

1.0 Objective

- 1.1 The purpose of this guideline is to establish clear procedures for station and apparatus staffing based on scheduled time off and available on-duty personnel.
- 1.2 This guideline is being implemented so that there will be uniform and consistent staffing of apparatus to respond to emergencies.
- 1.3 This guideline will define the number of apparatus that will be able to respond with a set number of available on-duty personnel. All staffing considerations are based on Policy #14, Planned Staffing Scheduling.

2.0 Responsibility

- 2.1 It is the responsibility of all Department personnel to understand the procedures documented in this Standard Operating Guideline.

3.0 Station and Apparatus Staffing

- 3.1 The following plan outlines the shift staffing levels and apparatus assignments based on available on-duty personnel.
 - 3.1.1 The Lieutenants or Acting Lieutenants will ride on the Engine Companies at Stations #32 and #34 and on the Squad Company at Station #33.

Shift Strength = 16					
Station #32: 5 Personnel		Station #33: 5 Personnel		Station #34: 6 Personnel	
Engine Company #32	3	Squad Company #33	4	Engine Company #34	4
Ambulance #32	2			Ambulance #34	2
		Battalion #33	1		

Shift Strength = 15					
Station #32: 5 Personnel		Station #33: 5 Personnel		Station #34: 5 Personnel	
Engine Company #32	3	Squad Company #33	4	Engine Company #34	3
Ambulance #32	2			Ambulance #34	2
		Battalion #33	1		

Shift Strength = 14					
Station #32: 5 Personnel		Station #33: 4 Personnel		Station #34: 5 Personnel	
Engine Company #32	3	Squad Company #33	3	Engine Company #34	3
Ambulance #32	2			Ambulance #34	2
		Battalion #33	1		

Shift Strength = 13					
Station #32: 4 Personnel		Station #33: 4 Personnel		Station #34: 5 Personnel	
Engine Company #32	2	Squad Company #33	3	Engine Company #34	3
Ambulance #32	2			Ambulance #34	2
		Battalion #33	1		

Shift Strength = 12					
Station #32: 4 Personnel		Station #33: 4 Personnel		Station #34: 4 Personnel	
Engine Company #32	2	Squad Company #33	3	Engine Company #34	2
Ambulance #32	2			Ambulance #34	2
		Battalion #33	1		

4.0 Reference

4.1 Highland Park Fire Department

Approved:  Fire Chief