



CITY OF HIGHLAND PARK
FENCE PERMIT APPLICATION REQUIREMENTS

DEPARTMENT OF COMMUNITY DEVELOPMENT
 BUILDING DIVISION
 1150 Half Day Rd., Highland Park, IL 60035
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Visit www.cityhpil.com/building for a complete list of adopted codes and amendments.

Required Documents (other information or documentation may be required based on the details of a property or proposal)	Document Attached
<ul style="list-style-type: none"> • Exterior Permit Application <ul style="list-style-type: none"> ○ Signed by property owner ○ Signed by Applicant (if different than property owner) 	
<ul style="list-style-type: none"> • Detailed Scope of Work / Contractor Quote <ul style="list-style-type: none"> ○ Indicate material(s), height(s), gate(s), etc. ○ Indicate if property is in a flood plain or historical (if known) 	
<ul style="list-style-type: none"> • Plat of Survey <ul style="list-style-type: none"> ○ Indicate location of proposed fence(s), gate(s), structures, & trees 	
• Letter of Homeowner’s Association approval (if applicable)	
• Proof of Ownership (if applicable)	
• Tree preservation/removal permit (if applicable) <ul style="list-style-type: none"> ○ No heavy equipment or material storage under driplines of trees ○ Hand dig holes under driplines of trees ○ Call Forestry 847.926.1179 for further information or with questions 	
Other Items to Note (not inclusive and specific proposals may follow different or additional requirements)	
• Zoning / Historic / Floodplain Maps: www.cityhpil.com (Development > Property Search > Map Gallery)	
• Residential: No barbed wire or electrically charged fences	
• Finished side out (facing neighbors)	
• May not interfere with drainage of contiguous properties	
• Maximum Heights Allowed <ul style="list-style-type: none"> ○ Most installations: 6’ ○ Within a required front yard: 4’ (see Zoning classification for details) ○ Driveway and intersection visual clearance per City Ordinance 150.808(H): 3’ ○ Along a railway: 8’ ○ Along a business or industrial district: 8’ 	
• Properties with swimming pools must comply with 2018 ISPCS (Section 305 Barrier Requirements)	
• Commercial and Multi-Family: Must be reviewed by the Plan and Design Commission	
• A final inspection is required	

PLEASE SEND PERMIT APPLICATIONS VIA EMAIL TO: building@cityhpil.com

PLEASE SEND INSPECTION REQUESTS VIA EMAIL TO: buildinginspections@cityhpil.com