

**VILLAGE OF HUNTLEY
LIQUOR COMMISSION
December 19, 2019
MEETING MINUTES**

CALL TO ORDER:

A meeting of the Huntley Liquor Commission was called to order on Thursday, December 19, 2019 at 8:04 p.m. in the Municipal Complex, Village Board Room, 10987 Main Street, Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Chairman Charles H. Sass; Commissioners: Ronda Goldman, Timothy Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Director of Finance Cathy Haley, Human Resources Manager Chrissy Hoover, Director of Development Services Charles Nordman, Director of Public Works and Engineering Timothy Farrell, Village Clerk Rita McMahon and Village Attorney John Cowlin.

PUBLIC COMMENTS: None

ITEMS FOR CONSIDERATION:

- A. Consideration - An Ordinance Approving the Issuance of a Class “E” Liquor License and Waiver of Fee; Trinity Evangelical Lutheran Church – Oktoberfest 2020

Chairman Sass reported that the Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

A Class “E” Liquor License is being requested at this time. Pursuant to the Village of Huntley Liquor Control Ordinance, a Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00. The Class “E” license authorizes the retail sale of beer and wine or other alcoholic liquor specifically approved at the time of license application for consumption upon the premises where sold or offered as specified in the license. No class “E” license shall be issued until the Liquor Commission has:

1. Established the location upon the premises where beer and wine, or other approved alcoholic liquor is to be sold;
2. The hours of operation, which shall not be extended beyond those provided in §110.09;
3. The manner in which the licensee will manage crowd control and refuse pickup;
4. Proof of insurance as required by this chapter or state laws;
5. A list of members of the corporation who will be selling beer and wine, or other approved alcoholic liquor at the location pursuant to the license; and
6. Proof of permission from the owner of the premises authorizing the sale of beer and wine or other approved alcoholic liquor during the time requested in the permit and such other

requirements as the President and Village Board or Liquor Control Commission deem appropriate in the case of each particular permit.

Staff Analysis

The Liquor Commission is being presented with the request from the Trinity Evangelical Lutheran Church (Church) for a Class “E” Liquor License to sell beer and wine or other alcoholic liquor. The request is for their annual Oktoberfest event planned for August 28th – August 30th on their premises located at 11008 N. Church Street.

The Church is requesting the license to operate a beer and wine area during the hours of 5:00 pm to 11:00 pm on Friday, August 28th, 3:00 pm – 11:00 pm on Saturday, August 29th, and 12:00 pm – 3:30 pm on Sunday August 30th. Serving of alcohol will stop at 10:30 pm on Friday, 10:30 pm on Saturday and 3:00 pm on Sunday. The beer and wine area will be fenced off and there will be no removal of alcohol from this area to the festival area. The event will be monitored by using an ID wristband.

An application has been placed on file and reviewed by the Village Clerk’s Office. All is in order for consideration at this time. The application is being presented with the provision of the State license and insurance documents being provided closer to the date of the event. This stipulation will be included as a condition of approval in the ordinance. The liquor license would be issued for only August 28 – August 30, 2020. All of the required documentation has been submitted and meets code requirements.

Financial Impact

The Church is requesting waiver of the payment of the \$75.00 fee. The Commission has waived the fee in the past.

Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

Chairman Sass asked if the Commission had any comments or questions. There were none.

A motion was made to approve an Ordinance Approving the Issuance of a Class “E” Liquor License to Trinity Evangelical Lutheran Church for the Oktoberfest 2020 event subject to the following conditions of approval and waiver of fee:

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
 - 2. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
 - 3. The approved alcohol can only be sold and consumed in the designated beer garden area.**
 - 4. Anyone serving or selling alcohol must be BASSET trained.**
- No less than one (1) week prior to the event:**
- 5. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.**
 - 6. Petitioner must provide insurance coverage and documentation prior to the event.**

MOTION: Commissioner Kanakaris

SECOND: Commissioner Goldman

AYES: Commissioners: Goldman, Hoefft, Kanakaris, Piwko and Westberg

NAYS: Commissioner Leopold

ABSENT: None

The Motion Carried: 5-1-0

B. Consideration – An Ordinance Approving the Issuance of the 2020 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24

Mayor Sass reported the 2020 renewal packets were distributed to current liquor license holders in October. As part of the renewal process, the items below are required to be on file and current:

- Signed and notarized Application with Affidavit
- Payment of \$1,500 for all classes
- Certificate of Insurance including Best Policy Rating
- Surety Bond
- Applicant Profile Information
- Registered Agent Profile Information
- State Liquor License
- Current Lease/Deed
- Current Articles of Incorporation
- BASSET training information for employees
- Video Gaming application and payment, if applicable
- Outside event information, if applicable
- Tasting information, if applicable

Staff Analysis

All renewal applications received are in substantial compliance with Village Code. Thirty-four renewal packets were received. The request per Class is as follows:

1. 18 Class A	3. 1 Class C	5. 2 Class F	7. 1 Class J	9. 1 Class L
2. 1 Class B	4. 8 Class D	6. 1 Class I	8. 1 Class K	

The total number of licenses issued at this time last year for 2019 was 28.

Applicant	Class	Description
1. BBQ King Smokehouse	A	Retail sale on premises. Consumption on premises. Retail sale and take-out of alcoholic liquor in the original package.
2. Bowl Hi Lanes		
3. Bricks & Ivy LLC d/b/a Parkside Pub		
4. Brunch Café		
5. Casa Rubi-os		
6. Jameson’s Huntley (Restaurant)		
7. Lucky Bernie’s		
8. Millie’s LLC		
9. Sal’s Pizzeria		
10. Offie’s Tap		
11. Pub 47		
12. Sammy’s		
13. SMDMF LLC/Goodfella’s		
14. Soula’s Village Inn		
15. Tacos Locos		

16. Tee 2 Green Indoor Golf LLC		
17. Triple K & B; d/b/a Rookies 3		
18. Tufano's Pizzeria		
Applicant	Class	Description
19. Jameson's Huntley (Del Webb banquet facility)	B	Retail sale in restaurants/banquet rooms. Only at tables in conjunction with meals.
20. Huntley American Legion Post 0673, Inc.	C	Retail sale for consumption on premises to an organized club. Retail sale and take-out of alcoholic liquor in the original package.
21. Aldi	D	Retail sale in sealed packages. Not for consumption on premises sold. Sampling/tasting events on licensed premises subject to specific regulations.
22. Best Price Tobacco & Gifts		
23. American Drug Store d/b/a Osco #3394		
24. Huntley Beverage Corp/Armanetti's		
25. Huntley Food & Liquor		
26. Walgreens/Princeton Drive		
27. Walgreens /Reed Road		
28. Walmart		
29. Huntley Park District/Pinecrest	F	Retail sale on premises. For country clubs only.
30. Whisper Creek Golf Club		
31. Jameson's	I	Issued only to a business that is a caterer-retailer and who presently holds a Class "A", "B", "C", or "F" liquor license issued by the Village.
32. Sew Hop'd Brewery	J	Retail sale for consumption on premises. Retail sale of beer produced by licensee in sealed packages for off-premises consumption.
33. D'Vine Wine Crafters LLC, d/b/a Village Vintner Winery	K	The retail sale of wine produced by the licensee on the licensed premises in sealed packages for off-premises consumption, all in connection with the licensee's operation of a winemaking facility.
34. JayDev Brew, Inc. d/b/a More Brewing Company	L	The operation of a brew pub, which may include outdoor seating areas as specified in the license, and in compliance with all applicable state and federal regulations and licenses authorizing the manufacture, storage, distribution, and sale of beer.

There was one liquor violation in 2019 for serving a minor (Best Price Tobacco & Gifts). Shown below is an outline of sampling, Temporary Use Permit and outside events on-premise or on Village-owned property, and outside seating requests. The TTF and Huntley Thunder events are subject to the approved License Agreement between the Village and the Parkside Pub property owner. The

agreement was entered into as a condition of the property purchase in 2014.

New events for 2020 as on-premise outside events include Beer Fest by MORE Brewing, and three outside and two league events for Sew Hop'd. A detailed site plan will be distributed to the Village Board no less than 90 days prior to Beer Fest event due to improvements still taking place on-site.

Temporary Use/Outside Events/Outside Seating Requests, Sampling
Temporary Use/Outside Event Requests

- BBQ King Smokehouse (Village-owned property)
 - BBQ King Smokeout; June 26 – June 27, 2020
- Huntley Legion
 - Horseshoes in the Honor Garden on Thursday nights; May through October (on-premise)
 - Huntley Vet Fest 2020; June 20, 2020 (Village-owned property)
- JayDev MORE Brewing (on-premise)
 - Beer Fest; July 17, 2020 – ***New Event for 2020***
- Parkside Pub
 - Outside dining in the beer garden area May – October (on-premise)
 - Huntley Thunder Music Fest 2020; July 24 – July 25, 2020 (Village owned-property)
 - Turkey Testicle Festival 2020; November 25, 2020 (Village-owned property)
- Rookies (on-premise)
 - Vintage car show in parking lot; Thursday nights – June through September
 - Outside dining in the designated area
- Sammy's (on-premise)
 - Outside events scheduled for May and July *Dates to be determined*
 - Outside dining in the designated area
- Sew Hop'd (on-premise)
 - Cornhole League; May 15 – June 15 – ***New for 2020 - Site Plan Included***
 - Frisbee Golf League; June 15 – July 15 – ***New for 2020 - Site Plan Included***
 - Anniversary Celebration; Saturday in May to be determined – ***New for 2020 – Site Plan Included***
 - Summer Festival; Saturday in July to be determined – ***New for 2020 – Site Plan Included***
 - Oktoberfest; Saturday in September to be determined – ***New for 2020 – Site Plan Included***
 - Outside dining in the designated area
- Tacos Locos (on-premise)
 - Outside event for Cinco de Mayo; May 5th

Outside Restaurant/Café Seating on Public Property

Parkside Pub has submitted an application, agreement and payment for outdoor seating for the summer. Updated insurance documents will need to be submitted prior to April 1st. *No change in layout.*

Class “D” Sampling Requests

- Huntley Beverage Corporation/Armanetti’s Wine & Liquor requests sampling every Saturday from 12:00 pm to 5:00 pm.
- American Drug Store LLC d/b/a Osco Drug #3394 requests sampling every Friday through Sunday from 11:00am – 4:00pm as well as November 23rd – 25th and December 24th and 31st.

Financial Impact

Payments for the Liquor License fees have been deposited in the appropriate revenue line item in the General Fund.

Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The applications have been reviewed and are in compliance with Section 110: Alcoholic Beverages requirements.

Mayor Sass asked if there were any questions or concerns. There were none.

A motion was made to approve an Ordinance Approving the Issuance of the 2020 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24.

- MOTION:** Commissioner Goldman
SECOND: Commissioner Piwko
AYES: Commissioners: Goldman, Hoeft, Kanakaris, Leopold, and Piwko
NAYS: None
ABSTAIN: Commissioner Westberg
ABSENT: None
The Motion Carried: 5-0-1

EXECUTIVE SESSION: None

POSSIBLE ACTION ON ANY CLOSED SESSION ITEMS: None

OTHER BUSINESS: None

ADJOURNMENT:

There being no further business to discuss, a MOTION was made to adjourn the hearing at 8:07 p.m.

- MOTION:** Commissioner Piwko
SECOND: Commissioner Kanakaris
The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Rita McMahan
Village Clerk