



City of Highland Park

Highland Park Police
Department/City Clerk's Office
1707 St. Johns Ave.
Highland Park, Illinois 60035
o: 847.926.1034 / f: 847.432.7625
cityhpil.com

AUTHORIZATION TO RELEASE INFORMATION

Personal Inquiry Waiver

TO WHOM IT MAY CONCERN:

I respectfully request and authorize you to furnish the Highland Park Police Department with any and all information you may have concerning my background check. Please include any and all records and reports, including all information of a confidential or privileged nature, and photocopies of the same, if possible. Your reply will be used to assist the Highland Park Police Department in determining my qualifications for obtaining a vendor license with the City of Highland Park. The City of Highland Park has the authority to share the results of my background check with my employer.

I hereby release you, your organization and others from liability or damage, which may result from furnishing the information requested.

Signature of Applicant

Printed Name of Applicant

Date of Signature (Valid for 180 Days)

I attest the applicant subscribed the above before me on the _____ day of _____, 20____
in the City of Highland Park, County of Lake, State of Illinois.

Notary Public for the State of Illinois

