



Development Services Department
10987 Main Street • Huntley, Illinois 60142 • 847-515-5252
www.huntley.il.us

DEMOLITION PERMIT APPLICATION

(Conditions Attached)

CUSTOMER DATA

Name of Owner or Tenant _____ Subdivision _____ Lot No. _____
Property Address _____ County _____
Daytime Phone # _____ Email _____

PRIMARY CONTRACTOR INFORMATION – ATTACH LIST OF ADDITIONAL CONTRACTORS

Business Name _____ Contact _____
Address of Business _____
Phone # _____ Email _____

Contractor Type _____ Registration # _____

PROPOSED PROJECT DATA

COST OF DEMOLITION \$ _____ Area _____ sq.ft.

Description of Work _____

Please supply the following:

- Signed disconnection handout
- A copy of the quote or proposal from the contractor
- Property Association Approval Letter (if applicable)

Demolition Details:

- Entire Structure (No. floors: _____)
- Interior Only
- Detached Garage

Owner/Representative Signature

Printed Name

Date

For Office Use Only

PERMIT NUMBER _____ DATE RECEIVED _____

TOTAL FEE _____ METHOD OF PAYMENT _____ RECEIVED BY _____

APPROVED BY _____ DATE: _____



DEMOLITION PERMIT CHECKLIST

The property owner or a representative from the company applying for the demolition permit must sign this form. The appropriate agencies listed below must be contacted before any demolition work can commence in the Village of Huntley. A space has been provided for you to supply the dates you contact these agencies.

- ___ **Village of Huntley Development Services Department** for demolition permit applications (847) 515-5252 and www.huntley.il.us
- ___ **Village of Huntley Public Works Department** for water and sewer disconnects (847) 515- 5285
- ___ **Village of Huntley Water Billing Department** to assure the water bill has been paid to date; to schedule a final meter reading; and to arrange for the meter to be removed (847) 515-5226
- ___ **Village of Huntley Fire Protection District** for fuel oil tank removal and other fire protection requirements (847) 669-5066
- ___ **Illinois Environmental Protection Agency** for notification of demolition and renovation, Illinois EPA Asbestos Unit, (217) 785-2011 *
- ___ **McHenry County Health Department** for well and septic disconnection, permits for lead paint/asbestos containing material, and rodent/vermin control requirements (815) 334-4585
- ___ **Kane County Health Department** for well and septic disconnection, permits for lead paint/asbestos containing material, and rodent/vermin control requirements (847) 888-6453
- ___ **J.U.L.I.E. (Joint Utility Locating Information for Excavators)** for underground utility line location information. Remember you are financially responsible for any damage or replacement due to any utility damage (800) 892-0123

For service connection disconnects please contact:

- ___ Telephone: Contact your individual provider
- ___ Electric: ComEd (800) 334-7661
- ___ Gas: Nicor (815) 455-0271
- ___ Cable: Comcast (866) 594-1234

VILLAGE OF HUNTLEY
DEMOLITION PERMIT CHECKLIST

Notifications and inspections required: (Contractor responsible to make arrangements for these actions)

- _____ Illinois EPA prior to issuance of permit*
 - _____ County Health Inspector prior to issuance of permit
 - _____ Site inspections to assure removal of sewer and water services to main or capped in approved manner by Huntley Public Works Director
 - _____ County and / or EPA inspections governed by respective agencies
 - _____ Site inspection to assure removal of footings / foundations and property graded correctly prior to release of bond
- * Privately-owned homes or apartments with four or less units are exempt unless the building has had previous use or future planned use as a commercial or public facility.*

THE PROPERTY MUST BE MAINTAINED AT ALL TIMES IN ACCORDANCE WITH VILLAGE OF HUNTLEY ORDINANCES: GRASS/WEEDS MUST BE CUT ROUTINELY; DUST MUST BE MINIMIZED, ETC.