

**CONDITIONAL USE
CHECKLIST FOR APPLICANT**

Application 30 days prior to Planning & Zoning Commission Meeting

(Planning & Zoning meets third Tuesday of each month)

Vicinity Map indicating location of property

Proof of Ownership

Legal Description of Property

List of Adjacent property owners

Stamped envelopes addressed to property owners

\$100.00 filing fee

(Any party affected by the decision may appeal to City Council. Such appeal must be filed with City Council within 30 days of P&Z decision)