



# Environmental Services

301 Court Avenue, Park Rapids, MN 56470

Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

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The Hubbard County Planning Commission/Board of Adjustment will hold its regular public hearing and meeting on Monday, December 17, 2018 at 6:00 p.m. in the Hubbard County Government Center – County Board Room # 324. Applications may be viewed on the Environmental Services webpage ([www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)) by clicking on the “Planning Commission/Board of Adjustment” link in the “Links” column, then clicking on “2018” on the “Document Center” page that opens, and then clicking on the hyperlink for the month’s meeting agenda document. Individual agenda item applications can be viewed by clicking on the hyperlinks within the meeting agenda document. Information on what the Planning Commission/Board of Adjustment is and does and the findings of fact forms are also available by clicking on “Information” on the PC/BOA Document Center webpage. Public comment on agenda items may be made orally during the hearing/meeting or in writing. Written comments/materials on agenda items must be submitted to Hubbard County Environmental Services, 301 Court Ave., Park Rapids, MN 56470 by 4:30 p.m. on Wednesday, December 12, 2018 and include the submitter’s complete name and address of residence. Onsite property reviews will occur on Thursday, December 13, 2018 leaving the Government Center at 8:30 a.m. The agenda will be as follows:

## **Planning Commission:**

**Approval of Minutes:** November 26, 2018 meeting.

**Old Business:** None.

## **New Business:**

**[Shoreland Management Ordinance Amendment Application by Shawn Morrill](#):** Proposing the addition of a marina use on general development classified lakes in Section 401, Table 1 of the Shoreland Management Ordinance.

## **Board of Adjustment:**

**Approval of Minutes:** November 26, 2018 meeting.

## **New Business:**

**[Request to further table Variance Application 24-V-18 by Tim and Nikki Clancy](#):** Applicants are requesting that Variance Application 24-V-18 be tabled until the spring of 2019 or when the existing snow cover is gone.

## **Old Business:**

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Eric Buitenwerf, Env. Services Director • Bryan Haugen, Asst. Env. Services Director • Staci Harvey, Admin. Asst.  
Nicholas Macklem, Env. Specialist • Nick Phillips, Env. Specialist • Sam Lively, GIS Tech.



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**[Variance Application 24-V-18 by Tim and Nikki Clancy:](#)** Part of Govt. Lot 3, Section 10, Township 141, Range 35, Arago Township on Island Lake, a recreational development lake. Parcel ID 02.10.01600. Part 1: Applicants are requesting an after-the-fact variance from Sections 502.2, 903, and 904.6 of the Shoreland Management Ordinance for a vehicle parking lot that does not comply with the 100' ordinary high water mark and 10' side lot line setbacks and causes the property to exceed the 25% of lot area impervious surface area threshold. Part 2: Applicants are requesting a variance from Section 904.6 of the SMO for a second vehicle parking area that causes the property to exceed the 25% impervious surface area threshold.

**[Variance Application 39-V-18 by Michael and Lisa Bell:](#)** Lot 7, Block G, Pine Haven Beach, Section 17, Township 139, Range 34, Hubbard Township on Long Lake, a recreational development lake. Parcel ID 14.38.07100. Applicants are requesting an after-the-fact variance from Sections 703 and 904.6 of the Shoreland Management Ordinance for a lakeside deck that does not comply with the 30' minimum ordinary high water (OHW) mark setback or the maximum allowed 15% of the residential structure's OHW mark setback encroachment toward the OHW, and that causes the property to violate the 25% of lot area impervious surface area threshold.

## **New Business:**

**[Variance Application 40-V-18 by Michael O'Brien:](#)** Lot 3, Block 1, Radkes Addition, Section 36, Township 139, Range 34, Hubbard Township on Duck Lake, a recreational development lake. Parcel ID 14.55.00300. Applicant is requesting a variance from Sections 501.2, 502.2 and 506 of the Shoreland Management Ordinance for an existing nonconforming structure that does not meet the 100' ordinary high water mark setback to be allowed to be used as a guest cottage on a lot that does not meet the 40,000 sq. ft. minimum lot size.

**[Variance Application 41-V-18 by Stephen Wagner:](#)** Lot 2 and the west half of Lot 3, Palmer Pines First Addition, Section 29, Township 139, Range 33, Crow Wing Township on Palmer Lake, a natural environment lake. Parcel ID 06.44.00200. Applicant is requesting a variance from Section 702 of the Shoreland Management Ordinance for a proposed addition to a nonconforming residential structure located in the shore impact zone.

**[Variance Application 42-V-18 by Marcia Udem:](#)** Part of Gov't Lot 1, Section 26, Township 141, Range 34, Lake Emma Township on Big Sand Lake, a recreational development lake. Parcel ID 16.26.00220. Applicant is requesting a variance from Section 702 of the Shoreland Management Ordinance for a proposed addition to a nonconforming residence located in the shore impact zone.

**[Variance Application 43-V-18 by Pamela Zawistowski:](#)** Lot 1, Section 32, Township 141, Range 33, Mantrap Township on Clausens Lake, a natural environment lake. Parcel ID 20.32.00100. Applicant is requesting a variance from Section 702 of the Shoreland Management Ordinance for a proposed new residential structure to replace an existing residence within the shore impact zone.



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**Miscellaneous:**

**Communications:**

**Adjournment.**

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