

**CITY OF HESSTON
CITY COUNCIL MEETING**

MINUTES of February 10, 2014

Council Meeting No.2

The regular meeting of the Hesston City Council was held on Monday, February 10, 2014 at 6:00 p.m. in the City Council Chambers of the Hesston Municipal Building.

PRESENT

Council members Brad Unruh, John Reimer, Lee Birch, Pat Moore, and Jason Jones, City Administrator Gary Emry, City Attorney Tim Larson and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

ABSENT

OTHERS PRESENT

Scott Vogt with the Dyck Arboretum, Police Chief Doug Schroeder and Jackie Nelson with the Hesston Record.

ADDITIONS TO THE AGENDA

Council member Lee Birch requested that the following item be added to the agenda:

- Executive Session to Discuss Personnel

Council member Pat Moore requested that the following item be added to the agenda:

- Policies and Procedures Discussion

Mayor Kauffman added the items to the agenda.

CONSENT AGENDA

Brad Unruh moved to adopt the Consent Agenda as presented. John Reimer seconded. Motion carried 5-0.

NEW BUSINESS

HAEDC RECOMMENDATION FOR TRANSIENT GUEST TAX FUNDING

Executive Director of Dyck Arboretum, Scott Vogt was available to answer questions regarding their request for a transient guest tax grant to partially fund the 2013-2014 Prairie Windows Concert Series.

Brad Unruh moved to approve the request by Dyck Arboretum for transient guest tax funding in the amount of \$4,000 to partially fund the Prairie Windows Concert Series for this season. Pat Moore seconded. Motion carried 5-0.

OLD BUSINESS

RECOMMENDATION FOR APPOINTMENT TO HRCE BOARD OF DIRECTORS

No action was taken at this time.

NEW BUSINESS

ANNUAL APPOINTMENT OF OFFICERS AND EMPLOYEES

Mayor Kauffman recommended the following annual appointment of officers and employees:

Position	Appointment
City Attorney/Prosecutor	Tim Larson
City Clerk	Jason Thrasher
Deputy City Clerk	Warren Schmidt
City Treasurer	Rhonda Prieb
Municipal Judge	Randall Pankratz
Police Chief	Doug Schroeder
Director of Emergency Services	Russ Buller

Brad Unruh moved to confirm the appointments. Lee Birch seconded. Motion carried 5-0.

AGREEMENT FOR LEGAL SERVICES

Pat Moore moved to accept the agreement in which the city would pay \$2,500 per month for legal and prosecution services to City Attorney Tim Larson. John Reimer seconded. Motion carried 5-0.

OTHER BUSINESS

HEALTH INSURANCE RENEWAL UPDATE

City Administrator Gary Emry provided the Council with an update regarding the upcoming renewal for health insurance.

NEW BUSINESS

POLICE DEPARTMENT COPIER LEASE

Jason Jones moved to approve the lease of a Kyocera copy machine from 360 Document Solutions for the Police Department. Pat Moore seconded. Motion carried 5-0.

POLICE CHIEF – SCHOOL OF POLICE STAFF AND COMMAND

Pat Moore moved to approve the expenditure of \$4,000 to allow Police Chief Doug Schroeder to receive training from the Northwestern School of Police Staff and Command. John Reimer seconded. Motion carried 5-0.

OTHER BUSINESS

2014 BUDGET BOOK

City Clerk Jason Thrasher informed the Council that the 2014 budget book: A Look Back, A Look Forward was complete and available for reference.

NEW BUSINESS

POLICIES AND PROCEDURES DISCUSSION

Council member Pat Moore led a discussion regarding City Policies and Procedures documents. He was specifically concerned about polices that may not be current and those that have not been approved by the governing body.

EXECUTIVE SESSION

At 7:45 p.m. Lee Birch made motion to enter into an executive session for 15 minutes to discuss personnel. The Mayor, Council, City Administrator and City Clerk were present. Jason Jones seconded. Motion carried 5-0.

At 8:00 p.m. the council meeting resumed with no action taken.

ADJOURNMENT

At 8:05 p.m. Pat Moore moved to adjourn the regular meeting to El Cerrito's Restaurant at 6:00 p.m. on February 24, 2014 for a joint meeting with HRCE and USD 460. John Reimer seconded. Motion carried 5-0.

Recorded by
Jason Thrasher
City Clerk