

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, June 21, 2016
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, June 21, 2016 at 6:03 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo, Jake Marino and Diana Carpenter,
Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

20 3. PUBLIC COMMENTS There were no public comments.

4. Approval of Minutes

25 A. **A MOTION was made to approve the May 17, 2016 Historic Preservation Commission meeting minutes with the following changes:**

Page 1, Line 20, replace “was” with “were”

30 **MOVED: Vice Chair Oldham**
SECONDED: Commissioner Rizzo
AYES: Commissioner Rizzo, Vice-Chair Oldham and Chairperson Britton
NAYS: None
ABSTAIN: Commissioner Marino
MOTION CARRIED 3:0:1

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5. Old Business

A. 05/28/16 – Farmers Market and Craft Fair – *Re-cap*

40 Chairperson Britton noted the Historic Alliance booth at the May 28th Farmers Market and Craft Fair was ideally located and the historic information available and artifacts on display were very well received.

Vice Chair Oldham noted the labelling of artifacts within the Town Square worked very well and elicited significant conversation with Farmers Market attendees.

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Director Nordman suggested that Vice Chair Oldham draft wording for the proposed permanent plaque-labels for the artifact items within the Town Square.

50 Director Nordman also noted that Village Management Assistant Barb Read mentioned that the September 10th, 2016 Farmers Market did not have a designated theme and that the theme could be historic preservation and include a Certificate of Appreciation award ceremony.

Vice Chair Oldham suggested distributing copies of the revised Downtown Square Walking Tour Map.

Director Nordman suggested that the historic preservation-themed September 10th Farmers Market would provide an ideal opportunity to promote the Saturday, October 1, 2016 Second Street stroll event.

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B. Huntley Historical Scavenger Hunt Results

Chairperson Britton stated that seven (7) completed Historical Scavenger Hunt entries were submitted.

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Discussion ensued about the recommendations the Historic Preservation Commission would make to the Huntley Historical Society in regard to how prizes would be distributed to scavenger hunt participants.

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Vice Chair Oldham stated that she would follow-up with the Huntley Historical Society representatives to finalize the manner of distributing the scavenger hunt prizes. Vice Chair will then contact Commissioner Rizzo who will reach out to the Huntley Historical Scavenger Hunt prize-winning participants to make them aware where and when they may claim their prize.

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Chairperson Britton volunteered to draft an article outlining the Huntley Historical Scavenger Hunt program to be submitted for publication in the Village's e-newsletter.

C. Second Street Stroll / Reception

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Commissioner Carpenter noted that she is still interested in researching the Second Street properties to be included in the Saturday, October 1, 2016 Stroll event.

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Chairperson Britton noted that the task of contacting individuals interested in portraying the former Second Street residents remained to be done and stated that Trustee Goldman may have contacts with members of the Huntley High School National Honor Society and/or the Sun City Drama Club to determine if these organizations have persons interested in performing.

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Similarly, Vice Chair Oldham stated that she would contact the McHenry County Historical Society regarding the possibility of finding both performers and period costumes.

The possibility of refreshments and concessions at the October 1st Stroll was discussed including contacting a local business to see if they may be interested in providing refreshments/food at the event.

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In regard to the Thursday evening, October 6, 2016 reception, preliminarily scheduled to be held at Commissioner Langhenry residence, Chairperson Britton noted that previous discussions have included inviting an appraiser and/or realtor to present the positive impact of historic preservation designations.

Commissioner Carpenter agreed to check with the Huntley downtown Century 21 office personnel.

D. Certificate of Appreciation Properties

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Chairperson Britton noted that earlier discussion regarding the Certificate of Appreciation award-presentation at the September 10, 2016 Farmers Market should include inviting the Village Board.

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Director Nordman pointed out that an outline of the Certificate of Appreciation program and the award-winning businesses will be included in the manager's report prior to the September 10th event.

6. New Business

A. Historic Preservation Ordinance Revisions

5 Vice Chair Oldham stated that she will begin to research the Historic Ordinances of neighboring Illinois municipalities to determine wording that may be integrated into Huntley Historic Preservation Ordinance. In the meantime, Vice Chair Oldham suggested maintaining a draft of the Huntley Historic Ordinance that includes the proposed revisions previously discussed and recommended for approval.

Tom Conley's Letter to the Village Board regarding 11708 Coral Street

10 Chairperson Britton reviewed information she recalled from a letter Tom Conley sent to the Village Board regarding the structure on the north side of Coral Street between the Old Village Hall and the American Legion. Chairperson Britton stated that the letter served to remind the Village Board of the historical importance of the property.

15 Director Nordman stated that Staff had not seen the letter sent by Mr. Conley and that the subject property has not been sold and remains under the ownership of the party that has owned the property for many years.

Historic Survey Information

20 Chairperson Britton gave Director Nordman the business card of a woman she met at the May 28th Farmers Market who works with the University of Illinois and who may have some information regarding students able to assist with the comprehensive historic survey of the properties in Huntley.

25 Director Nordman noted that two recently submitted projects to the Village's façade enhancement program include the Village Inn and Mr. Godlewski's building at the northwest corner of Main and Woodstock Streets.

Additionally, Director Nordman announced that a tenant build-out application has been submitted for Manny's Gelato in the space at 11808 Main Street formerly occupied by Hairdoos Salon.

30 Discussion ensued about several residential properties being fixed up as a result of code enforcement issues.

Vice Chair Oldham mentioned that the cemetery board has recently announced that funds are being set aside for the restoration within the cemetery.

35 Chairperson Britton noted that she is still interested in drafting a letter to Second Street residence outlining the historic district designation of Vice Chair Oldham's 11618 Second Street residence based on the Daily Herald article written late last year.

40 Chairperson Britton also noted that this evening's meeting is Commissioner Marino's last because he is relocating outside the Village of Huntley and there is a residency requirement for Historic Commissioners.

7. Adjournment

45 At 7:25 p.m., A MOTION was made by Commissioner Marino to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

Respectfully submitted,

James Williams

Planner

50 Village of Huntley