

**VILLAGE OF HUNTLEY
HISTORIC PRESERVATION COMMISSION MEETING
Tuesday, March 21, 2017
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, March 21, 2017 at 6:01 pm in the Village Board Room, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Karen Langhenry, Deb Waters, Geri Rizzo,
Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: None

ALSO PRESENT: Director of Development Services Charles Nordman and Planner James Williams

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3. PUBLIC COMMENTS None.

4. Approval of Minutes

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A. **A MOTION was made to approve the February 21, 2017 Historic Preservation Commission meeting minutes with the following changes:**

Page 2, Lines 4, replace “an” with “a”

Page 2, Line 2, Line 35, remove “Village enhancement”

Page 3, Line 26-27, add “(historic displays and historic restoration)”

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MOVED: Commissioner Rizzo

SECONDED: Commissioner Waters

AYES: Commissioners Langhenry, Rizzo and Waters, Vice-Chair Oldham and Chairperson Britton

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NAYS: None

ABSTAIN: None

MOTION CARRIED 5:0:0

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5. Old Business

Chairperson Britton requested an update regarding the status of the properties at 11006 Church Street (north of Trinity Lutheran Church) and 11624 Main Street (east of the First Congregational Church) that have reportedly been slated for demolition in the near future.

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Director Nordman noted that the Fire Protection District is using the 11006 Church Street-property for training through the end of March and then perhaps the Development Services Department would expect submittal of a permit for demolition of the structure. In regard to the 11624 Main Street property, Director Nordman did not have any recent updates for the schedule of work being performed on that site.

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A. Woodstock Street - Brick Portion - 100 year anniversary commemoration - May 6, 2017

Vice Chair Oldham reviewed the activity schedule for the May 6th event including potential participating vendors, color guard and marching bands.

Director Nordman noted that the Historic District-sign should be installed prior to the May 6th event.

Chairperson Britton stated that she would write a history of Woodstock Street and have that the available for distribution at the event.

5 B. Pride in Preservation Nominee(s) Properties

Planner Williams noted that of the six (6) Pride in Preservation award nominated properties sent notification letters of their properties' nomination three (3) property owners have responded that they welcome and accept the Pride in Preservation award:

- Barb and Tom Conley - 11120 South Church Street
- Nancy Grimes - 11105 South Church Street
- Kim and Matthew Watson - 11498 Grove Street

15 Following a brief discussion it was agreed to invite these three (3) Pride in Preservation award-recipient property owners to the Historic Preservation Commission meeting on Tuesday, April 18, 2017 to accept the award and discuss their respective properties. Additionally, these three (3) property owners will also be invited to attend the Village Board meeting in early May when the proclamation for Look at Local History month is read and the Pride in Preservation award-recipient property owners will be highlighted.

20 *Certificate of Appreciation – Restoration Award (CoA – Restoration Award)*

Chairperson Britton suggested awarding the property owner of the building at 11808 Main Street, which has recently become home to Manny's Gelato, and the owner of the building (11021 Woodstock Street) at the northwest corner of Main and Woodstock Streets with Certificate of Appreciation - Restoration Awards previously awarded last September, 2016 to two (2) downtown property owners (home to a total of three (3) businesses).

Following a brief discussion it was agreed to invite the CoA – Restoration Award-recipient property owners to the Saturday, May 27, 2017 Farmers' Market and present them with the award at around 12:00 noon that day.

30 C. Farmers' Market – Saturday, May 27, 2017

The Saturday, May 27th Farmers' market events/activities were reviewed including Huntley Historical Society memberships, distribution of walking tour maps and other historic preservation literature, display of "decorated" bricks from the May 6th event with winning-bricks highlighted, announcement of the historic district-signage and announcement of the *Certificate of Appreciation – Restoration* awards to the owners of 11808 Main Street and 11021 Woodstock Street properties.

40 D. Event Highlighting Historic Schools/Former School Sites – August, 2017

Discussion included the inventory of the various school sites including buildings that still exist as well as cleared sites where schools had been through history, whether a tour would be self-guided or a guided tour including narration about the various historic school sites and it was agreed to continue discussion of this item at the April meeting.

45 E. Second Street Stroll – October, 2017

Chairperson Britton noted that previous discussion of this event has included hosting it on either Saturday, October 7th or the 14th depending upon variables such as the availability of actors, high school homecoming and Columbus Day and after a brief discussion it was agreed to postpone the event until May of 2018.

Historic Preservation Commission Vacancies

5 Chairperson Britton asked Staff if they were aware of any nominees for the Historic Preservation Commission and Director Nordman stated that he is unaware of any person currently under consideration for the vacancies on the Historic Preservation Commission.

6. New Business

10 Chairperson Britton reviewed the other items to be considered at the Village Board meeting where the proclamation for Look At Local History month would be read including reading of the proclamation for the 100th year anniversary for the brick portion of Woodstock Street and acknowledgement of the three (3) 2017 Pride in Preservation award-recipient properties.

15 Chairperson Britton stated that she had received an e-mail correspondence from Village Clerk Rita McMahon regarding the scheduling of a meeting with Village President Sass and Village Manager Johnson planned for the first week of April and after a brief discussion it was agreed that Vice Chair Oldham and Commissioner Rizzo would attend the meeting.

20 Chairperson Britton noted that upcoming events include the Belvidere Historic Preservation Commission meeting next Tuesday, March 28, 2017 at 5:30 p.m., the Illinois Association of Historic Preservation Commissions (IAHPC) has a meeting on Saturday, May 6, 2017 [in Princeton, Illinois] and the McHenry County Joint Council of Historic Groups meets tomorrow evening, March 22nd at the Lehmann Mansion in Lake Villa, Illinois at 7:00 p.m.

25 7. Adjournment

At 7:45 p.m., A MOTION was made by Commissioner Waters to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

30 Respectfully submitted,
James Williams
Planner
Village of Huntley