

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, September 20, 2016
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, September 20, 2016 at 6:25 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Geri Rizzo and Diana Carpenter, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioners Karen Langhenry and Deb Waters

ALSO PRESENT: Planner James Williams

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3. PUBLIC COMMENTS None.

4. Approval of Minutes

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- A. **A MOTION was made to approve the August 16, 2016 Historic Preservation Commission meeting minutes with the following changes:**

Page 2, Lines 23 and 24, replace “a historic postcard photo looking eastbound from the corner of Church and Second Streets.” with “the Northwest Herald article outlining the historic district designation of Vice Chair Oldham’s residence.”

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Page 3, Line 20, replace “Chairperson Britton with “Vice Chair Oldham”

MOVED: Vice Chair Oldham

SECONDED: Commissioner Carpenter

AYES: Commissioners Rizzo and Carpenter, Vice-Chair Oldham and Chairperson Britton

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NAYS: None

ABSTAIN: None

MOTION CARRIED 4:0:0

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5. Old Business

- A. Second Street Reception - Tuesday, August 23, 2016 – *Re-Cap*

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Vice Chair Oldham noted that the August 23rd reception focused on property maintenance issues and that she is working with the Village Manager’s office to schedule a meeting to discuss potential solutions to recent property maintenance issues along Second Street and would keep the Historic Preservation Commission members apprised of both the meeting dated and time as well as items discussed.

Discussion ensued regarding the topic of creating a Second Street historic district.

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- B. Certificate of Appreciation Properties Awards - Saturday, September 10, 2016 – *Re-Cap*

Both Chairperson Britton and Vice Chair Oldham noted that the Certificate of Appreciation award ceremony went

very well considering that attendance to the Saturday, September 10th Farmers Market may have been negatively impacted by the inclement weather that day.

5 Commissioner Rizzo stated that she handled the presentation of the Certificate of Appreciation Properties Awards and that all recipients were in attendance with the exception of representatives for DMB Properties LLC (owner of the Shampooch & Kitty / Sal's Pizza Place building) and Starbucks. Commissioner Rizzo noted that she hand-delivered the award certificate to the Starbucks establishment on Princeton Drive and that the certificate for DMB Properties was given to the representative with Sal's Pizza Place.

10 C. Second Street Stroll - Saturday, October 1, 2016

15 Chairperson Britton addressed reasons why it may be best to postpone the Second Street Stroll event, originally scheduled for Saturday, October 1, 2016, to perhaps a date next spring or summer. Additionally, Chairperson Britton acknowledged that she will need to contact Trustee Goldman, as well as those Del Webb residents who had agreed to play roles in the Stroll-event, to let them know that the event has been postponed.

20 In regard to the possibility of scheduling the Second Street Stroll event next spring as part of celebration of Local History Month, Chairperson Britton mentioned that a geocache event and commemoration of the 100 year anniversary of the brick portion of Woodstock Street may also be events to consider for the celebration of Local History Month next May, 2017.

6. New Business

25 A. Historic Preservation Ordinance Revisions

30 Chairperson Britton recalled that the Historic Preservation Commission has reviewed the "Purpose" and "Goals" sections of the Huntley Historic Preservation Ordinance and recommended revisions to the Goals section of the Ordinance. Chairperson Britton stated that she recommends addressing how the Huntley's historic preservation program may be impacted by recent changes to the Village's home rule status as a result of the population of the Village exceeding the 25,000 person threshold.

35 Commissioner Rizzo acknowledged that Director Nordman stated at the July Historic Preservation Commission meeting that the Village Board was not interested in making wide-sweeping changes to the Village' policies as a result of the change in home rule status.

Chairperson Britton noted that she is interested in exploring how the change in home rule status may affect the Village's participation with initiatives such as the Certified Local Government program and what changes may be considered by the Village Manager and Village Board to accommodate future initiatives.

40 Planner Williams agreed to determine what direction the Village Manager's office recommends for the Village's historic preservation program in light of changes to the Village's home rule status.

B. Woodstock Street – Brick Portion – 100 year anniversary commemoration

45 Vice Chair Oldham noted that Nancy Bachelor with the Huntley Area Public Library was interested in planning an event for 2017 to commemorate the 100 year anniversary of the installation of the brick portion of Woodstock Street.

50 Vice Chair Oldham suggested contacting Village Management Assistant Barb Read to begin the process of scheduling and planning the event.

Commissioner Rizzo suggested that an event should include a marching band performance along the brick portion

of Woodstock Street.

Survey/Documentation of Structures possibly scheduled for demolition in the near future

5 Chairperson Britton noted that the negative impact of razing an historic structure is further compounded if the subject site and structure are not adequately surveyed and documented. Chairperson Britton noted that every effort should be made to properly document the following properties should they be razed:

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- 11624 Main Street - Huntley Apartments building
 - 11008 Church Street
 - 11808 Coral Street

Huntley Historic Preservation Commission - Webpage

15 Vice Chair Oldham distributed a list of suggested changes to the Huntley Historic Preservation Commission webpage that hopefully will serve to better organize the documents and link information included on that portion of Huntley's website.

Huntley Historic Preservation Commission – Vacant Seat

20 In addition to removing former Commissioner Jake Marino's name from the Huntley Historic Preservation Commission webpage, promotion of finding a potential candidate to fill the vacant seat could begin with an excerpt in the Village's e-news publication.

25 *Pride in Preservation Program Sign Re-Design*

Commissioner Carpenter suggested redesigning the Pride in Preservation program signs so that they are more visible.

30 *Illinois Association of Historic Preservation Commissions (IAHPC) – Schedule of Events*

The recently received IAHPC e-mail correspondence included in the Historic Preservation Commission meeting packet listing upcoming historic preservation events throughout Illinois was reviewed and discussed.

35 7. Adjournment

At 7:47 p.m., A MOTION was made by Commissioner Rizzo to adjourn the meeting and was seconded by Vice Chair Oldham. Motion carried unanimously.

40 Respectfully submitted,

James Williams

Planner
Village of Huntley

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