



**BOARD SUMMARY
JULY 3, 2018**

1. Approved the agenda without modification.

PUBLIC INPUT

2. None provided.

CONSENT AGENDA

3. *Approved the Consent Agenda:*

- ◆ *Approved the minutes of the June 19, 2018, Regular Meeting;*
- ◆ *Approved the bills & Auditor's Warrants dated 06/22 and 06/29/18;*
- ◆ *Approved payment of the Social Services bills;*
- ◆ *Approved bids for Boy Scout Camp Wilderness Safe Room Project;*
- ◆ *Adopted **Resolution No. 07031801** accepting Sheriff's Office Donations: Straight River Township - \$308.13 STS Misc. Revenue; and Arago/Clover Evergreen Cemetery - \$1,200.00 STS Equipment Donation.*
- ◆ *Reviewed the Departmental Overtime Report – June, 2018.*

COUNTY EMPLOYEE RECOGNITION

4. The Board acknowledged the following employee events:

Sheriff Department

- ◆ Deputy, Adam Williams is recognized for his service increment of 10 years of continuous service, effective July 14, 2018.
- ◆ Part time Deputy, Mark Gagnon began his position effective June 28, 2018 due to staffing compliment.

Social Services Department

- ◆ Child Support Officer, Brittany Johnson resigned from her position effective July 13, 2018 after 6+ years of service.
- ◆ Social Worker, Tammie Roth resigned from her position effective July 16, 2018 after 13+ years of service.

Solid Waste Department

- ◆ Certified Attendant I, Robert Buck began his position effective July 2, 2018 due to a newly created position.
- ◆ Certified Attendant I, Jason Hochstatter began his position effective July 2, 2018 due to a newly created position.
- ◆ Certified Attendant I, Leo Gartner began his position effective July 3, 2018 due to a newly created position.
- ◆ Certified Attendant I, Charles Arvik began his position effective July 2, 2018 due to a newly created position.

PUBLIC WORKS

5. Approved low quote from Girtz Excavating, LLC, Park Rapids, MN in the amount of \$8,100.00 for House and Garage Demolition at 10959 170th Street, Park Rapids, as recommended by the Land Commissioner, with payment to be made from the Miscellaneous Expense Account, In Lieu Fund.
6. Approved quote from Dale Bunes, Laporte, MN in the amount of \$19,550.00 for 1.5 Mile Forest Road Improvement and Construction Project in Section 19, Guthrie Township, as recommended by the Land Commissioner, with payment to be made from the Road Construction account, County Forest Access Road Fund.
7. Approved installation of an I-LIDS System (Internet Landing Installed Device Sensor) at the Kabekona Lake Public Water Access, as recommended by the Land Commissioner.
8. Approved alternate compensation for Land Survey Department hiring, per Personnel Policy Section 5C1, as recommended by the Human Resources Director.
9. Project Lettings for SAP 029-609-023, SAP 029-629-003 and CP 29-89-18 are set for July 16, 2018 at 2:00 p.m.

SHERIFF'S OFFICE

10. Approved installation of the security checkpoint and associated equipment at the South main entrance in the Government Center.

ENVIRONMENTAL SERVICES OFFICE

11. Presented a final report on completion of the 2020 Census Local Update of Census Addresses (LUCA) Project.
12. Approved a \$50.00 fee for property owners when an updated E911 sign is required due to changes in the property made by the property owner.

ASSESSOR

13. Approved conditional acceptance of the Assessment Contract between Nevis Township and Hubbard County,



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pending approval by the Nevis Township Board, as recommended by the Assessor.

14. Approved conditional acceptance of the Assessment Contract between SLL, Inc., and Hubbard County, pending approval by SLL, Inc., and approval by the Nevis Township Board of the Nevis Township contract, as recommended by the Assessor.

COMMITTEE REPORTS

15. Received information concerning the following: Great River Energy, Heritage Living Center, Park Rapids Volunteer Fair, HRA Meeting, Partners in Resilience/ACES, Senior Day at the Fair, MAHUBE-OTWA, and the EPA Brownfield Grant Program.

COORDINATOR

16. Approved the following topic for the July 10 Work Session Agenda: Security Briefings and Reports in Closed Session pursuant to MINN. STAT. §13D.05, Subd. 3(d).
17. Rescheduled the interim Performance Evaluation for Coordinator Eric Nerness to July 17, 2018.
18. Approved the Performance Evaluation Summary for VSO Jerry Bjerke pursuant to MINN. STAT. §13D.05, Subd. 3(a).
19. Reminded the Board that the Performance Evaluation for Assessor Ginger Woodrum is scheduled for July 17, 2018.
20. Approved the Manager Evaluation Procedures & Schedule – 2018 - *Updated*.

CLOSED SESSION

21. The meeting was closed at 10:35 a.m. pursuant to MINN. STAT. §13D.05 Subd. 3(b), and reopened at 10:38 a.m.
22. Approved Hubbard County's participation in Kane County, Utah v. United States, a class action by units of local government to recover additional sums under the Payments in Lieu of Taxes Act.

ADJOURNMENT

23. There being no further business before the Board, the meeting was adjourned at 10:39 a.m.