

**VILLAGE OF HUNTLEY  
HISTORIC PRESERVATION COMMISSION MEETING  
Tuesday, October 16, 2018  
MINUTES**

5 1. CALL TO ORDER

Chairperson Donna Britton called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, October 16, 2018 at 4:05 pm in the Village Hall – Conference Room C107, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

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2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Keith Mallegni, Burt Natkins, Gerri Rizzo, Vice Chair Lonni Oldham and Chairperson Donna Britton

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MEMBERS ABSENT: Commissioner Deb Waters

ALSO PRESENT: Planner James Williams

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3. PUBLIC COMMENTS None

4. Approval of Minutes

A. Approval of the September 18, 2018 Historic Preservation Commission Meeting Minutes

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**A MOTION was made to approve the September 18, 2018 Historic Preservation Commission meeting minutes with the following corrections:**

**Page 1, Line 25, replace “veterans” with “veterans’ ”**

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**Page 2, Line 26 remove “basement”**

**MOVED: Vice Chair Oldham**

**SECONDED: Commissioner Mallegni**

**AYES: Commissioners Mallegni and Rizzo, Vice Chair Oldham and Chairperson Britton**

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**NAYS: None**

**ABSTAIN: Commissioner Natkins**

**MOTION CARRIED 4:0:1**

5. Old Business

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A. Farmer’s Market – October 13, 2018 – *Re-Cap*

Vice Chair Oldham recalled that despite the cool temperatures at the farmer’s market, the Huntley Historical Alliance booth enjoyed a surprisingly strong turn-out. Visitors appreciated the local history trivia program and historic preservation handouts.

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Vice Chair Oldham noted that Commissioner Mallegni suggested collating the hand-outs. Vice Chair Oldham further noted that future consideration may be given to “separating” the hand-outs between those that may be of particular interest to landmark candidates and handouts for Huntley residents interested in local history.

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B. *“Living With History”* - Window Cling – Distribution Update

Chairperson Britton recalled that at the last month’s Historic Preservation Commission meeting the window clings were distributed to various commissioners for distribution to previous Certificate of Appreciation (CoA) award

recipients. An update was provided as to which CoA businesses and/or property owners had received the window cling sticker.

Chairperson Britton asked if there were any suggestions for future CoA nominee businesses and/or property owners.

Commissioner Rizzo suggested the Walgreens pharmacy at 12000 Princeton Drive and Vice Chair Oldham suggested the LMM & Associates Inc./U.S. Post Office building at the northwest corner of Woodstock and Coral Streets.

#### C. Certified Local Government Re-Application Process

Planner Williams noted that the Certified Local Government application packet is complete with the exception of the Historic Preservation Ordinance in light of proposed revisions that Commissioner Natkins may identify through the course of his review of the document.

Commissioner Natkins stated he expects the Historic Preservation Ordinance review process, including any subsequent approved revisions to the Ordinance, will be a lengthy process and the Certified Local Government application process should proceed with the existing Historic Preservation Ordinance.

#### 6. New Business

##### A. Historic Preservation Ordinance – Potential Revisions

Commissioner Natkins provided an overview of issues he discovered through his review of the Ordinance, Planner Williams distributed a copy of the “redlined-version” of the Huntley Historic Preservation Ordinance and discussion ensued as to future review of the Ordinance.

Discussion ensued as to potential revisions which may serve to streamline the document and that Commission Natkins could provide an update of his progress at the next meeting.

#### 5. Old Business

##### D. Landmarking Town Square

Vice Chair Oldham noted that Planner Williams had provided her a copy of the landmark application packet for the Huntley Town Square and she was satisfied with the information included in the application packet.

Planner Williams stated that the Huntley Town Square landmark application information would be provided to the Village Manager’s office if the Historic Preservation Commission members are comfortable with the content of the application packet.

After a brief discussion Planner Williams was directed to forward on the Huntley Town Square landmark application.

##### E. Look at Local History Month Event – May 2019

Discussion ensued regarding the type of event to plan for local history month. Ideas included the following:

- Inviting a craftsperson presenting historic restoration techniques for elements such as window replacement, painting and reconditioning;
- Presentation exploring the profiles of prominent women throughout Huntley’s history;
- Inviting landmark-designated/ historic district-designated property owners and/or Pride in Preservation award recipient property owners to discuss their experiences in historic preservation

Chairperson Britton noted that it is importation that members of the local Historic Alliance are included in the planning of local history month.

*Artifacts in Huntley Town Square*

5 Vice Chair Oldham stated that she and Commissioner Mallegni found that most of the artifacts in the Town Square already had labels or plaques. Commission Oldham stated that labels were still needed for the mine thrower, fire bell and gazebo.

10 Planner Williams stated that the Development Services Department Staff will investigate the possibility of procuring plaques for the artifacts.

*A Very Merry Huntley Tree Decorating Event – Friday November 30, 2018*

15 Vice Chair Oldham stated that the application for the tree for the Huntley Historical Alliance has been submitted and it is planned that local Huntley history trivia produced earlier this year will be utilized to decorate the tree.

7. Adjournment

20 At 5:28 p.m., A MOTION was made by Commissioner Rizzo to adjourn the meeting and was seconded by Commissioner Mallegni. Motion carried unanimously.

Respectfully submitted,

*James Williams*

Planner

Village of Huntley