



## Miscellaneous: Tree Preservation or Removal- Construction or Non-Construction-Related:

1. To preserve the urban forest, the City of Highland Park has a Tree Preservation Ordinance (Chapter 94 of the Highland Park City Code), that sets guidelines regarding landscaping and construction adjacent to established/mature trees. The purpose of this ordinance is to ensure the conservation of healthy trees, on both public and private property. This ordinance requires any property Owner within the City of Highland Park to first obtain an approved Tree Removal permit for any tree greater than 8" diam. at breast height (DBH) prior to removal. This ordinance applies regardless of the health of the tree. **For any tree that is dead, dying, diseased or hazardous, there is no permit fee.**

The Tree Preservation Ordinance includes provisions for establishing a Tree Preservation plan, within the permitting process of construction. The City's plan review process includes the assessment of the Tree Preservation plan by the Highland Park City Forester. Additionally, removal of healthy trees in conjunction with construction (such as a new single family home, addition or driveway) may require the assessment of tree removal fees and tree replacement requirement. For more information please visit the Forestry page on the City's website at [www.cityhpil.com](http://www.cityhpil.com) or call the Forestry Section at (847) 926-1179

2. Verify and indicate Historic Preservation Status. Historic Preservation Commission approval is required for any scope of work to a building deemed to be historic. For questions please call the Planning Division at (847) 432-0867
3. Verify whether subject lot is a Lake Bluff or Ravine site- see City's website [www.cityhpil.com](http://www.cityhpil.com), Interactive Maps. If applicable, then scope of work shall comply with the City's Steep Slope Ordinance, Article XIX
4. Permit Submittal Requirements-
  - a. Residential, Multi-family and Commercial-
    - i. Tree preservation/removal permit application.
      1. (2) copies of Site Plan with tree survey/inventory (indicating size, location and condition of all trees 6" diam. or greater- measured at breast height, within construction zone), and tree preservation fence plan per the Tree Preservation Ordinance. For questions please call the Forestry Section at (847) 926-1179
    - ii. Copy of Subdivision Covenants/Copy of Homeowners Association Approval Letter/Copy of Condominium Association Approval Letter (if applicable).
  - b. Multi-family and Commercial-
    - i. Any exterior changes to all buildings and grounds, must be reviewed for approval by the Plan and Design Commission. For questions please call the Planning Division at (847) 432-0867