



**HIGHLAND PARK FIRE DEPARTMENT
POLICY MANUAL
POLICY #16**



AMBULANCE TRANSPORTS TO OTHER HOSPITALS

EFFECTIVE

01/OCTOBER/1992

REVISED

28/OCTOBER/2020

1.0 Purpose

- 1.1 The purpose of this Policy is to clarify requests for ambulance transports to hospitals other than Highland Park Hospital.

2.0 Responsibility

- 2.1 It is the responsibility of all personnel to know and understand all aspects of this Policy.

3.0 Policy

- 3.1 The Policy of the Highland Park Fire Department is to have all unstable E.M.S. patients transported to Highland Park Hospital Emergency Room unless they are deemed a *Level One* transport.
- 3.2 Stable patients that do not wish to be transported to Highland Park or Lake Forest Emergency Rooms must have a private ambulance called to the scene to make that transport. Special circumstances may be considered for stable patient transport to another facility, but must be approved by the Fire Department Shift Commander.
- 3.3 The Dispatch Center has a list of available private ambulance companies to contact for these transports.
- 3.3.1 When contacting Dispatch, advise them if they will need to request an ALS or BLS ambulance.
- 3.4 The Highland Park Fire Department will remain on the scene and provide care until the private ambulance arrives. An ALS patient or potential ALS patient will only be transferred to an ALS ambulance.
- 3.5 This Policy does not apply in instances of multiple alarms or Mass Casualty Incidents, in which case individual patient reports to Medical Control are not made and destination hospitals are determined at the scene by the Incident Commander or Transportation Officer.

4.0 Reference

- 4.1 Highland Park Fire Department

Approved:  Fire Chief