

# SAMPLE



**CITY OF  
HIGHLAND PARK**  
Building Division  
(847) 432-0808

## Tree Preservation / Removal Permit Application

Form: TREEAPP-1997-11

Site Address <b>100 PUBLIC STREET</b>		Lot / Use	<b>FOR OFFICE USE ONLY</b>	
Owner's Name <b>JOHN Q SMITH</b>		Parcel Address	Phone <b>555-555-5555</b>	Submission / Pocket No.
<b>TREE PERMIT INFORMATION</b>				Application Reviewed By
Work to (check one) <input checked="" type="checkbox"/> NEW <input type="checkbox"/> ALTER <input type="checkbox"/> REPAIR				No Cost on Public Removal (check one) <input type="checkbox"/> YES <input type="checkbox"/> NO
Tree Contractor's Name <b>GENERAL CONTRACTOR, INC.</b>		Phone <b>999-9999</b>		No Cost on Private Removal (check one) <input type="checkbox"/> YES <input type="checkbox"/> NO
Tree Contractor's Address <b>123 XX ST., CHICAGO</b>		Protective Fence Required (check one) <input type="checkbox"/> YES <input type="checkbox"/> NO		
Trees to be Removed from Public Property <b>NONE</b>	Trees to be Replaced on Public Property <b>NONE</b>			
Trees to be Removed from Private Property <b>3</b>	Trees to be Replaced on Private Property <b>32" (11 TREES)</b>	New Construction Frontage Length <b>100</b>		
1) DBH Species <b>18" SILVER MAPLE</b>	Reason for Removal <b>CONSTRUCTION</b>	Location <b>REAR</b>		
2) DBH Species <b>14" ELM</b>	Reason for Removal <b>CONSTRUCTION</b>	Location <b>REAR</b>		
3) DBH Species <b>12" PEAR</b>	Reason for Removal <b>POOR CONDITION</b>	Location <b>E. SIDE</b>		
4) DBH Species	Reason for Removal	Location		
5) DBH Species	Reason for Removal	Location		
6) DBH Species	Reason for Removal	Location		
7) DBH Species	Reason for Removal	Location		
8) DBH Species	Reason for Removal	Location		
9) DBH Species	Reason for Removal	Location		
10) DBH Species	Reason for Removal	Location		
<b>DESCRIPTION OF WORK</b>				
<p>① DEMOLITION OF EXISTING RESIDENCE</p> <p>② CONSTRUCTION OF NEW SINGLE FAMILY RESIDENCE</p>				
Work Location on Property				TOTAL PERMIT FEE
				GUARANTEE DEPOSIT AMOUNT
				Permit Approved By      Date
				Permit Issued By      Date
				Permit Finished By      Date
				G.O. Released Amount
NOTE: AFFIXING SIGNATURE ACKNOWLEDGES THE INFORMATION OF APPLICANT'S RESPONSIBILITIES AS STATED ON THE BACKSIDE OF THIS DOCUMENT.				
Applicant's Signature <b>JOHN Q SMITH</b>			Date <b>2/4/2017</b>	
Signer's Printing Name <b>John Q Smith</b>			Phone <b>555-555-5555</b>	

white - file

green - forestry dept

yellow - permits

# SAMPLE

## Example Tree Inventory

100 Public Street Highland Park, IL 60035

Prepared By:

Asher Oakersen (Arborist # IL-5555A)

Date:

2/4/2017

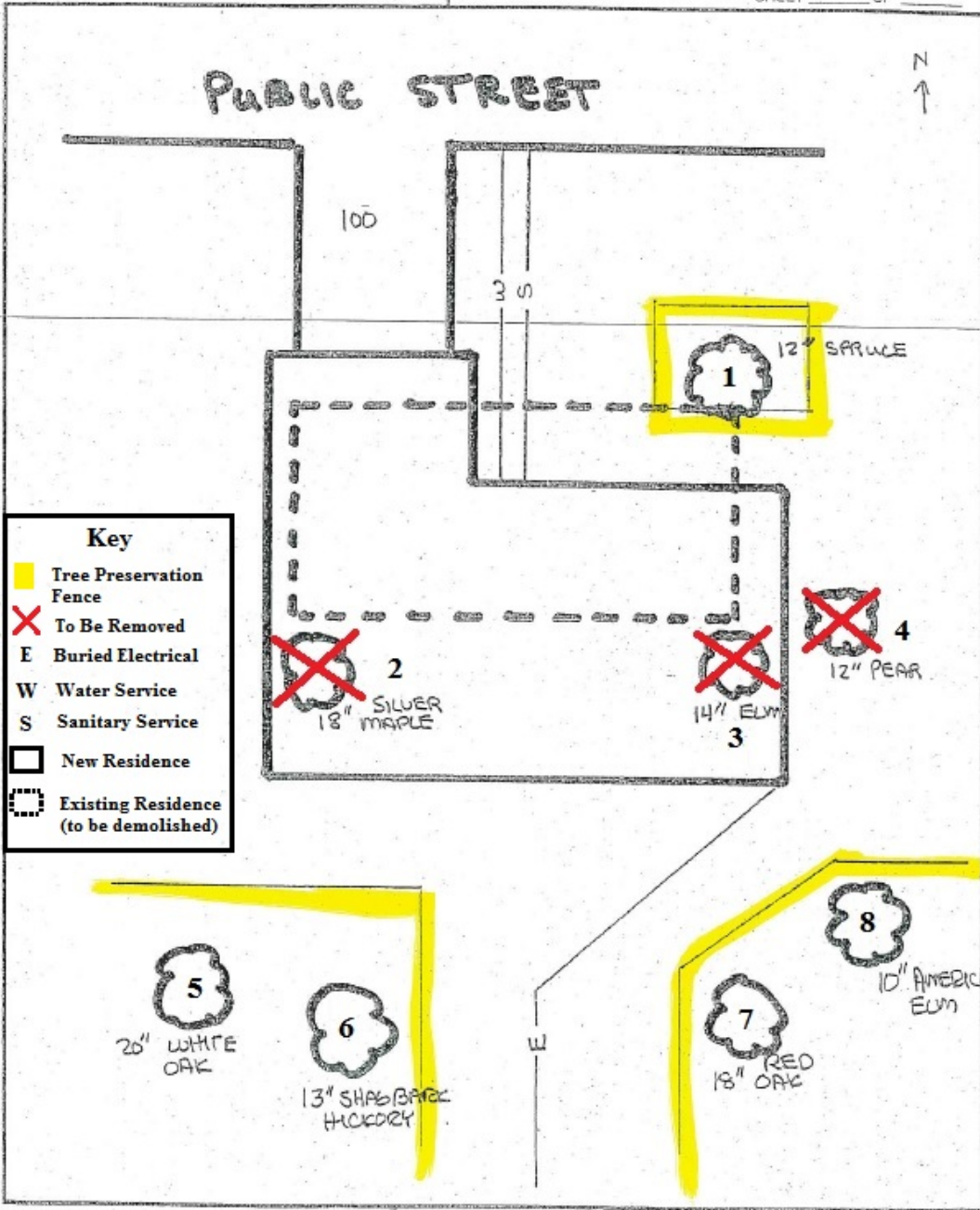
Tag Number	Size/DBH (in)	Tree Species	Condition	Location	To Be Removed Y/N?
1	12	Spruce	Good	Front yard	N
2	18	Silver Maple	Good	Rear yard	Y
3	14	American Elm	Excellent	Rear yard	Y
4	12	Pear	Poor	East yard	Y
5	20	White Oak	Fair	Rear yard	N
6	13	Shagbark Hickory	Good	Rear yard	N
7	18	Red Oak	Good	Rear yard	N
8	10	American Elm	Good	Rear yard	N

# SAMPLE



CITY OF HIGHLAND PARK  
DEPARTMENT OF PUBLIC WORKS

PROJECT JOHN Q SMITH RESIDENCE  
CALCULATED BY \_\_\_\_\_ DATE \_\_\_\_\_  
CHECKED BY \_\_\_\_\_ DATE \_\_\_\_\_  
SHEET \_\_\_\_\_ OF \_\_\_\_\_



Site Plan  
Based on Aerial Photograph