



HIGHLAND PARK FIRE DEPARTMENT

POLICY MANUAL

POLICY #21



DRESS UNIFORM POLICY

EFFECTIVE

01/OCT/1999

REVISED

29/OCTOBER/2020

1.0 Purpose

- 1.1 The purpose of this Policy is to document the procedures for wearing the Fire Department dress uniform.

2.0 Responsibility


- 2.1 It is the responsibility of all personnel to know and understand all aspects of this Policy.

3.0 Policy

- 3.1 Unless otherwise provided by the Fire Chief or his designee, dress uniforms shall be worn when performing ceremonial duties, representing the Highland Park Fire Department at public meetings or gatherings, and to other activities as directed by the Fire Chief or his designee.
- 3.2 The guidelines below will be followed for wearing Fire Department dress uniforms.
- 3.2.1 Firefighters shall wear blue uniform dress shirts. Lieutenants shall wear white uniform dress shirts with cut-out style single bugle lapel pins. The Fire Chief, Deputy Fire Chief, and Battalion Chiefs shall wear white uniform dress shirts with the appropriate cut-out style crossed bugle lapel pins. The Fire Marshal and Fire Inspectors shall wear white uniform dress shirts with the appropriate lapel pins. Either summer or winter dress uniforms may be worn throughout the year, at the discretion of the individual, however for special events, the Fire Chief or his designee shall determine and designate which dress uniform is to be worn.
- 3.2.2 Fire Chief, Deputy Fire Chief, Battalion Chiefs, Lieutenants and Firefighters shall wear a blue Dress Blouse that will have strips on the sleeves correlating to rank. In addition, all ranks shall have years of service patch (each patch represents 5 years) correlating to their number of years of service.
- 3.2.3 A winter dress uniform consists of a long-sleeve dress shirt, Department-issued navy or black tie, dress pants and belt, low-quarter Department-issued shoes, black or navy socks, lapel insignias as approved by the Fire Chief or designee, and shirt badge. Dress hat with badge and blouse with badge shall be worn as directed by the Fire Chief or his designee.
- 3.2.4 A summer dress uniform consists of a short-sleeve dress shirt with open collar and white t-shirt underneath, dress pants and belt, low-quarter Department-issued shoes, black or navy socks, lapel insignias as appropriate, and shirt badge. Dress hat with badge, blouse with badge, and a Department-issued tie shall be worn as directed by the Fire Chief or his designee.
- 3.2.5 Any firefighter involved in the State of Illinois Honor Guard shall be permitted to wear an Honor Guard patch and Ceremonial Cords on the firefighter's left shoulder.

4.0 Reference

- 4.1 Highland Park Fire Department

Approved:  Fire Chief