



Maintenance II

Department	Highway	Classification	Grade 9
Reports to	Maintenance Superintendent	Unit	Local 49
	Highway Engineer	FLSA Status	Non-Exempt
Supervises	N/A		

Position Description

Skilled Craft – Operate heavy equipment and light equipment to execute maintenance and repair work for all county roads and bridges.

Essential Duties and Responsibilities

- Operate heavy equipment:
 - a. motor grader, dozer, loader, backhoe, tandem/singe axle trucks, tractor/mower, etc.)
 - b. maintain, shape, restore, construct and surface roads
 - c. remove snow from roads
- Routine maintenance of heavy equipment:
 - a. conduct scheduled and routine maintenance (oil changes, grease jobs, replacement of filters, change cutting edges on blades and shoes on snow equipment, visually inspect vehicle safety devices daily)
 - b. log all repairs, maintenance or replacement parts
 - c. log hours on specified roads and fuel usage
- Miscellaneous
 - a. maintain grounds and buildings
 - b. brushing
 - c. signing
 - d. crack sealing
 - e. culvert cleaning and replacement
 - f. storm cleanup

Regular attendance on the job

Perform other duties as delegated

Qualifications and Knowledge, Skills and Abilities

Minimum Qualifications

- High school graduate or equivalent.
- Commercial driver's license – Class B required upon hire; Class A with tanker endorsement and air brakes required within guidelines set by Highway Engineer.
- 3 years' work experience in the operation of heavy equipment (i.e. motor grader, dozer, loader, backhoe, tandem/single axle trucks, tractor/mower, etc.)
OR graduate from a 2 year vocational-technical school in Heavy Equipment Operation.
- Successfully pass a pre-placement screen, contingent upon a job offer.

- Successfully pass a pre-placement controlled substance test (under the Federal Drug and Alcohol Testing law), and completion of Release of Information 49 CFR Part 40 (40.25, as amended) 382.301, contingent upon a job offer.

Knowledge, Skills and Abilities

- Knowledge: Operation of heavy and light diesel and gas powered construction and maintenance equipment. Road construction and maintenance needs. Safe operations. Computer operations.
- Skills: Establish and maintain effective working relationships with co-workers, County staff, community officials, County Board members, the public, and other agency staff. Communicate effectively, both orally and in writing.
- Abilities: Follow oral or written directions and keep accurate records. Maintain good public relations and a willingness to serve the public. Work well with others; ability and willingness to follow rules and procedures and follow directives from supervisors.

Preferred Qualifications

- Commercial Driver's License – Class A with tanker endorsement and air brakes.
- Work experience with snow removal and ice control operations in a road system or commercial environment.
- Work experience, beyond the minimum, operating various heavy equipment (rubber tire loader, track-type excavator, track-type dozer, motor grader, skid-steer/compact track loader).
- Completed OSHA-compliant chainsaw safety training within the past 3 years.
- Current first aid and/or CPR/AED certification

Physical Requirements (Screen)

To view the Functional Job Analysis, click [here](#).

Note (Management Right)

The above position description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department. The County retains the discretion to add or change the contents of this position description at any time.

Revision date: 04/2024