

VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
SEPTEMBER 19, 2018
GENERAL SESSION MEETING MINUTES

CALL TO ORDER:

On Wednesday, September 19, 2018, a meeting of the Village of Huntley Police Commission was called to order at 10:03 a.m. at the Municipal Complex, Conference Room C107, 10987 Main Street, Huntley, Illinois 60142. This room is handicap accessible.

PRESENT: Chairman Jim Burgess
Secretary Dan Maloney
Chief of Police Robert Porter
Chrissy Hoover, Human Resources Manager

PUBLIC COMMENTS:

None

The general session meeting minutes of July 18, 2018 were reviewed.

A MOTION was made to approve the July 18, 2018 General Session Commission Meeting Minutes.

Moved: Secretary Dan Maloney
Seconded: Chairman Jim Burgess
The Voice Vote noted all ayes and the motion carried.

There were no Executive session meeting minutes from July 18, 2018 to review.

NEW BUSINESS:

REVISED RULES & REGULATIONS:

Chrissy Hoover presented a final copy of the revised Rules and Regulations as approved by the Village of Huntley Board of Trustees.

POLICE COMMISSIONER VACANCY UPDATE:

Chrissy Hoover provided an update regarding the Police Commissioner vacancy. 17 applications were received, and 7 candidates were selected to be interviewed. The interviews will include the Mayor, Chief Porter, and Chrissy Hoover, HR Manager. The new Commissioner will be on the agenda for the October 11th Board Meeting for approval.

POLICE OFFICER ELIGIBILITY LIST:

- a. Chrissy Hoover stated that as of 09/19/18 there were 43 applications submitted, but expect that number to increase over the next few days. The application deadline is Friday, 09/21/18, and the written exam is 10/03/18. Chief Porter shared the Police Department Recruitment Team's visit to Western Illinois job fair.
- b. Chrissy Hoover shared the Lateral Transfer application packet and stated that it will go live on Friday, 09/21/18. Applications will be accepted until 11/02/18. Chief Porter stated that his goal is to hire one officer from the initial eligibility list, and one from the lateral transfer list.

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A MOTION was made adjourn to executive session to discuss and format the questions to be used during Oral Interviews for Police Officer Recruitment.

Moved: Chairman Jim Burgess
Seconded: Secretary Dan Maloney
The Voice Vote noted all ayes and the motion carried.

RECESS TO EXECUTIVE SESSION AT 10:39 AM

THE GENERAL SESSION RECONVENED AT 10:57 AM

A MOTION was made to approve oral interview questions discussed during executive session, with adjustments as outlined.

Moved: Chairman Jim Burgess
Seconded: Secretary Dan Maloney
The Voice Vote noted all ayes and the motion carried.

Oral Interviews are scheduled for October 17, 2018 and October 24, 2018. Three interviews will be scheduled per hour, with each interview lasting approximately 15 minutes.

NEXT MEETING:

The next Police Commission meeting will be held October 17, 2018 at 7:30 a.m. in Room C108.

OTHER BUSINESS:

Dan Maloney suggested that funds be budgeted for 2019 for Commissioners to attend the Illinois Board of Fire and Police Commission's Association conference in 2019.

ADJOURNMENT:

A MOTION was made to adjourn at 11:02 a.m.

Moved: Chairman Jim Burgess
Seconded: Secretary Dan Maloney

The Voice Vote noted all ayes and the motion carried.

Respectfully Submitted,
Chrissy Hoover