

**VILLAGE OF HUNTLEY**  
**VILLAGE BOARD WORKSHOP MEETING**  
**September 15, 2017**  
**MINUTES**

**CALL TO ORDER:**

A workshop meeting of the Village Board of the Village of Huntley was called to order on Friday, September 15, 2017 at 8:14 a.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg (arrived at 8:50 a.m.).

**ABSENT:** Trustee Timothy Hoeft

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Finance Cathy Haley and Director of Public Works and Engineering Timothy Farrell.

**PUBLIC COMMENTS:** None

**BUDGET WORKSHOP:**

Village Manager David Johnson and Director of Public Works and Engineering Timothy Farrell reviewed a Power Point presentation and reported on the following: Utility Rate Analysis, Capital Project Ranking System, Street Improvement and General CIP Program Review, New Dedicated Revenue Options/ General Operations and Capital and Project Rankings.

***Existing Utility System***

The Village of Huntley Utility System Provides Water and Wastewater Service to:

- a) 11,328 Metered Customers and;
- b) 1,850 Irrigation Metered Customers

***Existing Water System*** – Capital Assets Valued at \$40 Million and paid for by developers.

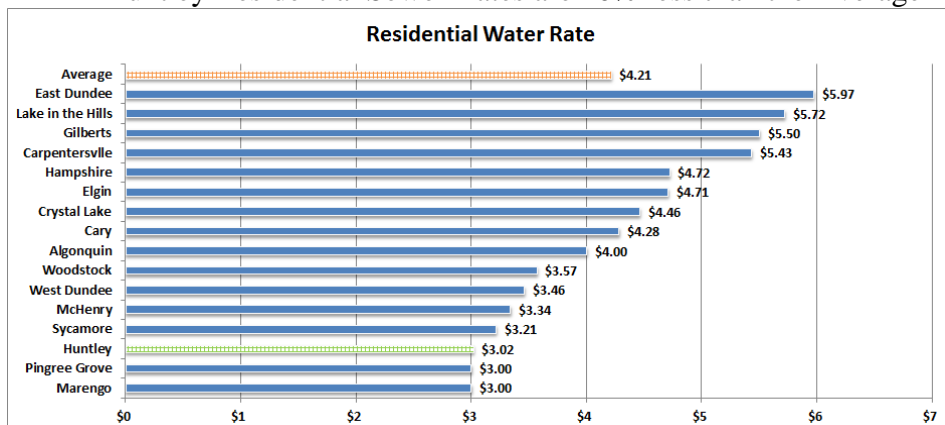
- **Supply:** Five (5) Active Deep Sandstone Water Wells [Nos. 7 – 11]
- Four (4) Ironton Galesville & One (1) St. Peter (Ansell) & Ironton Galesville
- Flowrate: 800 – 1,000 gpm
- Exceed Radium & Barium Standards
- **Treatment:** Five (5) WTPs
- All Plants Institute Cation Exchange Treatment
- One Plant Includes Force Draft Aeration
- **Storage:**
- Five (5) Elevated Water Storage Tanks (EWST) [300,000 gallon – 1,000,000 gallon]
- Two (2) Detention Tanks [57,000 & 61,000 gallons]
- **Distribution:**
- 4” – 16” Water Main

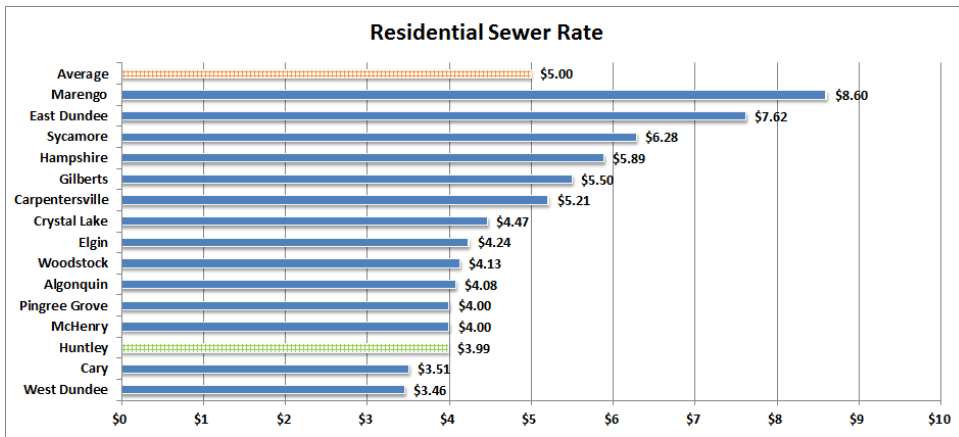
- One Pressure Zone
- Emergency Connect With LITH
- **Controls:** SCADA System

Existing Wastewater System - Capital Assets Valued at \$75 Million

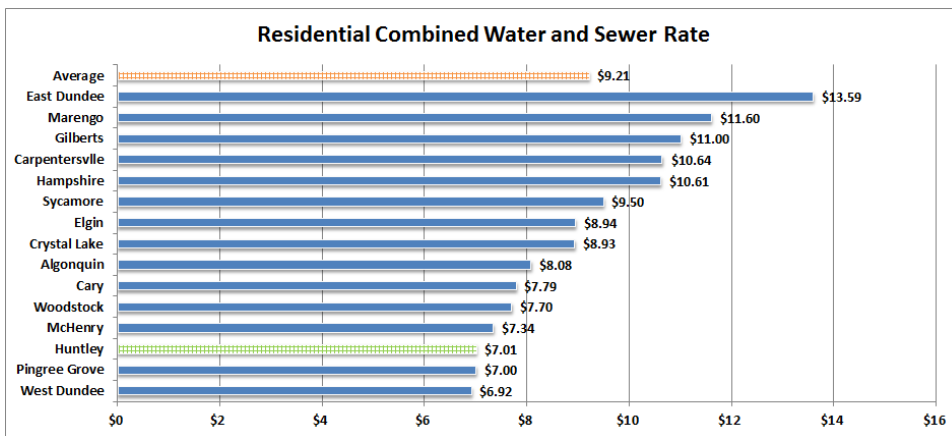
- **Wastewater Collection/Conveyance:**  
Sanitary Sewer Network  
Fourteen (14) Lift Stations
- **Wastewater Treatment:** Developer built with Recapture Agreements  
East WWTF  
West WWTF
- **East WWTF**  
Current Flow 1.1 Million Gallons per Day (MGD)  
Rated Capacity
  - ✓ Design Average Flow: 1.8 MGD
  - ✓ Design Maximum Flow: 4.5 MGD
 Wastewater Treatment Trains
  - Screening
  - Secondary Biological Treatment
  - UV Disinfection
- **West WWTF**  
Current Flow 1.0 MGD  
Rated Capacity
  - ✓ Design Average Flow: 2.6 MGD
  - ✓ Design Maximum Flow: 6.5 MGD
 Wastewater Treatment Trains
  - ✓ Screening
  - ✓ Secondary Biological Treatment
  - ✓ Filtration
  - ✓ UV Disinfection
 Extra Capacity Within Most Unit Processes

- Historical Water Use Summary was reviewed.
- Historical Irrigation Water Use Summary was reviewed.
- Current Water and Sewer Rates Comparison was reviewed:  
Huntley Residential Water Rates are 28% less than the Average  
Huntley Residential Sewer Rates are 20% less than the Average

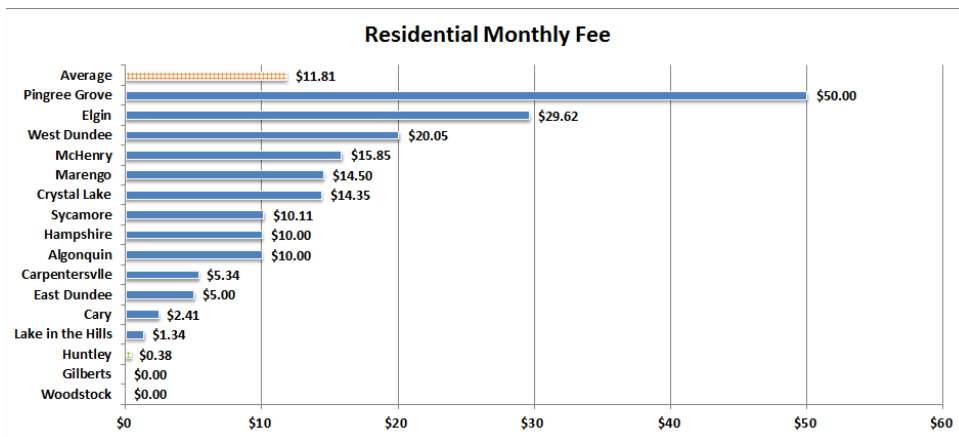




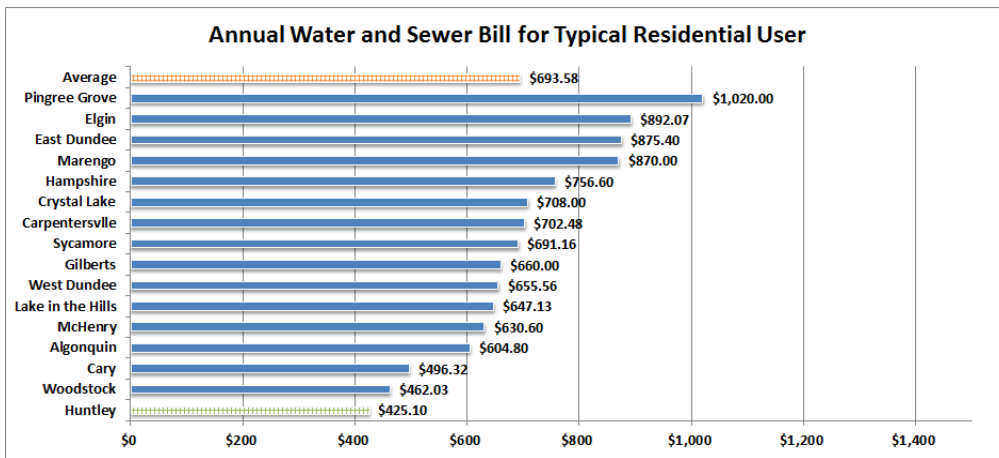
Current Water and Sewer Rates Comparison – Huntley rates are 24% less than the average



Residential Monthly Fee Comparison – Huntley monthly fee is 97% less than the average



Annual Water and sewer Bill for Typical Residential User – Huntley's is 39% less than the average (or \$268 annually less than the average)



- The Water System 5-Year O & M and Capital Projects were reviewed.
- The Sewer System 10-Year Capital Projects were reviewed.
- The Water / Sewer Fee Policy was reviewed: In accordance with Village Board policy, the Village of Huntley will review all fees and charges on an annual basis. Water/Sewer fees will increase annually by the Consumer Price Index as defined by the Counties during the tax levy process or by a minimum of 2% annually: whichever is greater.

The Water / Sewer Employee Comparison was reviewed: The use of new technology has worked well to keep personnel costs down.

#### Water and Sewer Rate – Option 1: Status Quo

A 10 year projection of the Water and Sewer Funds was completed based on the following assumptions:

##### Revenue Assumptions:

- Gallons billed remained stable from 2016
- Bond proceeds for all new debt under expenditure assumptions
- Fund balance reserve policy of 25% for Operating Funds and \$500,000 for Capital Funds
- 2% annual rate increase to water and sewer rate
- Flat bi-monthly fee of \$0.38

##### Expenditure Assumptions:

- 4% annual salary increase
- 3% increase to commodities and contractual costs
- 3% increase to Benefit Fund transfer
- New bond payments for the WWTF upgrades
- New bond payments for new well and water treatment plant
- New bond payments for Southern Area Lift Station
- IEPA Revolving Loan for WWTF “Near Future Upgrades”
- Utility staffing remain at current levels

#### Water and Sewer Rate Adjustment – Option 2

A 10 year projection of the Water and Sewer Funds was completed based on the following assumptions:

##### Revenue Assumptions:

- Gallons billed remained stable from 2016
- Bond proceeds for all new debt under expenditure assumptions
- Fund balance reserve policy of 25% for Operating Funds and \$500,000 for Capital Funds

- Second (irrigation) meter charged at 1.5 X water rate **Add: \$195,000 in 2022**
- 5% annual rate increase to water and sewer rate **Add: \$750,000 in 2022**
- Flat bi-monthly fee of \$5.00 for water and \$5.00 for sewer **Add: \$680,000 annually**  
(Total: \$5.00 per month or \$10.00 per bill) **Total Add: \$1,625,000 in 2022**

Expenditure Assumptions:

- 4% annual salary increase
- 3% increase to commodities and contractual costs
- 3% increase to Benefit Fund transfer
- New bond payments for the WWTF upgrades
- New bond payments for new well and water treatment plant
- New bond payments for Southern Area Lift Station
- IEPA Revolving Loan for WWTF “Near Future Upgrades”
- Utility staffing remain at current levels

Water and Sewer Rate Adjustment – Option 3

A 10 year projection of the Water and Sewer Funds was completed based on the following assumptions:

Revenue Assumptions:

- Gallons billed remained stable from 2016
- Bond proceeds for all new debt under expenditure assumptions
- Fund balance reserve policy of 25% for Operating Funds and \$500,000 for Capital Funds
- Second (irrigation) meter charged at 1.5 X water rate **Add: \$165,000 in 2022**
- 2% annual rate increase to water and sewer rate – Current structure for inflation
- Flat bi-monthly fee of \$11.00 for water and \$11.00 for sewer **Add: \$1,495,000 annually**  
(Total: \$11.00 per month or \$22.00 per bill) **Total Add: \$1,660,000 in 2022**

Expenditure Assumptions:

- 4% annual salary increase
- 3% increase to commodities and contractual costs
- 3% increase to Benefit Fund transfer
- New bond payments for the WWTF upgrades
- New bond payments for new well and water treatment plant
- New bond payments for Southern Area Lift Station
- IEPA Revolving Loan for WWTF “Near Future Upgrades”
- Utility staffing remain at current levels

Utility Rate Analysis:

Staff is Requesting Policy Direction from the Village Board to Formulate the FY2018 & 5-Year CIP Utilizing:

- Option 1: Status Quo;
- Option 2: 5% Annual Rate Increases and \$10 per Bill Fee;
- Option 3: 2% Annual Rate Increases and \$22 per Bill Fee

Trustee Goldman stated that she believes Option 2 is the most equitable.

Trustee Leopold stated that his choice would be with Option 2 to double the irrigation rate.

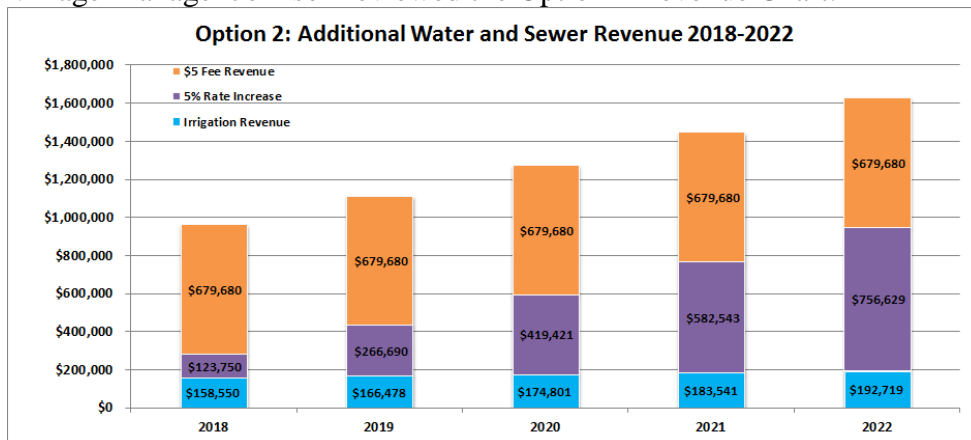
Trustee Westberg preferred Option 2. He also noted that the residents that use more water should pay for it and suggested a tiered system (the more use the higher the rate).

Trustee Piwko preferred Option 2.

Trustee Kanakarlis preferred Option 2 and agreed with doubling the irrigation rate.

Mayor Sass preferred Option 2 but suggested gradually increasing the rate to 5% over five (5) years.

Village Manager Johnson reviewed the Option 2 Revenue Chart:



Trustee Goldman stated that she would prefer to gradually make the increases.

Mayor Sass noted that the Village will also be adding on the \$10 monthly fee.

Trustee Piwko suggested that the Village should enforce compliance with watering restrictions.

Mayor Sass stated that residents should do manual watering and have their irrigation systems running when there is no need to water the grass.

## STREET IMPROVEMENT AND GENERAL CIP PROGRAM REVIEW

### Pavement Resurfacing Projects – Last 10 Years

2008: Woodcreek Area (1.79 miles / \$865,000 cost)

2009: Bakley's Addition - Douglas Ave and Streets Between Douglas Ave and Algonquin Rd (1.35 miles / \$1,060,000 cost)

2010: Southwind (East Side) and Grove Street (1.98 miles / \$950,000 cost)

2011: Southwind (West Side) (4.19 miles / \$1,250,000 cost)

2012: Bakley's Addition (North of Algonquin Rd & East of 47); Church St North of 2<sup>nd</sup> St; Bakley St and Kiley Dr. (1.85 miles / \$790,000 cost)

2013: Freeman Road (0.52 miles / \$260,000 cost)

2014: Wing Pointe (East Side) and East Half of Del Webb Blvd (3.86 miles / \$944,000 cost)

2015: Wing Pointe (West Side); 3<sup>rd</sup> St; and North St East of 47 (2.36 miles / \$1,005,000 cost)

2016: Heritage of Huntley and Main St (Ruth Rd to Manhattan Dr.) (3.35 miles / \$831,000 cost)

2017: West Half of Del Webb Blvd; Jamestown Rd; Oakcreek Pkwy; Evendale (West of Haligus Rd); Haligus Rd (North to Reed Road; Main St (Manhattan Dr. to Haligus Rd) (3.2 miles / \$1,060,000 cost)

Total Miles: 24.45                      Total Cost: \$9,015,000

Total Miles of Road in Village = 125 Miles (approx.); Should Resurface 6.25 Miles per Year (2.5 X

Above Current Program); Increase Annual Amount About \$1.5 Million More Than Current

The 2011 Pavement Study was reviewed.

The Programmed Pavement Resurfacing Projects were reviewed:

- 2018: Huntley Meadows and Haligus Rd (Algonquin Rd to Huntley-Dundee Road)
- 2019: Georgian Place
- 2020: Northbridge
- 2021: Covington Lakes
- 2022: Bernat Industrial Park

STREET IMPROVEMENT FUND							
Transfer from General Fund; One-time Revenue Surplus; Development Fees; 50/50 Programs							
Project	Total Cost	FY18	FY19	FY20	FY21	FY22	Score
Kreutzer Road Realignment (FY22+)	\$ 6,670,000	\$ -	\$ -	\$ -	\$ -	\$ 6,670,000	7.6
Huntley-Dundee Rd / Kreutzer Rd Intersection	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	6.7
Reed Road Multi-Use Path	\$ 240,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	6.6
Reed Road Extension	\$ 4,025,000	\$ -	\$ -	\$ -	\$ -	\$ 4,025,000	5.7
Street Lighting - IL Rt 47 at Kreutzer Rd	\$ 448,500	\$ -	\$ -	\$ -	\$ -	\$ 448,500	5.5
Dean St. Widening	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	4.7
Pedestrian Bridge - Preliminary Engineering	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	4.7
Main St. Sidewalk - Haligus to East	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	4.7
Traffic Signal at Kreutzer Rd. and W. Main Street	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	4.4
Pavement Management - Resurfacing	\$ 1,751,150	\$ 318,000	\$ 394,000	\$ 311,000	\$ 728,150	\$ -	N/A
Pavement Marking	\$ 175,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	N/A
50/50 Tree Program	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	N/A
Corridor Landscaping	\$ 100,000	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	N/A
Street Signage Upgrades	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	N/A
<b>TOTAL</b>	<b>\$14,439,650</b>	<b>\$ 708,000</b>	<b>\$ 789,000</b>	<b>\$ 406,000</b>	<b>\$ 873,150</b>	<b>\$11,663,500</b>	<b>--</b>

Trustee Leopold stated that street lighting along Route 47 at Reed Road and Del Webb Blvd. should be added.

Trustee Kanakarlis stated that street lighting should be added all along Route 47 or at least at each intersection.

General CIP Program

- The Road and Bridge Fund
- The SSA #5 Fund
- Capital Projects Fund
- Downtown TIF Fund
- Municipal Buildings Fund

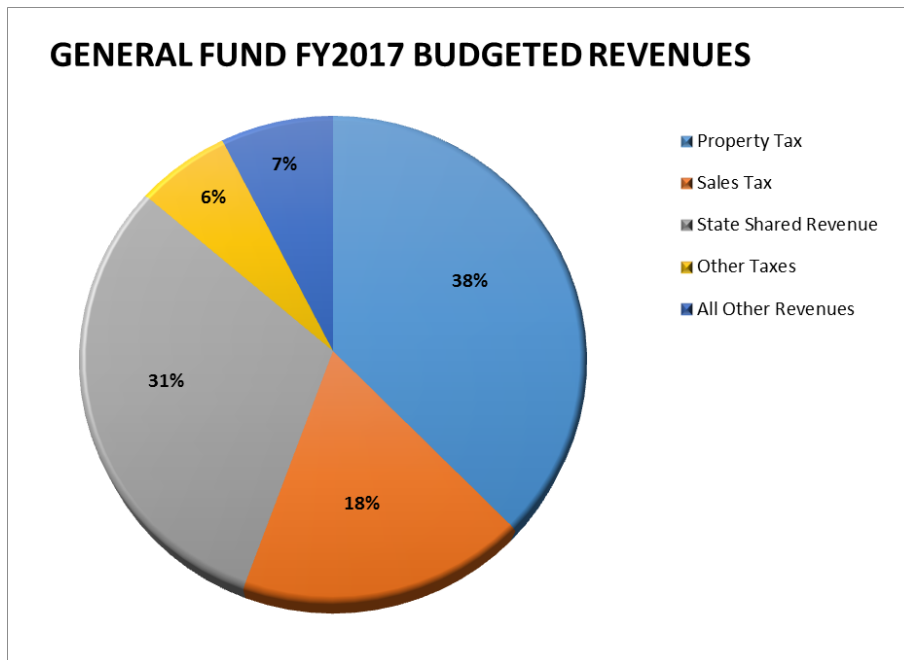
Project Rankings – All Funds

**PROJECT RANKING - ALL FUNDS**

Project	Total Cost	FY18	FY19	FY20	FY21	FY22	Score
Kreutzer Road Realignment (FY22+)	\$ 6,670,000	\$ -	\$ -	\$ -	\$ -	\$ 6,670,000	7.6
Catty Property Revdevelopment	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	7.5
Huntley-Dundee Rd / Kreutzer Rd Intersection	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	6.7
Reed Road Multi-Use Path	\$ 240,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	6.6
Portable Message Boards	\$ 38,000	\$ 38,000	\$ -	\$ -	\$ -	\$ -	5.8
Reed Road Extension	\$ 4,025,000	\$ -	\$ -	\$ -	\$ -	\$ 4,025,000	5.7
Shoreline Stabilization Southwind	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	5.7
Street Lighting - IL Rt 47 at Kreutzer Rd	\$ 448,500	\$ -	\$ -	\$ -	\$ -	\$ 448,500	5.5
Aquatic Management - Aeration (WP)	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	5.1
New Salt Storage Dome	\$ 200,000	-	-	\$ 200,000	-	-	5.1
Dean St. Widening	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	4.7
Pedestrian Bridge - Preliminary Engineering	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	4.7
Main St. Sidewalk - Haligus to East	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	4.7
Aquatic Management - Shoreline (WP)	\$ 168,750	\$ 56,250	\$ 45,000	\$ 67,500	\$ -	\$ -	4.5
Security System	\$ 24,000	\$ 24,000	\$ -	\$ -	\$ -	\$ -	4.5
Traffic Signal at Kreutzer Rd. and W. Main Street	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	4.4
Aeration Southwind	\$ 50,000	-	\$ 50,000	\$ -	\$ -	\$ -	4.3
Guardrails and Traffic Barriers	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	4.2
PW Garage Floor Restoration-Baklev St	\$ 174,500	\$ 30,000	\$ 45,500	\$ 49,500	\$ 49,500	\$ -	2.9

Catty Property Redevelopment Budget Subject to Site Development and Land Use Policy Decisions

**NEW DEDICATED REVENUE OPTIONS / GENERAL OPERATIONS AND CAPITAL**



**Property Tax Revenue**

- The Village prefers to keep its Property Tax Rate as low as possible.
- Historically, the Village’s Property Tax Rate has been and is still one of the lowest in the area.

**Property Tax Comparable Communities**

09.15.17 Budget Workshop Minutes



Municipality	Total Population	Total EAV	Total Property Tax Rate (Per \$100 of EAV)	Village / City Only
Woodstock	25,528	\$429,872,847	13.566800	2.061500
McHenry	26,992	\$410,634,563	12.297612	0.784645
Cary	18,371	\$405,984,125	11.933100	0.619300
Crystal Lake	40,743	\$979,392,388	11.868600	1.213000
Marengo	7,648	\$108,850,273	11.388036	1.433194
Carpentersville	37,691	\$507,642,343	11.001300	2.605200
Lake in the Hills	29,228	\$612,565,991	10.842900	0.894900
Elgin	112,111	\$2,169,601,697	10.665100	2.239600
Algonquin/Kane	30,046	\$233,744,307	10.500521	0.656995
Sycamore	17,519	\$389,722,536	10.453470	0.741720
Oswego	33,078	\$831,033,315	10.401100	0.154100
West Dundee	7,331	\$221,336,295	10.290000	1.898000
East Dundee	2,860	\$87,070,158	10.103842	0.607171
Algonquin/McHenry	30,046	\$618,621,433	9.574656	0.656995
Huntley/McHenry	26,632	\$535,592,777	9.469221	0.551560
Hampshire	5,563	\$138,815,939	9.265133	0.523440
Pingree Grove	4,532	\$163,936,308	9.193700	0.257400
Huntley/Kane	26,632	\$285,801,431	8.236779	0.523507

Trustee Leopold asked for a breakdown of the Huntley population in Kane and McHenry County.

#### General Fund Reserves

- Fund Balance Policy was changed in FY2015 from reserves at 50% to 25% of annual expenditures in General Fund.
- The other 25% is to remain in the Benefits Fund.
- 25% General Fund reserve + 25% Benefits Fund reserve = \$5,579,696.

#### One-Time Revenue Transfers

##### HISTORICAL ONE-TIME REVENUE TRANSFERS

	From General Fund	To Street Improvement	To Tollway	To Downtown Improvement	To Downtown TIF	To Capital Improvement
2010	\$1,451,176	\$1,451,176				
2011	\$1,078,545	\$360,000	\$218,545	\$500,000		
2012	\$1,055,478	\$200,000	\$255,478	\$600,000		
2013	\$1,217,495	\$350,000	\$267,495		\$400,000	\$200,000
2014	\$1,106,883	\$556,883			\$550,000	
2015	\$1,438,396				\$550,000	\$888,396
2016	\$1,030,652	To be Determined during the FY2018 Budget Process				

<b>TOTAL</b>	\$8,378,625	<b>AVERAGE</b>	\$1,196,946
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##### FUTURE ESTIMATED ONE-TIME REVENUE TRANSFERS

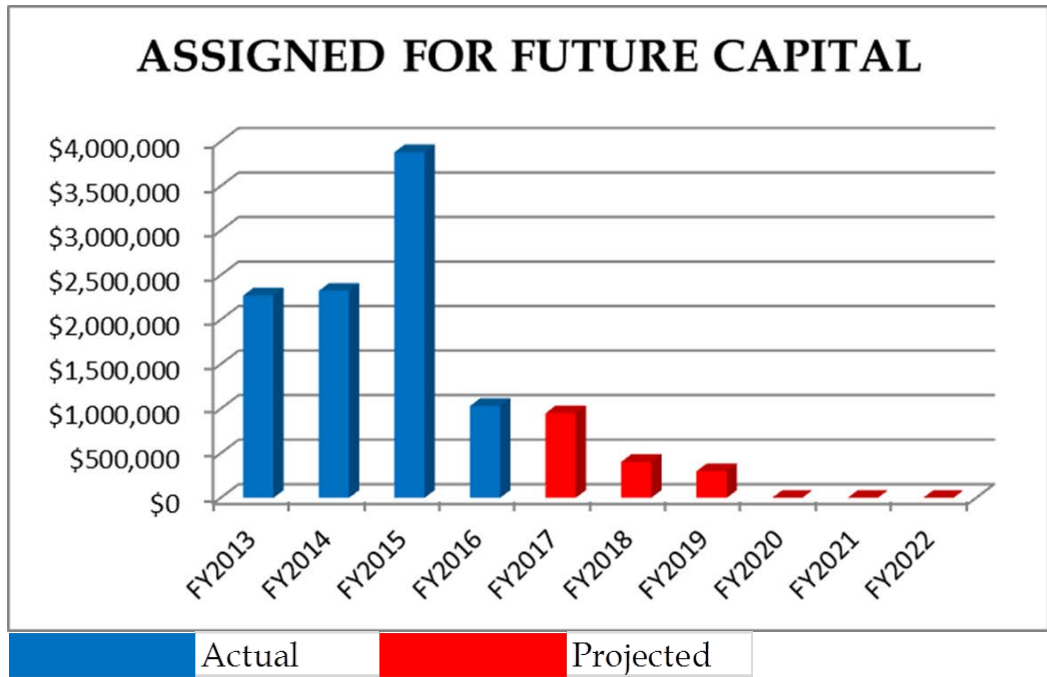
	From General Fund	To Street Improvement	To Tollway	To Downtown Improvement	To Downtown TIF	To Capital Improvement
2017	\$949,965	To be Determined during the Budget Process				
2018	\$402,485	To be Determined during the Budget Process				
2019	\$30,000	To be Determined during the Budget Process				
2020	\$0					
2021	\$0					
2022	\$0					

Village Manager Johnson reported that Future Estimated One-Time Revenue Transfers from the General Fund do not include new residential and reported that there are still 347 lots left in Talamore.

Trustee Leopold asked if there were any lots left in Lion’s Chase; Village Manager Johnson reported that there are no lots left in Lion’s Chase.

**General Fund Reserves**

- Fund Balance Policy was changed in FY2015 from reserves at 50% to 25% of annual expenditures in General Fund.
- The other 25% is to remain in the Benefits Fund.
- 25% General Fund reserve + 25% Benefits Fund reserve = \$5,579,696.



**Telecommunication Tax Revenue**

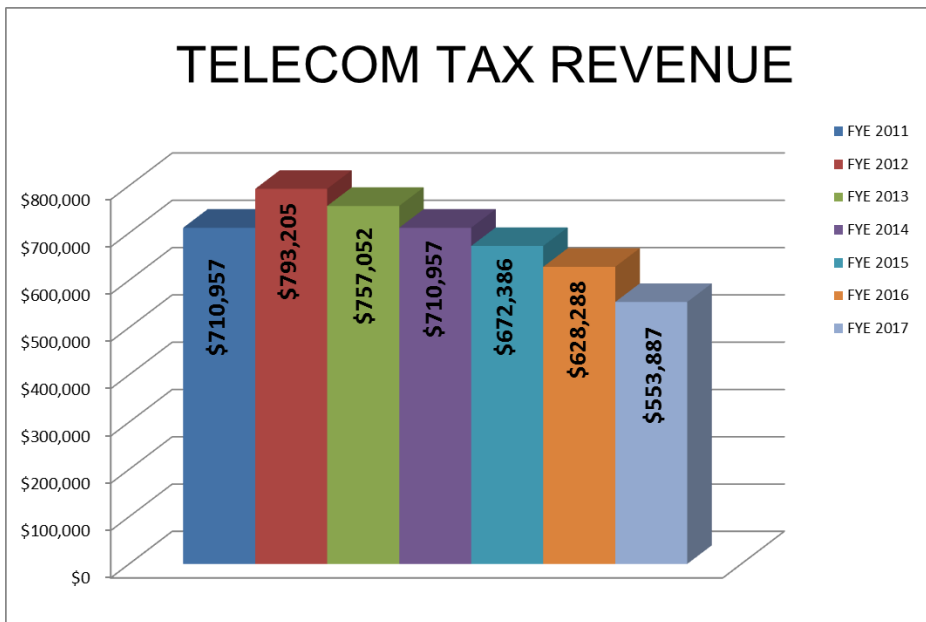
- Telecommunication Revenue has been used in years past to assist in funding projects within the Tollway Fund, Street Improvement Fund, Municipal Building Fund, the Downtown Capital Fund, the Downtown TIF Fund, General Capital Fund and the General Fund.

Portions of Telecom Revenue (combined with one-time time GF revenue transfers) assisted in the funding of the following projects:

- \$12 million Municipal Complex
- \$6 million Village share of the Village’s \$60 million Tollway Project
- \$6 million Extension of Kreutzer Road
- \$4.1 million Widening of Route 47
- \$5 million in Downtown Improvements

TOTAL = \$33,100,000

Mayor Sass stated that since landlines are becoming obsolete, municipalities are looking into receiving revenue for text messages.

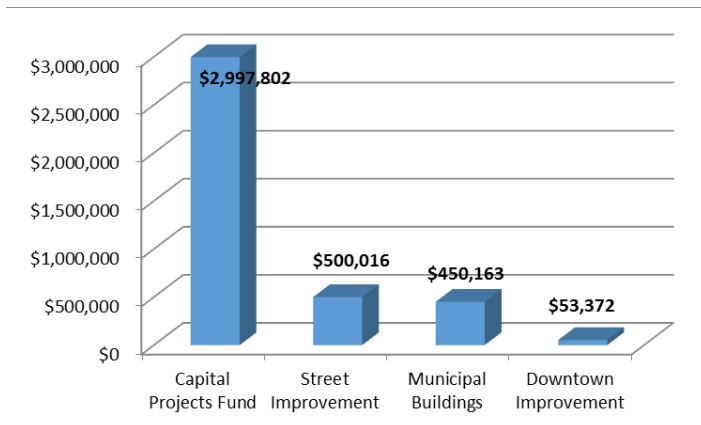


Of the \$553,887 dollars projected for FY2017, \$200,000 is dedicated to debt payments in the Downtown TIF Fund.

Trustee Leopold asked if the Village receives revenue from Comcast and AT&T; Village Manager Johnson reported that the Village does receive revenue from these franchises.

### General Capital Improvement Funds

- Four Major General Capital Funds:
  - Capital Projects Fund (02)
  - Street Improvement Fund (04)
  - Municipal Building Fund (05)
  - Downtown Improvement Fund (06)

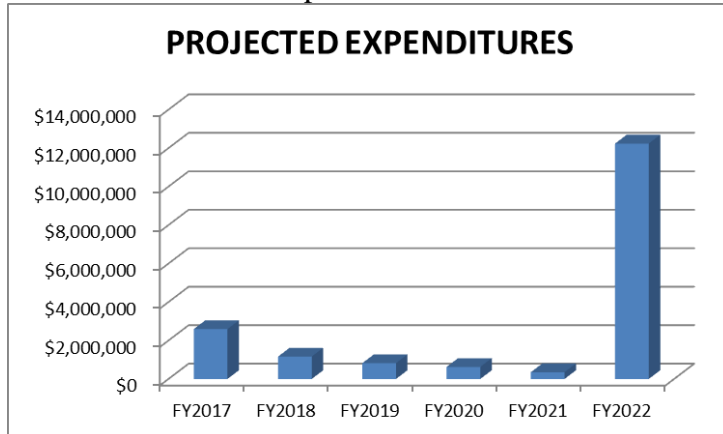


Village Manager Johnson noted that the Capital Projects Fund balance is high due to the 2009 Settlement Agreement with Horizon in which the Village received \$1.4M by refinancing the bonds as opposed to accepting the \$200,000 that Horizon wanted to give the Village.

➤ Current Dedicated Revenue:

- Transfers from General Fund (Development related revenue streams such as building permit revenue)
- Grants
- A portion of Telecom Tax Revenue
- Municipal Complex Fees

Current 5-Year CIP Expenditures



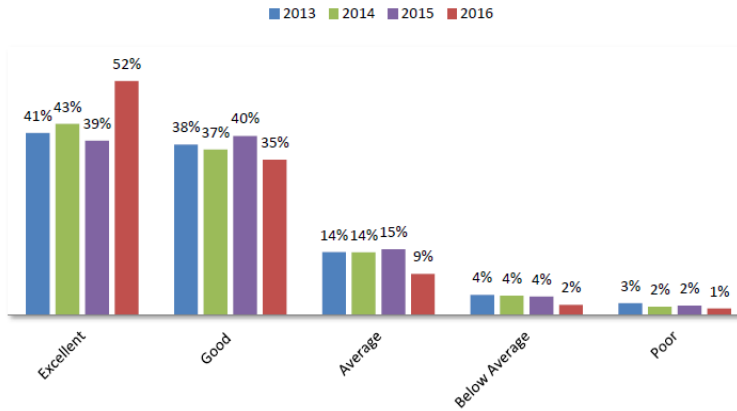
TOTAL DOLLAR VALUE = \$17,789,668

Current Dedicated Revenue is not enough to support the current CIP shortfall of (\$7,222,563).

General Fund Expenditures Per Capita Comparison

Municipality	Total Population	Total General Fund Expenditures	Per Capita Expense
East Dundee	2,860	\$5,460,797	\$1,909
West Dundee	7,331	\$8,148,540	\$1,112
Crystal Lake	40,743	\$31,905,752	\$783
McHenry	26,992	\$21,123,115	\$783
Elgin	112,111	\$87,002,210	\$776
Algonquin	30,046	\$19,243,200	\$640
Sycamore	17,519	\$11,131,938	\$635
Carpentersville	38,291	\$23,930,683	\$625
Hampshire	5,563	\$3,345,663	\$601
Lake in the Hills	29,228	\$16,709,779	\$572
Pingree Grove	4,532	\$2,576,837	\$569
Oswego	33,078	\$17,655,562	\$534
Marengo	7,648	\$3,920,209	\$513
Cary	18,271	\$8,452,639	\$463
Woodstock	25,528	\$11,460,903	\$449
Huntley	26,632	\$11,159,393	\$419
Less Fire Department, Library and Parks & Rec.			

## Police / Public Safety Satisfaction



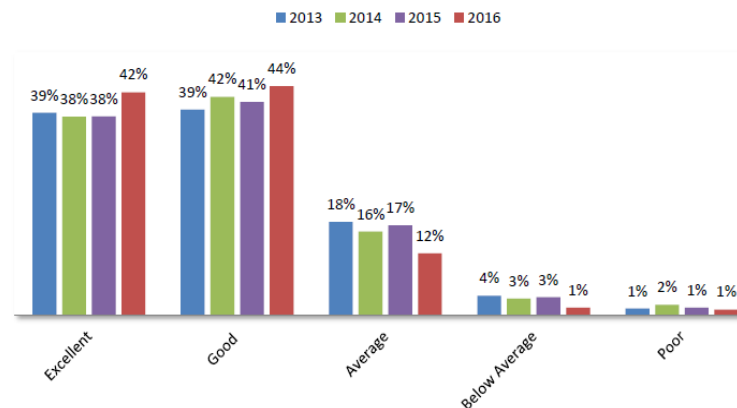
Resident perceptions of safety overall improved in 2016. Of those responding, 87% rated Public Safety as either “Excellent” or “Good”.

## General Fund Expenditures / Full-Time Employees/1,000 Residents

Municipality	Total Population	Total FTE's	EES/1,000 Population
East Dundee	2,860	31.00	10.84
Sycamore	17,519	134.20	7.66
West Dundee	7,331	50.00	6.82
Pingree Grove	4,532	29.00	6.40
McHenry	26,992	141.00	5.22
Woodstock	25,528	123.50	4.84
Algonquin	30,046	145.00	4.83
Elgin	112,111	474.75	4.23
Crystal Lake	40,743	167.00	4.10
Lake in the Hills	29,228	112.50	3.85
Carpentersville	38,291	141.00	3.68
Oswego	33,078	119.00	3.60
Huntley	26,632	95.50	3.59
Cary	18,271	59.00	3.23

Less Fire Department, Library and Parks & Rec.

## Village Employee Impression



Of those reporting contact with the Village, 86% of respondents stated that they had an “Excellent” or

“Good” impression of Village employees

### Revenue Options

Type	Option	Estimated Annual
Local Gasoline/Fuel Tax	\$.02/Gallon	\$100,000
Electric Utility Tax	Sliding Scale cents/therm	\$675,000
Natural Gas Utility Tax	5% of Gross Receipts	\$520,000
Local Food & Beverage Tax	1% of Gross Receipts	\$500,000
Vehicle Stickers		Unknown
Infrastructure Maintenance Fee on waterbills	\$10/Bill	\$680,000
Home Rule Sales Tax	.50% of applicable receipts	\$600,000
Home Rule Sales Tax	.75% of applicable receipts	\$900,000
Property Tax Levy	Amount to be Determined Annually	TBD
Special Assessments	Amount to be Determined per Project	TBD

Mayor Sass stated that the Village can still take things out of the budget and said that the Village has done an excellent job saving money. He said the infrastructure is fine.

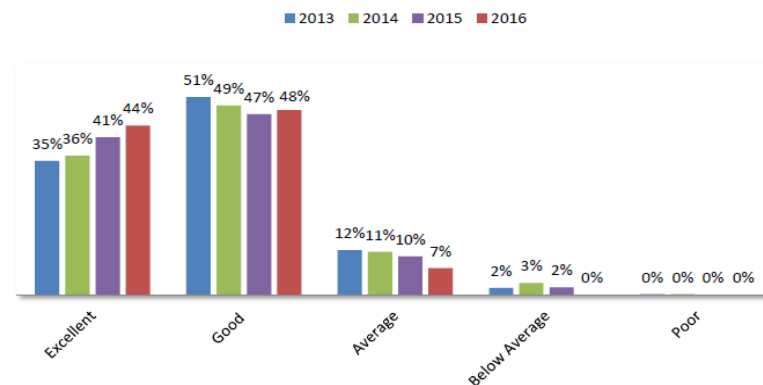
Trustee Leopold stated that while reviewing the survey to look at the trends and do not be concerned with comments with no substance. Trustee Leopold stated that he hears overwhelming positive comments regarding the downtown and special events and only hears negative comments regarding the blighted properties. Assistant Village Manager Armour stated that Staff has had problems with property owners not cooperating.

Village Manager Johnson reported that the Village does whatever we can to keep expenses down and we have lived well in the past from the Development Fees and the Telecommunication Tax.

### MISSION STATEMENT

The mission of the Village of Huntley, its elected officials and staff is to achieve excellence in the management and delivery of municipal services in a reliable, efficient, fiscally, and socially responsible manner.

### Quality of Life



Village of Huntley Resident Survey 2016

Residents reported an improved quality of life, with 92% stating it to be either “Excellent” or “Good”,  
09.15.17 Budget Workshop Minutes

the highest rating since the survey started in 2010.

Village Manager Johnson reported that the Village has been growing its sales tax base organically but the Big Box world has changed dramatically. Village Manager Johnson stated that meetings will be set up shortly to review the plans for a 60,000 square foot grocery store.

Village Manager Johnson asked the Board if they had any questions or comments.

Trustee Goldman asked to get a year-to-date summary of the contacts the consultant has made so that she can compare it with the resident survey results. Assistant Village Manager Lisa Armour reported that the consultant has made contact with approximately 90% of the businesses that the residents have requested.

Village Manager Johnson reported that Staff is currently focusing on the Marsala's' and Catty sites and CVS and Panera.

Trustee Goldman asked if the Village is losing funds due to the actions by the State; Village Manager Johnson stated that the 2% administrative fee the State is taking from sales tax receipts is from the Home Rule sales tax, which is not applicable to Huntley.

There were no other comments or questions.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**EXECUTIVE SESSION:**

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

**A MOTION was made at 10:09 a.m. to Enter into Executive Session for d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Westberg**

**The Voice Vote noted all ayes and the motion carried.**

**A MOTION was made to Exit Executive Session at 10:20 a.m.**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Kanakaris**  
**The Voice Vote noted all ayes and the motion carried.**

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the workshop at 10:21 a.m.**

**MOTION: Trustee Piwko**  
**SECOND: Trustee Goldman**  
**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary