



PUBLIC MEETING NOTICE AND AGENDA
VILLAGE OF HUNTLEY
LIQUOR COMMISSION HEARING

**THURSDAY, JUNE 9, 2016
7:00 P.M.**

AGENDA

- I. Call to Order
- II. Public Comments
- III. Items for Consideration
 - A. Consideration of an Ordinance for the Approval and Issuance of a Class "E" Liquor License; Trinity Evangelical Lutheran Church for an Oktoberfest on August 26 – 28, 2016
- IV. Other Business
- V. Adjournment

MEETING LOCATION

10987 Main Street
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.



David J. Johnson, Village Manager

Agenda Item: **Consideration of an Ordinance for the Approval and Issuance of a Class “E” Liquor License; Trinity Evangelical Lutheran Church – Oktoberfest**

Petitioner: **Trinity Evangelical Lutheran Church**

Department: **Village Manager’s Office**

Introduction

The Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

A Class “E” Liquor License is being requested at this time. A Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00.

Staff Analysis

The Liquor Commission is being presented with the request from the Trinity Evangelical Lutheran Church (Church) by Pastor Robert Hoffman for a Class “E” Liquor License to sell beer and wine. The request is for an Oktoberfest event planned for August 26th – August 28th on their premises located at 11008 Church Street.

The Church is requesting the license to operate a beer and wine area during the hours of 4:00 pm to 10:00 pm on Friday, August 26th, 11:00am – 10:00 pm on Saturday, August 27th, and 4:00 pm – 9:00 pm on Sunday August 28th. Serving of alcohol will stop at 9:30 pm on Friday and Saturday and 8:30 pm on Sunday, all of which is one-half hour before the event closes each day. The beer and wine area will be fenced off and there will be no removal of alcohol from this area to the festival area. The event will be monitored by using an ID wristband. A letter of request has been submitted outlining the event and is included in the packet.

An application has been placed on file and reviewed by the Village Clerk’s Office. All is in order for consideration at this time. The application is being presented with the provision of the State license being provided closer to the date of the event. This stipulation will be included as a condition of approval. The liquor license would be issued for only August 26th – August 28th 2016. All of the required documentation has been submitted and meets code requirements.

Financial Impact

The Church is requesting waiver of the payment of the \$75.00 fee.

Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

Action Requested

A consensus of the Committee of the Whole to forward on to the Liquor Commission an Ordinance authorizing the issuance of a Class “E” Liquor License to the Trinity Evangelical

Lutheran Church for the Oktoberfest event subject to the following conditions of approval:

1. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class "E" Liquor License becomes effective.
2. The beer and wine can only be sold and consumed in the designated beer and wine area.

Exhibits:

- Trinity Church Letter of Request
- Event Layout
- Draft Ordinance

To the Village Council of Huntley, IL

The following is a proposal from Trinity Lutheran Church at 11008 North Church Street. The church would hold its second annual Oktoberfest on August 26, 27 & 28, 2016. This event would be held in Trinity Lutheran's back parking lot area.

Purpose/Theme

The purpose of the Oktoberfest at Trinity Lutheran Church is to serve as a fundraising event for TLC Pregnancy Services in Elgin, IL and for the expansion fund for the church. The event will highlight the music, beer, and cuisine of the German culture and will also offer American cuisine, games and activities for children.

Trinity Lutheran Church requests that all fees and permits for this festival be waived due to the church's 501c3 status.

Hours of Operation

Friday, August 26 will be 4pm-10pm. Live music, provided by The Phenix, will be from 5pm-9pm. Beer and wine sales 4pm-9:30pm.

Saturday, August 27 will be 11am-10pm. Pig Roast at noon. Live music (The Phenix) from 5pm-9pm. Beer and wine sales, 4pm-9:30pm.

Sunday, August 28 will be 4pm-9pm. Live music (The Phenix) from 5pm-8pm. Beer and wine sales, 4pm-8:30pm.

Site Plan

Please see attached.

Parking

Parking will be available in church parking lot, in town and the surrounding area.

Beer and Wine sales

People who wish to purchase alcohol must have their ID's checked and those over 21 years of age will be given a colored wristband, for that day only, in order to be served. The event will be taped off and we will have persons stationed at the two entrance/exits for the event to make sure no one leaves with alcoholic beverages. Only select Oktoberfest beers, a few domestic beers and wine will be sold at the festival.



PORT-A-POTTI

ENTRANCE

BEER TRAILOR

Food 1
Food 2
Food 3

ENTRANCE ONLY

EXIT

40' of Window Sidewall Behind Stage

8' x 16' x 6' Stage

20' x 30' Phase Tent

20' x 30' Phase Tent

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF
A CLASS “E” LIQUOR LICENSE
IN THE VILLAGE OF HUNTLEY – TRINITY EVANGELICAL LUTHERAN CHURCH**

Ordinance (O)2016-06.**

WHEREAS, the Liquor Commission is being presented with a request from the Trinity Evangelical Lutheran Church (Church) for the issuance of a Class “E” liquor license for the Oktoberfest event planned for August 26-28, 2016; and

WHEREAS, the Church is requesting the license to operate a beer and wine area during the hours of 4:00 pm to 10:00 pm on Friday, August 26th, 11:00 am to 10:00 pm on Saturday, August 27th, and 4:00 pm to 9:00 pm on Sunday August 28, 2016; and

WHEREAS, alcohol serving will stop at 9:30 pm on Friday and Saturday and at 8:30 pm on Sunday, which is one-half hour before the event closes each day. The beer and wine area will be fenced off with no alcohol allowed outside of the area into the festival area; and

WHEREAS, the Code of Ordinances of the Village of Huntley provides for the issuance of a Class “E” liquor license for temporary events provided that certain criteria set forth therein are met; and

WHEREAS, all of the required documentation submitted by the Trinity Evangelical Lutheran Church meets the code requirements; and

NOW THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND THE LIQUOR COMMISSION of the Village of Huntley as follows:

SECTION I: A Class “E” liquor license is hereby issued to the Trinity Evangelical Lutheran Church for the 2016 Oktoberfest taking place on Church Property, 11008 Church Street, on Friday, August 26th, Saturday August 27th, and Sunday August 28, 2016 subject to the following conditions:

1. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.
2. The beer and wine can only be sold and consumed in the designated beer and wine area.

SECTION II: It is the consensus of the Liquor Commission to waive the fee.

SECTION III: All other provisions of the Liquor Control Ordinances of the Village of Huntley shall remain in full force and effect, including, but not limited to, the obligation of all individuals serving alcohol to be BASSET trained.

SECTION IV: This Ordinance shall be in full force and effect from its date of passage.

	Aye	Nay	Absent	Abstain
Commissioner Goldman	_____	_____	_____	_____
Commissioner Hoeft	_____	_____	_____	_____
Commissioner Kanakaris	_____	_____	_____	_____
Commissioner Leopold	_____	_____	_____	_____
Commissioner Piwko	_____	_____	_____	_____
Commissioner Westberg	_____	_____	_____	_____

PASSED and APPROVED this 9th day of June 2016.

APPROVED:

Village President

ATTEST:

Village Clerk

DRAFT