

This tutorial has been created to guide you through the Movement of Oversized Load Permit application process.

If you have any questions, please call us at: (218) 732-3302 or email at: jeff.adolphson@co.hubbard.mn.us

Oversized Load Permit Single Use – A fee of \$10.00 is required with application, unless an Annual Oversized Moving Permit is issued.

Log on at: https://onegov.co.hubbard.mn.us/

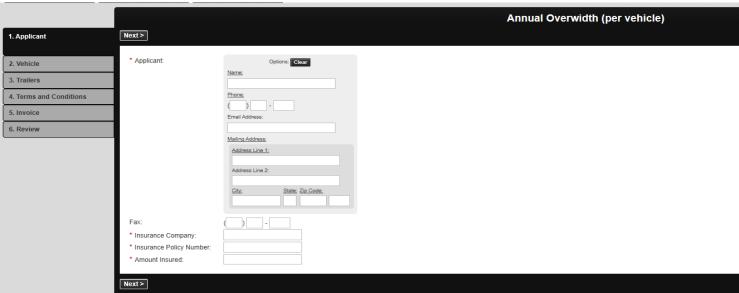
(Sign up for a user profile in the upper right corner if you don't already have one.)

Under Oversize/Moving - Single Use click the blue link Start New to begin a new application:



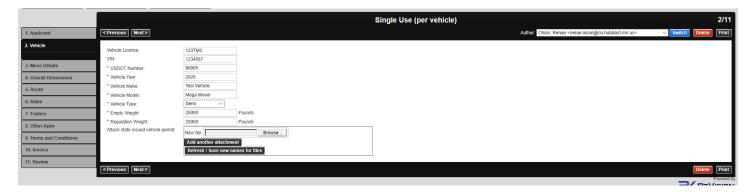
1. **Applicant** – Fill in fields as requested then click **Next** at top or bottom of page.

NAME = name of the MOVING COMPANY

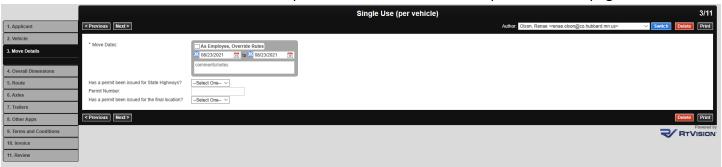


2. **Vehicle** – Fill in the fields as required then click **Next** at the top or bottom of page.





3. Move Details – Fill in the fields as required then click Next at the top or bottom of page.

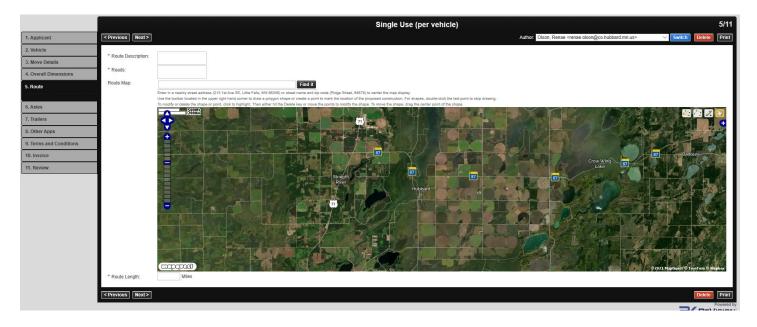


4. **Overall Dimensions** – Fill in all the dimensions of the load to be moved and click **Next** at the top or bottom of page.



5. **Route** – Fill in the Route Description. Use the route map provided then click **Next** at the top or bottom of page.

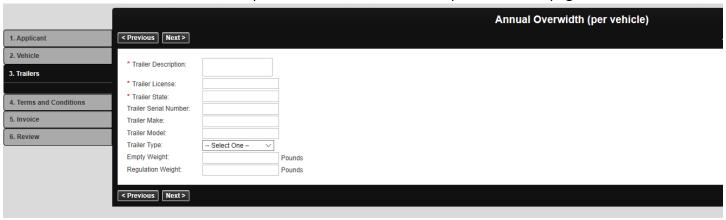




6. **Axles** – Fill in the fields as required then click **Next** at the top or bottom of page.

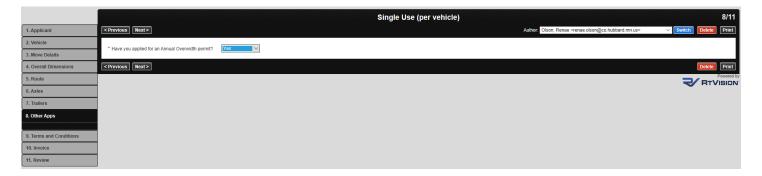


7. Trailers – Fill in the fields as required then click **Next** at the top or bottom of page.

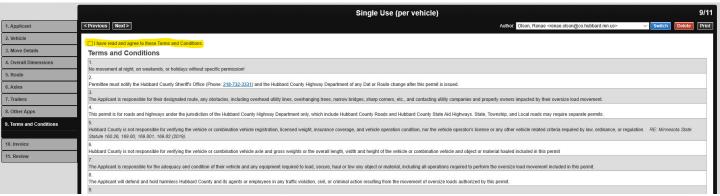


8. Other Apps – If you have applied for an Annual Oversized permit, answer yes and click Next.

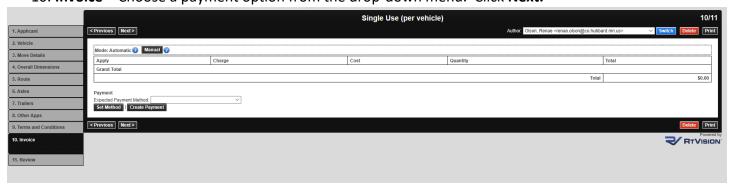




9. **Terms & Conditions** – Read Oversize Move Terms and Conditions then check the box that you have read and agree to these terms and conditions. Click **Next** at the top or bottom of page.



10. Invoice – Choose a payment option from the drop-down menu. Click Next.



- 11. **Review** If you wish to review your data, click **View the Application.** When ready to submit your application click **Finish**. This submits your application for review, and you will be notified by email and be able to click a link to view your application.
 - If you choose to pay by check, make it payable to Hubbard County Highway Department and mail to: 101 Crocus Hill Street E, Park Rapids, MN 56470. Include a note that your check is for an Oversize Moving Permit.
 - If you choose to pay online, you will start the online payment process when you click **Finish**.