

**PUBLIC MEETING NOTICE AND AGENDA
VILLAGE OF HUNTLEY
LIQUOR COMMISSION HEARING**



**THURSDAY, DECEMBER 19, 2019
7:00 P.M. or soon thereafter**

1. Call to Order
2. Public Comments
3. Items for Consideration
 - A. Consideration - An Ordinance Approving the Issuance of a Class "E" Liquor License and Waiver of Fee; Trinity Evangelical Lutheran Church – Oktoberfest 2020
 - B. Consideration – An Ordinance Approving the Issuance of the 2020 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24
4. Executive Session (if necessary)
5. Possible Action on Any Closed Session Item
6. Other Business
7. Adjournment

MEETING LOCATION

Village of Huntley Municipal Complex
10987 Main Street; Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.

A handwritten signature in blue ink, appearing to read "David Johnson", is written over a horizontal line.

David J. Johnson, Village Manager

Agenda Item: **Consideration - An Ordinance Approving the Issuance of a Class “E” Liquor License and Waiver of Fees; Trinity Evangelical Lutheran Church – Oktoberfest August 28 – 30, 2020; 11008 N. Church St.**

Petitioner: **Trinity Evangelical Lutheran Church**

Department: **Village Manager’s Office**

Introduction

The Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

A Class “E” Liquor License is being requested at this time. Pursuant to the Village of Huntley Liquor Control Ordinance, a Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00. The Class “E” license authorizes the retail sale of beer and wine or other alcoholic liquor specifically approved at the time of license application for consumption upon the premises where sold or offered as specified in the license. No class “E” license shall be issued until the Liquor Commission has:

1. Established the location upon the premises where beer and wine, or other approved alcoholic liquor is to be sold;
2. The hours of operation, which shall not be extended beyond those provided in §110.09;
3. The manner in which the licensee will manage crowd control and refuse pickup;
4. Proof of insurance as required by this chapter or state laws;
5. A list of members of the corporation who will be selling beer and wine, or other approved alcoholic liquor at the location pursuant to the license; and
6. Proof of permission from the owner of the premises authorizing the sale of beer and wine or other approved alcoholic liquor during the time requested in the permit and such other requirements as the President and Village Board or Liquor Control Commission deem appropriate in the case of each particular permit.

Staff Analysis

The Liquor Commission is being presented with the request from the Trinity Evangelical Lutheran Church (Church) for a Class “E” Liquor License to sell beer and wine or other alcoholic liquor. The request is for their annual Oktoberfest event planned for August 28th – August 30th on their premises located at 11008 N. Church Street.

The Church is requesting the license to operate a beer and wine area during the hours of 5:00 pm to 11:00 pm on Friday, August 28th, 3:00 pm – 11:00 pm on Saturday, August 29th, and 12:00 pm – 3:30 pm on Sunday August 30th. Serving of alcohol will stop at 10:30 pm on Friday, 10:30 pm on Saturday and 3:00 pm on Sunday. The beer and wine area will be fenced off and there will be no removal of alcohol from this area to the festival area. The event will be monitored by using an ID wristband.

An application has been placed on file and reviewed by the Village Clerk’s Office. All is in order for

consideration at this time. The application is being presented with the provision of the State license and insurance documents being provided closer to the date of the event. This stipulation will be included as a condition of approval in the ordinance. The liquor license would be issued for only August 28 – August 30, 2020. All of the required documentation has been submitted and meets code requirements.

Financial Impact

The Church is requesting waiver of the payment of the \$75.00 fee. The Commission has waived the fee in the past.

Legal Analysis

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

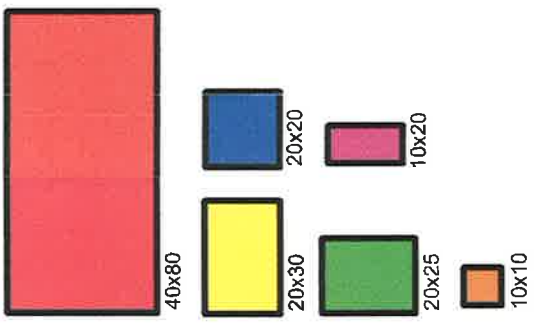
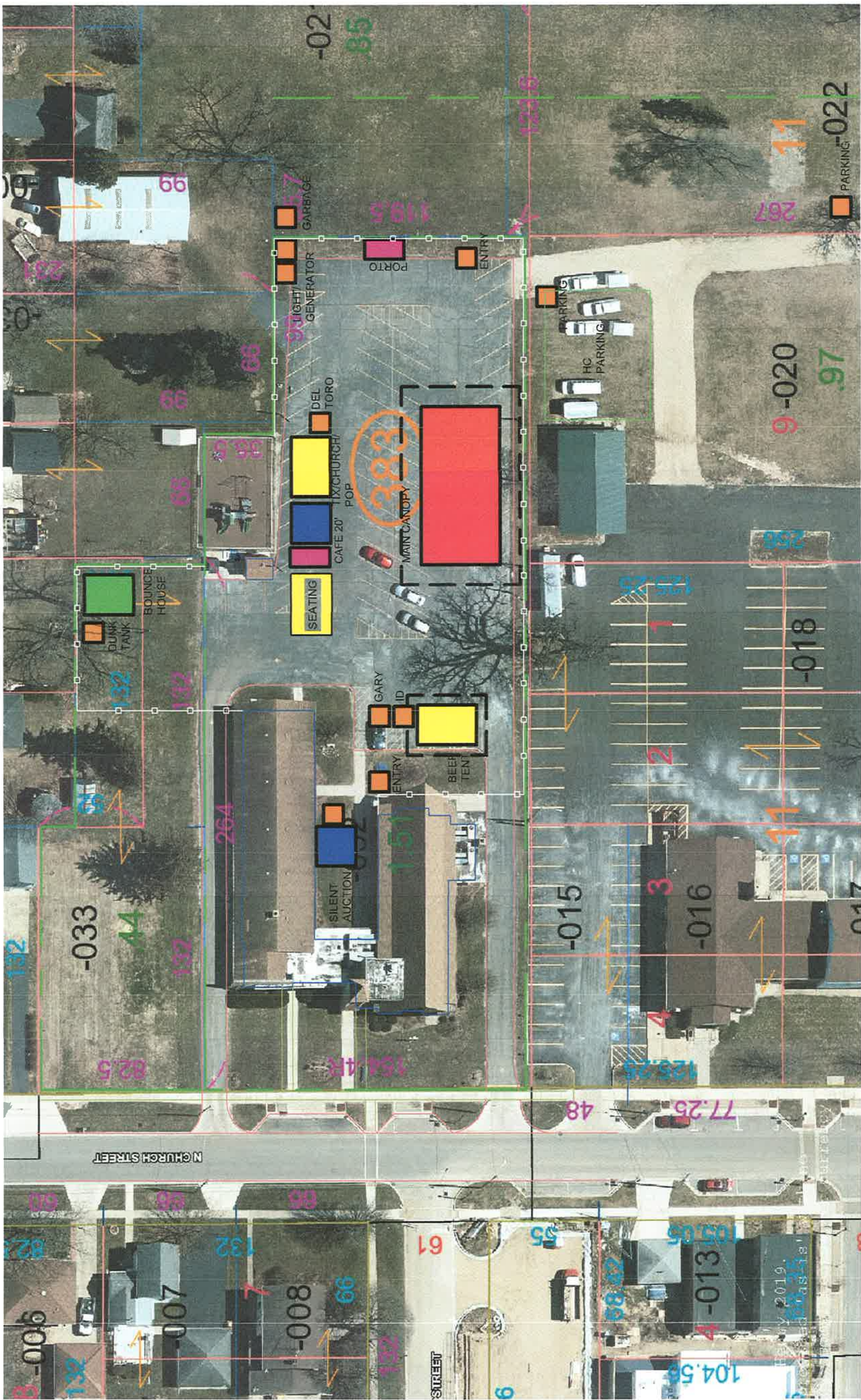
Action Requested

A motion of the Liquor Commission to approve an Ordinance Approving the Issuance of a Class “E” Liquor License to Trinity Evangelical Lutheran Church for the Oktoberfest 2020 event subject to the following conditions of approval and waiver of fee:

1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
2. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.
3. The approved alcohol can only be sold and consumed in the designated beer garden area.
4. Anyone serving or selling alcohol must be BASSET trained.
No less than one (1) week prior to the event:
5. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.
6. Petitioner must provide insurance coverage and documentation prior to the event.

Exhibits:

1. Event Layout
2. Draft Ordinance



1 SITE PLAN
 SCALE: 1" = 50'-0"
 NORTH

AUGUST 13, 2019
 TRINITY LUTHERAN CHURCH



**AN ORDINANCE APPROVING THE ISSUANCE OF
A CLASS “E” LIQUOR LICENSE FOR
TRINITY EVANGELICAL LUTHERAN CHURCH
FOR OKTOBERFEST, AUGUST 28 – AUGUST 30, 2020**

Ordinance (O)2019-12.***

WHEREAS, the Liquor Commission is being presented with a request from the Trinity Evangelical Lutheran Church (Church) for the issuance of a Class “E” liquor license for the Oktoberfest event planned for August 28-30, 2020; and

WHEREAS, the Church is requesting the license to operate a beer and wine area during the hours of 5:00 pm to 11:00 pm on Friday, August 28th, 3:00 pm to 11:00 pm on Saturday, August 29th, and 12:00 pm to 3:30 pm on Sunday, August 30th, 2020, and a waiver of fees; and

WHEREAS, serving of alcohol will stop at 10:30 pm on Friday, at 10:30 pm on Saturday and at 3:00 pm on Sunday, and the beer and wine area will be fenced off with no alcohol allowed outside of the area into the festival area; and

WHEREAS, the Code of Ordinances of the Village of Huntley provides for the issuance of a Class “E” liquor license for temporary events provided that certain criteria set forth therein are met; and

WHEREAS, all of the required documentation submitted by the Trinity Evangelical Lutheran Church meets the code requirements.

NOW THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND THE LIQUOR COMMISSION of the Village of Huntley as follows:

SECTION I: A Class “E” liquor license is hereby issued to the Trinity Evangelical Lutheran Church for the 2020 Oktoberfest taking place on Church Property, 11008 N. Church Street, on Friday, August 28th, Saturday, August 29th, and Sunday, August 30th, 2020 subject to the following conditions of approval:

1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
2. The approved alcohol can only be sold and consumed in the designated beer garden area.
3. Anyone serving or selling alcohol must be BASSET trained.
No less than one (1) week prior to the event:
4. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.
5. Petitioner must provide insurance coverage and documentation prior to the event.

SECTION II: It is the consensus of the Liquor Commission to waive the fee.

SECTION III: All other provisions of the Liquor Control Ordinances of the Village of Huntley shall remain in full force and effect, including, but not limited to, the obligation of all individuals serving alcohol to be BASSET trained.

SECTION IV: This Ordinance shall be in full force and effect from its date of passage.

	Aye	Nay	Absent	Abstain
Commissioner Goldman	_____	_____	_____	_____
Commissioner Hoeft	_____	_____	_____	_____
Commissioner Kanakaris	_____	_____	_____	_____
Commissioner Leopold	_____	_____	_____	_____
Commissioner Piwko	_____	_____	_____	_____
Commissioner Westberg	_____	_____	_____	_____

PASSED and APPROVED this 19th day of December 2019.

APPROVED:

Village President

ATTEST:

Village Clerk

DRAFT

Agenda Item: **Consideration – An Ordinance Approving the Issuance of the 2020 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24**

Department: **Village Manager’s Office**

Introduction

Renewal packets were distributed to current liquor license holders in October. As part of the renewal process, the items below are required to be on file and current:

- Signed and notarized Application with Affidavit
- Payment of \$1,500 for all classes
- Certificate of Insurance including Best Policy Rating
- Surety Bond
- Applicant Profile Information
- Registered Agent Profile Information
- State Liquor License
- Current Lease/Deed
- Current Articles of Incorporation
- BASSET training information for employees
- Video Gaming application and payment, if applicable
- Outside event information, if applicable
- Tasting information, if applicable

Staff Analysis

All renewal applications received are in substantial compliance with Village Code. Thirty-four renewal packets were received. The request per Class is as follows:

- | | | | | |
|---------------|--------------|--------------|--------------|--------------|
| 1. 18 Class A | 3. 1 Class C | 5. 2 Class F | 7. 1 Class J | 9. 1 Class L |
| 2. 1 Class B | 4. 8 Class D | 6. 1 Class I | 8. 1 Class K | |

The total number of licenses issued at this time last year for 2019 was 28.

Applicant	Class	Description
1. BBQ King Smokehouse	A	Retail sale on premises. Consumption on premises. Retail sale and take-out of alcoholic liquor in the original package.
2. Bowl Hi Lanes		
3. Bricks & Ivy LLC d/b/a Parkside Pub		
4. Brunch Café		
5. Casa Rubi-os		
6. Jameson’s Huntley (Restaurant)		
7. Lucky Bernie’s		
8. Millie’s LLC		
9. Sal’s Pizzeria		
10. Offie’s Tap		
11. Pub 47		
12. Sammy’s		
13. SMDMF LLC/Goodfella’s		
14. Soula’s Village Inn		
15. Tacos Locos		
16. Tee 2 Green Indoor Golf LLC		
17. Triple K & B; d/b/a Rookies 3		
18. Tufano’s Pizzeria		

Applicant	Class	Description
19. Jameson's Huntley (Del Webb banquet facility)	B	Retail sale in restaurants/banquet rooms. Only at tables in conjunction with meals.
20. Huntley American Legion Post 0673, Inc.	C	Retail sale for consumption on premises to an organized club. Retail sale and take-out of alcoholic liquor in the original package.
21. Aldi 22. Best Price Tobacco & Gifts 23. American Drug Store d/b/a Osco #3394 24. Huntley Beverage Corp/Armanetti's 25. Huntley Food & Liquor 26. Walgreens/Princeton Drive 27. Walgreens /Reed Road 28. Walmart	D	Retail sale in sealed packages. Not for consumption on premises sold. Sampling/tasting events on licensed premises subject to specific regulations.
29. Huntley Park District/Pinecrest 30. Whisper Creek Golf Club	F	Retail sale on premises. For country clubs only.
31. Jameson's	I	Issued only to a business that is a caterer-retailer and who presently holds a Class "A", "B", "C", or "F" liquor license issued by the Village.
32. Sew Hop'd Brewery	J	Retail sale for consumption on premises. Retail sale of beer produced by licensee in sealed packages for off-premises consumption.
33. D'Vine Wine Crafters LLC, d/b/a Village Vintner Winery	K	The retail sale of wine produced by the licensee on the licensed premises in sealed packages for off-premises consumption, all in connection with the licensee's operation of a winemaking facility.
34. JayDev Brew, Inc. d/b/a More Brewing Company	L	The operation of a brew pub, which may include outdoor seating areas as specified in the license, and in compliance with all applicable state and federal regulations and licenses authorizing the manufacture, storage, distribution, and sale of beer.

There was one liquor violation in 2019 for serving a minor (Best Price Tobacco & Gifts).

Included below is an outline of sampling, Temporary Use Permit and outside events on-premise or on Village-owned property, and outside seating requests. The TTF and Huntley Thunder events are subject to the approved License Agreement between the Village and the Parkside Pub property owner. The agreement was entered into as a condition of the property purchase in 2014.

New events for 2020 as on-premise outside events include Beer Fest by MORE Brewing, and three outside and two league events for Sew Hop'd. A detailed site plan will be distributed to the Village Board no less than 90 days prior to Beer Fest event due to improvements still taking place on-site.

Temporary Use/Outside Events/Outside Seating Requests, Sampling

Temporary Use/Outside Event Requests

- BBQ King Smokehouse (Village-owned property)
 - BBQ King Smokeout; June 26 – June 27, 2020
- Huntley Legion
 - Horseshoes in the Honor Garden on Thursday nights; May through October (on-premise)
 - Huntley Vet Fest 2020; June 20, 2020 (Village-owned property)
- JayDev MORE Brewing (on-premise)
 - Beer Fest; July 17, 2020 – ***New Event for 2020***
- Parkside Pub
 - Outside dining in the beer garden area May – October (on-premise)
 - Huntley Thunder Music Fest 2020; July 24 – July 25, 2020 (Village owned-property)
 - Turkey Testicle Festival 2020; November 25, 2020 (Village-owned property)
- Rookies (on-premise)
 - Vintage car show in parking lot; Thursday nights – June through September
 - Outside dining in the designated area
- Sammy's (on-premise)
 - Outside events scheduled for May and July *Dates to be determined*
 - Outside dining in the designated area
- Sew Hop'd (on-premise)
 - Cornhole League; May 15 – June 15 – ***New for 2020 - Site Plan Included***
 - Frisbee Golf League; June 15 – July 15 – ***New for 2020 - Site Plan Included***
 - Anniversary Celebration; Saturday in May to be determined – ***New for 2020 – Site Plan Included***
 - Summer Festival; Saturday in July to be determined – ***New for 2020 – Site Plan Included***
 - Oktoberfest; Saturday in September to be determined – ***New for 2020 – Site Plan Included***
 - Outside dining in the designated area

- Tacos Locos (on-premise)
 - Outside event for Cinco de Mayo; May 5th

Outside Restaurant/Café Seating on Public Property

Parkside Pub has submitted an application, agreement and payment for outdoor seating for the summer. Updated insurance documents will need to be submitted prior to April 1st. *No change in layout.*

Class “D” Sampling Requests

- Huntley Beverage Corporation/Armanetti’s Wine & Liquor requests sampling every Saturday from 12:00 pm to 5:00 pm.
- American Drug Store LLC d/b/a Osco Drug #3394 requests sampling every Friday through Sunday from 11:00am – 4:00pm as well as November 23rd – 25th and December 24th and 31st.

Financial Impact

Payments for the Liquor License fees have been deposited in the appropriate revenue line item in the General Fund.

Legal Analysis

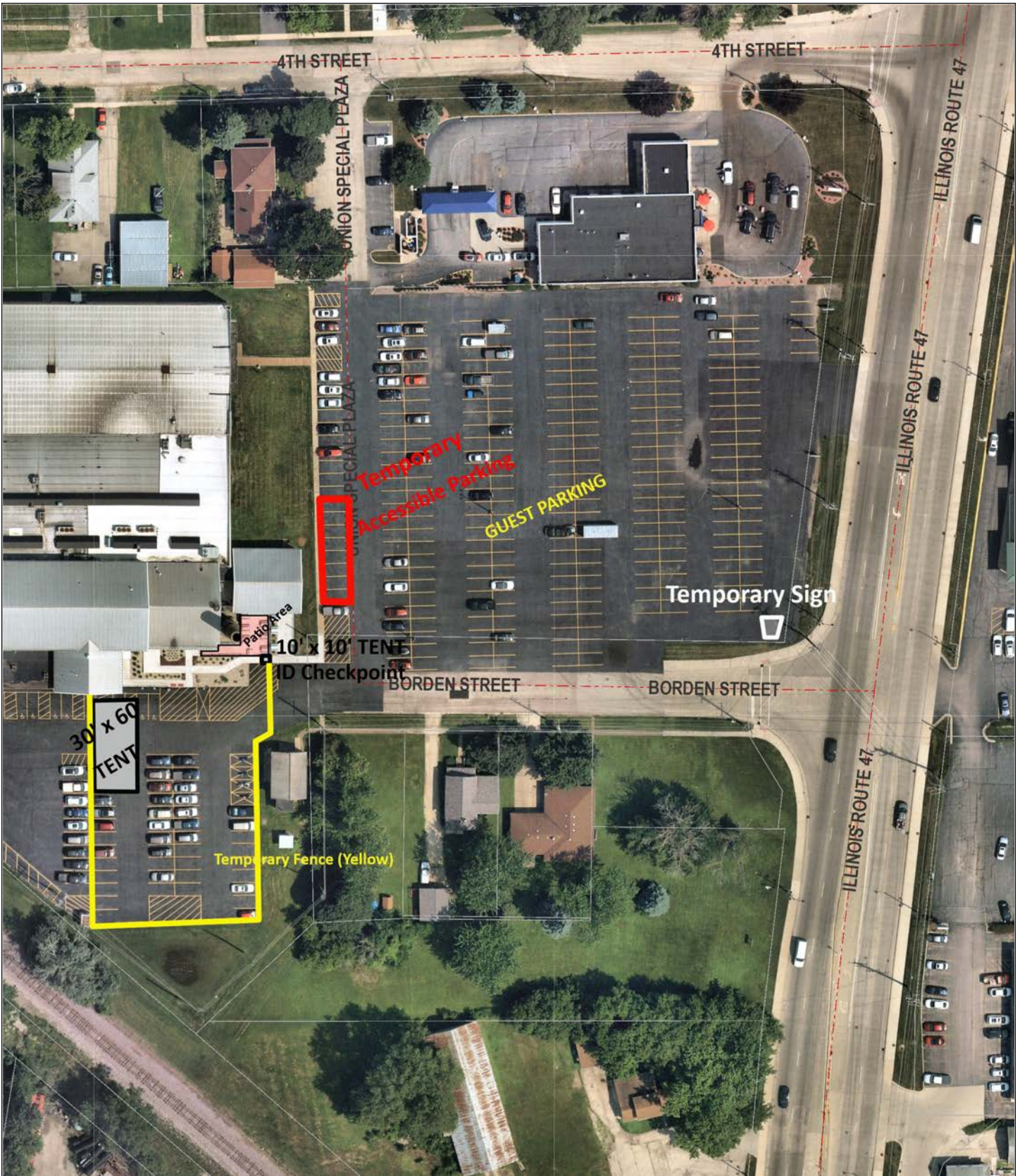
Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The applications have been reviewed and are in compliance with Section 110: Alcoholic Beverages requirements.

Action Requested

A motion of the Liquor Commission for an Ordinance Approving the Issuance of the 2020 Liquor Licenses – Village of Huntley Code of Ordinances Section 110.24.

Exhibits

1. Sew Hop’d Site Plans
2. Draft Ordinance



Sew Hop'd Brewery Huntley
EVENT SITE PLAN

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



VILLAGE OF HUNTLEY
10987 Main Street
Huntley, IL 60142
(847)669-9600

SCALE: 1" = 100'

Print Date: 12/5/2019



Sew Hop'd Brewery Huntley
League Events Area

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SCALE: 1" = 50'

VILLAGE OF HUNTLEY
10987 Main Street
Huntley, IL 60142
(847)669-9600

Print Date: 12/6/2019

**AN ORDINANCE APPROVING THE VILLAGE OF HUNTLEY
2020 LIQUOR LICENSES
Ordinance (O)2019-12.*****

WHEREAS, the Village of Huntley regulates the sale of alcoholic beverages in the Village through its Liquor Control Ordinance; and

WHEREAS, said Liquor Control Ordinance provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class; and

WHEREAS, the following establishments have applied for renewal licenses:

Applicant	Requested License Class
Aldi	D
American Drug Store LLC d/b/a Osco Drug #3394	D
BBQ King Smokehouse	A
Best Price Tobacco & Gifts	D
Bowl-Hi Lanes	A
Bricks and Ivy d/b/a Parkside Tap	A
Brunch Café	A
Casa Rubi-os	A
Huntley American Legion Post 673, Inc.	C
Huntley Beverage Corp / Armanetti's	D
Huntley Food & Liquor	D
Huntley Park District / Pinecrest Golf Club	F
Jameson's Huntley – Caterer License	I
Jameson's Huntley (Del Webb Restaurant)	A
Jameson's Huntley (Del Webb Banquet facility)	B
JayDev Brew Inc.d/b/a MORE Brewing Huntley	L
Lucky Bernie's	A
Millie's LLC	A
Offie's Tap	A
Pub 47	A
Sal's Pizza	A
Sammy's	A
Sew Hop'd Brewery	J
SMDMF, LLC / Goodfella's	A
Soula's Village Inn	A
Tacos Locos	A
Tee 2 Green Indoor Golf, LLC	A
Triple K & B; d/b/a Rookies 3	A
Tufano's Pizzeria	A
Village Vintner	K
Walgreens Co. / Princeton Drive	D
Walgreens Co./Reed Road	D
Walmart	D
Whisper Creek Golf Club	F

WHEREAS, the Village of Huntley Code of Ordinances requires Village Board approval for outside events, with the following events being proposed:

- BBQ King Smokehouse (Village-owned property)
 - BBQ King Smokeout; June 26 – June 27, 2020
- Huntley Legion
 - Horseshoes in the Honor Garden on Thursday nights; May through October (on-premise)
 - Huntley Vet Fest 2020; June 20, 2020 (Village-owned property)
- JayDev MORE Brewing (on-premise)
 - Beer Fest; July 17, 2020 – *New Event for 2020*
- Parkside Pub
 - Outside dining in the beer garden area May – October (on-premise)
 - Huntley Thunder Music Fest 2020; July 24 – July 25, 2020 (Village owned-property)
 - Turkey Testicle Festival 2020; November 25, 2020 (Village-owned property)
- Rookies (on-premise)
 - Vintage car show in parking lot; Thursday nights – June through September
 - Outside dining in the designated area
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 - Frisbee Golf League; June 15 – July 15 – *New for 2020 - Site Plan Included*
 - Anniversary Celebration; Saturday in May to be determined – *New for 2020 – Site Plan Included*
 - Summer Festival; Saturday in July to be determined – *New for 2020 – Site Plan Included*
 - Oktoberfest; Saturday in September to be determined – *New for 2020 – Site Plan Included*
 - Outside dining in the designated area
- Tacos Locos (on-premise)
 - Outside event for Cinco de Mayo; May 5th

WHEREAS, Parkside Pub has submitted an application, agreement and payment for an outdoor restaurant for the summer; however updated insurance documents will need to be submitted prior to April 1st; and

WHEREAS, the Village of Huntley Code of Ordinance requires Village Board approval for Class “D” Liquor License holders to conduct sampling/tasting events, the list below outlines the establishments which seek authorization and plan to conduct sampling/tasting events in 2020:

Class “D” Sampling Requests

- Huntley Beverage Corporation / Armanetti's Wine & Liquor requests sampling every Saturday from 12:00 pm to 5:00 pm.

- American Drug Store LLC d/b/a Osco Drug #3394 requests sampling every Friday through Sunday from 11:00am – 4:00pm as well as November 23rd – 25th and December 24th and 31st.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: Section 110.24 of the Village of Huntley Liquor Control Ordinance shall be amended to reflect the following approved 34 liquor license requests by license class, outdoor events, outside restaurant, catering and sampling/tasting events for the following establishments subject to the conditions for approval referenced above:

Applicant	Requested License Class
Aldi	D
American Drug Store LLC d/b/a Osco Drug #3394	D
BBQ King Smokehouse	A
Best Price Tobacco & Gifts	D
Bowl-Hi Lanes	A
Bricks and Ivy d/b/a Parkside Tap	A
Brunch Café	A
Casa Rubi-os	A
Huntley American Legion Post 673, Inc.	C
Huntley Beverage Corp / Armanetti's	D
Huntley Food & Liquor	D
Huntley Park District / Pinecrest Golf Club	F
Jameson's Huntley – Caterer License	I
Jameson's Huntley (Del Webb Restaurant)	A
Jameson's Huntley (Del Webb Banquet facility)	B
JayDev Brew Inc.d/b/a MORE Brewing Huntley	L
Lucky Bernie's	A
Millie's LLC	A
Offie's Tap	A
Pub 47	A
Rookies	A
Sal's Pizza	A
Sammy's	A
Sew Hop'd Brewery	J
SMDLF, LLC / Goodfella's	A
Soula's Village Inn	A
Tacos Locos	A
Tee 2 Green Indoor Golf, LLC	A
Tufano's Pizzeria	A
Village Vintner	K
Walgreens Co. / Princeton Drive	D
Walgreens Co./Reed Road	D
Walmart	D
Whisper Creek Golf Club	F

SECTION II: All other provisions of the Village of Huntley Liquor Control Ordinance not otherwise in conflict herewith shall remain in full force and effect.

SECTION III: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Goldman	_____	_____	_____	_____
Commissioner Hoeft	_____	_____	_____	_____
Commissioner Kanakaris	_____	_____	_____	_____
Commissioner Leopold	_____	_____	_____	_____
Commissioner Piwko	_____	_____	_____	_____
Commissioner Westberg	_____	_____	_____	_____

PASSED and APPROVED this 19th day of December 2019.

APPROVED:

ATTEST:

Village President

Village Clerk

DRAFT