



# Environmental Services

301 Court Avenue, Park Rapids, MN 56470

Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

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The Hubbard County Planning Commission/Board of Adjustment will hold its regular public hearing and meeting on Monday, November 26, 2018 at 6:00 p.m. in the Hubbard County Government Center – County Board Room # 324. Applications may be viewed on the Environmental Services webpage ([www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)) by clicking on the “Planning Commission/Board of Adjustment” link in the “Links” column, then clicking on “2018” on the “Document Center” page that opens, and then clicking on the hyperlink for the month’s meeting agenda document. Individual agenda item applications can be viewed by clicking on the hyperlinks within the meeting agenda document. Information on what the Planning Commission/Board of Adjustment is and does and the findings of fact forms are also available by clicking on “Information” on the PC/BOA Document Center webpage. Public comment on agenda items may be made orally during the hearing/meeting or in writing. Written comments/materials on agenda items must be submitted to Hubbard County Environmental Services, 301 Court Ave., Park Rapids, MN 56470 by 4:30 p.m. on Tuesday, November 20, 2018 and include the submitter’s complete name and address of residence. Onsite property reviews will occur on Wednesday, November 21, 2018 leaving the Government Center at 8:30 a.m. The agenda will be as follows:

## **Planning Commission:**

**Approval of Minutes:** October 22, 2018 meeting.

**Old Business:** None.

## **New Business:**

**[Minor Subdivision Application by Robert Roberts:](#)** Part of Section 11, Township 145, Range 35, Fern Township, Parcel 08.11.00500. Applicant is requesting to subdivide property into two tracts. A minor subdivision is required because 5 years have not passed since the property was last subdivided by administrative subdivision.

**[Minor Subdivision Application by David and Julie Johnson:](#)** Part of the South Half of the Southeast Quarter of Section 4, Township 143, Range 32, Lakeport Township. Parcel ID 19.04.02220. Applicants are requesting to subdivide 31 acres into 4 tracts.

**[Shoreland Management Ordinance Amendment Application by Travis Guida:](#)** Proposed amendment to Section 401, Table 1 of the Shoreland Management Ordinance to add an aerial adventure park as a conditional use on recreational development classified lakes.

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Eric Buitenwerf, Env. Services Director • Bryan Haugen, Asst. Env. Services Director • Staci Harvey, Admin. Asst.  
Nicholas Macklem, Env. Specialist • Nick Phillips, Env. Specialist • Sam Lively, GIS Tech.



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## Board of Adjustment:

**Approval of Minutes:** October 22, 2018 meeting.

**Old Business:** None.

## New Business:

**[Variance Application 38-V-18 by Larry and Renee Hills:](#)** Lot 3 and part of Lot 2, Birch Point, Section 16, Township 140, Range 33, Nevis Township on Lake Belle Taine, a recreational development lake. Parcel 21.38.00200. Applicants are requesting two after-the-fact variances - Part 1: Sections 507.1 and 702 of the Shoreland Management Ordinance (SMO) for a residential structure whose lowest floor is not at least 3' above the lake's highest known water level and that intensified the structure's ordinary high water mark setback relative to the nonconforming structure it replaced, and Part 2: Section 904.6 of the SMO to exceed the 25% of lot area impervious surface area threshold.

**[Variance Application 39-V-18 by Michael and Lisa Bell:](#)** Lot 7, Block G, Pine Haven Beach, Section 17, Township 139, Range 34, Hubbard Township on Long Lake, a recreational development lake. Parcel ID 14.38.07100. Applicants are requesting an after-the-fact variance from Sections 703 and 904.6 of the Shoreland Management Ordinance for a lakeside deck that does not comply with the 30' minimum ordinary high water (OHW) mark setback or the maximum allowed 15% of the residential structure's OHW mark setback encroachment toward the OHW, and that causes the property to violate the 25% of lot area impervious surface area threshold.

## Miscellaneous:

## Communications:

## Adjournment.

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