1)		12/04/2020	31.49		064447			
	I-29006	STT LAMP (1)		12/04/2020	8.29		064447			
	I-29037	BATTERY (1)		12/04/2020	139.99		064447			
	I-29039	OIL DRY (1)		12/04/2020	10.29		064447			
	I-29075	GASKET MATERIAL (1)		12/04/2020	10.29		064447			
	I-29086	HEAVY DUTY 30QT (12)		12/04/2020	51.48		064447			
	I-29089	LITHIUM EP GREASE (10)		12/04/2020	52.90		064447			
	I-29158	OIL/AIR FILTER (2)	R	12/04/2020	35.78		064447		348.46	

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02435	I-15764	PREFERRED BUILDERS, INC REPLACE KING PK SIDEWALK	B	12/04/2020	19,987.00		064448	1	9,987.00	
	1 10/04	NEI ENCE KING IN SIDEWIEK	10	12/04/2020	19,307.00		001110	_	J, JO1.00	
02655		SCHOWALTER VILLA								
	I-12042020	NOV CLEANING: CITY BLDGS	R	12/04/2020	665.00		064449		665.00	
02745		SKEET'S SERVICE INC								
	I-15671	CITY SHOP: ROTELLA 15/40 OIL	R	12/04/2020	690.25		064450			
	I-15675	2017 F-250: TIRES (4) MT&BAL	R	12/04/2020	846.94		064450			
l	I-15689	#16:BYPASS HOSE UNION-RADIATOR	R	12/04/2020	59.67		064450			
	I-15690	REPAIR TRENCHER TIRE		12/04/2020	18.00		064450			
	I-15698	#23: MT & BAL TIRES (2)	R	12/04/2020	49.28		064450			
	I-15700	#55: ANL INSPECTION	R	12/04/2020	876.26		064450	:	2,540.40	
02755		SMITH & LOVELESS, INC								
	I-PS117031	HNDL HALF DOVETAIL ORING/GASKT	R	12/04/2020	380.95		064451		380.95	
02800		SPRINT PCS								
	I-519277819-156	NOV TABLET SERVICE (2)	R	12/04/2020	60.00		064452		60.00	
07255		SUMMIT TRUCK GROUP								
	I-409219455	INTER'L 4300:REPAIR EXHAUST SY	R	12/04/2020	5,406.17		064453		5,406.17	
04320		WEST BRANCH EXCAVATING, LLC								
	I-2945	TENSAR ROCK: NEW GOLF BLDG	R	12/04/2020	911.24		064454		911.24	
06720		WITMER PUBLIC SAFETY GROUP								
l	I-E1995181	UNIFORM LEATHER FRONTS (1)	R	12/04/2020	50.98		064455			
1	I-E2013698	HANDLELOK MTING BRACKET (6)	R	12/04/2020	251.97		064455		302.95	
02920		ATOMIC SPORTS								
	I-19765	CAP: VANCE (1)	R	12/11/2020	20.00		064456		20.00	
1		BILL CUBBAGE								
	I-CUBBAGE 12/2020	BILL CUBBAGE:	R	12/11/2020	35.00		064457		35.00	
02310		BLACK HILLS ENERGY								
	I-12112020	TRANSPORT GAS THRU 11/30	R	12/11/2020	5,852.82		064458		5,852.82	
00700		BUMPER TO BUMPER								
	C-CREDIT 12/2020	CREDIT ON ACCOUNT	R	12/11/2020	35.77CR		064459			
	I-1630829	OIL/FUEL/AIR FILTERS (4)	R	12/11/2020	50.92		064459		15.15	

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00485		CITIZENS STATE BANK DEC GOLF CARTS LEASE PAYMT	R	12/11/2020	4,293.85		064460	4	4,293.85	
00285		CONRAD FIRE EQUIPMENT #52: REPAIR RESCUE LIGHT	R	12/11/2020	41.80		064461		41.80	
	I-CITYHALL 12/2020	COX COMMUNICATIONS DEC INTERNET/TV: CITY HALL DEC INTERNET/PHONE/TV:GOLF CRS			165.47 417.18		064462 064462		582.65	
00645		D C & B SUPPLY, INC 1" CONSTAB GAS CPLG (12)	R	12/11/2020	472.59		064463		472.59	
08515		EMPAC, INC JAN-MAR 2021 EAP SERVICES	R	12/11/2020	546.00		064464		546.00	
08625		GILMORE SOLUTIONS, INC NEW SERVER DOWNPAYMENT	R	12/11/2020	2,775.00		064465	2	2,775.00	
	I-258171	GOERING HARDWARE CORPORATION REPAIRED A/C SHORT:POLICE BLDG WALL HYDRANT:GOLF CRSE		12/11/2020 12/11/2020	78.00 131.99		064466 064466		209.99	
01005		HACH COMPANY DEIONIZED WTR/RGT TESTS	R	12/11/2020	257.02		064467		257.02	
01070		HARVEY COUNTY SOLID WASTE NOV LANDFILL/SLUDGE FEES	R	12/11/2020	3,802.11		064468	(3,802.11	
01075		HARVEY COUNTY TREASURER '20 SOLID W TX:1/2-430 HARVEST	R	12/11/2020	507.27		064469		507.27	
01075		HARVEY COUNTY TREASURER '20 SOLID W TX:1/2-434 HARVEST	R	12/11/2020	507.27		064470		507.27	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:6 ACRES	R	12/11/2020	16.26		064471		16.26	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:CEMETERY	R	12/11/2020	39.00		064472		39.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:CHILDRENS	R	12/11/2020	87.00		064473		87.00	

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01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:CITY HALL	R	12/11/2020	68.00	064474		68.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:CITY SHOP	R	12/11/2020	360.00	064475		360.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:COUNCIL RM	R	12/11/2020	63.00	064476		63.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:GOLF CRSE	R	12/11/2020	800.00	064477		800.00	
01075	I-HERITAGE PK 12/20	HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:HERITAGE	R	12/11/2020	39.00	064478		39.00	
01075	I-HICKORY PK 12/2020	HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:HICKORY PK	R	12/11/2020	39.00	064479		39.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:INDUST.PK	R	12/11/2020	463.36	064480		463.36	
01075	I-INTERSTATE 12/20	HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:INTERSTATE	R	12/11/2020	39.00	064481		39.00	
01075	I-KING PK 12/2020	HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:KING PARK	R	12/11/2020	190.00	064482		190.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:POLICE BLG	R	12/11/2020	39.00	064483		39.00	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:RIDGE PT	R	12/11/2020	2,654.74	064484	2	,654.74	
01075	I-WELL #46649 12/20	HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:WELL#46649	R	12/11/2020	692.98	064485		692.98	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:WELL#15166	R	12/11/2020	1,166.00	064486	1	,166.00	
01075	I-WELL#25229 12/20	HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:WELL#25229	R	12/11/2020	252.10	064487		252.10	
01075		HARVEY COUNTY TREASURER 2020 SOLID WASTE TX:WELL#46650	R	12/11/2020	1,406.36	064488	1	,406.36	

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VENDOR	I.D.	NAME	STATU	S DATE	AMOUNT	DISCOUNT	NO	STATUS	AMOUNT	
01225		HESSTON MACHINE/WELD INC								
	I-16859	80'X1.25X1.25X1/8 ANGLE:GAS	R	12/11/2020	94.67		064489		94.67	
08955		LEXIPOL, LLC								
	I-INV8210	ANL POLICY MANUAL/BULLETINS	R	12/11/2020	4,002.00		064490	4,	002.00	
03770		LIFE-ASSIST, INC								
	I-1054650	EXAM GLOVES (6 BX) (COVID)	R	12/11/2020	68.87		064491			
	I-1054957	N95 MASKS (5 BX) (COVID)	R	12/11/2020	101.00		064491			
	I-1054966	EXAM GLOVES (3 BX) (COVID)	R	12/11/2020	32.37		064491		202.24	
05120		MID-KANSAS COOPERATIVE								
	I-52625	NOV DIESEL/GASOLINE	R	12/11/2020	790.99		064492		790.99	
04990		MOBILE RADIO SERVICE, INC								
	I-4395100	REPAIR PAGER	R	12/11/2020	488.94		064493		488.94	
07770		NISLY BROTHERS TRASH SERVICE,								
	I-214226	NOV REFUSE/RECYCLE/SLUDGE	R	12/11/2020	14,378.50		064494	14,	378.50	
7705		PHILLIPS SOUTHERN ELECTRIC CO.								
	I-2000315-00	FLASHING YLW LT:RANDALL/HWY 81	R	12/11/2020	496.50		064495		496.50	
7125		PLAZA TRUCK WASH								
	I-12112020	CAR WASHES (5)	R	12/11/2020	27.56		064496		27.56	
7660		USGA CLUB MEMBERSHIP								
	I-12112020	2021 MEMBERSHIP DUES	R	12/11/2020	150.00		064497		150.00	
04093		VISA #1205 - CITIZEN'S STATE B								
	I-VISA #1 12/2020	TEEJET SPRAY TIP/WIRELESS REMT	R	12/11/2020	75.43		064498			
	I-VISA #2 12/2020	LIGHT BAR/GREASE MYSTIK	R	12/11/2020	139.89		064498			
	I-VISA #3 12/2020	PRINTER TONER/TELEPHONE		12/11/2020	111.74		064498			
	I-VISA #4 12/2020	9006ULTRA TW (1)	R	12/11/2020	33.66		064498		360.72	
04097		VISA #2633 - CITIZEN'S STATE B								
	I-VISA #1 12/2020	OVERNIGHT POSTAGE CHARGE	R	12/11/2020	26.50		064499		26.50	
06655		VOGTS MATERIALS, INC								
	I-2020/323	TENSAR ROCK	R	12/11/2020	545.68		064500		545.68	
06720		WITMER PUBLIC SAFETY GROUP								
	I-E2020204	FIRE VULCAN LED 12V (3)	R	12/11/2020	446.22		064501		446.22	

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VENDOR SET: 01 City of Hesston
BANK: 99 CITIZENS STATE BANK

DATE RANGE:12/01/2020 THRU 12/31/2020

VENDOR	I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
07145	I-70222847 REISSUE I-70583628	360 DOCUMENT SOLUTIONS POLICE COPY SERV:REISSUE NOV POLICE COPY SERVICE: DEC		12/18/2020 12/18/2020	119.36 223.95		064508 064508		343.31
00105	I-203420001837	ADVANCE INSURANCE COMPANY JAN 2021 LIFE INSURANCE PREM.	R	12/18/2020	629.94		064509		629.94
03455	I-9975985024	AIRGAS USA, LLC OXYGEN CYLINDER 5 YR LEASE	R	12/18/2020	310.00		064510		310.00
07165	I-11281789	BLUE CROSS & BLUE SHIELD OF KA JAN '21 HEALTH CARE/CREDIT		12/18/2020	36,963.05		064511	36	6,963.05
03185	I-12182020	CAROLYN'S CREATIONS SEAMSTRESS SERVICES	R	12/18/2020	250.00		064512		250.00
05380	I-12182020	CASEY'S BUSINESS MASTERCARD NOVEMBER GASOLINE	R	12/18/2020	1,628.86		064513	1	1,628.86
00485	I-DEC2020-MOWERS	CITIZENS STATE BANK JAN 2021 GOLF MOWER PURCHASE	R	12/18/2020	1,332.00		064514	1	1,332.00
08480	I-N234443	CORE & MAIN LP VB74 SETTER W/ANG BALL (6)	R	12/18/2020	1,721.46		064515	1	1,721.46
04330	I-CITY SHOP 12/2020 I-COUNCIL RM 12/20 I-POLICE 12/2020	COX COMMUNICATIONS DEC INTERNET: CITY SHOP DEC INTERNET: COUNCIL ROOM DEC INTERNET: POLICE BLDG	R	12/18/2020 12/18/2020 12/18/2020	119.00 133.99 129.00		064516 064516 064516		381.99
05870	I-88190897 I-88191004	FARMER BROTHERS COFFEE CONCESSION COFFEE (2 CS) CITY SHOP COFFEE (1 CS)		12/18/2020 12/18/2020	235.68 114.34		064517 064517		350.02
	I-2566 I-2581	FUQUA INSURANCE GROUP PUBLIC OFFICIAL BOND:THRASHER GOLF NEW BLDG:BUILDERS RISK IN		12/18/2020 12/18/2020	100.00 263.00		064518 064518		363.00
	C-260645 I-260583	GOERING HARDWARE CORPORATION BALANCE CREDIT: RETURNED PIPE BLACK 3/4" PIPE (6)		12/18/2020 12/18/2020	2.88CR 14.70		064519 064519		11.82
01500	I-2013-1109	HARVEY COUNTY EDC, INC DEC ECONOMIC CONTRIBUTION	R	12/18/2020	3,000.00		064520	3	3,000.00

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CHECK INVOICE CHECK CHECK

VENDOR SET: 01 City of Hesston
BANK: 99 CITIZENS STATE BANK DATE RANGE:12/01/2020 THRU 12/31/2020

Item B.

CHECK

VENDOR	I.D.	NAME	STATU	S DATE	TRUOMA	DISCOUNT NO	STATUS AMOUNT
01245		HESSTON PRESTIGE PRINTING					
	I-29234	UPS CHG/FILE FOLDERS/ENVELOPES		12/18/2020	37.76	064521	
	I-29258	ENVELOPES (1 BX)	R	12/18/2020	22.75	064521	60.51
05110		INTERSTATE ALL BATTERY CT					
	I-1900202038646	BATTERY: CROSS LGTS@LINC/CRESC	R	12/18/2020	647.96	064522	647.96
01455		J & H FARM EQUIPMENT					
	I-67077	CHAIN SPRO (1)	R	12/18/2020	12.99	064523	12.99
04920		KANSAS ELECTRIC, INC		/ /			
	I-20706	HICKORY LIFT STN:ELECTRICAL	R	12/18/2020	255.00	064524	255.00
05330		LLAMAS LAW OFFICES		/ /			
	I-DEC2020-MONTHLY	DEC 2020 PROSECUTOR FEE	R	12/18/2020	750.00	064525	750.00
1	10/000	LUKE CAHILL	_	40/40/0000	4.05.00	0.6450.6	405.00
	I-CAHILL 12/2020	LUKE CAHILL:	R	12/18/2020	125.00	064526	125.00
00530		MARTIN AUTO PARTS, INC.					
	I-29261	HOSE CLAMP/OIL FILTER/WASH		12/18/2020	44.21	064527	70.00
	I-29338	#52/#55:AIR FITTING/FUEL CAP	R	12/18/2020	26.07	064527	70.28
02195	T 22505	NEWTON MEDICAL CENTER	R	10/10/2020	420.06	0.04520	420.06
	I-33505	NOVEMBER DRUG CHARGES	K	12/18/2020	430.86	064528	430.86
02835	T 402042F 0	OFFICE PLUS OF KANSAS	-	10/10/0000	260 57	0.64500	
	I-4039435-0	PAPER TOWELS/LINERS/CLEANER		12/18/2020	260.57	064529	
	I-4039435-1 I-4039435-2	PERFORATED TOWELS/LINERS		12/18/2020	58.82	064529	
	I-4039435-2	PERFORATED PAPER TOWELS(1) PERFORATED PAPER TOWELS(1)		12/18/2020 12/18/2020	56.55 56.55	064529 064529	
		* *					
	I-4039613-0 I-4039710-0	UTILTIY BILLING PAPER (10 RM) POCKET FILES (1 BX)		12/18/2020 12/18/2020	129.90 51.50	064529 064529	613.89
	1-4039710-0	FOCALI FILES (I BA)	V	12/10/2020	31.30	004329	013.09
05900		PACE ANALYTICAL SERVICES, INC.					
	I-2060121941	SEWER SAMPLE ANALYSIS 12/2	R	12/18/2020	409.50	064530	409.50
03245		RANDALL J. PANKRATZ					
	I-DEC2020-MONTHLY	DEC 2020 COURT FEE	R	12/18/2020	1,083.33	064531	1,083.33
07095		WORKFORCE ALLIANCE OF SOUTH CE					
	I-390	2021 REAP ASSESSMENT DUES	R	12/18/2020	1,599.00	064532	1,599.00

VENDOR SET: 01 City of Hesston
BANK: 99 CITIZENS STATE BANK DATE RANGE:12/01/2020 THRU 12/31/2020

08625

I-19771

GILMORE SOLUTIONS, INC

DATE RANGE:12/01/2020 THRU 12/31/2020									Item B.	١
				CHECK	INVOICE		CHECK	CHECK	CHECK	J
VENDOR	1.D.	NAME	STAT	JS DATE	AMOUNT	DISCOUNT	NO	STATUS	AMOUNT	
1		ROSA BARRERA								
	I-BARRERA 12/2020	ROSA BARRERA:	R	12/18/2020	70.00		064533		70.00	
02755		SMITH & LOVELESS, INC								
	I-149248	PUMP VAC: PLAZA LIFT STATION	R	12/18/2020	443.74		064534		443.74	
02820		STATE TREASURER								
	I-12182020	NOVEMBER COURT FEES	R	12/18/2020	97.50		064535		97.50	
09310		TELEFLEX, LLC								
	I-9503369799	EZ-STABILIZER (1 BX)	R	12/18/2020	59.50		064536		59.50	
03100		UNIFIRST CORPORATION								
	I-2400977851	BAGGED WIPERS (3)	R	12/18/2020	42.25		064537			
	I-2400984051	BAGGED WIPERS (3)	R	12/18/2020	46.00		064537			
	I-2400984159	UNIFORM CLEANING/DAMAGES	R	12/18/2020	170.95		064537			
	I-2400985707	UNFORM CLEANING 12/4	R	12/18/2020	88.65		064537			
	I-2400987228	UNIFORM CLEANING 12/11	R	12/18/2020	88.65		064537		436.50	
02995		USA BLUE BOOK								
	I-435605	NITRITE TEST (3 BX)	R	12/18/2020	73.65		064538			
	I-435896	AMMONIA TEST STRIPS (3 BX)	R	12/18/2020	89.76		064538		163.41	
08560		VERONCIA MOSQUEDA-BARGDILL								
	I-12182020	DEC PROBATION SERVICES (15 CS)	R	12/18/2020	375.00		064539		375.00	
04160		XEROX FINANCIAL SERVICES								
	I-2379487	DEC COPY SERVICE; CITY HALL	R	12/18/2020	482.85		064540		482.85	
07470		ACUSHNET COMPANY								
	I-910038003	GOLF BALLS - CUSTOM (1 DZ)	R	12/23/2020	45.00		064541		45.00	
01420		BETTER IMAGE INC.								
	I-33462	REPAIR BROTHER PRINTER	R	12/23/2020	92.23		064542		92.23	
00645		D C & B SUPPLY, INC								
	I-5293	YWL GAS PIPE/TRACER WIRE/RISER	R	12/23/2020	2,066.34		064543	2	,066.34	
09125		DUTTON-LAINSON COMPANY								
1	I-S18013-1	AMR COLLECTOR UPGRADE	R	12/23/2020	1,504.24		064544	1	,504.24	

PHONE SYSTEM: DIRECT AID R 12/23/2020 2,170.10 064545 2,170.10

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VENDOR SET: 01 City of Hesston
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BANK:	99	CIT	'IZENS	STATE	BANK
DATE	RANGE:12/01/20	20	THRU	12/31/2	2020

DATE RANGE:12/01/2020 THRU 12/31/2020									Item B.
VENDOR	I.D.	NAME	STATU	CHECK S DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
01045	I-12232020	HARVEY COUNTY SHERIFF OFFICE CITY PRISONERS HOUSED IN NOV	R	12/23/2020	35.00		064546		35.00
02835		OFFICE PLUS OF KANSAS							
	I-4040536-0	PAPER CUTTER: CITY HALL	R	12/23/2020	151.49		064547		
	I-4040560-0	PAPER TOWELS (1 CT)		12/23/2020	56.55		064547		208.04
07935	I-3233991 M	STRYKER SALES CORPORATION HOOK WELDMENT (5)	R	12/23/2020	238.33		064548		238.33
08640		TEMPLE DISPLAY LTD							
	I-22119	CITY HALL XMAS TREE/LIGHTS	R	12/23/2020	8,525.69		064549	8	,525.69
03100	I-2400988871	UNIFIRST CORPORATION UNIFORM CLEANING 12/18	R	12/23/2020	88.65		064550		88.65
09315	I-SWO008157	VLP REPAIR PORTABLE AIR COMPRESSOR	R	12/23/2020	137.50		064551		137.50
07160	I-811156955	VSP VISION JANUARY VISION PREMIUM	R	12/23/2020	456.15		064552		456.15
04615		WAL-MART CREDIT CARD							
	I-12232020	WTR/COFFEE/HOT COCOA/LYSOL	R	12/23/2020	369.94		064553		369.94
00100		ABC TERMITE & PEST CONTROL							
	I-14807	DEC PEST CONTROL:GOLF CRSE		12/30/2020	16.28		064560		
	I-14808 I-14809	DEC PEST CONTROL: CITY HALL DEC PEST CONTROL: POLICE BLDG		12/30/2020 12/30/2020	45.00 25.00		064560 064560		86.28
	1-14009	DEC FEST CONTROL. FOLICE BLDG	А	12/30/2020	25.00		004300		00.20
07470	I-910105509	ACUSHNET COMPANY GOLF BALLS (4 DZ)	R	12/30/2020	156.00		064561		156.00
09080		AT&T MOBILITY							
	I-12192020-EMS	11/12-12/11 WIRELESS SERVICE		12/30/2020	150.27		064562		544.04
	I-12192020-POLICE	11/12-12/11 WIRELESS SERVICE	R	12/30/2020	360.74		064562		511.01
05135		CENTURYLINK							
	I-3272691 12/2020	UNRUH LIFT STN SERV THRU 01/21			62.97		064563		
	I-3274412 12/2020	LOCAL/LONG DIS/DSL THRU 1/17	R	12/30/2020	926.61		064563		989.58
04085	I-1003003202101	DELTA DENTAL OF KANSAS JAN DENTAL PREMIUM	R	12/30/2020	2,289.30		064564	2	,289.30

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DATE RANGE:12/01/2020 THRU 12/31/2020

									I Rom B.	- 1
VENDOR	I.D.	NAME	STATU	CHECK JS DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT	_
07070	I-1332	HARRISON SOFTWARE & SERVICES, EMS BILLING SOFTWARE SUPPORT	R	12/30/2020	995.00		064565		995.00	
09320	I-87532998	HENRY SCHEIN, INC N95 RESPIRATOR MASK (5)	R	12/30/2020	519.60		064566		519.60	
)2525	I-12302020	HESSTON RESOURCE CENTER GRANT:ELECTRIC/GAS (2)	R	12/30/2020	318.57		064567		318.57	
)7260	I-IN398428	IMAGE QUEST COPY SERVICE:CITY SHOP/HALL	R	12/30/2020	35.41		064568		35.41	
01810	I-12302020	KROPF LUMBER CO DECEMBER SUPPLIES	R	12/30/2020	196.96		064569		196.96	
)2320	I-12302020	PETTY CASH CORRECTIVE DEED/DISTILLED WTR	R	12/30/2020	56.93		064570		56.93	
3840	I-12302020	POSTAGE BY PHONE REFILL POSTAGE METER	R	12/30/2020	499.00		064571		499.00	
12435	I-15783	PREFERRED BUILDERS, INC GOLF MAINTENANCE BLDG:2ND PYMT	R	12/30/2020	57 , 156.55		064572	57	7,156.55	
2800	I-12302020	SPRINT PCS DEC TABLET SERVICE (2)	R	12/30/2020	60.00		064573		60.00	
L	I-RATZLAFF 12/2020	STAN RATZLAFF STAN RATZLAFF:	R	12/30/2020	1,000.00		064574	1	L,000.00	
9310	I-9503404955	TELEFLEX, LLC EZ-IO POWER DRIVER (3)	R	12/30/2020	234.50		064575		234.50	
	I-148334 I-148335	TRIPLETT, WOOLF, GARRETSON NOV 2020 CITY ATTORNEY FEE WEAVER GROCERS ATTORNEY FEE		12/30/2020 12/30/2020	2,500.00 106.00		064576 064576	2	2,606.00	
3010	I-12302020	U S POST OFFICE BULK MAILING POSTAGE ACCOUNT	R	12/30/2020	1,800.00		064577	1	L,800.00	
00145	I-10302927	VAN WALL EQUIPMENT BEARINGS/SEAL/BRACKET/SPACER	R	12/30/2020	67.53		064578		67.53	

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VENDOR SET: 01 City of Hesston
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DATE RANGE:12/01/2020 THR	U 12/31/2020							Item B.
VENDOR I.D.	NAME	STAT	CHECK US DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
06720	WITMER PUBLIC SAFETY GROUP							
I-E2010711	FIRE HELMETS (4)	R	12/30/2020	1,235.96		064579		
I-E2020322.001	LEATHER FRONTS TYPE 4 (2)	R	12/30/2020	85.98		064579		1,321.94
* * TOTALS * *	NO			INVOICE AMOUNT	DISC	OUNTS	CHEC	K AMOUNT
REGULAR CHECKS:	142			262,749.67		0.00	26	2,749.67
HAND CHECKS:	0			0.00		0.00		0.00
DRAFTS:	1			5,407.15		0.00		5,407.15
EFT:	0			0.00		0.00		0.00
NON CHECKS:	0			0.00		0.00		0.00
VOID CHECKS:	1 VOID DEBIS	rs	0.00					
	VOID CRED	ITS	119.36CR	119.36CF	2	0.00		
TOTAL ERRORS: 0								
	NO			INVOICE AMOUNT	DISC	OUNTS	CHEC	K AMOUNT

VENDOR SET: 01 BANK: 99 TOTALS:	NO 144	INVOICE AMOUNT 268,156.82	DISCOUNTS 0.00	268,156.82
BANK: 99 TOTALS:	144	268,156.82	0.00	268,156.82

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VENDOR SET: 01 City of Hesston
BANK: PR Payroll Accounts Payable DATE RANGE:12/01/2020 THRU 12/31/2020

								Iter	m B.
VENDOR	I.D.	NAME	STAT	CHECK US DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK CHE STATUS AMOU	
00485		CITIZENS STATE BANK							
	I-T1 11292020	FEDERAL WITHHOLDING TAX	D	12/04/2020	7,649.59		000283	7,649.	59
00485		CITIZENS STATE BANK							
	I-T3 11292020	FICA W/H TAX	D	12/04/2020	10,382.24		000284	10,382.	24
00485		CITIZENS STATE BANK							
	I-T4 11292020	MEDICARE W/H TAX	D	12/04/2020	2,428.14		000285	2,428.	14
01355		I.C.M.A.							
	I-37 11292020 I-37111292020	EMPLOYEE RETIREMENT EMPLOYEE RETIREMENT	D D	12/04/2020 12/04/2020	1,705.00 334.18		000286 000286		
	I-37211292020	ICMA - 2.5% CONT	D D	12/04/2020	309.27		000286		
	I-37311292020	ICMA - 3%	D D	12/04/2020	1,046.71		000286	3,395.	16
01620		KANSAS WITHHOLDING TAX							
	I-T2 11292020	KANSAS STATE W/H TAX	D	12/04/2020	3,393.14		000287	3,393.	14
01615		KPERS							
	I-31 11292020	KPERS	D	12/04/2020	6,483.78		000288		
	I-31211292020	KPERS-TR2	D	12/04/2020	1,701.91		000288		
	I-31311292020	KPERS-TR3	D	12/04/2020	2,934.90		000288		
	I-31I11292020	K-INSUR, MORATORIUM	D	12/04/2020	761.19		000288		
	I-31L11292020	KPERS OPTIONAL LIFE INS	D	12/04/2020	268.80		000288	12,150.	58
00485		CITIZENS STATE BANK							
	I-T1 12132020	FEDERAL WITHHOLDING TAX	D	12/18/2020	6,190.24		000289	6,190.	24
00485		CITIZENS STATE BANK							
	I-T3 12132020	FICA W/H TAX	D	12/18/2020	8,878.26		000290	8,878.	26
00485		CITIZENS STATE BANK							
	I-T4 12132020	MEDICARE W/H TAX	D	12/18/2020	2,076.28		000291	2,076.	28
01355		I.C.M.A.							
	I-37 12132020	EMPLOYEE RETIREMENT	D	12/18/2020	1,705.00		000292		
	I-37112132020	EMPLOYEE RETIREMENT	D	12/18/2020	332.89		000292		
	I-37212132020	ICMA - 2.5% CONT	D	12/18/2020	321.57		000292	2 425	0.0
	I-37312132020	ICMA - 3%	D	12/18/2020	1,075.82		000292	3,435.	28
01620		KANSAS WITHHOLDING TAX							
	I-T2 12132020	KANSAS STATE W/H TAX	D	12/18/2020	2,863.03		000293	2,863.	03

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Item B.

CHECK

VENDOR	I.D.	NAME	STATU	JS DATE	AMOUNT	DISCOUNT NO	STATUS AMOUNT
01615		KPERS					
	I-31 12132020	KPERS	D	12/18/2020	6,278.38	000294	
	I-31212132020	KPERS-TR2	D	12/18/2020	1,317.29	000294	
	I-31312132020	KPERS-TR3	D	12/18/2020	2,540.22	000294	
	I-31I12132020	K-INSUR.MORATORIUM	D	12/18/2020	693.75	000294	10,829.64
00485		CITIZENS STATE BANK					
	I-T1 12272020	FEDERAL WITHHOLDING TAX	D	12/30/2020	6,604.06	000296	6,604.06
00485		CITIZENS STATE BANK					
	I-T3 12272020	FICA W/H TAX	D	12/30/2020	9,477.14	000297	9,477.14
00485		CITIZENS STATE BANK					
	I-T4 12272020	MEDICARE W/H TAX	D	12/30/2020	2,216.34	000298	2,216.34
01355		I.C.M.A.					
	I-37 12272020	EMPLOYEE RETIREMENT	D	12/30/2020	1,505.00	000299	
	I-37112272020	EMPLOYEE RETIREMENT	D	12/30/2020	335.39	000299	
	I-37212272020	ICMA - 2.5% CONT	D	12/30/2020	297.02	000299	
	I-37312272020	ICMA - 3%	D	12/30/2020	1,044.91	000299	3,182.32
01620		KANSAS WITHHOLDING TAX					
	I-T2 12272020	KANSAS STATE W/H TAX	D	12/30/2020	3,129.76	000300	3,129.76
01615		KPERS					
	I-31 12272020	KPERS	D	12/30/2020	6,195.75	000301	
	I-31212272020	KPERS-TR2	D	12/30/2020	1,413.30	000301	
	I-31312272020	KPERS-TR3	D	12/30/2020	2,938.97	000301	
	I-31I12272020	K-INSUR.MORATORIUM	D	12/30/2020	721.99	000301	11,270.01
05605		AFLAC					
	I-40 11292020	AFLAC	R	12/18/2020	112.55	064507	
	I-40 12132020	AFLAC	R	12/18/2020	112.55	064507	
	I-41 11292020	AFLAC	R	12/18/2020	26.07	064507	
	I-41 12132020	AFLAC	R	12/18/2020	26.07	064507	
	I-41211292020	AFLAC EMPLOYER PAID	R	12/18/2020	28.56	064507	
	I-41212132020	AFLAC EMPLOYER PAID	R	12/18/2020	28.56	064507	334.36
4							

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VENDOR SET: 01 City of Hesston
BANK: PR Payroll Accounts Payable

DATE RANGE:12/01/2020 THRU 12/31/2020

Item B. CHECK INVOICE CHECK CHECK CHECK
DATE AMOUNT DISCOUNT NO STATUS AMOUNT

VENDOR I.D. NAME STATUS * * TOTALS * * NO INVOICE AMOUNT 334.36 DISCOUNTS CHECK AMOUNT REGULAR CHECKS: 1 0.00 334.36 0.00 0.00 HAND CHECKS: 0 0.00 DRAFTS: 109,551.21 109,551.21 18 0.00 EFT: 0 0.00 0.00 NON CHECKS: 0 0.00 0.00 0.00 VOID CHECKS: O VOID DEBITS 0.00 VOID CREDITS 0.00 0.00 0.00 TOTAL ERRORS: 0 INVOICE AMOUNT DISCOUNTS CHECK AMOUNT NO 109,885.57 VENDOR SET: 01 BANK: PR TOTALS: 19 0.00 109,885.57 109,885.57 0.00 109,885.57 BANK: PR TOTALS: 19 REPORT TOTALS: 163 378,042.39 0.00 378,042.39

SELECTION CRITERIA

Item B.

VENDOR SET: 01-CITY OF HESSTON

VENDOR: ALL BANK CODES: All FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999

DATE RANGE: 12/01/2020 THRU 12/31/2020

0.00 THRU 999,999,999.99 CHECK AMOUNT RANGE:

INCLUDE ALL VOIDS: YES

PRINT OPTIONS

CHECK NUMBER

SEQUENCE:

PRINT TRANSACTIONS: YES PRINT G/L: UNPOSTED ONLY: NO EXCLUDE UNPOSTED: NO MANUAL ONLY: NO STUB COMMENTS: REPORT FOOTER: CHECK STATUS:

NO * - All PRINT STATUS:

NO

CITY OF HESSTON



MONTHLY FINANCIAL STATEMENT

For the Twelfth Month Ended December 31, 2020

CITY OF HESSTON

Monthly Financial Statement For the Twelfth Month Ended December 31, 2020

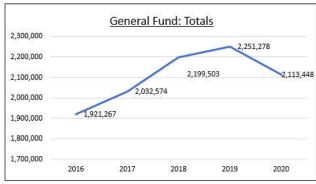
EXECUTIVE SUMMARY

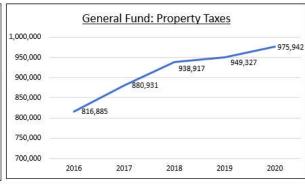
Pooled Cash and Debt (Exhibit I) – The City's total pooled cash position is approximately \$10.3 million. The City's debt of \$12.1 million is made up of four G.O. Bonds that are paid primarily through special assessments, two PBC Bonds for the library building and the recreation project, the golf cart lease-purchase, two golf cart grounds equipment lease-purchases and a revolving loan for the wastewater treatment plant upgrades.

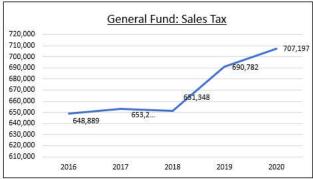
Operating Expenses to Budget (Exhibit I) - All funds ended the year within budget.

<u>The General Fund (Exhibit II)</u> – The following is a General Fund analysis of certain revenue categories from Jan – Dec for years 2016-2020. The change in revenue is primarily the result of lower interest rate of return on cash balances.

General Fund	2016	2017	2018	2019	2020
Property Tax	704,336	771,190	821,600	831,769	852,452
16/20 Vehicle Tax	255	171	214	125	194
Delinquent Tax	3,870	4,283	8,189	5,631	5,146
RV Vehicle Tax	1,162	1,248	826	847	974
Motor Vehicle Tax	107,261	104,039	108,087	110,955	117,176
Local Sales Tax	648,889	653,295	651,348	690,782	707,197
Franchise Taxes	412,480	402,144	416,139	388,978	380,734
Building Permits	7,740	8,970	7,405	8,907	6,580
Shelter House Fees	9,048	9,565	9,380	9,468	3,755
Interest on Investments	26,226	77,669	176,314	203,817	39,241
Total	1,921,267	2,032,574	2,199,503	2,251,278	2,113,448

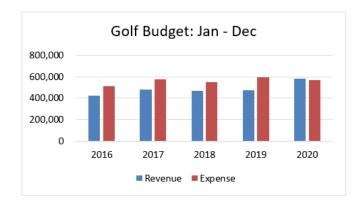




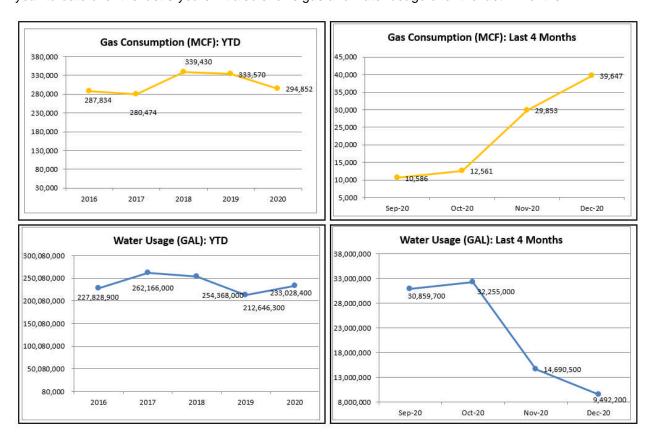




Golf Course										
Current Month - YTD Comparison										
Year	Revenue	Expense	Rev. vs. Exp							
2016	425,006	515,104	(90,099)							
2017	481,559	572,161	(90,602)							
2018	469,326	548,611	(79,286)							
2019	474,263	595,451	(121,188)							
2020	578,487	571,956	6,532							



<u>Utility Operations (Exhibit IV - IX)</u> – The following graphs shows comparisons of gas and water usage year-to-date over the last 5 years. It also shows gas and water usage over the last 4 months.



Economic Development & Revolving Loan (Exhibit IX) – The Revolving Loan fund has a balance of \$186,080 available for new loans. There is currently a moratorium on this program.

<u>Transient Guest Tax (Exhibit XI)</u> – The following table shows a 5 year comparison of Transient Guest Tax Revenue:

Transient Guest Tax Current Month - YTD Comparison								
Year Revenue								
2016	43,218							
2017	35,535							
2018	37,240							
2019	41,061							
2020	22,573							

Item C.

PBC, Land Bank, Business Utility Grants (Exhibit XII) – The Business Utility Grant Fund was added to this section of the financial statements. In April the \$5K City portion of the grant was added to the fund as revenue. In May the \$5K Community Foundation grant was received. Business Utility Grant Assistance was provided in the amount of \$8,370 that went to 10 Hesston businesses.

CITY OF HESSTON POOLED CASH As of December 31, 2020

	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
01 - General	1,561,443	(6,888)	1,554,555
Unreconciled Claim on Cash	0	0	0
02 - Library	5,005	(4,118)	887
03 - Library Maintenance	22,470	0	22,470
04 - Special Street & Highway	368,168	(1,791)	366,377
06 - Golf	124,447	(12,373)	112,075
07 - Ambulance (EMS)	123,483	(444)	123,040
08 - Community Service Program	85,434	168	85,602
09 - Bond & Interest	85,323	1,530	86,852
12 - Utility	3,512,224	118,920	3,631,143
13 - Utility Maintenance Reserve	1,066,120	0	1,066,120
27 - Construction	349,341	(76,263)	273,078
30 - Capital Improvement	1,183,743	0	1,183,743
31 - Transient Guest Tax	0	0	0
33 - Economic Development	45,402	(2,599)	42,803
34 - Golf Maintenance Reserve	15,576	0	15,576
38 - Special Law Enforcement	(75)	340	265
42 - Fire Equipment Tax	582,414	30,155	612,569
45 - Equipment Reserve	899,389	(16,852)	882,537
46 - Special Parks	2,215	0	2,215
47 - Utility Deposits	57,160	450	57,610
48 - Gift Certificates (Golf)	9,289	1,244	10,533
50 - Revolving Loan Fund	186,080	0	186,080
55 - PBC	16,661	0	16,661
56 - HLB	22,977	(1,015)	21,963
65 - Business Utility Support	1,630	0	1,630
66 - COVID Direct Aid	(4,128)	11,816	7,687
TOTAL CLAIM ON CASH	10,321,791	42,279	10,364,070

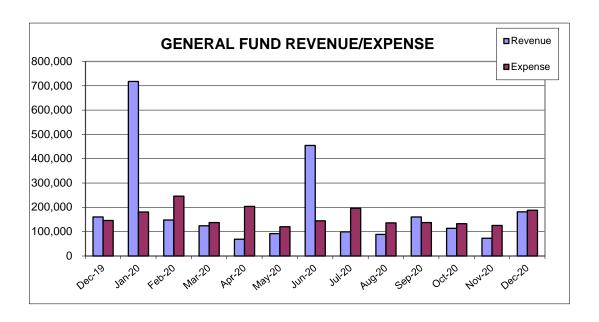
EXPENSE COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

FUND	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
01 - General	2,231,377	188,289	1,823,101	81.7%	408,276
02 - Library (Appropriations)	236,679	6,437	228,241	96.4%	8,438
03 - Library Maintenance		0	0		
04 - Special Street & Highway	225,000	1,791	143,056	63.6%	81,944
06 - Golf	623,854	29,565	571,956	91.7%	51,899
07 - Ambulance (EMS)	400,826	34,073	346,485	86.4%	54,341
08 - Community Service Program	25,000	319	10,507	42.0%	14,493
09 - Bond & Interest	1,929,814	0	1,697,825	88.0%	231,989
12 - Utility	3,109,122	145,766	2,441,489	78.5%	667,633
13 - Utility Maintenance Reserve		0	70,736		
27 - Construction		76,263	365,869		
30 - Capital Improvement		0	398,491		
31 - Transient Guest Tax	35,000	0	22,574	64.5%	12,426
33 - Economic Development	8,500	2,599	8,319	97.9%	181
34 - Golf Maintenance Reserve		0	65,172		
38 - Special Law Enforcement		(340)	0		
42 - Fire Equipment Tax	0	O O	0	0.0%	0
45 - Equipment Reserve		16,852	272,365		
46 - Special Parks	1,189	0	0	0.0%	1,189
50 - Revolving Loan Fund		0	0		
55 - PBC (Library Bldg. Payment)	694,959	0	613,216	88.2%	81,743
56 - Hesston Land Bank	18,885	1,015	3,108	16.5%	15,777
65 - Business Utility Grant	0	0	8,370	0.0%	(8,370)
66 - Covid Direct Aid	0	17,673	57,313	0.0%	(57,313)
TOTAL EXPENSES	9,540,205	520,301	9,148,192	82.6%	1,621,959
INDEPTEDMENT			Standard	100.0%	

4.5.45.000
4,545,000 560,000
4,710,000
115,932 2,229,038 12,159,970

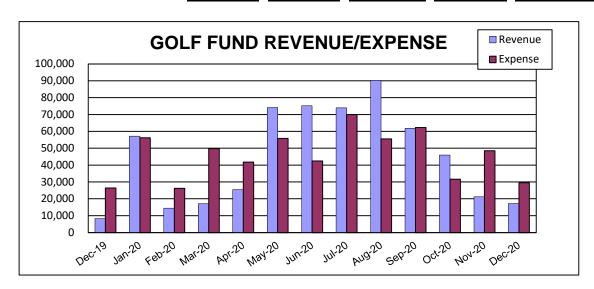
CITY OF HESSTON GENERAL FUND COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Property Tax	902,822	0	857,598	95.0%	45,224
Motor Vehicle Taxes	111,828	19,444	118,344	105.8%	(6,516)
Local Sales Tax	650,000	121,955	707,197	108.8%	(57,197)
Franchise Taxes	415,000	27,538	380,734	91.7%	34,266
Court Fees & Costs	43,400	2,928	32,325	74.5%	11,075
Interest on Investments	200,000	681	39,241	19.6%	160,759
Lease Revenue	37,057	3,241	21,362	57.6%	15,695
Fees	24,100	3,506	17,970	74.6%	6,130
Miscellaneous Income	24,312	900	13,798	56.8%	10,514
Reimbursements	50,000	1,600	38,512	77.0%	11,488
Intra Fund Transfers	0	0	0	0.0%	0
TOTAL REVENUE	2,458,519	181,792	2,227,081	90.6%	231,438
EXPENDITURES:					
Administration	153,730	16,130	168,153	109.4%	(14,423)
Police	818,548	90,983	809,060	98.8%	9,488
Street	259,579	23,676	270,519	104.2%	(10,940)
Fire	179,245	21,028	161,543	90.1%	17,702
Parks	246,075	20,179	223,253	90.7%	22,822
Municipal Court	46,300	2,341	39,380	85.1%	6,920
Lease Purchase	25,509	0	0	0.0%	25,509
Transfers	295,083	0	0	0.0%	295,083
Other Expenses	207,308	13,952	151,192	72.9%	56,116
TOTAL EXPENSES	2,231,377	188,289	1,823,101	81.7%	408,276
NET GAIN/(LOSS)	227,142	(6,496)	403,980		(176,838)



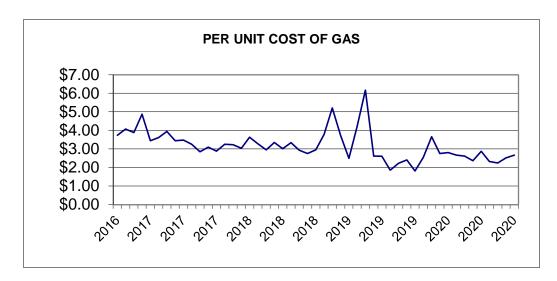
CITY OF HESSTON GOLF FUND COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

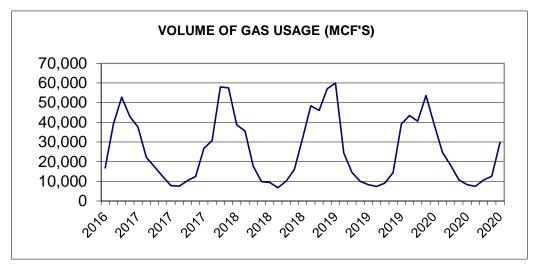
ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Green Fees	120,000	6,798	190,970	159.1%	(70,970)
Golf Cart Fee	116,000	4,402	154,019	132.8%	(38,019)
Commission Golf Lessons	0	20	870	0.0%	(870)
Practice Facility	11,000	72	11,399	103.6%	(399)
Banquent Room Rental	0	0	0	0.0%	0
Miscellaneous	4,000	20	3,556	88.9%	444
Tournament Fees	50,000	0	32,545	65.1%	17,455
Membership Fees	65,000	1,666	74,333	114.4%	(9,333)
Concessions	85,000	1,761	61,808	72.7%	23,192
Golf Shop Sales	46,000	2,151	38,013	82.6%	7,987
Advertisement Proceeds	0	0	6,545	0.0%	(6,545)
Reimbursements	0	302	4,429	0.0%	(4,429)
TOTAL REVENUE	497,000	17,192	578,487	116.4%	(81,487)
	101,000	,.02	0.0,.0.	1101170	(01,101)
EXPENDITURES:					
Personnel	267,486	19,655	255,053	95.4%	12,433
Contractual Services	87,500	2,722	89,617	102.4%	(2,117)
Commodities	180,750	1,562	125,175	69.3%	55,575
Capital Outlay	88,118	5,626	100,748	114.3%	(12,630)
Reimbursement	0	0	1,362	0.0%	(1,362)
TOTAL EXPENDITURES	623,854	29,565	571,956	91.7%	51,899
Net Bef. Franchise Fees	(126,854)	(12,373)	6,532	0	(133,386)
Add: Transfer	127,000	0	0		127,000
NET GAIN/(LOSS)	146	(12,373)	6,532	0.0%	(6,386)

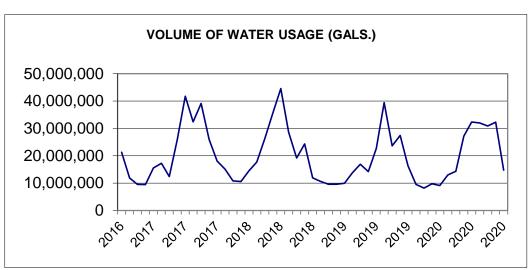


HISTORICAL UTILITY INFORMATION

As of December 31, 2020

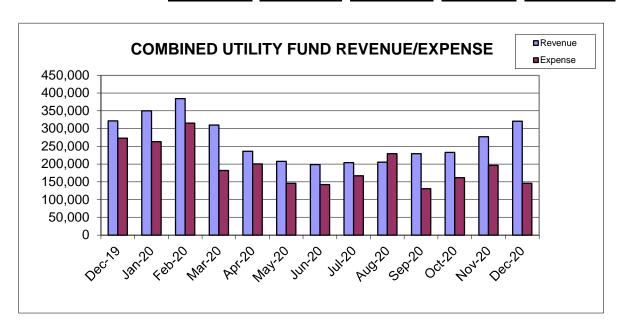






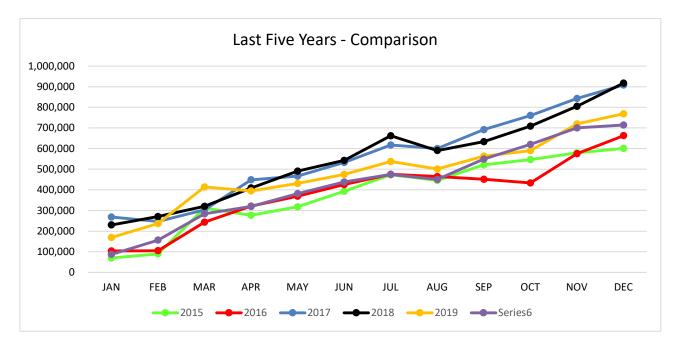
CITY OF HESSTON COMBINED UTILITY FUND COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
GAS					
Revenue	1,739,000	212,688	1,557,689	89.6%	181,311
Expenditures*	1,633,556	45,866	1,198,108	73.3%	435,448
NET GAIN/(LOSS)	105,444	166,822	359,581	341.0%	(254,137)
<u>WATER</u>					
Revenue	639,000	29,034	638,980	100.0%	20
Expenditures	636,104	46,960	483,694	76.0%	152,410
NET GAIN/(LOSS)	2,896	(17,926)	155,286	5362.1%	(152,390)
<u>SEWER</u>					
Revenue	764,000	62,190	758,182	99.2%	5,818
Expenditures	649,312	36,622	577,534	88.9%	71,778
NET GAIN/(LOSS)	114,688	25,568	180,649	157.5%	(65,961)
<u>REFUSE</u>					
Revenue	196,000	16,869	201,000	102.6%	(5,000)
Expenditures	190,150	16,318	182,153	95.8%	7,997
NET GAIN/(LOSS)	5,850	551	18,847	322.2%	(12,997)
COMBINED FUND					
Revenue	3,338,000	320,780	3,155,852	94.5%	182,148
Expenditures	3,109,122	145,766	2,441,489	78.5%	667,633
NET GAIN/(LOSS)	228,878	175,014	714,362	312.1%	(485,484)



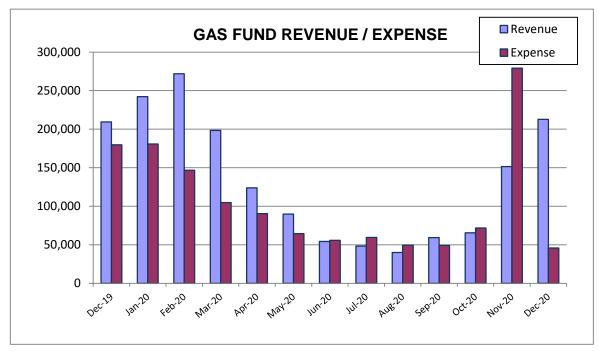
Utilities: Revenue over / (under) Expense

	2014	2015	2016	2017	2018	2019	2020
JAN	287,054	69,479	103,588	268,310	229,858	169,068	87,092
FEB	523,370	89,260	105,170	246,697	270,632	236,442	156,022
MAR	744,597	311,446	242,869	303,165	319,855	413,590	283,871
APR	816,747	276,496	320,438	448,385	408,811	394,638	319,556
MAY	747,068	317,442	368,749	466,463	490,443	430,999	381,414
JUN	822,929	392,735	425,627	532,825	542,898	474,762	437,570
JUL	900,779	472,495	475,320	617,006	662,021	537,517	474,255
AUG	986,012	445,584	464,355	599,973	590,399	501,057	450,158
SEP	1,073,394	520,844	451,480	691,684	633,244	563,220	548,617
OCT	1,105,724	546,762	433,275	760,301	708,449	589,865	619,967
NOV	1,120,085	578,976	575,301	842,849	805,091	719,774	700,366
DEC	1,155,029	600,932	662,867	908,409	917,580	768,607	714,362



CITY OF HESSTON GAS COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

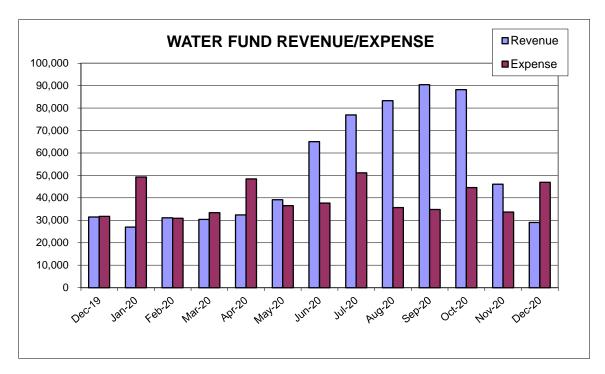
ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Gas Fees & Sales	1,739,000	212,688	1,557,689	89.6%	181,311
Less: Gas Purchases*	1,000,000	5,853	795,173	79.5%	204,827
NET GAS MARGIN	739,000	206,835	762,516	103.2%	(23,516)
EXPENDITURES:					
Personnel	338,556	33,359	310,528	91.7%	28,028
Contractual	52,500	1,976	55,059	104.9%	(2,559)
Commodities	23,000	4,678	22,818	99.2%	182
Capital Outlay	11,000	0	13,621	123.8%	(2,621)
Reimbursements	0	0	908	0.0%	(908)
Transfers	208,500	0	0	0.0%	208,500
TOTAL EXPENDITURES	633,556	40,013	402,935	63.6%	230,621
NET GAIN/(LOSS)	105,444	166,822	359,581	29.3%	(254,137)



^{*}adjusted for Dec 2020 KMGA Gas Payment

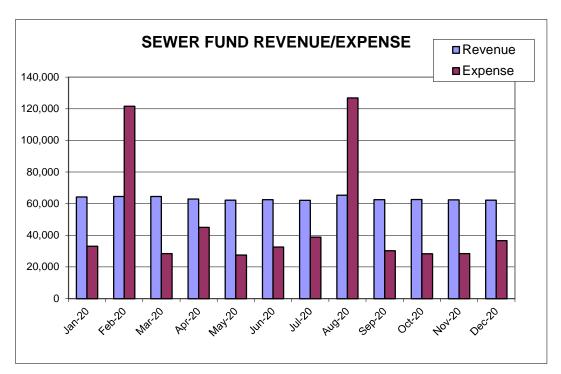
CITY OF HESSTON WATER COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Water Fees & Sales	639,000	29,034	638,980	100.0%	20
EXPENDITURES:					
Personnel	339,669	33,239	310,103	91.3%	29,566
Contractual	124,450	9,561	126,028	101.3%	(1,578)
Commodities	43,500	4,161	37,461	86.1%	6,039
Capital Outlay	10,000	0	9,297	93.0%	703
Reimbursements	0	0	804	0.0%	(804)
Transfers	118,485	0	0	0.0%	118,485
TOTAL EXPENDITURES	636,104	46,960	483,694	76.0%	152,410
NET GAIN/(LOSS)	2,896	(17,926)	155,286	1.9%	(152,390)



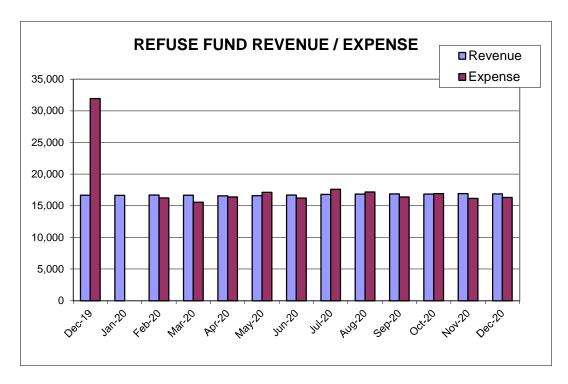
CITY OF HESSTON SEWER COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Sewer Fees & Sales	764,000	62,190	758,182	99.2%	5,818
EXPENDITURES:					
Personnel	234,828	27,470	246,213	104.8%	(11,385)
Contractual	142,650	7,912	122,652	86.0%	19,998
Commodities	22,980	818	17,434	75.9%	5,546
Capital Outlay	185,354	0	185,354	100.0%	0
Reimbursements	0	423	5,881	0.0%	(5,881)
Transfers	63,500	0	0	0.0%	63,500
TOAL EXPENDITURES	649,312	36,622	577,534	88.9%	71,778
NET GAIN/(LOSS)	114,688	25,568	180,649	157.5%	(65,961)



CITY OF HESSTON REFUSE COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD ACTUAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Refuse Fees & Sales	196,000	16,869	201,000	102.6%	(5,000)
EXPENDITURES:					
Contractual	190,150	16,318	182,153	95.8%	7,997
Transfers	0	0	0	0.0%	0
TO AL EVEN DITUES	400.450	40.040	400.450	05.00/	
TOAL EXPENDITURES	190,150	16,318	182,153	95.8%	7,997
NET GAIN/(LOSS)	5,850	551	18,847	322.2%	(12,997)



Item C.

CITY OF HESSTON ECONOMIC DEVELOPMENT COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET			
REVENUE:								
Transfer From Utilities	20,000	0	0	0.0%	20,000			
TOTAL REVENUE	20,000	0	0	0.0%	20,000			
EXPENDITURES:								
Contractual Services*	7,500	2,599	7,196	95.9%	304			
Commodities (33-501-315)	1,000	0	1,123	112.3%	(123)			
Capital Outlay (33-501-401)	0	0	0	0.0%	0			
Reimbursements	0	0	0	0.0%	0			
Transfer to Transient Guest Tax (33-501-600)	0	0	0	0.0%	0			
TOTAL EXPENDITURES	8,500	2,599	8,319	97.9%	181			
NET GAIN / (DEFICIT)	11,500	(2,599)	(8,319)		19,819			
* The housing incentive expenditure is included in the Economic Development Contractual Services line item. This line includes: (33-501-205), (33-501-207), (33-501-219), (33-501-228)								
HOUSING INCENTIVE PROGRAM (33-501-220)	5,000	1,000	4,000	80.0%	1,000			

Note: Housing Incentive Program activity includes incentives paid as well as those committed, but unpaid.

REVOLVING LOAN PROGRAM As of December 31, 2020

ACCOUNT	BALANCE 1/1/19	CURRENT MONTH	YTD TOTAL	BALANCE YTD
Weaver Grocers	75,296	0	0	75,296
TOTAL	75,296	0	0	75,296
Available Funds	186,080			

Item C.

CITY OF HESSTON TRANSIENT GUEST TAX COMPARISON OF ACTUAL TO BUDGET For the Twelfth Month Ended December 31, 2020

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					
Transient Guest Tax	35,000	0	22,574	64.5%	12,426
Transfer From Eco Devo	0	0	0	0.0%	0
TOTAL REVENUE	35,000	0	22,574	0.0%	12,426
EXPENDITURES:					
Contractual Services					
Transfer to Chamber/CVB	35,000	0	22,574	64.5%	12,426
Transfer to Eco. Devo	0	0	0	0.0%	0
TOTAL EXPENDITURES	35,000	0	22,574	64.5%	12,426
NET GAIN / (DEFICIT)	0	0	0		0

CITY OF HESSTON PUBLIC BUILDING COMMISSION FUND #55

	ANNUAL	CURRENT	YTD	% OF	AVAILABLE
ACCOUNT	BUDGET	MONTH	TOTAL	BUDGET	BUDGET
REVENUE:					
Transfer from General Fund	65,083	0	0	0.0%	65,083
Bond Refinance Revenue	0	0	560,913	0.0%	0
TOTAL REVENUE	65,083	0	560,913	861.8%	65,083
EXPENDITURES:					
Library Bond Payment - Principal	40,000	0	565,000	1412.5%	(525,000)
Library Bond Payment - Interest	25,083	0	25,083	100.0%	1
Library Project - Cost of Issuance	0	0	23,134		
TOTAL EXPENDITURES	65,083	0	613,216	15	(525,000)
NET GAIN / (DEFICIT)	0	0	(52,303)		590,083

CITY OF HESSTON HESSTON LAND BANK FUND #56

ACCOUNT	ANNUAL BUDGET	CURRENT MONTH	YTD TOTAL	% OF BUDGET	AVAILABLE BUDGET
REVENUE:					1
Transfer from General	15,000	0	0	0.0%	0.0%
Land Sales	0	0	2,358	0.0%	0.0%
TOTAL REVENUE	15,000	0	2,358	0.0%	0.0%
EXPENDITURES:					
Legal Fees	5,000	0	0	0.0%	5,000
Utilities	2,500	0	0	0.0%	2,500
Taxes	4,500	0	0	0.0%	4,500
Specials	0	1,015	3,108	0.0%	(3,108)
Insurance	0	0	30	0.0%	(30)
Marketing	5,000	0	0	0.0%	5,000
Misc. Expense	1,885	0	0	0.0%	1,885
TOTAL EXPENDITURES	18,885	1,015	3,138	16.6%	15,747
NET GAIN / (DEFICIT)	(3,885)	(1,015)	(779)		(15,747)

CITY OF HESSTON BUSINESS UTILITY GRANT FUND #65

	ANNUAL	CURRENT	YTD	% OF	AVAILABLE
ACCOUNT	BUDGET	MONTH	TOTAL	BUDGET	BUDGET
REVENUE:					
Transfer from Community Service	5,000	0	5,000	0.0%	0.0%
Grant from Community Foundation	5,000	0	5,000	0.0%	0.0%
TOTAL REVENUE	10,000	0	10,000	0.0%	0.0%
EXPENDITURES:					
Business Utility Grants	10,000	0	8,370	0.0%	1,630
TOTAL EXPENDITURES	10,000	0	8,370	0.0%	1,630
NET GAIN / (DEFICIT)	0	0	1,630		(1,630)

CITY OF HESSTON COVID DIRECT AID FUND #66

	ANNUAL	CURRENT	YTD	% OF	AVAILABLE
ACCOUNT	BUDGET	MONTH	TOTAL	BUDGET	BUDGET
REVENUE:					
Federal AID	0	29,489	65,000	0.0%	0.0%
TOTAL REVENUE	0	29,489	65,000	#DIV/0!	0.0%
EXPENDITURES:					
Direct Aid Expense	0	17,673	57,313	#DIV/0!	(57,313)
TOTAL EXPENDITURES	0	17,673	57,313	#DIV/0!	(57,313)
NET GAIN / (DEFICIT)	0	11,816	7,687	•	57,313

Hesston Recreation Board Agenda

Date: 12.21.20

Time:11:30 am

Location: USD 460 Board Room

Present: Kris White, Blake Buhrman, Chad Fuqua, Rebecca Tozier, Derek Roth @ 11:42

1. Action:

a. Krsi White called meeting to order at 11:34 am

2. Action Items:

- a. Adopt Agenda: Rebecca Tozier moved to adopt the agenda with the changes from Skylar (ie moving Report item a. After Susan and Kelsey report), Chad Fuqua 2nd, motion passed 4-0
- b. Approve November 16 Minutes: Blake Buhrman moved to accept the minutes, Chad Fuqua 2nd, motion passed 4-0
- c. Approve Check register: Chad Fuqua moved to accept, Rebecca Tozier 2nd, motion passed 5-0
- 3. Employee Reports: Kelsey and Susan volleyed back and forth, reporting on the current Gingerbread House Contest on Facebook with online voting for best creation, and two cooking events were held safely and well attended in December despite COVID. The Winter catalog is out and the Schools Out day activities/trips are already very popular and filling up. They are planning a Barn Quilt and Brunch and a trip to the Trampoline Park and Chicken and Pickle.

4. Board Discussion:

5. Report Items:

- a. Skylar Hill paid tribute to retiring Board Members Derek Roth and Rebecca Tozier thanking them for their service and presenting them with a plaque.
- b. The annual Memorandum of Understanding (MOU) with USD 460 was up for approval. Rebecca moved to approve, Derek Roth 2nd and the motion passed 5-0
- c. Financial Presentation: Rebecca Tozier shared a powerpoint developed to help the Board keep a pulse on the cash position, annual surplus after operating expenses, and program gain/loss and # of participants. The reports shows a three year trend so the Board can quickly identify areas for further discussion. She recommends always having at least 3 and up to 5 years for trend analysis. Skylar will update as part of the Board Packet monthly.
- d. 2021 Board Member Status: Kelly Wray and DeeDee Landes have both accepted the appointment to HRCE Board of Directors and will start in January 2021.
- e. Winter Basketball Update:
 - Skylar addressed a COVID practice infraction that was addressed by him to coaching staff as well as parents stating that the quarantine rules set forth at the beginning of the season must be followed.
 - ii. The League, with the exception of Halstead, will be proceeding with a 4 game rec basketball schedule in January. Two parents or guardians will be allowed to attend the games.

Adjournment: Kris White adjourned at 12:42 pm

HPL Board of Trustees | Dec. 14th, 2020 via Zoom Hesston Public Library, 300 North Main

Minutes

Library trustees present: Debra Voth, Jen Person, Becky Herron, Joel Kauffman, Rachel Bucklin. Melissa Carlson, Director

Absent: Emma Gunden and Frank Brenneman

Meeting called to order at 5:32pm

- November Minutes/December Agenda- Motion to approve agenda and minutes made by Rachel Bucklin and seconded by Joel Kauffman. All Approved.
- 2. Circulation/Programs/Librarian's Report
 - a. Circulation and Programs Reports- **Discussed current circulation** statistics and programs. Board will look at a bigger picture of the year and multi-year numbers in January to see what effects COVID-19 had on our overall numbers.
 - b. Important Dates:

December 16th- Drive-thru Christmas Party December 24 (1/2 day), 25th, and 26th Holiday December 31 (1/2 day), 1st, and 2nd Holiday. January 2nd Carpet Cleaning

- c. Programs: Craft nights and online story times. Discussed how it is hard to get accurate numbers for program participation when it is via Facebook. Discussed how we look at the length someone watched the story time to get a number of who we think participated.
- 3. Financial/Budget Report
 - a. Fund Report- Budget Update- Newspaper Subscriptions. Dropping a couple to compensate for the increase in Wichita Eagle. Director missed bringing up the newspaper subscriptions in the meeting, so will move this item to the January Meeting. Board and Director discussed end of the year grants that were being finalized and keeping the SCKLS money in the fund account to help with the large number of backordered books from 2020.

4. Other:

- a. 2021 Holiday Schedule- Discussed the 2021 holiday schedule and it will be 11-1/2 days off in the 2021 calendar. See attachment with 2021 dates.
- b. 2021 Board Meeting Dates- **Board agreed to continue meeting on** the third Monday of the month at 5:30. New dates can be found in the attachment.
- c. Drive-thru Christmas Reminder- Time to celebrate Wednesday between 5-6pm. Pull up out front and we will come to you.

HESSTON PUBLIC LIBRARY GOALS (EST. 2019)

Goals...

- Hesston Public Library, in collaboration with Board and Staff, will offer a variety of resources for community members to experience economic benefits and well-being.
- Hesston Public Library, in collaboration with Board and Staff, will engage in and promote projects that have a collective impact on the community.
- Hesston Public Library, in collaboration with Board and Staff, will provide technology and resources to support the diverse needs of community members of all ages and digital abilities.

Meeting adjourned at 5:58pm.



2021 Board of Trustees Meeting Dates

January 18 July 19

February 15 August 16

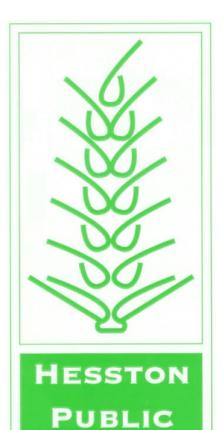
March 15 September 20

April 19 October 18

May 17 November 15

June 21 December 13

Monday Evenings at 5:30



LIBRARY

2021 Board of Trustees Meeting Dates

January 18 July 19

February 15 August 16

March 15 September 20

April 19 October 18

May 17 November 15

June 21 December 13

Monday Evenings at 5:30

2021 Board Members

Rachel Bucklin
Mark Dahlsten
Becky Herron
Debra Voth
Joel Kauffman
Emma Gunden
Jen Person

Phone: 620-327-4666 E-mail: hesstonpubliclibrary@gmail.com Libraries store the energy that fuels the imagina on. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life.

-Sidney Sheldon



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-Sidney Sheldon



The library will be closed on the following holidays for 2021:

New Years Day 1 Day Saturday (Jan. 2nd) ½ Day Memorial Day 1 Day Independence Day (July 5th ob.) 1 Day Labor Day 1 Day Thanksgiving Day 1 Day Friday following Thanksgiving 1 Day Saturday following Thanksgiving ½ Day Christmas Eve (Friday Ob.) 1 Day Christmas Day (Saturday) ½ Day New Year's Eve (Friday Ob.) 1 Day Flex Day 1 Day Birthday (Library does not close) 1 Day*

Total 11-1/2 Days

BUILDING PERMITS ISSUED BY MONTH									
	HESSTON 2020								
		1 00	1 00	F 1 00	E 1 00	14 00	14 00	1 00	4 00
Type of Permit		Jan-20 # Permits	Jan-20 Total Val.	Feb-20 # Permits	Feb-20 Total Val.	Mar-20 # Permits	Mar-20 Total Val.	Apr-20 # Permits	Apr-20 Total Val.
New Residential Remodel Residential New Institutional Remodel Institutional New Business Remodel Business Addition to Business Demolish Move In		1	418,000	1	35,000	1 1	219,000 20,000	2	42,315
Residential Garage Other		4	29,000	1	3,800	2	9,000	9	66,926
	Total	5	447,000	2	38,800	4	248,000	11	109,241
		May-20	May-20	Jun-20	Jun-20	Jul-20	Jul-20	Aug-20	Aug-20
Type of Permit		# Permits	Total Val.	# Permits	Total Val.	# Permits	Total Val.	# Permits	Total Val.
New Residential Remodel Residential New Institutional Remodel Institutional New Business Remodel Business Addition to Business Demolish Move In Residential Garage Other	Total	7 7	19,960 19,960	1 11	29,000 122,945 151,945	9	39,932 39,932	1 11 12	15,000 53,886 68,886
									_
Type of Permit		Sep-20 # Permits	Sep-20 Total Val.	Oct-20 # Permits	Oct-20 Total Val.	Nov-20 # Permits	Nov-20 Total Val.	Dec-20 # Permits	Dec-20 Total Val.
New Residential Remodel Residential New Institutional Remodel Institutional New Business Remodel Business Addition to Business Demolish Move In		1	802,638 387,114	1 1	349,000 11,624	1	495,000 495,000		
Residential Garage Other		5	34,000	6	82,633	2	21,000	5	50,275
	Total	10	1,223,752	8	443,257	4	1,011,000	5	50,275

DATE	ADDRESS	OWNER	CONTRACTOR	RESIDENT COST	BUSINESS COST	PERMIT #
1/3/2020	23 PARK VIEW RD. REROOF	L. DECKER Other	ROOFING SERVICES	14,000		20-3008
1/14/2020	15 SUNSET DR. REROOF	J. JONES Other	ROOFING SERVICES	4,000		20-3009
1/15/2020	719 RANDOM RD. REROOF	M. HOLMES Other	ROOFING SERVICES	6,000		20-3010
1/16/2020	9201 EMMA CREEK RD METAL SHED		SELF		5,000	20-3011
1/22/2020	407 S. HOOVER RD. CUSTOM HOME	D. KLASSEN New Residential	HERITAGE HOME WOR	418,000		20-3012
2/18/2020	101 N . HESS ADDITION	E. BROWN Remodel Residential	PREFERRED BUILDERS	35,000		20-3013
2/25/2020	330 E. KNOTT FENCE	M. KING Other	LOWES	3,800		20-3014
3/3/2020	16 PARK VIEW RD. REMODEL BATHROOM	G. EMRY Remodel Residential	SELF	20,000		20-3015
3/5/2020	726 / 728 SOUTH MEAD DUPLEX	D. WOODWARD New Residential	PREFERRED BUILDERS	219,000		20-3016
3/25/2020	101 WILLOW LANE FENCE	K. TUCKER Other	SELF	2,000		20-3017
3/27/2020	104 WILLOW LANE REROOF	J. GARVER Other	ROOFING SERVICES	7,000		20-3018
4/1/2020	440 S. MAIN SWIMMING POOL	E. HABEGGER Other	EBELING POOLS, INC.	30,000		20-3019
4/8/2020	405 MORNING DEW FENCE	T. LOWE Other	FENCE DOCTORS, LLC	5,000		20-3020
4/9/2020	715 RANDOM RD. REROOF	G. VOTH Other	ROOFING SERVICES	7,000		20-3021
4/20/2020	600 PLAZA BLVD. REMODEL DECK	C. FLAMING Remodel Residential	SELF	7,500		20-3022
4/24/2020	112 W. RANDALL REROOF	M. BROWN Other	SHIELD ROOFING	6,646		20-3023
4/24/2020	409 S. WEAVER REROOF	C. MASON Other	ROOFING SERVICES	6,700		20-3024
4/24/2020	712 RANDOM RD. NEW ELECTRIC SERVI	J. GRILLIOT Other	KRAFT ELECTRIC, INC.	2,480		20-3025
4/24/2020	314 PARK RD. FENCE	J. HADAWAY Other	SELF	1,100		20-3026
4/24/2020	344 S. WEAVER SHED	D. HASTINGS Other	SELF	1,000		20-3027
4/24/2020	100 N HESS BATH REMODEL	J. MATZ Remodel Residential	HERITAGE HOME WOR	34,815		20-3028
4/24/2020	613 CLOVER LANE GARAGE ADDITION	C. STOPPEL Other	SELF	7,000		20-3029
5/4/2020	47 PARK VIEW RD. SHED	M. DILLER Other	SELF	3,000		20-3030
5/12/2020	34 PARK VIEW RD. FENCE	R. STAUFFER Other	WICHITA FENCE	4,000		20-3031
5/12/2020	302 WEDGEWOOD FENCE	D. GALYON Other	SELF	15		20-3032
5/19/2020	317 E. AMOS REROOF	C. NELSON Other	ROOFING SERVICES	6,000		20-3033
5/19/2020	500 S. STREETER SHED	K. SMITH Other	SELF	2,300		20-3034
5/19/2020	100 W. LINCOLN BLVD. FENCE		SELF	1,850		20-3035

					L
5/21/2020	305 ROSEWOOD SHED	J. THRASHER Other	SELF	2,795	20-3036
6/2/2020	455 S. HWY 81 SIGN	OAK LEAF PROPERTIES Other	PREFERRED BUILDERS		250 20-3037
6/2/2020	16 PARK VIEW RD. POOL EQUIPMENT SHE	G. EMRY	SELF	750	20-3038
6/8/2020	517 N. STREETER EGRESS WINDOWS	D. KLUVER Other	JOHN EDWARDS	6,000	20-3039
6/9/2020	624 CRESCENT DR. REROOF	M. YOUNG Other	ROOFING SERVICES	6,500	20-3040
6/9/2020	210 S. ROUPP REROOF	A. GAMBLE Other	FLORY ROOFING	8,544	20-3041
6/10/2020	714 CLOVER LANE	J. KOCHER	PREFERRED BUILDERS	29,000	20-3042
6/12/2020	GARAGE ADDITION 208 S. ROUPP REROOF	Residential Garage J. TURNER Other	ROOFING SERVICES	4,000	20-3043
6/18/2020	212 WILLOW LANE	J. BRANDEWIEDE	SUNPRO SOLAR	40,000	20-3044
6/18/2020	SOLAR INSTALLATION 402 S HOOVER RD. REROOF	M. SWEIGART Other	ROOFING SERVICES	12,000	20-3045
6/19/2020	404 N. MAIN DECK	L. BENDER Other	TONY GIESEL CONST.	25,900	20-3046
6/23/2020	123 KINGSWAY REROOF	C. CRUMM Other	RAY DAVIS ROOFING	17,000	20-3047
6/23/2020	13 SUNSET DR. DECK	R. HARPLEY Other	SELF	2,001	20-3048
7/1/2020	10 BENTGRASS DR. SHED	D. WIEBE Other	SELF	4,200	20-3049
7/1/2020	609 RANDOM CT. DECK	W. THOMPSON Other	SELF	2,500	20-3050
7/8/2020	217 E. KNOTT FENCE	C. WALLS Other	SELF	632	20-3051
7/10/2020	121 S. ROUPP DECK	R. WEAVER Other	MILLER CONSTRUCTIC	8,000	20-3052
7/10/2020	766 RANDOM CT. EGRESS WINDOW	L. SCHRAG Other	PREFERRED BUILDERS	5,500	20-3053
7/13/2020	204 S. ERB REROOF	C. NELSON Other	ROOFING SERVICES	7,000	20-3054
7/14/2020	10 BLUEGRASS CT. REROOF	M. KLASSEN Other	EATON ROOFING	11,500	20-3055
7/14/2020	500 S. STREETER FENCE	K. SMITH Other	SELF	100	20-3056
7/16/2020	114 COMMERCE DR. ELECTRICAL OUTLETS	B. NEBEL	SELF	500	20-3057
8/6/2020	209 ACADEMY	A. SCHEEF	SELF	3,500	20-3058
8/7/2020	FENCE 500 S. STREETER BASEMENT STAIRS CO	Other K. SMITH Other	SELF	1,000	20-3059
8/12/2020	405 ROSEWOOD SHED	K. OBERLECHNER Other	STURDI-BILT	2,600	20-3060
8/17/2020	209 S. COLLEGE DR. FENCE	J. BRUNING Other	SELF	4,000	20-3061
8/17/2020	110 S. ROUPP FENCE	M. LINSCHEID Other	PRO FENCING	5,500	20-3062
8/18/2020	505 SOUTH MEADOWS FENCE	C. STAUFFER Other	SELF	4,000	20-3063
8/18/2020	116 EMBER WAY FENCE	T. GONZALEZ Other	FENCE DOCTORS, LLC	8,486	20-3064
8/20/2020	101 EMBER WAY DETACHED GARAGE	M. LARSON Residential Garage	SELF	15,000	20-3065

8/20/2020	720 E. LINCOLN WATER LINE	PIZZA HUT Other	MR. ROOTER PLUMBING		7,200 20-3066
8/26/2020	217 SPRUCE SOLAR INSTALLATION	J. JANZEN Other	CORNERSTONE ELECT	9,600	20-3067
8/27/2020	505 SOUTH MEADOWS SHED		SELF	5,000	20-3068
8/27/2020	459 S. RIDGE RD. FENCE	J. LAMBERT Other	SELF	3,000	20-3069
9/2/2020	437 HARVEST RD. CUSTOM HOME	L. MARTIN New Residential	LITWILLER CONSTRUC	180,000	20-3070
9/10/2020	1605 HEATHER CT. SPEC HOUSE	MENNONITE HOUSING New Residential	MENNONITE HOUSING	142,000	20-3071
9/15/2020	116 KINGSWAY CUSTOM HOME	R. SCHILLING New Residential	HERITAGE HOME WOR	290,938	20-3072
9/15/2020	5 BENTGRASS DR. SHED	B. EITZEN Other	RENEW CONSTRUCTIO	11,000	20-3073
9/16/2020	449 HARVEST RD. SPEC HOUSE	STAN RATZLAFF CONST. New Residential	STAN RATZLAFF CONS	189,700	20-3074
9/21/2020	704 LEWIS DR. REROOF	J. REUSSER Other	ROOFING SERVICES	8,000	20-3075
9/21/2020	212 ACADEMY SHED & FENCE	M. DAHLSTEN Other	SELF	3,000	20-3076
9/22/2020	6 PHEASANT RUN RD. REROOF		S & J CONSTRUCTION	6,000	20-3077
9/25/2020	95 S. ROUPP REROOF	B. WIEBE Other	ROOFING SERVICES	6,000	20-3078
9/28/2020	201 S. HOOVER RD. MULTI-FUNCTION BUIL	CITY OF HESSTON	PREFERRED BUILDERS		387,114 20-3079
10/6/2020	301 N LANCASTER REROOF	KING CONSTRUCTION Other	WRAY ROOFING		44,700 20-3080
10/7/2020	804 RANDOM RD. BACKFLOW DEVICE	M. BRUNGARDT Other	SELF	300	20-3081
10/7/2020	312 MORNING DEW CUSTOM HOME	R. COLLINS New Residential	HERITAGE HOME WOR	349,000	20-3082
10/13/2020	215 WILLOW LANE NEW WINDOWS	T. MOFFETT Remodel Residential	SOUTHARD CORP.	11,624	20-3083
10/21/2020	506 N. WEAVER FENCE	K. HOLZRICHTER II Other	SELF	197	20-3084
10/21/2020	513 CLOVER LANE SHED	J. CARLSON Other	STURDI-BILT	4,668	20-3085
10/21/2020	605 WEDGEWOOD REROOF	D. LEDFORD Other	ROOFING SERVICES	24,000	20-3086
10/30/2020	705 E. RANDALL SIGN	NEWTON HEALTHCARE (Other	LUMINOUS NEON		8,768 20-3087
11/5/2020	410 ROSEWOOD REROOF	D. VALDEZ Other	ROOFING SERVICES	11,000	20-3088
11/12/2020	7 WHEATFIELD CT. CUSTOM HOME	D. WATERSON New Residential	PREFERRED BUILDERS	495,000	20-3089
11/16/2020		T. BRANDT Other	ROOFING SERVICES	10,000	20-3090
11/18/2020	101-103 W. PRAIRIE LA NEW DUPLEX		PREFERRED BUILDERS		495,000 20-3091
12/1/2020	728 RANDOM RD. SOLAR INSTALLATION	N. ORR	WARING ELECTRIC	17,000	20-3092
12/3/2020	217 E. AMOS REROOF	J. BROWN Other	SHIELD ROOFING	9,232	20-3093
12/14/2020	330 E. KNOTT REROOF	J. GLADNEY Other	ROOFING SERVICES	10,543	20-3094
12/14/2020	739 RANDOM RD. REROOF	S. FRY Other	ROOFING SERVICES	8,500	20-3095

Item E.

12/21/2020 201 S. WEAVER SHED CARPENTER RENTALS SELF Other

5,000

20-3096

2020 Year to Date Building Permit Totals							
Type of Permit		YTD Total <u># Permits</u>	YTD <u>Total Val.</u>				
New Residential Remodel Residential New Institutional Remodel Institutional New Business Remodel Business Addition to Business Demolish Move In Residential Garage		8 5 2 0 0 0 0 0	2,283,638 108,939 882,114 0 0 0 0 0 0 44,000				
Other	Total	72 89	533,357 \$3,852,048				



Meeting date: January 11, 2021 Subject: Constituency Comments

Recommendation: Mayor Kauffman opens the floor to constituency

comments.

Background Information:

Members of the audience may address the City Council on any item not listed on the agenda. Please limit your comments to 5 minutes.

If your comment pertains to an item listed on the agenda the Mayor will solicit public comments specific to that issue when the agenda item is taken up by the Council.



Subject: Resolution No. 1157 – G.A.A.P. Waiver 2021

Recommendation: Adopt the Resolution

Background Information:

Briefed by: City Administrator Gary Emry

<u>Summary:</u> The City Council has the authority under home rule to waive the requirement to use General Accepted Accounting Principles (G.A.A.P.) for financial reporting. The Council exercises this option each year and it has proven to be more efficient while still providing adequate record keeping and saving substantial audit and bookkeeping expense.

If the municipality waives the GAAP requirement, K.S.A. 75 1120a(c)(1) requires that the municipality present financial statements and reports prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of Kansas.

Attachment: Resolution 1157

RESOLUTION NO. 1157

A RESOLUTION TO WAIVE THE CITY OF HESSTON, KANSAS REQUIREMENTS TO REPORT FINANCIAL STATEMENTS WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES

WHEREAS, the governing body the City of Hesston, Kansas (the "City") has been requested to determine its policy on financial statements and financials reports.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HESSTON, KANSAS:

- Section 1. That financial statements and financial reports prepared in conformity with generally accepted accounting principles are not relevant to requirements of the cash-basis and budget laws of the State of Kansas and are of no significant value to the governing body or the general public of the City of Hesston, Kansas (the "City").
- Section 2. No provisions of any revenue bond ordinances or resolutions or other ordinances or resolutions require financial statements and financial reports of the City to be prepared in conformity with generally accepted accounting principles.
- Section 3. That the governing body of the City requests and instructs that the City Clerk for and on behalf of the governing body of the City requests the Division of Accounts and Reports to waive the requirements of K.S.A. 75-1120(a) with respect to financial statements and financial reports for the calendar year ending December 31, 2021, including the requirements of fixed asset accounting records.

CITY OF HESSTON, KANSAS

PASSED, ADOPTED AND APPROVED by the governing body of the City of Hesston, Kansas the 11th day of January 2021.

[seal]		
	David K. Kauffman, Mayor	
ATTEST:		
Jason Thrasher, City Clerk		



<u>Subject:</u> Scorpius Industries LLC Proposal <u>Recommendation:</u> Consider the Proposal

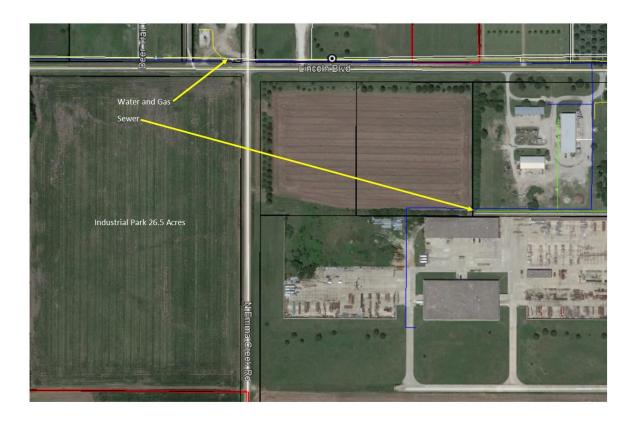
Background Information:

Briefed by: City Administrator Gary Emry

<u>Summary:</u> Shane Denson, Scorpius Industries LLC, has requested to appear before the council to propose a development transaction involving two-acres of land in the Industrial Park. Mr. Denson intends to ask the governing body to provide the land for free. It is currently zoned agriculture.

NOTE: Water and gas utilities are located at the southwest corner of West Dutch and North Emma Creek Rd. Sewer is located at the southwest corner of the City Shop property, approximately 1600' away.

Financial Impact: The 26.5-acre parcel was purchased for \$208,000 in 2014. Per acre purchase price: \$7,850.00. Utility installation costs would have to be quoted by a commercial contractor. There will be surveying costs to parcel out two-acres. Consideration should be given to entry/exit location, traffic management, and costs of additional utilities other than City operated (Evergy).



Item I.



Hesston Fire/EMS Memorandum

To: Gary Emry, City Administrator

From: Russ Buller, Fire/EMS Chief

Date: 1/6/21

Re: 2020 EMS Billing Summary and Write-off Report

The following table represents a summary for 2020 including the recommended write-offs.

2020 EMS Billing Summary	2019 Comparison	2018 Comparison	
Requests for Service	626	645	620
Number of Billable Responses	337	365	369
Bills Rendered	\$307,398	\$338,455	\$322,590
Payment on Accounts	\$200,984	\$210,007	\$209,195
Uncollectible Debt Write-off	\$2,834	\$4,212	\$7,692
Kansas Set-off/CBK Write-off	\$5,476	\$3,861	\$1,384
BCBS Contractual Write-off	\$5,030	\$5,601	\$5,470
Medicare/Medicaid Required Write-off	\$83,419	\$113,450	\$107,662

Projected response revenue for 2020 was \$230,000. We collected 88% of that projection due to a drop in the number of billable calls.

Our uncollectible debt showed a drop from last year's amount that we attribute to a decrease in the number of deceased patients with no estate and work comp write-offs.

The Kansas Set-off and the CBK collection fee was higher this year as they are collecting significantly more accounts than we have before.

Blue Cross Blue Shield contractual write-off amount was comparable to the past two years.

The Medicare/Medicaid mandated write-off showed a significant drop from the last two years. This decrease is related to COVID as many of our Medicare/Medicaid patients either did not call 911 or request EMS transport due to the fear of contracting COVID in the hospital.



Subject: Non-Collectible Municipal Courts Accounts Receivables

Recommendation: Approve the Write Offs

Background Information:

Briefed by: Police Chief Doug Schroeder

<u>Summary:</u> Each year the City writes off fines and court costs that have been determined to be uncollectible. This year there are 26 cases from 2018 that are at issue. The following information has been submitted by the Municipal Court Clerk, Gloria Arellano.

		Comparison	
Court Summary	2020	2019	2018
Court Revenue	\$33,516	\$41,221	\$45,182
Write-Offs	\$6,252	\$8,633	\$19,560
Percentage of Write-Off	18.65%	20.94%	43.29%
Account Year Written Off	2018	2017	2016
# of Accounts Written Off	26	29	23

Defendants that are written off still have bench warrants and/or suspended driver's license and have been sent to Collection Bureau of Kansas (CBK) for collection. Chances are poor for recovering amounts that are written off. 95% of these people have been given additional notices to appear in court. Several have set up a payment plan multiple times since 2019 and 2020.



Subject: 2020 Non-Collectible Utility Department Accounts

Recommendation: Approve the Write Offs

Background Information:

Briefed by: City Administrator Gary Emry

<u>Summary:</u> Each year the City writes off utility accounts that have been determined to be uncollectible. The recommended write off for 2020 is \$661 representing 4 utility accounts that are over 5 years old, less than \$25, or have special circumstances. In 2020 total utility revenues were \$3,155,812. Utility staff should be commended for their hard work and sensitivity in dealing with delinquent accounts.

		Comparison	
Utility Summary	2020	2019	2018
Utility Revenue	\$3,155,812	\$3,477,214	\$3,529,869
Write-Offs	\$661	\$950	\$260
Percentage of Write-Off	0.02%	0.03%	0.01%
Account Year Written Off	2015	2014	2013
# of Accounts Written Off	4	6	3



Subject: Hesston Land Bank 2020 Report

Recommendation: Acknowledge receipt & publication of report.

Background Information:

Briefed by: City Administrator Gary Emry

<u>Summary:</u> Per KSA 12-5903(f): The land bank shall make an annual report to the governing body on or before January 31 of each year, showing receipts and disbursements from all funds under its control and showing all property transactions occurring in each year. Such report shall include an inventory of all property held by the bank. A copy of such inventory also shall be published in the official city newspaper on or before January 31 of each year. The publication date was January 7th.

<u>Attachment:</u> 2020 Hesston Land Bank financial report and property inventory.



Property Search Listing - Tax Year 2020





1 of 1

Harvey County Kansas —				Generated	: 1/4/2021 8:28:16 AM
Parcel ID (PIN)	Quick Ref.	Owner Information	Property (Situs) Address	Mailing Address	Appraised Amnt.
040-032-10-0-30-02-004.00-0	R1111	LAND BANK, CITY OF HESSTON (P)	434 HARVEST RD, Hesston, KS 67062 Acres = 0.00 NeighborhoodCode = 153	PO BOX 100 HESSTON, KS 67062- 0100	\$ 16,600 Total
040-032-10-0-30-02-004.01-0	R1112	LAND BANK, CITY OF HESSTON (P)	HARVEST ADDITION, S10, T22, R01W, BLOCK 1, Lot RESERVE A Acres = 0.00 NeighborhoodCode = 153	PO BOX 100 HESSTON, KS 67062- 0100	\$ 6,910 Total
040-032-10-0-30-02-004.02-0	R1113	LAND BANK, CITY OF HESSTON (P)	430 HARVEST RD, Hesston, KS 67062 Acres = 0.00 NeighborhoodCode = 153	PO BOX 100 HESSTON, KS 67062- 0100	\$ 15,330 Total

Published in the Hesston Record on January 7, 2021

2020 Annual Report Hesston Land Bank

Revenues:

Rental Income	70.00
Transfer from General Fund Rental Income	\$0.00
Land Sales	\$2,358.37
Beginning Balance	\$22,712.00

Expenses:

Land Purchases	\$0.00
Taxes / Specials of Acquired Property	\$3,077.82
Legal Fees	\$0.00
Insurance	\$30.00
Utilities	\$0.00
Marketing	\$0.00
Misc. expense	\$0.00
Total Expenses:	\$3,107.82

Ending Balance 2020: \$21,962.55

Property Inventory:

Tract 2: (430 Harvest Rd.) Lot Four (4), Block One (1), Harvest Addition, Hesston, Harvey County, KS Tract 3: (434 Harvest Rd.) Lot Five (5), Block One (1), Harvest Addition, Hesston, Harvey County, KS Tract 4: Reserve A, Block One (1), Harvest Addition, Hesston, Harvey County, KS

Property Acquired:

None

Property Sold:

Tract 5: (445 Harvest Rd.) Lot Five (5), Block Two (2), Harvest Addition, Hesston, Harvey County, KS Tract 6: (449 Harvest Rd.) Lot Six (6), Block Two (2), Harvest Addition, Hesston, Harvey County, KS

Hesston Land Bank Secretary Jason Thrasher



AFFIDAVIT OF PUBLICATION

See Proof on Next Page

Item L.

rd

Hesston Record 706 N Main (620) 869-1280

I, Joey Young, of lawful age, being duly sworn upon oath, deposes and says that I am the Publisher of Hesston Record, a publication that is a "legal newspaper" as that phrase is defined for the city of Newton, for the County of Harvey, in the state of Kansas, that this affidavit is Page 1 of 2 with the full text of the sworn-to notice set forth on the pages that follow, and that the attachment hereto contains the correct copy of what was published in said legal newspaper in consecutive issues on the following dates:

PUBLICATION DATES:

Jan. 7, 2021

Notice ID: 5TnPGJj3bMcnQT6UwBur Publisher ID: HR-LANDBANK-1-7 Notice Name: Land Bank 2020 Report

PUBLICATION FEE: \$61.60

Publisher

VERIFICATION

STATE OF KANSAS COUNTY OF HARVEY

Signed or attested before me on this

7

day of <u>J</u>

_, A.D. 20 M

Notary Public

My Commission Expires: 2-15-2023

NOTARY PUBLIC - State of Kansas
THOMAS CHASE HORNBECK
My Appt. Exp. 2 - 15 20 23

Newspaper page size: Width: 10.00 in., Height Publisher may wrap or break notice between

Item L.

Published in the Hesston Record on January 7, 2021

2020 Annual Report

<u>kevenues:</u>	
Beginning Balance	\$22,712.00
Land Sales	\$2,358.37
Transfer from General Fund	\$0.00
Rental Income	\$0.00
Total Revenues:	\$25,070.37
Expenses:	
Land Purchases	\$0.00
Taxes / Specials of Acquired Property	\$3,077.82
Legal Fees	\$0.00
Insurance	\$30.00
Utilities	\$0.00
Marketing	\$0.00
Misc. expense	\$0.00
Total Expenses:	\$3,107.82
Ending Balance 2020:	\$21,962.55

Tract 2: (430 Harvest Rd.) Lot Four (4), Block One (1), Harvest Addition, Hesston, Harvey County, KS Tract 3: (434 Harvest Rd.) Lot Five (5), Block One (1), Harvest Addition, Hesston, Harvey County, KS Tract 4: Reserve A, Block One (1), Harvest Addition, Hesston, Harvey County, KS

Property Acquired:

Property Sold:

Tract 5: (445 Harvest Rd.) Lot Five (5), Block Two (2), Harvest Addition, Hesston, Harvey County, KS Tract 6: (449 Harvest Rd.) Lot Six (6), Block Two (2), Harvest Addition, Hesston, Harvey County, KS

Hesston Land Bank Secretary Jason Thrasher



<u>Subject:</u> USD/REC/City Facility MOU <u>Recommendation:</u> Discuss/Approve

Background Information:

Briefed by: City Administrator

<u>Summary:</u> This is the annual review of the Memorandum of Understanding regarding the rights, responsibilities, and obligations with regard to the operation and administration of the public recreation system and adult community education program and the shared facilities used to support programming.

The only change made to the document for 2021 was the addition of the special note on page 12 which states:

"Special Note for 2021: The City is not planning to fund any capital improvements for the aquatic center/swimming pool. Any capital improvements will be made by HRCE in 2021."

I requested that comment be added for 2021 based on current fiscal policy due to potential budget impact by COVID-19, and the Recreation Department mention of potentially wanting to build an additional facility near the pool, specifically a sand volleyball facility in 2021.

Financial Impact: N/A

Attachment: MOU – City/School/Rec

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING made this 14th day of December, 2020 (the "Memorandum"), by the City of Hesston, Kansas, hereinafter referred to as "City," Unified School District 460, Harvey County, Kansas, hereinafter referred to as "District," and the Hesston Recreation and Community Education Commission, Hesston, Kansas, hereinafter referred to as "Commission."

The City, District and Commission desire to define their respective rights, responsibilities, and obligations with regard to the operation and administration of the public recreation system and adult community education program. This Memorandum is not intended to be all-inclusive; nevertheless, the significant understandings to which all three parties agree have been outlined herein. This Memorandum was developed in a spirit of harmony and cooperation. It is the intent of all involved in the creation of this Memorandum that this Memorandum will enhance the collaboration which has historically characterized the relationship among these three entities. Nothing here is intended nor shall bind any party to make any expenditure of funds beyond the current budget year, nor shall the expectations contained herein constitute any obligation of parties beyond the current budget year. Notwithstanding any statement or expectation herein made by the parties hereto, nothing herein shall in any manner change the obligations of the parties under that certain Lease Agreement dated as of June 15, 2016, by and between the Commission and the Hesston, Kansas Public Building Commission, the Easement and Agreement dated as of June 30, 2016, by and between the District and the Hesston, Kansas Public Building Commission or any other Memorandum made relating to, or in support of, the payment and issuance of \$5,555,000 Hesston, Kansas Public Building Commission, Revenue Bonds, Series 2016A (the "Bonds") or any other indebtedness hereafter issued to refinance said Bonds.

Nothing in this Memorandum is intended to obligate the parties to each other in any manner that which would be contrary to or require compliance with the Interlocal Cooperation Act (K.S.A. 12-2904, et seq.). In this regard, this Memorandum is intended to assist the parties in good faith determining the overall intent for responsibilities but shall not constitute a binding legal obligation.

1. **BUILDING AND FACILITIES RENTAL**

The City, District and Commission agree to mutually allow access to, and use of, buildings and facilities for activities and programs associated with the District education system and the Commission recreation system at no cost as between the parties. The amount and kind of space designated for such activities shall be available, as first priority for District education use, second priority Commission recreation use, and third priority City civic use, followed by general community use. Reservations for such use shall follow then applicable District Policy for facility use.

2. CERTIFICATION OF BUDGET

The Commission shall prepare an annual budget for the operation of the recreation system all in accordance with Kansas law. The certified budget shall be submitted to the District

no later than August 1, and the District shall levy a tax sufficient to raise the amount required by such budget. The District shall not be required to levy a tax in excess of the maximum tax levy set by the then current District Resolution prescribing such levy.

3. <u>COMMISSION MEMBERSHIP</u>

The Commission was established independently by a referendum initiated by the District. As such, the District shall appoint four (4) members, who are residents of the taxing district, to serve as members of the Commission. The fifth member of the Commission shall be appointed by the four (4) appointees. The five (5) members shall serve four (4) year terms as prescribed by Nevertheless, the District intends to collaborate with the City in the K.S.A. 12-1926. appointment of the four (4) Commission members. Beginning in 2019 and every other year thereafter, the City will make a recommendation for appointment to the Commission. The City and District agree to consider recommendations from various sources and interest in the Commission. The purpose of the City recommendations is to enhance two-way communications among the three organizations. Appointment to the Commission is first and foremost a commitment to helping create a quality recreation system and community education program. Commission members recommended by the City and ultimately appointed by the District shall function as liaisons. The City shall cause the granted appointee recommendations to be delivered to the District in October.

The treasurer of the District shall serve as ex officio treasurer of the Commission. Such treasurer shall keep an accurate record of all money and property received and dispersed and shall make such report thereof upon Commission request.

4. **COMMUNICATIONS**

It is the desire of all three organizations to communicate with one another in an effective manner. In an attempt to do so, four initiatives will be implemented. First, copies of meeting minutes from each respective organization will be distributed to the other two groups. Second, an annual program report from the appropriate liaisons and the director of the recreation system and community education program will be presented in the spring of each year to the City and District. The Commission will also receive copies of this report. Next, an annual review of shared facilities will be conducted collaboratively each fall. Representation from the City, District and Commission will help conduct the review. The report will be generated and shared with all three organizations. Periodic reviews of shared facilities will be conducted by staff members from all three organizations. Finally, reports will be given by the director of the Commission and/or liaisons on an as needed basis at the request of the City and/or District.

5. FEES

The Commission agrees to annually pay the District the amount of Five Thousand Dollars (\$5,000) for which the District shall provide the Commission access to the following: office space, custodial services, equipment use, printing services, and technology services.

6. FUNDING

All three organizations will collaborate in various funding initiatives (e.g., new facilities, joint projects, mill levies, grant opportunities), which will enhance the recreation system and/or adult community education program.

7. LEASES

All leases will be negotiated between applicable parties via separate lease agreements.

8. MATRIX

Attached to this Memorandum are matrices which define the parties' intent as to various responsibilities for facilities that are shared among the City, District and Commission. In most cases a simple "X" defines who is responsible for a given function. In a few cases, percentage responsibility is noted to help clarify the agreements that exist between the organizations that are involved. The matrices are not intended to be all-inclusive of the responsibilities that need to be fulfilled in order for the shared facilities to be maintained and operated. As such, the City, District and Commission agree to appropriate dialogue should an ambiguity exist. Each commit to resolve issues cooperatively.

9. OVERSIGHT

The Commission shall have oversight responsibility with regard to all recreation, leisure, and educational activities it chooses to sponsor or in any way co-sponsors. This oversight includes, but, is not limited to, the following: program approval, budget decisions, personnel, addressing of complaints, program evaluation, scheduling, use of equipment, and reservation of facilities.

10. PERSONNEL

The Commission shall hire and employ a director who shall oversee all activities and projects of the recreation system and adult community education program. The director shall report directly to the Commission and shall be supervised in all respects by said Commission. The successful operation of the recreation system and adult community education program will also require the employment of other personnel. All personnel decisions will be the responsibility of the Commission.

11. PRINTING

The Commission will be allowed to use District equipment and copy machines for mass copying for large distributions. Costs associated with special printing needs (e.g., color printing) will be borne by the Commission. The operation and maintenance of an office copy machine located in the recreation and community education office complex is the responsibility of the Commission.

12. TRANSPORTATION

For the successful operation of the recreation system and adult community education program, it will be necessary for the Commission to own vehicles. As it relates to Commission owned vehicles, the Commission agrees to pay for expenditures associated with the following: regular maintenance, parts and repairs, fuel, and insurance. As vehicles rotate out of the District vehicle replacement cycle, the Commission will be offered the opportunity to exchange vehicles with the District or add to the Commission's existing fleet. Should the Commission desire to utilize District owned vehicles, the director will be expected to comply with all District policies and procedures related to transportation. If a driver is required for transportation related to a recreation or adult community education activity, the costs for the driver will be paid by the Commission. The Commission also will pay the cost of fuel for such trips.

13. <u>UTILITIES</u>

See page 6-12.

[Remainder of Page Intentionally Left Blank]

This Memorandum is adopted by the City, District and Commission and is intended to be in effect for a period beginning January 1, 2021, to December 31, 2021, unless otherwise revised in writing. Review of this Memorandum is intended to coincide with the year in which the Commission appoints the fifth Commission member. The Commission will be responsible for initiating discussions regarding the Memorandum between the three organizations prior to the termination date. This Memorandum supersedes any and all previous Memorandums of this nature. The Memorandum shall remain in full force unless any party gives 30 days written notice to the other two parties of the intention to terminate or renegotiate the Memorandum.

Dated:	CITY OF HESSTON, KANSAS
[seal]	By
ATTEST:	
By Jason Thrasher, City Clerk	
Dated: 12/14/2020	UNIFIED SCHOOL DISTRICT NO. 460, HARVEY COUNTY, KANSAS
[seal]	By Layne C. Frick, President Board of Education
ATTEST:	
By Judy L Reimer Judy L. Reimer, Clerk	
Dated: 12.21-20	HESSTON RECREATION AND COMMUNITY EDUCATION COMMISSION, Hesston, Kansas
	By

CITY BASEBALL FIELD

Responsibilities	<u>District</u>	City	Commission
Building Maintenance		X*	X*
Building Repair		X	
Building Winterize		X	
Field Preparation		<u></u>	X
Field Renovation		X	
Handling Complaints		X*	X*
Irrigation		X	
Key Checkout		Х	
Mowing		Х	
Painting		· · · · · · · · · · · · · · · · · · ·	X
Property Insurance		X	
Replace/Repair Bleachers		Х	
Replace/Repair Fence		X*	X*
Replace/Repair Field Lights		X	
Scheduling			X
Trash Disposal		X*	X*
Utilities		X	
Shared responsibility			

^{*}Shared responsibility.

HIGH SCHOOL BASEBALL DIAMOND

Responsibilities	<u>District</u>	<u>City</u>	Commission
			100
Building Repair	X		X
Facility Maintenance	X		X
Field Preparation	X	36-	X
Field Renovation	X		X
Handling Complaints	X		ž X
Irrigation	х		X
Key Checkout	х		X
Mowing	Х		X
Property Insurance			X
Replace/Repair Bleachers	Х		X
Replace/Repair Fence	Х		X
Replace/Repair Field Lights	Х	1947	X
Scheduling	Х		X
Signs	X		Х
Trash Disposal	X		Х
Utilities	60%		40%

MIDDLE SCHOOL BASEBALL FIELDS

Responsibilities	<u>District</u>	City	Commission
Building Maintenance	X		X
Building Repair	X		
Field Maintenance	X		24
Field Preparation			X
Field Renovation			X
Handling Complaints	X	•	
Irrigation	Х		
Mowing	Х		
Property Insurance	X		
Replace/Repair Bleachers	Х		
Replace/Repair Fence	X		
Scheduling			X
Trash Disposal	X		X

FOOTBALL PRACTICE FIELD

Responsibilities	<u>District</u>	City	Commission
Field Preparation	X		X
Handling Complaints	X		X
Irrigation	X		
Mowing	X		
Property Insurance	X		

TENNIS COURTS

<u>District</u>	City	Commission
X		X
60%	40%	
Х		
60^	40%	
X	X	X
X		
60%	40%	
60%	40%	
X		
Х		
Х	X	
x		
x		
60%	40%	
X		
X		X
X		X
60%	40%	
	X 60% X 60^ X X 60% 60% X X X X X X X X X X X X X X X X X X X	X 60% 40% X 60^ 40% X X X X X 60% 40% X X X X X X X X X X X X X X X X X X X

^{*}Percentages reflect intent of separate agreements made between the City and District.

ELEMENTARY SCHOOL SOCCER/SOFTBALL FIELDS

<u>Responsibilities</u>	<u>District</u>	City	Commission
Building Maintenance	Х		X
Building Repair	Х		Х
Field Preparation	x		X
Handling Complaints	X		X
Irrigation	x		X
Mowing	x		Х
Property Insurance			Х
Replace/Repair Bleachers	x		X
Replace/Repair Fence	х		X
Replace/Repair Field Lights	X	80	X
Scheduling			Х
Signs	х	· · · · · · · · · · · · · · · · · · ·	X
Trash Disposal	х		X
Utilities	60%		40%

MIDDLE SCHOOL SOCCER FIELDS

Responsibilities	<u>District</u>	City	Commission
Bleachers	X		Sommission
Field Preparation	X		
Goal Posts	X		
Handling Complaints	х		X
Irrigation	х		
Mowing	х		
Nets	х		
Painting	х		
Property Insurance	X		-
Scheduling	х	7	

AQUATIC CENTER

<u>District</u>	City	Commission
	0	
		X
	X	
		X
X		X
		X
		X
		X
		X
	X	
		X

^{*}It is suggested that beginning with FY 02 the District annually consider assessing an additional .33 mill on behalf of the Commission which will be dedicated to capital improvements for the swimming pool. The Commission will continue to cover the costs of capital projects for the swimming pool of less than \$1000 (not to exceed a total of \$5000 for the fiscal year) out of the general fund. Capital projects greater than this amount would be paid from a newly established "Capital Improvements" fund within the Commission's budget. Capital project costs that exceed the total amount available in the "Capital Improvements" fund would be borne by the City. It will be the responsibility of liaisons to assure that communication regarding swimming pool capital improvements is shared with the City and District.

Special Note for 2021: The City is not planning to fund any capital improvements for the aquatic center/swimming pool. Any capital improvements will be made by HRCE in 2021.

ELEMENTARY PLAYGROUND/PARKING LOT

Responsibilities	<u>District</u>	<u>City</u>	Commission
Maintenance/Grounds	X		
Property Insurance	X		и
Insurance Liability	X		2



Subject: Dog Park Lighting

Recommendation: Consider the quote.

Background Information:

Briefed by: City Administrator Gary Emry

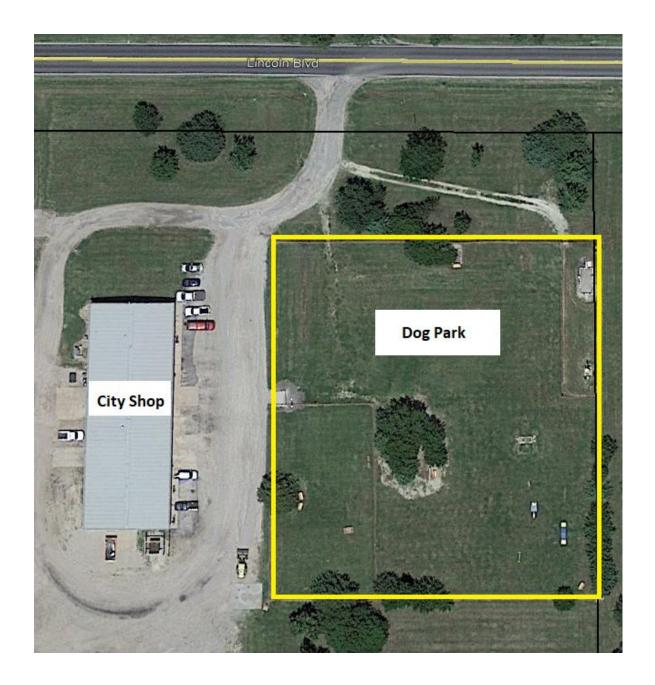
<u>Summary:</u> Staff has received feedback from residents that the dog park is unusable in the winter months due to the lack of lighting. The attached quote would provide two 45' light poles with LED fixtures for the park.

<u>Financial Impact:</u> \$15,485 – Park Equipment Reserve

Attachments:

Dog Park Map

Quote from Kansas Electric





To: The City of Hesston Date: December, 16 2020

Re: Pole Lights Hesston Dog Park M1939

Included:

- Furnish and install two 45' wood poles with two Lithonia 312 watt led flood light fixtures on each pole.
- Time clock with override switch.
- Furnish and install one 20 amp 208V circuit to feed new pole lights.
- Furnish and install trench and raceway from the eastside of the city shop to feed the new light poles.
- Furnish and install one ground rod and grounding wire for each pole.

NOTES: The raceway coming out of the ground at each pole location will be rigid pipe to protect the raceway from physical damage. The wood poles will have caps installed to protect from weather rot.

Excluded:

Tax

TOTAL PROPOSAL PRICE......\$15,485

Payment Terms: 100% due upon completion

Proposal is valid for 30 days

Page **1** of **1**



Meeting date: December 11, 2021

Subject: Adjourn Meeting

At the conclusion of the agenda the Mayor can request a motion to adjourn the meeting.

Next Regular Council Meeting: February 8, 2021