

City of Highland Park

**Art Conservator for Outdoor Public Art Condition Assessment
and Restoration Plan**

Request for Proposals

Issue Date: September 6, 2023

Proposals Due: September 30, 2023, 5 PM CST



Responses must be electronically submitted.

Please submit to:

**Amanda Bennett
Communications Manager
City of Highland Park
1707 St Johns Ave
Highland Park, IL 60035
abennett@cityhpil.com**

**City of Highland Park
Request for Proposals (RFP)
Outdoor Public Art Condition Assessment and Restoration Plan**

The City of Highland Park is seeking proposals from experienced art conservators for preparation of an outdoor Public Art Condition Assessment and Restoration Plan (“*Plan*”).

Public art in Highland Park is an essential component of the City’s history and culture. The City-owned sculptures, mosaics, and other public art pieces displayed around the City are in need of restoration and conservation to ensure that they continue to beautify the City for years to come.

Section I: Outdoor Public Art Condition Assessment and Restoration Plan Specifications

A. General Information

The City is seeking proposals for a conservator to perform a condition assessment and to prepare a plan for the short and long-term restoration of outdoor public art installations around the City. A list of the art pieces to be assessed for restoration is attached as Exhibit A to this document.

Project Timeframe: To be completed by December 2023

Location: Various locations in Highland Park, IL

Goals: The primary goal of the Plan is to assess existing City-owned public art pieces as identified in the attached Exhibit A and prepare a plan to improve the physical condition and public enjoyment of said outdoor public art pieces to enhance the overall quality of life in the City of Highland Park.

Technical Requirements: The Plan should include specific technical details that would allow the City to complete the restoration work in-house or engage a contractor to perform the restoration as warranted. The Plan should contain the following information:

- Overall condition rating of each art piece on a scale of excellent—good— fair— poor—very poor, as well as a definition of each rating.
- Ranking of the restoration needs of each piece, keeping in mind that the City may only be able to restore two – three pieces each year.
- Identification and location of specific issues such as rust or oxidation, cracks or other broken elements, wear on the color or finish of the piece, loss of definition of texture or other surface detail such as engraved text, superficial or structural

damage, potential safety concerns, and any other issues that should be addressed according to the conservator's expertise and professional opinion.

- Recommendations for how each issue should be addressed or remedied, including appropriate materials, techniques, and processes, as well as an estimate of the time and cost required to complete the restoration of each piece.
- Recommendations for a routine maintenance plan for each piece for preservation after restoration is completed in order to increase the longevity of each piece.
- Recommendations for future proactive work, secondary to conservation efforts, to enhance the community's enjoyment of each piece, such as landscaping or lighting, both of which must remain in compliance with City code.

B. Overview of the City

Twenty-five miles north of the Chicago Loop, the City of Highland Park is nestled along beautiful Lake Michigan for nearly five miles, the heart of the North Shore. Residents will tell you that it's more than living in the heart; it's living with heart that creates one of the largest, most vibrant, progressive towns north of Chicago. Residents, businesses, and visitors enjoy our friendly neighborhood shops, nine distinctive business districts, diverse restaurants and entertainment, parks and an award-winning beach. Ravinia Festival, numerous events, and festivals fill the community with art and culture.

One of the City's core priorities is community vibrancy. The arts provide an outlet to express the City's unique and vibrant identity.

Section II: Content of Proposals

Each proposal submitted to the City shall include, without limitation, the following information:

A. Narrative

The narrative will include the:

- Name, address, phone number and email of the proposer.
- Statement of approach to the project, including a description of the proposed assessment process, and the form of the expected final product.

B. Qualifications and Experience of Firm and/or Team

- The proposer's résumé, including relevant experiences and comparable projects completed within the past five years.

C. Additional Team Members

- Clearly identify additional staff or contractors who will assist with the project and provide resumes. The proposal should indicate the abilities, qualifications and experience of these individuals.

D. Proposed Fee

State the proposed cost of the assessment and preparation of a restoration plan as outlined above. The City is exempt from all Federal and State tax; proposals must quote prices which do not include such tax.

The budget includes the assessment, writing of the restoration plan, and all other expenses incurred by the conservator. The proposer must factor into the budget any increased costs that may occur as a result of weather conditions or other special circumstances that may delay the conservator from assessing each piece. Any expense the proposer may incur in excess of the agreed amount is the proposer's sole responsibility. Please also include a separate line item for costs associated with attendance at public meetings as needed. It is possible but not certain that the selected proposer may be asked to attend up to two public meetings during the course of the process.

E. References

All Proposals must include a completed copy of the enclosed reference sheet.

Section III: Evaluation of Proposals and Selection Process

The City of Highland Park will evaluate all properly submitted proposals, and will grade and rank all proposals with respect to the criteria set forth in this Request for Proposals, each Proposer's references, qualifications and expertise, project fit, and the proposed fee. The City will then select the top preferred proposer, with whom a contract, on a form to be provided by the City, will be negotiated. The City Council has the ultimate authority to approve any proposal and to authorize execution of the negotiated contract.

Proposals submitted are offers only, and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the firms submitting proposals. Issuance of this RFP does not obligate the City to pay any costs incurred by a respondent in its submission of a proposal or making any necessary studies or designs for the preparation of that proposal, or for procuring or contracting for the services to be furnished under this RFP.

A proposer may withdraw its proposal, either personally or by written request, at any time prior to the scheduled deadline for submittals. No proposal shall be withdrawn for 60

days after the date set for opening proposals. Proposals shall be subject to acceptance during this period.

The City reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of the City and to the public; to reject the low price proposal; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the request for proposal process; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Firms should not rely upon, or anticipate, such waivers in submitting their proposal.

Section IV: Submittal Procedures

A. Questions and Clarifications

The City reserves the right to make clarifications, corrections, or changes in this Request for proposals at any time prior to the time proposals are opened. All questions regarding this proposal should be directed in writing to Amanda Bennett, Communications Manager, at abennett@cityhpil.com. Questions will be accepted until 4 PM CST on September 21, 2023. All questions and responses will be compiled and submitted to all known potential respondents electronically in one general response memorandum by September 25, 2023 and posted on the City’s web site at www.cityhpil.com.

B. RFP Submittals

Proposals must be submitted digitally. To submit a digital copy, please e-mail to abennett@cityhpil.com with subject line, “Art Conservation RFP.”

ATTN: Outdoor Public Art Condition Assessment and Restoration Plan RFP

Proposals must be received by e-mail no later than 5:00 PM CST, Monday, September 30, 2023. Proposals submitted after closing time will not be accepted.

Section VI: Anticipated Project Timeline*

• RFP Released and Posted on City Website	September 6, 2023
• Due date for RFP Questions	September 21, 2023, 4 PM
• Responses Provided to RFP Questions	September 25, 2023
• RFP Due Date	September 30, 2023, 5PM
• Selection of Firm	October 6, 2023
• Approval of Professional Services Agreement *	October 25, 2023

All deadlines are in Central Time

City of Highland Park, Illinois

1707 St. Johns Avenue
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P: 847.926.1043

Request for Proposals – Outdoor Public Art Installations List
Outdoor Public Art Condition Assessment and Restoration Plan

1. “Analematic Sundial”
Location: Southwest corner of St. Johns Avenue and Elm Place
Media: Granite
Date Installed: 1977
2. “Antelope”
Location: Currently in storage; Public Works will facilitate access
Media: Chrome (car bumpers)
Date Installed: 1972, relocated to storage 2023
3. “Ballena Vallarta”
Location: Southeast corner of Central Avenue and First Street
Media: Bronze
Date Installed: 2005
4. “Boy on the Swing”
Location: Highland Park Police Department, 1677 Old Deerfield Rd
Media: Bronze
Last Restored: 2020
Date Installed: 2021
5. “Differentiation”
Location: Parking lot at Hazel Avenue and St. Johns Avenue
Media: Indiana Limestone
Date Installed: 2006
6. “Freedom’s Sacrifice” Veterans Memorial
Location: Northwest corner of St. Johns Avenue and Central Avenue
Media:
Date Installed:
7. “Harnessing Hundertwasser”
Location: Platform of the Downtown Metra station
Media: Mosaic
Date Installed: 2013

8. "Highland Park Map"
Location: Port Clinton Square
Media: Bronze
Date Installed: 1984
9. "Ingress"
Location: Intersection of Deerfield Rd., Laurel Ave., and Hickory St.
Media: Stainless steel, bronze patina
Date Installed: 2019
10. "Large Narrow Horse"
Location: Ravinia Metra station
Media: Bronze and Ceramic
Date Installed: 2005
11. "McGovern House Sculpture"
Location: Central Avenue and McGovern
Media: Bronze with internal stainless-steel mounting hardware
Date Installed: 2018
12. "Semeuphoria Spin"
Location: Southwest corner of Bloom & Waukegan
Media: Galvanized steel and wood
Date Installed: 2002
13. "Solar Journey"
Location: Lincoln Place Park, northwest corner of Lincoln Avenue and St. Johns Avenue near the Green Bay Trail
Media: Bronze and Dakota granite
Date Installed: 2003
14. "Solstice Supper"
Location: St. Johns Avenue sidewalk near the Ravinia Metra station
Media: Mosaic
Date Installed: 2013
15. "Staffs" and "Sun Wheel"
Location: Founders Park, Lake-Cook Road and St. Johns Avenue
Media: Cast bronze (Staffs) and cast iron (Sun Wheel)
Date Installed: 1997
16. "Strutting Down Central"
Location: Northwest corner of Central Avenue and Sheridan Road

Media: Bronze and Steel
Date Installed: 1999

17. "Miss Nitro"

Location: Southeast Corner of St. Johns Avenue and Hazel Avenue
Media: Bronze
Date Installed: 1973

18. "Winged Residents"

Location: Southeast corner of Central Avenue and Green Bay Road
Media: Stained glass fountain
Date Installed: 2013

19. "War Memorial"

Location: Memorial Park, Laurel Avenue & Prospect Avenue
Media: Bronze and Granite
Date Installed: 1926, restored 2007

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Request for Proposals – Reference Sheet
Outdoor Public Art Condition Assessment and Restoration Plan

Artist Name: _____

Contact Person: _____

Email: _____

Telephone Number: _____

REFERENCES

Organization:

Contact Person:

Email:

Telephone Number:

Length of Association:

Organization:

Contact Person:

Email:

Telephone Number:

Length of Association:

Organization:

Contact Person:

Email:

Telephone Number:

Length of Association:
