



**CITY OF HIGHLAND PARK
OWNER AUTHORIZATION**

DEPARTMENT OF COMMUNITY DEVELOPMENT
PLANNING DIVISION
1150 Half Day Rd., Highland Park, IL 60035
(P) 847.432.0867
(W) www.cityhpil.com, (E) planning@cityhpil.com

**THIS FORM SHALL BE COMPLETED AND SUBMITTED FOR ALL PLAN APPLICATIONS
COMPLETED AND SUBMITTED BY THE PROPERTY OWNER.**

Property Address(es): _____

Description of Project: _____

Name of Applicant: _____

The undersigned acknowledges and agrees that they are familiar with, have read and reviewed, and understand, all laws and regulations applicable to this application and the requested permit, including, without limitation, Title XV and Title XVII of the City Code. The undersigned further agrees that the applicant complies with any and all eligibility requirements for the requested permit, and that the applicant will comply with all applicable laws and regulations with respect to the requested permit. I/We, the above mentioned and below signed, have authorized any contractor listed above to apply for and manage the application as described.

Signature _____

Date _____

Printed _____

Signature _____

Date _____

Printed _____

*****INSTRUCTIONS *****

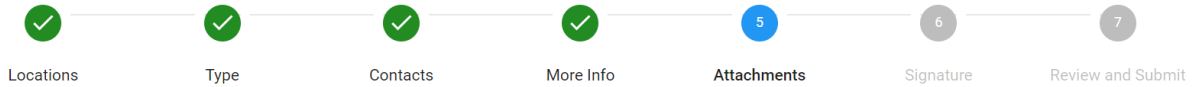
Please complete this form and upload it to the plan application on the Civic Access Portal or email it to planning@cityhpil.com with the following subject line indicating the street address and permit number:

“Owner Authorization for (Street Address)”

Thank You!

Apply for Permit - Accessory Structure - Fence

*REQUIRED



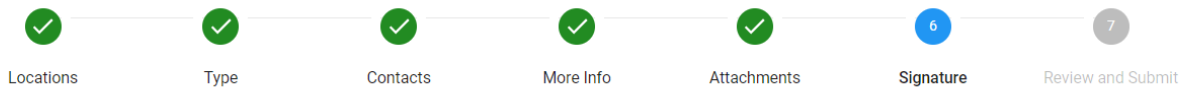
Attachments

Please be sure to include the following:

- Plat of Survey with desired location(s) and height(s) clearly marked
- Contractor's or retailer's detailed quote/receipt
- **Property Owner Authorization Form (if applicable)**
- See also [Submittal Requirements](#)
- [Homeowner as General Contractor Form](#) (if applicable)
- [Easement Waiver](#) (if applicable)
- Please combine like files into a single file (i.e. all plumbing drawings should be together in a single attachment)

Apply for Permit - Accessory Structure - Fence

*REQUIRED



SIGNATURE

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- The undersigned attests that all information provided is true and accurate to the best of his, her, or their knowledge.
- The undersigned acknowledges submission is not authorization for construction to begin and such approval shall not be granted until all information has been reviewed, any invoices(s) paid, and any placard(s) issued.
- **The applicant, if not the property owner, shall submit a [Property Owner Authorization Form](#) before any review is commenced.**

* Please type your name as consent to electronically sign this application.

Enable Type Signature

Jim Ferber
March, 08 2024

X Draw Signature Here