**VILLAGE OF HUNTLEY**
**HISTORIC PRESERVATION COMMISSION MEETING**
**Tuesday, December 17, 2019**
**MINUTES**

1. CALL TO ORDER

Vice Chair Lonni Oldham called to order the regularly scheduled meeting of the Village of Huntley Historic Preservation Commission for Tuesday, December 17, 2019 at 4:03 pm in the Village Hall – Village Board Conference Room C107, located at 10987 Main Street, Huntley, Illinois 60142. The room is handicap accessible.

2. ROLL CALL - ATTENDANCE

MEMBERS PRESENT: Commissioners Keith Mallegni, Burt Natkins, Geri Rizzo, Deb Waters, and Vice Chair Lonni Oldham

MEMBERS ABSENT: Chairperson Donna Britton

ALSO PRESENT: Director of Development Services Charles Nordman and Development Manager Margo Griffin

3. PUBLIC COMMENTS None.

4. Approval of Minutes

A. Approval of the November 19, 2019 Historic Preservation Commission Meeting Minutes

Vice Chair Oldham requested the following changes to the minutes and Development Manager Griffin took notes and corrected them:

- Page 2, line 6: Insert "be" in sentence three.
- Page 2, line 30: Correct spelling for "Oldham" in this sentence and throughout the minutes.
- Page 2, line 32: Delete sentence two regarding the consensus.
- Page 2, line 35-38: Correct to read: *At this time, a discussion ensued regarding the Thomas Stillwell Huntley life-size cut out, and the estimated cost of $150 each, and Vice Chair Oldham thought it would be wise to purchase two of them (one for Commission and one for Society).*
- Page 2, line 43: Correct the wording to state Parkside added historic photos.
- Page 3, line 10: Add wording on new design of signs and clarify it was for all PIP recipients.
- Page 3, line 23: Delete entire paragraph.
- Page 3, line 35: Correct sentence two by stating the State clarification was for CLG.

**A MOTION was made to approve November 19, 2019 Historic Preservation Commission meeting minutes as modified.**

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| **MOVED:** | **Vice Chair Oldham** |
| **SECONDED:** | **Commissioner Rizzo** |
| **AYES:** | **Commissioners Mallegni, Rizzo, Waters, Natkins, and Vice Chair Oldham** |
| **NAYS:** | **None** |
| **ABSTAIN:** | **None** |
| **MOTION CARRIED** | **5:0:0** |

5. Old Business

A. Discuss Researching Grant Opportunities

Vice Chair Oldham stated there were no new updates on grants.

B. Discuss Signage for Artifacts in Town Square

Commissioner Mallegni stated he will be measuring the artifacts on the Square and described the planned location for a plaque on each. Discussion ensued on vendors for purchasing the plaques. Director Nordman stated the plaque installed by Mr. Godlewski was purchased from Fast Signs in Carpentersville. Commissioner Mallegni stated he would get a quote from them.

C. Local History Month 2020

a. Pride in Preservation Nominations and Reunion

The Commissioners discussed some potential homes for 2020 PIP awards, including the Staab home and a home located at the intersection of Mill Street and Grove Street. It was decided that the Commission still had time to identify additional properties, but that letters would need to go out in March. Vice Chair Oldham stated Chairperson Britton will be leading the planning for the PIP reunion.

b. Certificates of Appreciation

Vice Chair Oldham stated she thought it would be best to have the Parkside recognition fall under the category of Certificate of Appreciation for interior décor for displaying historic photographs of the Village. All commissioners present concurred.

c. Other Events

Commissioner Rizzo stated the drawings for the coloring book she was designing were nearly complete. Commissioner Rizzo stated she has a great picture of the Huntley sign that could possibly be used for the cover.

Vice Chair Oldham discussed the possibility of laminating the downtown historical posters. Manager Griffin stated the Village has a laminating machine which can handle pages 11x17 inches in size.

D. Second Street Landmarks

Vice Chair Oldham stated the Commission has a lot of work to do for landmarking Second Street properties and it would be great if the group could set their focus on this for 2020. Discussion ensued on landmarking homes and the potential for creating a sub-committee.

E. Town Square Landmarking

Vice Chair Oldham asked Director Nordman if he thought it was possible to get a date to go before the Village Board to present a proposal for landmarking the Town Square. Director Nordman stated he believed

the February 13th Village Board agenda would be available. Director Nordman stated he would confirm a date and report back to the Commission.

F. Certified Local Government

Director Nordman stated he spoke with the State's new CLG Program Coordinator about conducting a cursory review of the Village historic preservation ordinance prior to applying for CLG. Director Nordman stated program coordinator is currently reviewing the ordinance.

G. New Business

A. Catty Property Update

Director Nordman and Manager Griffin reviewed the Catty property staff report and exhibits which were recently reviewed by the Village Board. Discussion ensued regarding the proposed uses and it was the general consensus that they would be a good fit in the downtown.

B. Discuss Fall 2020 Program

Vice Chair Oldham stated the Fall 2020 program is being led by Chairperson Britton. Vice Chair Oldham stated the Commission would table discussion until the January meeting when Chairperson Britton would be in attendance.

6. Adjournment

At 4:51 p.m., A MOTION was made by Commissioner Waters to adjourn the meeting and was seconded by Commissioner Rizzo. Motion carried unanimously.

Respectfully submitted,

*Margo Griffin*

Development Manager
Village of Huntley