

**CITY OF HESSTON  
CITY COUNCIL MEETING**

**MINUTES of April 9, 2012**

**Council Meeting No.4**

The regular meeting of the Hesston City Council was held on Monday, April 9, 2012 at 6:00 p.m. in the City Council Chambers of the Hesston Municipal Building.

**PRESENT**

Council members Desiree Martens, Brad Unruh, John Reimer, Pat Moore and Lee Birch, City Administrator John Carder, City Attorney Tim Larson and City Clerk Jason Thrasher with Mayor David Kauffman presiding. A quorum was present.

**OTHERS PRESENT**

Carlota M. Ponds with the Hesston Area Chamber; Revolving Loan Applicants Joe and Vicki Koehn; Becky Crowder with The Austin Peters Group, LLC; Kansas State Senate candidate Gary Mason; Mark Isley with Group Benefits Specialists; Wylie Ernatt with Flexible Benefit Plans, Inc.; and Jackie Nelson with the Hesston Record.

**ADDITIONS TO THE AGENDA**

City Administrator Carder requested that following item be added to the agenda:

- Harvey County Economic Development Council Appointment

Council Member John Reimer requested that following item be added to the agenda:

- Golf Course Entrance – Fencing

Mayor Kauffman added the items to the agenda.

**CONSENT AGENDA**

Desiree Martens moved to adopt the Consent Agenda as presented. Pat Moore seconded. Motion carried 5-0.

**CONSTITUENCY COMMENTS**

Gary Mason introduced himself to the Council and shared with them his intent to run for the Kansas State Senate.

**PROCLAMATIONS AND AWARDS**

**NATIONAL ARBOR DAY PROCLAMATION**

Brad Unruh moved to authorize the Mayor to sign a proclamation declaring April 27, 2012 as National Arbor Day. Desiree Martens seconded. Motion carried 5-0.

**PUBLIC HEARINGS**

**REVOLVING LOAN APPLICATION BY JOE AND VICKIE KOEHN**

At 6:06 p.m. Mayor Kauffman opened the public hearing. Joe Koehn addressed the Council and answered questions regarding his application to obtain a revolving loan to finance the purchase of Skoops. Hearing no further comments the hearing was closed at 6:15 p.m.

Brad Unruh moved to approve the loan in the amount of \$56,800 for 10 years at 3% interest to Joe and Vicki Koehn from the Revolving Loan Fund. Desiree Martens seconded. Motion carried 5-0.

**REVOLVING LOAN APPLICATION BY HESSTON HOSPITALITY, LLC**

At 6:20 p.m. Mayor Kauffman opened the public hearing. City Administrator Carder updated the Council as to the status of the current revolving loan held by Hesston Hospitality, LLC. Hearing no further comments the hearing was closed at 6:25 p.m.

Pat Moore moved to approve a loan in the amount of \$35,000 for 10 years at 3% interest to Hesston Hospitality, LLC from the Revolving Loan Fund. John Reimer seconded. Motion carried 5-0.

**BMG EASEMENT VACATION**

At 6:26 p.m. Mayor Kauffman opened the public hearing. Hearing no comments the hearing was closed at 6:28 p.m.

Brad Unruh moved to approve the Petition for Vacation of the easement located at 606 Commerce Drive, Hesston, KS. Pat Moore seconded. Motion carried 5-0.

**NEW BUSINESS**

**RENEWAL OF HOSPITALIZATION INSURANCE WITH PHS**

Wylie Ernatt with Flexible Benefits Plans, Inc. spoke to the Council about the renewal rates from Preferred Health Systems.

Lee Birch moved to accept the bid from Preferred Health Systems to provide health insurance benefits for City employees. John Reimer seconded. Motion carried 5-0.

**CONSULTING SERVICES FOR HOSPITALIZATION INSURANCE - GROUP BENEFIT SPECIALISTS**

Mark Isley with Group Benefit Specialists addressed the Council and outlined the services his firm could offer the City as part of the Preferred Health System renewal.

Pat Moore moved to accept the consulting services provided by Group Benefit Specialists. Desiree Martens seconded. Motion carried 5-0.

**OLD BUSINESS**

**2012 STREET AND SIDEWALK IMPROVEMENT PLAN**

It was the consensus of the Council to proceed with the 2013 Street and Sidewalk Improvement Plan as presented.

**NEW BUSINESS**

**ANNUAL DESIGNATION OF COUNCIL PRESIDENT**

Desiree Martens moved to nominate John Reimer as Council President, who will preside over the Council in the absence of the Mayor. Brad Unruh seconded. Motion carried 4-0 with John Reimer abstaining.

**SET DATE FOR COUNCIL / STAFF MARATHON BUDGET WORK SESSION**

It was the consensus of the Council to designate May 21<sup>st</sup> at 5:00 pm as the date and time of the Council / Staff Budget Marathon work session.

**HAEDC APPOINTMENT**

John Reimer moved to approve the Mayors appointment of Brad Unruh to serve a 4 year term on the Harvey County Economic Development Council Board. Desiree Martens seconded. Motion carried 4-0 with Brad Unruh abstaining.

**GOLF COURSE ENTRANCE – FENCING**

Council Member John Reimer shared with the Council a request from a resident to place decorative fencing along the north and northeast portion of the golf course.

It was the consensus of the Council to direct staff to gather costs associated with this type of project.

**AUSTIN PETERS COMPENSATION AND BENEFITS STUDY**

Lee Birch moved to accept the Job Classification and Compensation Study prepared by The Austin Peters Group, LLC with the following changes:

*Appendix 2 – Personnel Policy Adjustments / D-3. Pay above Maximum*

Employees over the maximum of their salary range may be allowed to receive based on merit performance an amount equal to a merit step(s) and an amount equal to the percentage that the pay ranges are adjusted for that year.

Employees at the maximum of their range may be allowed to receive based on merit performance an amount equal to a merit step(s).

The motion accepts the study, changes to job descriptions, and changes to the Personnel Policy Manual as amended above. Desiree Martens seconded. Motion carried 5-0.

**ORDINANCES AND RESOLUTIONS**

**RESOLUTION NO. 1093 – MASTER PAY AND COMPENSATION SCHEDULE FOR EMPLOYEES**

John Reimer moved to approve the Master Pay and Compensation Schedule – Option C, excluding the following positions: Utility Systems Operator I & II. Pat Moore seconded. Motion carried 5-0.

Pat Moore moved to amend the previously adopted Resolution No. 1093 to include the following positions: Utility Systems Operator I & II. Desiree Martens seconded. Motion carried 4-0 with John Reimer abstaining.

**EXECUTIVE SESSTION**

At 8:55 p.m. Brad Unruh moved to enter into an executive session for 25 minutes to discuss personnel issues with participants in the session being the mayor, council members, city attorney, city clerk and city administrator. Lee Birch seconded. Motion carried 5-0.

At 9:20 p.m. the regular meeting was reconvened with no action taken.

**ADJOURNMENT**

At 9:20 p.m. Pat Moore moved to adjourn the regular meeting. John Reimer seconded. Motion carried 5-0.

Recorded by  
Jason Thrasher  
City Clerk